

FIRE EQUIPMENT REPAIRER II

(FIRE EQUIPMENT UPHOLSTERER)
Recruitment #1703-0827-001

List Type	Original
Requesting Department	FIRE - SUPPORT SERVICES BUREAU
Open Date	5/19/2017 8:00:00 AM
Filing Deadline	6/30/2017 11:59:00 PM
HR Analyst	Marti Cargile

INTRODUCTION

Located on the western shore of Lake Michigan, Milwaukee is an urban hub bursting with energy. Milwaukee provides a casual sophistication – big city appeal without the big city hassles. We are accessible and affordable, and our residents are welcoming. Milwaukee has evolved through the years, bringing together its unsurpassed old world charm with a breathtaking Art Museum, top-flight arts and cultural attractions, professional sports, lakefront festivals, recreational opportunities, and great restaurants.

PURPOSE

Under the direction of the Fire Equipment Repairs Manager, the Fire Equipment Repairer II (Fire Equipment Upholsterer) designs, fabricates, alters, and repairs specialty fabric items uniquely inherent to the fire service, as well as maintains and fills compressed air and oxygen cylinders, works with liquefied oxygen systems, and fabricates equipment cases.

ESSENTIAL FUNCTIONS

- Designs, fabricates, alters, and repairs specialty items made of leather, nylon, canvas, and vinyl, including hose covers, weather protective covers, seat covers, chair cushions, safety straps, harnesses, bags, and pouches using methods involving sewing, adhesives, and mechanical fastening.
- Repairs frames and mechanisms for chairs.
- Inspects, fills, and repairs compressed gas cylinders. Inspects and repairs valves of different types and functions, including oxygen and compressed air. Monitors hydrostatic test dates.
- Assists with maintenance and servicing of self-contained breathing apparatus (SCBA).
- Fills oxygen cylinders using liquefied system.
- Issues and repairs first aid boxes, portable oxygen cases, and pressurized extinguishers. Modifies and designs equipment to meet unique needs of the department.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

CONDITIONS OF EMPLOYMENT

The Fire Equipment Repairer II (Fire Equipment Upholsterer) must be able to do the following:

- Be subject to recall for emergencies.
- Perform moderate physical labor, moving pieces of equipment up to 50 lbs. unassisted and transferring objects weighing 10-20 lbs. frequently.
- Walk, stand, climb stairs, stoop and bend, and perform tasks that require repetitive motion.
- Maintain keen awareness to avoid hazards such as moving mechanical parts, electrical current, scaffolding, fumes, oil, and dust.
- Wear personal protective equipment (PPE).
- Drive departmental apparatus on occasion to move equipment from one location to another.
- Provide basic hand tools needed to perform essential tasks.

MINIMUM REQUIREMENTS

1. Three years of experience in designing, fabricating, altering, and repairing upholstery in automobiles, trucks, boats, and/or furniture.
2. Certification to repair self-contained breathing apparatus (SCBA) within one year of employment.
3. Valid driver's license at time of appointment and throughout employment.

Equivalent combinations of education and experience may also be considered.

KNOWLEDGES, SKILLS, ABILITIES & OTHER CHARACTERISTICS

- Knowledge of the procedures, processes, methods, materials, tools, and equipment used to design, fabricate, alter, and repair upholstery.
- Ability to understand and follow verbal and written instructions.
- Ability to interpret sketches and drawings with creativity and resourcefulness.
- Skill in creating patterns and templates from one's own concepts or others' ideas.
- Mechanical aptitude, manual dexterity, and skill in repairing and adjusting specialized equipment related to craft, such as an industrial sewing machine and leather sizing machine.
- Ability to learn to safely work with caustic materials and processes, high-pressure air and oxygen equipment, and low-pressure liquefied oxygen fill equipment.
- Ability to read and understand work-related documents such as manuals, policies, and procedures.
- Basic proficiency using computer applications and the ability to keep accurate work records.
- Interpersonal and customer service skills to be able to interact effectively with departmental personnel.
- Ability to work well independently.
- Knowledge of safe repair shop work procedures and the ability to use hand tools safely.
- Ability to safely operate and drive departmental vehicles.
- Ability to produce high quality work products to exacting standards and accomplish work within deadlines.
- Honesty and ability to safeguard all departmental property.

CURRENT SALARY

The current salary range (Pay Range 7GN) for City of Milwaukee residents is \$41,096-\$50,649 annually, and the non-resident salary range is \$40,088-49,406.

SELECTION PROCESS

THE SELECTION PROCESS will be job related and will consist of one or more of the following: education and experience evaluation; written, oral, or performance tests, or other assessment methods. The Department of Employee Relations and the Milwaukee Fire Department reserve the right to call only the most qualified candidates to oral and performance examinations. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

INITIAL FILING DATE: The examination will be held as soon as practical after ~~Friday, June 9, 2017~~ **(Currently extended through Friday, June 30, 2017)**. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified of the date, time, and place of the examination. Unless otherwise required by law, the City of Milwaukee will not provide alternative test administration. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the City of Milwaukee.