

ATHLETIC TRAINER

Recruitment #1605-4279-001

List Type Exempt

Requesting Department EMS/Training/Education Bureau

Open Date 6/1/2016

Filing Deadline 7/1/2016 11:59:00 PM

HR Analyst Jeff Harvey

Introduction

This is an exempt position, serving at the pleasure of the Fire Chief.

Purpose

This position functions as the Athletic Trainer for the Milwaukee Fire Department (MFD) with primary duties of facilitating the department's fitness and injury prevention programs and the Injury Rehabilitation Program, which includes the Injured Firefighter Conditioning Program and Orthopedic Urgent Care Program.

Essential Functions

- Collaborates with the Fire Health and Safety Manager (HSM) and Peer Fitness Trainers to create and conduct department-wide injury fitness/injury prevention training and activities such as FIT Camps or health and fitness classes. Develops and disseminates injury prevention exercise, movement, and media productions.
- Mentors and coordinates continuing education training for the MFD Peer Fitness Training Team.
- Manages and operates the Injured Firefighter Conditioning Program by developing rehabilitation packages specific to injured firefighters' needs that ensure efficient and comprehensive returns to health and duty.
- Assists the HSM with the presentation of health and fitness seminars and symposiums.
- Coordinates firefighter fitness assessments and develops and maintains a confidential tracking system to record all fitness and injury prevention activities. Manages the day-to-day operations of the various fitness programs.
- Manages the fitness facilities at the Training Division for the Injured Firefighter Conditioning Program. Maintains exercise equipment inventory for the entire department.
- Assists with fitness program development and phase progression for sworn personnel, MFD recruit and cadet programs and civilian staff.
- Manages and operates the Orthopedic Urgent Care Program to assess minor orthopedic injuries before they escalate into a lost-time situation; recommends corrective actions within the scope of an athletic trainer, or recommends referrals when care exceeds scope of practice.
- Participates in all departmental fitness, e.g., Fitness and Performance Steering Team.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

Minimum Requirements

1. Bachelor's degree in Athletic Training, Kinesiology, or related field.
2. Licensure as an Athletic Trainer with the State of Wisconsin at time of appointment.
3. A valid Wisconsin Driver's license at the time of appointment and throughout employment.

IMPORTANT NOTE: *Transcripts are required and must be received by the application period closing date. College transcripts should be attached to the online application. (Student copies are acceptable) Transcripts must be legible and include the following information: the university or college name, the applicant's name, the degree completed (if applicable) and the date the degree was completed.*

Desirable Qualifications

1. Master's degree in Athletic Training.
2. Experience coaching or training athletes at the high school level or above, tactical athletes (e.g., military, fire, police), or sports medicine clients.
3. Membership in the National Athletic Trainers' Association (NATA).
4. Certification in Strength and Conditioning (PES, CES, CSCS or equivalent).

Knowledges, Skills, Abilities & Other Characteristics

- Ability to create and integrate exercise programming for physical conditioning conducive to firefighting.
- Ability to modify and enhance programming to meet an individual's conditioning level and goals when rehabilitating from an injury.
- Ability to produce and present educational materials.
- Skill in written and oral communication.
- Ability to conduct fitness assessments, including but not limited to cardiovascular, muscular strength and endurance, flexibility and body composition.
- Ability to demonstrate and perform fitness and rehabilitation exercises.
- Intermediate skill level in the use of computer software related to the position.
- Ability to maintain the confidentiality of restricted information.
- Ability to keep apprised of best practices and new information regarding firefighter-related fitness, injury prevention and rehabilitation and to apply these practices to programming and training in the MFD.

Current Salary

The current starting salary (2EN) is \$45,306 for City of Milwaukee residents. The non-resident starting salary is \$44,194.

Selection Process

THE SELECTION PROCESS will be job-related and will consist of one or more of the following: an evaluation on related education, experience and accomplishments, written tests, interview, or other assessment

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methods. The Milwaukee Fire Department reserves the right to call only the most qualified candidates to oral, performance tests, or personal interviews. Information from the selection process will be used to make a hiring decision.

APPLICATION PROCEDURE:

- The selection process will be held as soon as practical after **July 1, 2016**. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the needs of the Milwaukee Fire Department have been met. The applicant is responsible for attending all phases of the job selection process at the time and place designated by the Milwaukee Fire Department.
- Applications may be obtained by visiting www.jobaps.com/MIL. Applications, resumes and transcripts should be submitted no later than the deadline listed above.
- Assistance in completing the online application can be obtained by calling the Department of Employee Relations at 414-286-3751 or staffinginfo@milwaukee.gov.
- The Department of Employee Relations is located at City Hall, 200 E. Wells St., Room 706, Milwaukee, WI 53202.

NOTE: For current information regarding the status of the City of Milwaukee's residency requirement, please visit the Department of Employee Relations' Website: <http://city.milwaukee.gov/DER>. Please call 414.286.3751 if you have questions regarding your individual circumstances as part of the application and/or selection process.

The City of Milwaukee values and encourages diversity and is an equal opportunity employer.