

City of Milwaukee Fire and Police Commission  
City Hall, 200 East Wells Street, Room 706  
Milwaukee WI 53202 414-286-5071

December 5, 2014 Police Aide Application – **Residency Preference Points Claim Form**

Please Print Clearly

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

In accordance with Rule VIII, Section 6 of the Rules of the Fire and Police Commission, applicants who obtain a final passing score on any entry-level examination, and who meet certain criteria, *may* be entitled to additional points added to the final passing score.

**Residency preference points** are awarded to candidates who are bona fide City of Milwaukee residents at time of application. If you qualify, five points will be added to your final passing test score which means you will place higher on the eligible list, which in turn, increases your chances of being hired.

If claiming preference points you must completed this claim form and submit it along with copies of all required documents to:

City of Milwaukee Fire & Police Commission  
City Hall, Room 706  
200 East Wells Street  
Milwaukee, WI 53202

You may return your claim form and required documents in person, have someone else return them for you, or return them by mail or email. The deadline for claiming preference points is **Tuesday, January 20, 2015**. This means that all required documents must be received at [fpc@milwaukee.gov](mailto:fpc@milwaukee.gov), in our office, *or* postmarked by Tuesday, **January 20, 2015**. **Submit only clear, legible copies of the verification document(s) as we do not return them to you.**

You must submit all required documentation as described on the reverse side of this form in order to receive residency preference points. If you fail to do so, we will **not** contact you to correct the situation. Candidates are solely responsible for providing sufficient documentation. Documents should be stapled behind the upper left hand corner of this form, or emailed to [fpc@milwaukee.gov](mailto:fpc@milwaukee.gov).

**I do not wish to claim residency preference points**

**I wish to claim residency preference points – Note: you must complete the reverse side of this form**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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To claim residency preference points, you must submit this completed form and provide copies of two (2) documents<sup>1</sup> that **verify you live at the City of Milwaukee address that you claimed on your Police Aide application**. Both document(s) submitted must include all of the following:

- First and last name
- Complete numbered street address (post office boxes will not be accepted)
- City, state and zip code

**At least one (1) of the document(s) you submit must verify that you lived at this address during the application period – specifically between September 19<sup>th</sup> and December 5, 2014.** A list of acceptable documents follows. Check the boxes to indicate which documents you are using to claim residency preference points.

- Unexpired State of Wisconsin driver's license, Wisconsin State identification card, or any other unexpired official identification card or license issued by a Wisconsin governmental body or unit, or by an employer in the normal course of business (no business cards). Examples include hunting or fishing license, or a professional license.
- Employment pay check stub.
- A bill statement: Examples include bills from a cell phone, auto loan, utility, auto insurance, or other bill statement from a known and reputable business.
- Bank statement.
- College record, fee/tuition card or receipt.
- High school or college transcript.
- If unable to provide copies of two documents to verify City of Milwaukee residency, you may submit a *notarized* Statement of Bona Fide City of Milwaukee Residency using the attached form.

**In all cases, the decision of the Fire and Police Commission is final as to the acceptability of documentation as proof of eligibility.**

If you have any questions, you may contact the City of Milwaukee Fire and Police Commission at 414-286-5071.

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<sup>1</sup> Candidates who are unable to provide two documents to verify City of Milwaukee residency may submit a signed and notarized **Statement of Bona Fide City of Milwaukee Residency** in lieu of such documents.

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Police Aide Examination – **Residency Preference Points**

**Statement of Bona Fide City of Milwaukee Residency**

Affidavit to be signed and sworn to in the presence of a Notary Public

Untruthfulness may result in disqualification from the selection process and/or termination of employment.

STATE OF WISCONSIN  
CITY OF MILWAUKEE

I \_\_\_\_\_, being first duly sworn on oath, depose and say  
(Print Candidate's Name)

that I was a bona fide City of Milwaukee resident, residing at:

\_\_\_\_\_ Milwaukee, WI 532 \_\_\_\_\_  
(Address on Police Aide Application)

Between September 19, 2014 and December 5, 2014, which is the time period during which I applied for the position of Police Aide with the City of Milwaukee Police Department.

Printed Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Subscribed and Sworn to before me

This \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

Notary Public, Milwaukee County, Wisconsin

My Commission Expires \_\_\_\_\_

(Seal)