

PLUMBING INSPECTOR I

(Department of Neighborhood Services)

THE PURPOSE: The Plumbing Inspector I conducts inspections of private and public premises, including residential, governmental, commercial and industrial premises to verify compliance with City and State Plumbing codes.

ESSENTIAL FUNCTIONS:

- Researching the Wisconsin Administrative Code of the Department of Commerce, and the Milwaukee Code of Ordinances for determining compliance of plumbing and drainage installations;
- Inspecting all plumbing and drainage installations and witnessing all required system tests;
- Conducting inspections to ensure compliance with plumbing codes for occupancy certificates;
- Conducting periodic inspections of sprinkler and chemical fire suppression systems;
- Investigating and resolving referrals and service requests from citizens, alderman, and other departments;
- Identifying faulty or inadequate construction methods, or code violations, during on-site inspections;
- Drafting and sending to owners legally enforceable orders to correct conditions in cases of noncompliance;
- Explaining code violations and other issues to owners of buildings or businesses, and to professionals;
- Advising owners, journey-level and/or master plumber contractors, builders, architects or other personnel on modifications required to make an installation compliant with current regulations;
- Preparing and testifying in municipal court against owners of buildings for failure to correct violations of the code;
- Preparing and testifying at the Standards and Appeals Commission meetings for orders that are appealed;
- Maintaining accurate records of inspections including detailed reports on complaints and rejections;
- Conducting inspections to ensure compliance with plumbing codes for cross sections;
- Performing other job-related tasks as assigned.

CONDITIONS OF EMPLOYMENT: Incumbents will be expected to conform to a uniform dress code prescribed by the department. A clothing allowance, as provided for in the appropriate labor contract, may be provided.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.

MINIMUM REQUIREMENTS:

1. Three years of experience as a licensed journey-level plumber or licensed master plumber and a current State of Wisconsin license. License must be shown at the time of appointment. **Note: Your license number must be listed on the front of the City application for this position.**
2. Must become certified by the Wisconsin Department of Commerce as a Commercial Plumbing Inspector within six months of appointment.
3. Residence in the City of Milwaukee within six months of appointment and throughout employment.
4. Valid driver's license at time of appointment and throughout employment.

PREFERRED QUALIFICATIONS:

- Certification by the Wisconsin Department of Commerce as a Commercial Plumbing Inspector.

KNOWLEDGE, SKILL AND ABILITIES REQUIRED:

- Knowledge of Plumbing construction practices and techniques
- Knowledge of codes, methods, materials and tests used in construction of Plumbing
- Knowledge of the inspection methods for plumbing and ability to perform inspections to ensure code compliance
- Knowledge of safe working practices
- Knowledge of cross connection prevention Practices.
- Skill in reading and interpreting working mechanical and architectural drawings, plans, blueprints, and specifications
- Skill in reading and recognizing violations of all applicable Plumbing codes
- Skill in preparing analytical reports on compliance with standards and codes
- Ability to climb ladders and stairs, to stoop and to bend
- Ability to move and transfer manhole covers and other objects weighing up to 50 lbs. unassisted
- Ability to transport job-related tools and equipment to the inspection site
- Ability to use tools and devices closely related to Plumbing inspection
- Ability to make sound technical decisions independently
- Ability to communicate diplomatically with the public, public officials, and other skilled trades people
- Ability to maintain detailed records
- Interpersonal skills

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- Analytical skills
- Oral communication skills
- Written communication skills
- Assertiveness skills

THE CURRENT SALARY RANGE (785) IS: \$54,612 to \$61,466 annually with excellent benefits. Recruitment for this position is normally at the beginning of the salary range, however based on the experience of the applicant, may be up to the third step. A Plumbing Inspector I may be eligible for promotion to Plumbing Inspector II after two years of service. The current salary range for Plumbing Inspector II (788) is \$59,676 to \$67,165.

THE SELECTION PROCESS will be job related and will consist of one or more of the following: education and experience evaluation; written, oral or performance tests; or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to oral and performance examinations. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

The examination will be held as soon as practical after **July 15, 2011**. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified by mail of the date, time and place of the examination. Qualified applicants will be notified of the date, time and place of the examination.

APPLICATION MATERIALS and further information may be obtained in person or by mail from City of Milwaukee Department of Employee Relations, Room 706, City Hall, 200 East Wells Street, Milwaukee, WI 53202-3554, online at www.milwaukee.gov/jobs, or by calling (414) 286-3751.