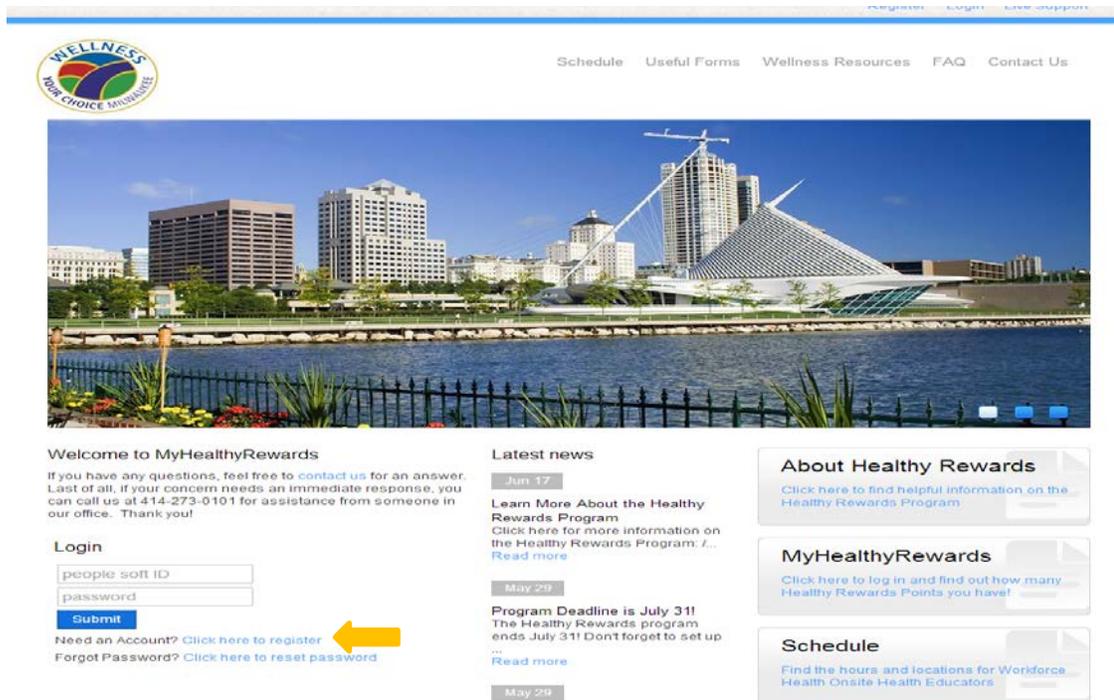




**Step 1:** Go to: <https://healthyrewardsmke.com>

We do **not** recommend using Internet Explorer, please use a different browser such as Google Chrome or Mozilla Firefox

**Step 2:** If this is your first time accessing the site, click on “click here to register” (see yellow arrow in **Figure 1**)

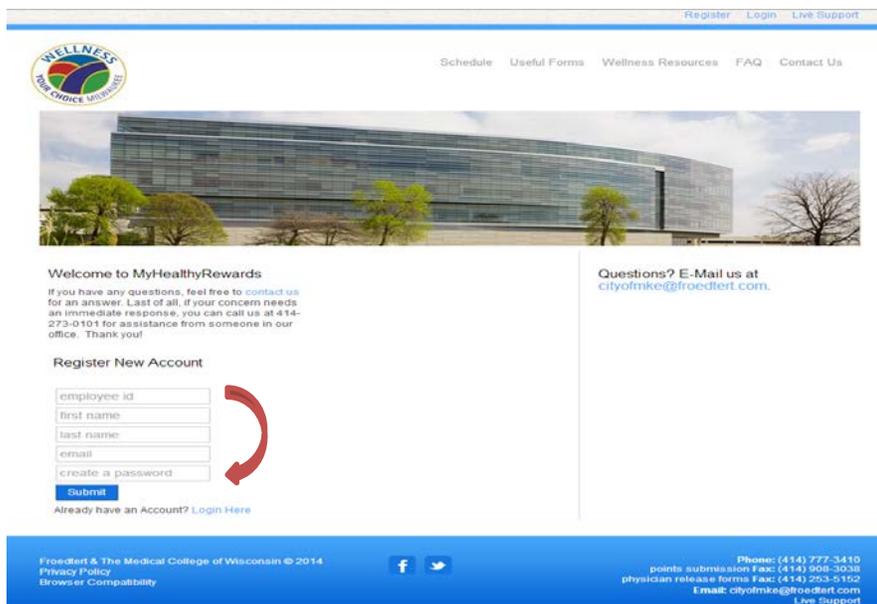


**Figure 1:** “Click here to register”

**Step 3:** Fill out your information and create an account (refer to **Figure 2**).

*Note: Spouses and Domestic Partners should use the People Soft ID of the City of Milwaukee employee and add “sp” at the end. For example- Joe Smith, People Soft ID 012345; Jill Smith, People Soft ID 012345sp. If you and your spouse are both City of Milwaukee employees, please use the same People Soft IDs that you did during the health assessment process.*

*If you are experiencing difficulties or receive an error message, ensure that Javascript is enabled and/or switch browsers*



**Figure 2:** “Register New Account”