

FIRE EQUIPMENT REPAIRER II (*Upholsterer*)

Recruitment #1504-0827-001

List Type Original

Requesting Department FIRE - SUPPORT SERVICES BUREAU

Open Date 6/6/2015

Filing Deadline 6/26/2015 11:59:00 PM

HR Analyst Jeff Harvey

PURPOSE

The primary duties of the Fire Equipment Repairer II (Upholsterer) are to design, fabricate, alter, and repair specialty fabric items uniquely inherent to the fire service. Secondary duties include maintenance and filling of compressed air and oxygen cylinders, working with liquefied oxygen systems, and the fabrication/alteration of equipment cases.

ESSENTIAL FUNCTIONS

- Designs, fabricates, alters, and repairs specialty items made of leather, nylon, canvas, and vinyl, including but not limited to, hose covers, weather protective covers, seat covers, chair cushions, safety straps, harnesses, bags, and pouches using methods of sewing, adhesives, and mechanical fastening.
- Repairs frames and mechanisms for chairs.
- Inspects, fills, and repairs compressed gas cylinders.
- Inspects and repairs valves of different types and functions, including oxygen and compressed air.
- Monitors hydrostatic test dates.
- Assists with repair, maintenance and service of self-contained breathing apparatus (SCBA).
- Fills oxygen cylinders using liquefied system.
- Issues and repairs first aid boxes and portable oxygen cases.
- Modifies and designs equipment to meet special needs of the department.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

CONDITIONS OF EMPLOYMENT

- This position is subject to emergency call-in as needed.
- The person hired will be responsible for providing the basic hand tools of the trade.

MINIMUM REQUIREMENTS

1. Three years of experience in designing, fabricating, altering and repairing upholstery in automobiles, trucks, boats, and/or furniture.
 - **Note:** *Equivalent combinations of experience and education may also be considered.*
2. Certification for the repair of SCBA equipment within one year of employment.
3. A valid Wisconsin Driver's License at the time of appointment and throughout employment.

Fire Equipment Repairer II (Upholsterer)

KNOWLEDGES, SKILLS, ABILITIES AND OTHER CHARACTERISTICS

- Knowledge of upholstering techniques, tools and related equipment.
- Knowledge of materials and applications for fabric, fasteners, and foam/batting.
- Knowledge of and the ability to repair and adjust specialized equipment related to this craft, such as an industrial sewing machine and a leather sizing machine.
- Ability to develop ideas to make original patterns and templates, interpret sketches and drawings.
- Ability to be creative and resourceful.
- Ability to communicate effectively and tactfully with co-workers, supervisors, personnel from other city departments, and the general public.
- Ability to work as part of a diverse work team on cross-functional projects.
- Ability to read and write to complete work orders and maintain drawings/work records of past work projects.
- Ability to learn to repair and fill pressurized water fire extinguishers.
- Ability to learn to safely operate/drive all fire department vehicles.
- Ability to work with high pressure air and oxygen equipment and low pressure, low temperature liquefied oxygen fill equipment.
- Ability to lift and carry objects, supplies and materials weighing up to 20 pounds and to exert up to 50 pounds of pressure.

CURRENT SALARY

SALARY (PG 7GN): The current starting salary is \$41,096 for City of Milwaukee residents. The non-resident starting salary is \$40,088 annually.

SELECTION PROCESS

The selection process will be job related and will consist of one or more of the following: education and experience evaluation; written, oral, or performance tests, or other assessment methods. The Department of Employee Relations reserves the right to call only the most qualified candidates to oral and performance examinations. Oral examinations may include written exercises. Selection process component weights will be determined by further analysis of the job.

INITIAL FILING DATE - The examination will be held as soon as practical after **June 26, 2015**. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the needs of the City have been met. Qualified applicants will be notified of the date, time, and place of the examination. Unless otherwise required by law, the City of Milwaukee will not provide alternative test administration. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the City of Milwaukee.