PUBLIC HEALTH NURSE 1

Recruitment #1610-2219-003

List Type	Original-Continuing
Requesting Department	HEALTH DEPARTMENT
Open Date	10/7/2016 12:05:00 AM
Filing Deadline	Continuous
HR Analyst	Nola Nelson

INTRODUCTION

What Milwaukee can offer YOU?

Located on the western shore of Lake Michigan, Milwaukee is an urban hub bursting with energy. Milwaukee provides a casual sophistication – big city appeal without the big-city hassles. We are accessible and affordable, and our residents are welcoming. Milwaukee has evolved through the years, bringing together its unsurpassed old world charm with a breathtaking Art Museum, top-flight arts and cultural attractions, professional sports, lakefront festivals, recreational opportunities and great restaurants.

The City of Milwaukee offers a collaborative, positive work environment where each employee contributes to making the city the best place possible to live and work.

PURPOSE

Public Health Nurses assigned to the Maternal and Child Health Division and Disease Control and Environmental Health Division in the City of Milwaukee Health Department (MHD) engage in a variety of population-based and individual nursing activities in homes, schools, clinics and community settings designed to assure that health care is accessible and available to residents. While the majority of the positions are dedicated to maternal and child health care outcomes, additional employment opportunities in more specialized nursing assignments may also be available. These include Empowering Families of Milwaukee, Nurse Family Partnership, Communicable and Infectious Disease, Home Environmental Health, Immunization, and Women's HIV Program.

ESSENTIAL FUNCTIONS

Public Health Nurse Communicable Disease Program

The Public Health Nurse (PHN) assigned to the Communicable Disease Unit of the Disease Control and Environmental Health Division of the City of Milwaukee Health Department (MHD) engages in a variety of population based and individual nursing activities which consists of:

- Detecting, intervening and reporting surveillance and referral activities related to the control of reportable communicable diseases (e.g. enteric illnesses, vaccine preventable diseases, water or vector borne diseases, and new emerging diseases).
- Performing Communicable Disease work that is critical to MHD's core public health emergency response team, including outbreak investigation.

Public Health Nurse Immunization Program

The Public Health Nurse (PHN) assigned to the Immunization Program of the Disease Control and Environmental Health Division of the City of Milwaukee Health Department (MHD) work collaboratively to improve immunization rates and promote vaccination within the City of Milwaukee, which consists of:

- Working with day cares, schools, and community partners to organize off site community immunization clinics and educate the community about recommended vaccines and best practices.
- Administering immunizations during scheduled immunization clinics throughout the city at our health center locations.
- Managing the storage and handling of vaccines within the MHD clinics, provides immunization training for other PHNs, and collaborates with the Associate Medical Director in developing vaccine policies and procedures for MHD.

Public Health Nurse Home Visiting Program

The Public Health Nurses assigned to the maternal and child health home visiting for the MHD focus on the health and medical needs of families, which consist of:

- Conducting in-person home visits and work intensively with at-risk, pregnant women, new mothers, and infants to improve maternal health, prenatal care, and early childhood health, development, and well-being.

Public Health Nurse Home Environmental Health Program

The Public Health Nurse assigned to the Childhood Lead Poisoning Prevention Program (CLPPP) functions as part of a multidisciplinary case management team for families and experiencing the effects of lead poisoning, which consists of:

- Working collaboratively with Environmental Lead Risk Assessors and Lead Health Services Assistants.
- Conducting home visits assessing the medical, psychosocial, socioeconomic and environmental status of lead exposed children and their families for the detection of adverse health effects of lead, provides education and counseling in prevention.

Public Health Nurse for the Milwaukee Breast and Cervical Cancer Awareness Program

The Public Health Nurse assigned to the Milwaukee Breast and Cervical Cancer Awareness Program (MBCCAP) functions as member of the City of Milwaukee's Wisconsin Well Woman Program (WWWP) and engages in a variety of population based and individual nursing activities which consists of:

- Providing breast and cervical cancer screening to eligible women, coordinating diagnostic services, and enrolling women diagnosed with breast or cervical cancer into Medicaid to pay for treatment.
- Providing services that support cardiovascular risk reduction to clients who are enrolled in WWWP. This program also covers some treatment services for women with abnormal test results for high blood pressure, high blood sugar and high cholesterol.

Public Health Nurse Men's Health Program

The Public Health Nurse assigned to Men's Health is responsible for coordination and case management to improve health outcomes of male clients at the City of Milwaukee Health Department Men's Health Center, which consists of:

- Delivering Life Course Theory education to community level partners and fatherhood programs and connect health providers, social workers, and child development specialists to services that reduce social determinants of health risk factors for men and families with young children.
- Providing health services as part of a multidisciplinary team with the focus on improving the health and medical needs of at-risk males as defined by funding contracts and MHD priorities.

Public Health Nurse Sexually Transmitted Disease (STD) and HIV Program

The Public Health Nurse assigned to the STD and HIV Program of the City of Milwaukee Health Department (MHD) functions as part of a multi-disciplinary team, which consists of:

- STD and HIV screening, assessments, counseling and treatment of clients seeking services at Keenan Central Health Clinic using established medical protocols.
- The PHN participates in the prevention of STD, HIV and other communicable disease through one on one counseling, group education and community outreach.
- The PHN also collaborates with State and Federal partners as well as health care providers in the community to provide epidemiological investigation and follow up of suspected or confirmed STD and HIV cases.

Public Health Nurse Tuberculosis Control Clinic (TBCC)

The Public Health Nurse assigned to the TBCC of the Milwaukee Health Department provides comprehensive case management to persons with suspected or confirmed TB or Latent TB Infection (LTBI) as part of a multi-specialty team, which consists of:

- Services including screening, assessment, and treatment under established medical protocols, in consultation with the TBCC medical consultant; conducts and evaluates TB case investigation and participates in case conferences; and provides screening services to newly arriving refugees.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

MINIMUM REQUIREMENTS

1. Bachelor of Science Degree in Nursing (BSN) from an accredited nursing program. (Note: Students in their final year in school may participate in the selection process but may not be hired until the degree has been completed.)
2. Current permit or license to practice professional nursing in Wisconsin OR eligibility to receive such permit or license. License must be maintained throughout employment.

3. Valid driver's license and possession of a properly insured vehicle for use on the job is required at time of appointment and throughout employment. Mileage reimbursement is provided.

IMPORTANT NOTE: College transcripts are required and must be received by the application period closing date. Transcripts should be attached to your online application. Applications without transcripts attached will be considered incomplete and will be rejected. Your transcript must be legible and include the following information: the university or college name, your name, the degree completed (if applicable) and the date the degree was completed.

DESIRABLE QUALIFICATIONS

Bi-lingual skills in Spanish.

KNOWLEDGES, SKILLS, ABILITIES & OTHER CHARACTERISTICS

- Knowledge of the information and techniques needed to diagnose and treat injuries and diseases
- Knowledge of and ability to use computers
- Ability to build and maintain good working relationships with a multi-cultural and multi-disciplinary staff, the public, various City of Milwaukee officials, and other agencies
- Ability to provide services in a culturally sensitive manner
- Ability to maintain confidentiality
- Ability to work under pressure and handle multiple and changing priorities
- Ability to read and interpret documents such as safety rules
- Effective interpersonal skills
- Ability to speak effectively to individuals and to groups and teach and train others
- Written communication skills
- Listening skills
- Ability to perform basic mathematical calculations
- Problem solving skills
- Analytical and reasoning skills
- Ability to exercise independent judgment

CURRENT SALARY

The current starting salary (2DN) for City of Milwaukee residents is $53,044 annually, and the non-resident starting salary is $51,742 with excellent benefits. Appointment above the minimum is possible.

The City offers a comprehensive benefits package, including a top rated pension plan, health and dental benefits, paid time off including vacation, 11 holidays and sick leave accrual, and much more.

SELECTION PROCESS

The selection process will be job related and will consist of one or more of the following: education and experience evaluation; written, oral or performance tests; or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to the oral examination. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

This is a continuous recruitment. Applications will be accepted and interviews held during **2016** as often as required to meet the needs of the City. Qualified applicants will be notified by email of the date, time and place of the examination. Unless otherwise required by law, the City of Milwaukee will not provide alternative test administration. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the City of Milwaukee. Employment may be possible immediately following the examination if positions are vacant at that time. The names of successful candidates will be placed on the eligible list in a rank determined by the final grade without reference to the date of the examination. The eligible list may be abolished every four months. Candidates may take an examination for this position only once every six months.

NOTE: For current information regarding the status of the City of Milwaukee's residency requirement, please visit the Department of Employee Relations' Website: http://city.milwaukee.gov/DER. Please call 414.286.3751 if you have questions regarding your individual circumstances as part of the application and/or selection process.