

WATER METER TECHNICIAN I
(Department of Public Works–Water Works-Meter Services)

THE PURPOSE: Water Meter Technician Is are responsible for repairing, adjusting, and maintaining city water meters on the premises where meters are installed or in the City of Milwaukee meter shop. Water Meter Technician Is are also required to assist Water Meter Specialists and to install emergency hose connections when necessary.

ESSENTIAL FUNCTIONS:

In the field:

- Removing, repairing, exchanging, and setting small and medium water meters on the premises
- Diagnosing and repairing leaks in water meters, replacing simple parts (such as the seal or dial/ERT), and making other minor adjustments
- Setting new meters and making minor adjustments
- Assisting Water Meter Specialists in removing, repairing, replacing, testing, and setting large meters on the premises or as otherwise directed
- Completing daily reports of fieldwork activity
- Performing temporary assignments involving field service work in investigations or surveying

In the shop:

- Repairing meters and replacing meter parts
- Assisting in testing meters and making minor adjustments as directed
- Disassembling and cleaning meters
- Assisting in the assembly of meters
- Preparing meter loads for use in the field
- Assisting with shop maintenance
- Operating shop repair and test equipment
- Participating in job-related training programs as assigned
- Performing other job-related functions as assigned

MINIMUM REQUIREMENTS:

1. At least one year of full-time experience installing, adjusting, repairing, and maintaining meters **OR** one year of mechanical experience.
2. Valid Driver's license at time of appointment and throughout employment.
3. Residency in the City of Milwaukee within 6 months of appointment and throughout employment.

***Note:** Equivalent combinations of training and experience may also be considered.*

NOTE: Water Meter Technicians are subject to emergency call during non-business hours to resolve job-related emergencies. Such emergencies may include making emergency hose connections or replacing frozen meters.

DESIRABLE QUALIFICATIONS:

- High school diploma or equivalent

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

- Operational knowledge of various kinds of meters
- Skill in removing, installing, repairing and maintaining meters
- Skill in diagnosing and repairing leaks in existing water meters and in adjusting and setting new meters
- Skill in the use of hand and power tools, such as box and crescent wrenches, blade and Phillips head screwdrivers, electric drills and grinders, hoists, hydraulic test equipment, and other job-related tools and equipment
- Skill in reading and interpreting technical manuals, blueprints, work rules, and procedural manuals
- Basic knowledge of the plumbing profession
- Basic knowledge of computers and office software packages (Microsoft Office)
- Ability to complete daily reports with accuracy and with completeness
- Ability to communicate tactfully with the general public
- Ability to work under adverse conditions including inclement weather
- Ability to move objects weighing up to 50 lbs.

THE CURRENT SALARY RANGE (240) IS: \$36,044 - \$39,826 annually.