



**TRANSFER/PROMOTIONAL OPPORTUNITY  
SEWER REPAIR CREW LEADER**

*(DPW-INFRASTRUCTURE SERVICES-ENVIRONMENTAL SECTION-UNDERGROUND UNIT)*

**PURPOSE:** The Sewer Repair Crew Leader serves as lead worker of a large crew responsible for repairing the City's sewers and related underground structures.

**ESSENTIAL FUNCTIONS:**

- Serves as lead worker in placing sheathing and bracing in trenches and excavations as required by the state industrial code and OSHA.
- Serves as lead worker in laying sewer pipe, repairing various types of joints, and placing bedding.
- Serves as lead worker in installing catch basins, storm inlets, drains, other sewer structures, underground conduit, and manholes as well as other related structures when necessary.
- Assumes leadership of repair crews in the absence of the Sewer Operations Supervisor, a management position.
- Directs the construction and repair activities of the Sewer Laborer II and the other laborers assigned to the crew.
- Trains employees in safe work procedures.
- Determines materials required for construction and repairs.
- Performs other essential functions as assigned.

**CONDITIONS OF EMPLOYMENT:**

- The person in this position must be able to do the following: perform strenuous work, including heavy lifting and climbing; withstand unpleasant conditions such as sewer odors and extreme temperatures; work in confined areas; and be available for emergency overtime assignments and flood control.
- All persons hired for this position are subject to random alcohol and drug testing according to the guidelines established by the City of Milwaukee in compliance with the U.S. Department of Transportation.

*Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.*

**MINIMUM REQUIREMENTS:**

1. Current status and three months of experience as a regularly appointed employee of the City of Milwaukee.
2. Two years of experience in the Underground Unit of the DPW-Infrastructure Services-Environmental Section, including one year at the Sewer Laborer II title or higher.
3. Valid Wisconsin Commercial Driver's license Class B or higher without air brakes restrictions at time of appointment and throughout employment.

**KNOWLEDGE, SKILLS, ABILITIES, AND OTHER CHARACTERISTICS:**

- Thorough knowledge of pipe laying, trenching and excavations, and bracing, as well as related materials, equipment operations, and sewer specifications.
- Knowledge of sewer construction and repair procedures, equipment, and regulations (OSHA and the Wisconsin Department of Workforce Development).
- Ability to read engineer's stakes and set grades for sewer structures.
- Ability to read and understand Infrastructure Services Division sewer, street paving, and underground conduit plans.
- Ability to assist the Sewer Operations Supervisor in planning work so that labor, equipment, and materials are used most productively.
- Ability to enforce all work and safety rules.
- Ability to plan, organize, and meet goals and deadlines.
- Oral and written communication skills.

- Interpersonal skills.
- Ability to be flexible, tactful, and diplomatic.

**THE CURRENT SALARY RANGE (265) is:** \$43,105 to \$48,589 annually.

**THE SELECTION PROCESS** will be job related and will consist of one or more of the following: an evaluation of related training, experience and accomplishments, written tests, interview, or other assessment methods. The Department of Employee Relations and the hiring department reserve the right to call only the most qualified candidates to oral, performance tests or personal interviews. Information from the selection process will be used to make a hiring decision. Selected candidates will be transferred and/or promoted to the position.

**APPLICATION PROCEDURE:**

- Applications may be obtained from the Department of Employee Relations, Room 706, City Hall, 200 E Wells St, Milwaukee, WI 53202, by calling 286-3751 or by visiting [www.milwaukee.gov/jobs](http://www.milwaukee.gov/jobs).
- Applications should be returned to: **Mr. Martin Aquino, Environmental Manager, DPW Infrastructure Services Division, Zeidler Municipal Building, 841 N Broadway, Rm 820, Milwaukee, WI 53202** by **September 2, 2010**. *Receipt of applications may be discontinued any time after that date.*

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