

URBAN FORESTRY INTERN

THE PURPOSE of this position is to participate in landscape management and tree maintenance activities either through hands-on learning or by collecting and analyzing data or performing related research.

ESSENTIAL FUNCTIONS:

- ◆ Assist with chemical injections of ash trees in preparation for the emerald ash borer (EAB)
- ◆ Perform personal contact and information dissemination to citizens with ash on their property
- ◆ Perform landscape and tree maintenance tasks
- ◆ Monitor tree and plant survival
- ◆ Perform soil sampling and analysis for good plant growth
- ◆ Perform research on turf plots and tree populations
- ◆ Map and survey insect and disease outbreaks
- ◆ Assist in the development of plant health care programs
- ◆ Assist in forestry work task evaluations, research projects and community-based urban forestry programs

CONDITIONS OF EMPLOYMENT:

An Urban Forestry Intern must be willing to work outdoors in a variety of weather conditions.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.

MINIMUM REQUIREMENTS:

1. Current enrollment in a two-year (or higher) college level arboriculture, urban forestry, horticulture or closely related program at an accredited college or university. **NOTE:** Copies of transcripts must be submitted with application – OR – sent to the City of Milwaukee, Department of Employee Relations, Attn: Michelle Stein, Human Resources Representative, 200 E Wells St, Rm 706, Milwaukee WI 53202 (Student copies are acceptable) or via email to staffinginfo@milwaukee.gov.
2. Valid driver's license at time of appointment and throughout employment.
3. Valid Wisconsin Certified Commercial Pesticide Applicator License (category 3.0 Turf and Landscape) within 30 days of employment and throughout employment.
4. Residence in the City of Milwaukee within six months of appointment and throughout employment.

KNOWLEDGE, SKILLS, & ABILITIES REQUIRED:

- ◆ Knowledge of science, particularly plant biology and spatial geography (GIS), as well as an understanding of the scientific method.
- ◆ Ability to assess and identify a variety of tree and plant species and common insect pests and diseases.
- ◆ Advanced computer skills including proficient use of Microsoft Word and Excel applications.
- ◆ Ability to learn tree climbing techniques and to climb ladders to high places.
- ◆ Ability to lift and move objects weighing 50 lbs or more.
- ◆ Ability to work well both independently and as a member of a team, and the ability to take direction.
- ◆ Interpersonal skills.
- ◆ Ability to perform work in a safe manner.

THE CURRENT HOURLY SALARY (PAY RANGE 926) is \$11.67 per hour (first step) and \$13.24 per hour (second step). Recruitment shall be at the first step of the range. Employees who have completed one successful season of work in Forestry may advance to the second step upon recommendation by the Forestry Division.

THE SELECTION PROCESS will be job related and will consist of one or more of the following: education and experience evaluation; written, oral or performance tests; or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to oral and performance examinations. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

The examination will be held as soon as practical after **January 28, 2011**. Receipt of applications may be discontinued at any time after this date without prior notice, however, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified by mail of the date, time, and place of the examination.

APPLICATIONS and further information may be obtained from www.milwaukee.gov/der, or in person or via mail from City of Milwaukee Department of Employee Relations, Room 706, City Hall, 200 E Wells St, Milwaukee, WI 53202-3554, or by calling 414-286-3751.