



Department of Employee Relations

Tom Barrett
Mayor

Maria Monteagudo
Director

Michael Brady
Employee Benefits Director

Deborah Ford
Labor Negotiator

August 13, 2015

TO: All Departments, Divisions, and Alderman

FROM: Maria Monteagudo, Director

RE: REVISED - 2015 City Service Commission Meeting Schedule

The following is the list of City Service Commission Meetings for 2015. Please note that the deadline for submission of items for the Commission's Agenda is **Noon** on the Tuesday of the week preceding the meeting. All meetings will be held on Tuesdays at **1:30 p.m.** The location of each meeting is listed below. If you have any questions, contact this office at 286-3398.

<u>2015 CSC Meeting Dates</u>		<u>Agenda Item Due</u>		<u>Location</u>
Tuesday,	January 13	Tuesday,	January 6	City Hall, Rm. 301-A
"	January 27	"	January 20	City Hall, Rm. 301-A
"	February 10	"	February 3	City Hall, Rm. 301-B
"	February 24	"	February 17	City Hall, Rm. 301-B
"	March 10	"	March 3	City Hall, Rm. 301-B
"	March 24	"	March 17	City Hall, Rm. 301-B
"	April 14 (Cancelled)	"	April 7	City Hall, Rm. 301-A
"	April 21 (New Meeting)	"	April 14	City Hall, Rm. 301-B
"	April 28 (Cancelled)	"	April 21	City Hall, Rm. 301-A
"	May 12	"	May 5	City Hall, Rm. 301-B
"	May 26	"	May 19	City Hall, Rm. 301-B
"	June 9	"	June 2	City Hall, Rm. 301-A
"	June 23	"	June 16	City Hall, Rm. 301-B
"	July 14	"	July 7	City Hall, Rm. 301-A
"	July 28	"	July 21	City Hall, Rm. 301-B
"	August 18 (Cancelled)	"	August 11	City Hall, Rm. 301-B
"	September 8	"	September 1	City Hall, Rm. 301-A
"	September 22	"	September 15	City Hall, Rm. 301-B
"	October 6	"	September 29	City Hall, Rm. 301-A
"	October 20	"	October 13	City Hall, Rm. 301-A
"	November 3	"	October 27	City Hall, Rm. 301-B
"	November 17	"	November 10	City Hall, Rm. 301-B
"	December 8	"	December 1	City Hall, Rm. 301-B

2015 CSC Meeting Schedule - 112514





AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
 January 13, 2015
 1:30 PM
 City Hall, 200 East Wells Street, Room 301-A



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Administrative Assistant III
 (414) 286-3398

1. Approval of the MINUTES from the regular meeting held on December 9, 2014.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval:

Assessor's Office

Current	Request	Recommendation
New Position	Assessment Operations Director PR 1JX (\$80, 412 - \$112, 627)	Assessment Operations Director PR 1JX (\$80,412 - \$112,627) Recruitment at \$95,800

Department of City Development

Current	Request	Recommendation
Commercial and Residential Rehabilitation Manager PR 1FX (\$62,338 - \$87,270)	Housing Programs Manager PR 1FX (\$62,338 - \$87,270)	Housing Rehabilitation Programs Manager PR 1FX (\$62,338 - \$87,270)
New Position	Economic Development Specialist PR 2GX (\$51,469 - \$72,063)	Economic Development Specialist PR 2GX (\$51,469 - \$72,063)

Mayor's Office

Current	Request	Recommendation
Staff Assistant to the Mayor-Senior PR 2HX (\$54,865 - \$76,806)	Study of Position	Staff Assistant to the Mayor 2GX (\$51,469 - \$72,063).

Department of Neighborhood Services

Current	Request	Recommendation
Two New Positions	Special Enforcement Inspector PR 2EN (\$52,750 - \$61,952) Two Positions	Special Enforcement Inspector PR 2EN (\$52,750 - \$61,952) Two Positions
New Position	Neighborhood Improvement Project Inspector PR 3ON (52,750 - \$63,810)	Neighborhood Improvement Project Inspector PR 3ON (52,750 - \$63,810)

Department of Neighborhood Services

Current	Request	Recommendation
Boiler Inspector I Building Construction Inspector I Elevator Inspector I Sprinkler Construction Inspector I PR 3ON (\$52,750 - \$63,012) Recruitment up to \$60,147 with DER approval Underfill Title	Flexibility in Hiring Rate	Boiler Inspector I Building Construction Inspector I Elevator Inspector I Sprinkler Construction Inspector I PR 3ON (\$52,750 - \$63,012) Recruitment at any rate in the pay range with DER approval Underfill Title
Neighborhood Improvement Project Inspector PR 3ON (\$52,750 - \$63,810) No recruitment footnote (7 Positions)	Flexibility in Hiring Rate	Neighborhood Improvement Project Inspector PR 3ON (\$52,750 - \$63,810) Recruitment at any rate in the pay range with DER approval (7 Positions)
Plumbing Inspector I PR 3ON (\$52,750 - \$63,012) Recruitment is at \$55,985 and up to \$59,395 with DER approval Underfill Title	Flexibility in Hiring Rate	Plumbing Inspector I PR 3ON (\$52,750 - \$63,012) Recruitment minimum is \$55,985 but may be at any rate in the pay range with DER approval Underfill Title
Plumbing Inspector II PR 3PN (\$48,820 - \$68,855) Recruitment is at \$61,177 (16 Positions)	Flexibility in Hiring Rate	Plumbing Inspector II PR 3PN (\$48,820 - \$68,855) Recruitment minimum is \$61,177 but may be at any rate in the pay range with DER approval (16 Positions)
Boiler Inspector II (3 Positions) Building Construction Inspector II (16 + 2 Auxiliary Positions) Elevator Inspector II (4 Positions) Sprinkler Construction Inspector II (4 Positions) PR 3QN (\$52,893 - \$68,048) Recruitment is at \$60,147	Flexibility in Hiring Rate	Boiler Inspector II (3 Positions) Building Construction Inspector II (16 + 2 Auxiliary Positions) Elevator Inspector II (4 Positions) Sprinkler Construction Inspector II (4 Positions) PR 3QN (\$52,893 - \$68,048) Recruitment minimum is \$60,147 but may be at any rate in the pay range with DER approval

GENERAL BUSINESS

3. The Secretary reports for Commission approval the FINDINGS AND DECISION in the Discharge Appeal of Martin Dixon, Operations Driver/Worker, Department of Public Works, Operations Division-Sanitation.

PUBLIC HEARING

4. The Secretary reports receipt of a request from the Department of City Development , Neighborhood Business Development Division, to EXEMPT the new position of Economic Development Specialist, Pay Range 2GX.
5. Proposed changes to City Service Rule XI, Transfer is INTRODUCED. The proposed changes are based on a communication from the Department of Employee Relations recommending the Rule XI be amended to clarify the authority and responsibility of the Commission and the DER in relation to transfers in the City Service.
6. The SUSPENSION APPEAL regarding SCOTT GEIGER, Operations Driver/Worker, Department of Public Works, Operations Division-Sanitation.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Pursuant to Section 19.85(1)(a) Wis. Stat., the City Service Commission may go into closed session for the purpose of deliberating regarding the disciplinary appeal of Scott Geiger. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
(SPECIAL MEETING)
BOARD OF CITY SERVICE COMMISSIONERS
January 20, 2015
2:00 PM
City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
Marilyn Miller, Vice President
Steve Smith
Jeremy Levinson
Janet Cleary

Maria Monteagudo, Secretary
Maurita Houren, Commission Attorney
Nola Nelson, Administrative Assistant III
(414) 286-3398

1. Approval of the MINUTES from the regular meeting held on January 13, 2015.

PUBLIC HEARING

2. The Secretary reports receipt of a request from the Department of City Development, Housing Development Division, to EXEMPT the position of Housing Programs Manager (formerly Commercial and Residential Rehabilitation Manager), Pay Range 1FX.
3. The CONTINUATION of the SUSPENSION APPEAL regarding SCOTT GEIGER, Operations Driver/Worker, Department of Public Works, Operations Division-Sanitation.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Pursuant to Section 19.85(1)(a) Wis. Stat., the City Service Commission may go into closed session for the purpose of deliberating regarding the disciplinary appeal of Scott Geiger. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
 January 27, 2015
 1:30 PM
 City Hall, 200 East Wells Street, Room 301-A



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Administrative Assistant III
 (414) 286-3398

1. Approval of the MINUTES from the SPECIAL meeting held on January 20, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval:

Department of Administration – Office of Environmental Sustainability

Current	Request	Recommendation
Grant Monitor PR 2GX (\$51,469 - \$72,063)	Environmental Sustainability Program Coordinator PR 2IX (\$58,462 - \$81,844)	Environmental Sustainability Program Coordinator PR 2IX (\$58,462 - \$81,844)

Common Council – City Clerk’s Office

Current	Request	Recommendation
Associate Planner PR 2DN (\$47,779 - \$59,497)	Study of Position	Senior Planner 2FN (\$55,963 - \$67,616)

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Milwaukee Water Works requesting an EXTENSION OF TEMPORARY APPOINTMENT for Antonio D’Amato, Water Field Supervisor.
4. The Secretary reports for Commission approval the FINDINGS AND DECISION in the Suspension Appeal regarding Scott Geiger, Operations Driver/Worker, Department of Public Works-Sanitation.

PUBLIC HEARING

5. The Secretary reports receipt of a communication from the Milwaukee Water Works requesting SELECTIVE CERTIFICATION of three bilingual candidates for the position of Water Meter Technician.

6. FINAL ADOPTION of the proposed changes to City Service Rule XI, Transfer. The proposed changes are based on a communication from the Department of Employee Relations recommending that Rule XI be amended to clarify the authority and responsibility of the Commission and the DER in relation to transfers in the City Service.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
February 10, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
Marilyn Miller, Vice President
Steve Smith
Jeremy Levinson
Janet Cleary

Maria Monteagudo, Secretary
Maurita Houren, Commission Attorney
Nola Nelson, Administrative Assistant III
(414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on January 27, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval:

Comptroller's Office

Current	Request	Recommendation
New Position	Accounting Supervisor PR 2HX (\$54,865 - \$76,806)	Accountant Lead PR 2HX (\$54,865 - \$76,806)
Auditor PR 2GX (\$51,469 - \$72,063)	Auditor Lead PR 2HX (\$54,865 - \$76,806)	Auditor Lead PR 2HX (\$54,865 - \$76,806)

Department of Public Works – Administrative Services

Current	Request	Recommendation
Office Assistant IV PR 6HN (\$37,830 - \$41,863)	Program Assistant II PR 5FN (\$42,539 - \$48,248)	Program Assistant II PR 5FN (\$42,539 - \$48,248)

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Department of Public Works, Forestry Division requesting an EXTENSION OF TEMPORARY APPOINTMENT for Ian Brown, Urban Forestry District Manager.
4. The Secretary reports receipt of a communication from Willie Love, City Laborer, Department of Public Works regarding his claim that he was laid off out of seniority order.

PUBLIC HEARING

5. The Secretary reports receipt of a request from the Assessor's Office to RE-EXEMPT the position of Chief Assessor, Pay Range 1LX.

6. Proposed changes to City Service Rule VIII, Section 8. Probationary Period is INTRODUCED. The proposed changes are based on a communication from the Department of Public Works recommending that Rule VIII be amended to standardize the length of the probationary period for persons in the City Laborer title.

7. The SUSPENSION APPEAL regarding Scott Geiger, Operations Driver/Worker, Department of Public Works, Operations Division-Sanitation.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Pursuant to Section 19.85(1)(a) Wis. Stat., the City Service Commission may go into closed session for the purpose of deliberating regarding the disciplinary appeal of Scott Geiger. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
 (*Revised February, 23, 2015)
BOARD OF CITY SERVICE COMMISSIONERS
February 24, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on February 10, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval:

CITY ATTORNEY

Current	Request	Recommendation
Docketing Specialist PR 6KN (\$38,629 - \$45,391)	Study of Position	Docketing Specialist PR 6NN (\$38,628 - \$51,547) Recruitment is at \$45,013

CITY TREASURER

Current	Request	Recommendation
New Position	Tax Collection and Enforcement Coordinator PR 1EX (\$58,462 - \$81,844)	Tax Collection and Enforcement Coordinator PR 1EX (\$58,462 - \$81,844)
*New Position	Business Analyst – Senior PR 2EX (\$45,306 - \$63,426)	IT Support Specialist PR 2EN (\$45,306 - \$63,426) Recruitment is at \$50,716

MUNICIPAL COURT

Current	Request	Recommendation
Court Services Assistant II *PR 6EN (\$28,267 - \$35,922) *Recruitment is at \$30,529 Four Positions	Study of Positions	Court Services Assistant III PR 6FN (\$30,530 - \$38,406) Recruitment is at \$34,717 Four Positions

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Division requesting an EXTENSION OF TEMPORARY APPOINTMENT for Mary Yanke, Street Operations Supervisor.

4. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Division requesting an EXTENSION OF TEMPORARY APPOINTMENT for Joshua Allen, Infrastructure Repair Worker.
5. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Division requesting an EXTENSION OF TEMPORARY APPOINTMENT for Edmund Smith, Infrastructure Repair Worker.
6. The Secretary presents for Commission REVIEW/APPROVAL the ANNUAL REPORT OF EXEMPT POSITIONS for 2014.

PUBLIC HEARING

7. The Secretary reports receipt of a request from the Department of Administration, Business Operations Division to RE-EXEMPT the vacant position of Business Analyst Senior, Pay Range 2EX.
8. The Secretary reports receipt of a request from the Department of Administration, Business Operations Division to RE-EXEMPT the position of Business Analyst Senior, Pay Range 2EX, currently held by Dontreal Teague.
9. The Secretary reports receipt of a request from the Office of the Comptroller to RE-EXEMPT the position of Special Assistant to the Comptroller, Pay Range 1FX.
10. The Secretary reports receipt of a request from the Office of the Comptroller to EXEMPT the position of Executive Administrative Assistant II, Pay Range 2CN.
11. The Secretary reports receipt to a request from the Office of the Common Council – City Clerk to EXEMPT the position of Executive Administrative Assistant II, Pay Range 2CN.
12. FINAL ADOPTION of the proposed changes to City Service Rule VIII, Section 8, Probationary Period. The proposed changes are based on a communication from the Department of Public Works recommending that Rule VIII be amended to standardize the length of the probationary period for persons in the City Laborer title.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
March 10, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
Marilyn Miller, Vice President
Steve Smith
Jeremy Levinson
Janet Cleary

Maria Monteagudo, Secretary
Maurita Houren, Commission Attorney
Nola Nelson, Admin. Services Coordinator
(414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on February 24, 2015.
2. The Secretary reports receipt of a communication regarding the RECLASSIFICATION OF POSITIONS – PROBATIONARY PERIOD RECOMMENDATIONS for reports during the time period of October 16, 2014 through January 27, 2015.

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Milwaukee Water Works requesting an EXTENSION OF TEMPORARY APPOINTMENT for Diana Herrejon, Water Field Supervisor.
4. The Secretary reports receipt of a communication from the Milwaukee Water Works requesting an EXTENSION OF TEMPORARY APPOINTMENT for Thomas Olszewski, Water Field Supervisor.
5. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure, Electrical Services requesting an EXTENSION OF TEMPORARY APPOINTMENT for Pamela Lawson, Sign Worker II.
6. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure, Electrical Services requesting an EXTENSION OF TEMPORARY APPOINTMENT for Tianne Hardman, Sign Worker II.
7. The Secretary reports receipt of a communication from the Department of Administration, Business Operations Division requesting an EXTENSION OF TEMPORARY APPOINTMENT for Andrew Marten, Document Services Assistant.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
March 24, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on March 10, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval:

Department of Administration

Current	Request	Recommendation
New Position	Public Information Officer PR 1FX (\$62,338 - \$87,270)	Community Outreach Coordinator PR 2HX (\$54,865 - \$76,806)

Department of City Development

Current	Request	Recommendation
New Position	Administrative Services Assistant PR 6KN (\$40,501 - \$45,391)	Administrative Services Assistant PR 6KN (\$40,501 - \$45,391)
New Position	Real Estate Analyst PR 2EX (\$45,306 - \$63,426)	Real Estate Coordinator II PR 2DN (\$46,347 - \$59,498)
New Position	Real Estate Specialist PR 2GX (\$51,469 - \$72,063)	Real Estate Specialist PR 2GX (\$51,469 - \$72,063)
New Position	Program Assistant II PR 5FN (\$42,539 - \$48,248)	Program Assistant II PR 5FN (\$42,539 - \$48,248)

Department of Neighborhood Services

Current	Request	Recommendation
New Position	Electrical Inspector II PR 3QN (\$60,147 - \$68,048) Underfill Title Electrical Inspector I PR 3ON (52,750 - \$63,810)	Electrical Inspector II PR 3QN (\$60,147 - \$68,048) Underfill Title Electrical Inspector I PR 3ON (52,750 - \$63,810)

Department of Public Works – Infrastructure Services

Current	Request	Recommendation
Engineering Drafting Technician II PR 3FN (\$38,508 - \$47,171) (Vacant Position)	Land Surveyor Pay Range to be Studied	Land Surveyor PR 2IN (\$58,462 - \$81,844) Recruitment is at \$66,324 and may be up to \$74,620 with approval of DER and Chair of Finance and Personnel Committee

Department of Public Works – Operations Services

Current	Request	Recommendation
Urban Forestry Manager PR 1DX (\$54,865 - \$76,806) (Nine Positions + 1 Auxiliary Position)	Recruitment Rate	Urban Forestry Manager PR 1DX (\$54,865 - \$76,806) FN: Recruitment at \$63,135 (Nine Positions + 1 Auxiliary Position)

Department of Public Works – Water Works

Management Civil Engineer-Senior PR 1IX (\$75,478 - \$105,669) (Vacant Position)	Management Engineer PR 1IX (\$75,478 - \$105,669)	Management Engineer PR 1IX (\$75,478 - \$105,669)
New Positions (Two Positions)	Civil Engineer III PR 2IN (\$66,324 - \$81,844) (Two Positions)	Civil Engineer III PR 2IN (\$66,324 - \$81,844) (Two Positions)
New Positions (Five Positions)	Engineering Technician IV PR 3NN (\$45,185 - \$61,294) (Five Positions)	Engineering Technician IV PR 3NN (\$45,185 - \$61,294) (Five Positions)
New Position	Engineering Drafting Technician IV PR 3NN \$44,949 - \$61,296	Engineering Drafting Technician IV PR 3NN \$44,949 - \$61,296

Health Department

Current	Request	Recommendation
New Position	Clinic Assistant PR 5BN (\$30,530 - \$37,456)	Clinic Assistant PR 5BN (\$30,530 - \$37,456)
New Position	Community Education Assistant PR 5BN (\$30,530 - \$37,456)	Community Education Assistant PR 5BN (\$30,530 - \$37,456)
Public Health Research and Policy Director PR 1MX (\$97,420 - \$136,395) (Vacant Position)	Director of Public Health Planning and Policy PR 1JX (\$80,442 - \$112,627)	Public Health Planning and Policy Director PR 1JX (\$80,442 - \$112,627)

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Port of Milwaukee requesting an EXTENSION OF TEMPORARY APPOINTMENT for Kevin McCluskey, Civil Engineer III.
4. The Secretary reports receipt of a communication from the Department of City Development requesting an EXTENSION OF TEMPORARY APPOINTMENT for Andrew Falkenburg, Graduate Intern.
5. The Secretary reports receipt of a communication from the Milwaukee Water Works requesting an EXTENSION OF TEMPORARY APPOINTMENT for Robin Cornell, Business Services Specialist.

6. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Division requesting an EXTENSION OF TEMPORARY APPOINTMENT for the following temporary appointments to the Engineering Technician I title: Richard Boedecker, Steven Liberto, Michael Reisinger, Alexandra Paul, Jeffrey Petrie, Gregory Bartelme, Bhikhabhai Patel.
7. The Secretary reports receipt of a communication from the Department of Employee Relations requesting an EXTENSION OF TEMPORARY APPOINTMENT for Jasmine Agrait, Temporary Office Assistant.
8. The Secretary reports receipt of a communication from the Department of Employee Relations requesting an EXTENSION OF TEMPORARY APPOINTMENT for Shirley Johnson, Claims Adjuster Senior.
9. The Secretary reports receipt of a communication from FORTAS HAZELWOOD appealing the decision to reject his application for the position of Public Works Inspector I.

PUBLIC HEARING

10. The Secretary reports receipt of a request from the Milwaukee Health Department to EXEMPT the position of Public Health Research and Policy Director, Pay Range 1MX, (recommended to be reclassified to Public Health Planning and Policy Director, Pay Range 1JX).
11. The Secretary reports receipt of a communication from the Department of Employee Relations amending the Policy and Procedure Relating to Exempting Positions from Civil Service.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
April 21, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on March 24, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval:

Common Council – City Clerk’s Office

Current	Request	Recommendation
Graphic Designer II PR 2BN (\$43,733 - \$52,391) (One Position)	Study of Position	Graphic Designer – Lead PR 2CN (\$39,881 - \$55,825) Recruitment is at \$45,473 (One Position)

Department of Public Works – Infrastructure Services

Current	Request	Recommendation
Engineering Drafting Technician V PR 3QN (\$52,893 - \$68,048) (One Position)	Engineering Technician VI PR 2IN (\$66,324 - \$81,844) (One Position)	Engineering Technician VI PR 2IN (\$66,324 - \$81,844) (One Position)

Department of Public Works – Water Works

Current	Request	Recommendation
Water Revenue Collections Supervisor PR 1CX (\$51,469 - \$72,063)	Water Revenue Collections Manager 1DX (\$54,865 - \$76,806)	Water Revenue Collections Manager 1DX (\$54,865 - \$76,806)
New Position	Municipal Services Billing Supervisor PR 1CX (\$51,469 - \$72,063)	Water Billing Supervisor PR 1CX (\$51,469 - \$72,063)
Two New Positions	Program Assistant III PR 5IN (\$47,779 - \$54,669)	Water Billing Specialist PR 5HN (\$45,013 - \$51,408)

GENERAL BUSINESS

3. The Secretary reports receipt of a request for REINSTATEMENT from NICHOLAS REMBERT to the position of Water Distribution Repair Worker II, Milwaukee Water Works.
4. The Secretary reports receipt of a request for REINSTATEMENT from FERNANDO GARZA to the position of Cement Finisher, Department of Public Works.

PUBLIC HEARING

5. The Secretary reports receipt of a request from the Department of Administration to EXEMPT the new position of Community Outreach Coordinator, Pay Range 2HX (formerly Public Information Officer, Pay Range 1FX).
6. The Secretary reports receipt of a request from the Department of City Development to EXEMPT the position of Housing Rehabilitation Manger, Pay Range 1DX.
7. The DISCHARGE APPEAL hearing regarding GERALD LEWANDOWSKI, Operations Driver/Worker, Department of Public Works.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Pursuant to Section 19.85(1)(a) of the Wisconsin Statutes, the City Service Commission may go into closed session for the purpose of deliberating regarding the disciplinary appeal of Gerald Lewandowski.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
May 12, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on April 21, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval:

Department of Administration – Budget & Management Division

Current	Request	Recommendation
New Position	Community Analytics Researcher To Be Studied	Community Analytics Analyst PR 2HX (\$54,865 - \$78,806)

Library

Current	Request	Recommendation
New Position (23 0.47 FTE Positions)	Library Circulation Assistant I PR 6EN (\$28,267 - \$35,922)	Library Circulation Assistant I PR 6EN (\$28,267 - \$35,922)
New Position (One Position)	Office Assistant IV PR 6HN (\$37,830 - \$41,863)	Office Assistant IV PR 6HN (\$37,830 - \$41,863)
New Position (One 0.50 FTE Position) (One 0.75 FTE Position)	Librarian III PR 2DN (\$50,451 - \$59,498)	Librarian III PR 2DN (\$50,451 - \$59,498)
New Position (Two Positions)	Library Branch Manager PR 1DX (\$54,865 - \$76,806)	Library Branch Manager PR 1DX (\$54,865 - \$76,806)

Department of Public Works – Water Works

Current	Request	Recommendation
New Position	Water Construction Coordinator PR 7PN (\$53,686 - \$69,069)	Water Construction Coordinator PR 7PN (\$53,686 - \$69,069)
New Position	Water Field Supervisor PR 1BX (\$61,650 - \$67,616)	Water Field Supervisor PR 1BX (\$61,650 - \$67,616)
New Position (12 Positions)	Water Repair Worker PR 8LN (\$45,327 - \$51,517)	Water Repair Worker PR 8LN (\$45,327 - \$51,517)

PUBLIC HEARING

3. The Secretary reports receipt of a request from the Department of City Development to RE-EXEMPT the position of Real Estate Development Services Manager, Pay Range 1HX.
4. The Secretary reports for Commission approval the proposed LAYOFF PLAN from the Department of City Development, Custodial Worker II.
5. The CONTINUATION of the DISCHARGE APPEAL hearing regarding GERALD LEWANDOWSKI, Operations Driver/Worker, Department of Public Works.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Pursuant to Section 19.85(1)(a) of the Wisconsin Statutes, the City Service Commission may go into closed session for the purpose of deliberating regarding the disciplinary appeal of Gerald Lewandowski.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
 May 26, 2015
 1:30 PM
 City Hall, 200 East Wells Street, Room 301-A



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on MAY 12, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval:

Deferred Compensation Board

Current	Request	Recommendation
Executive Director – Deferred Compensation Board PR 1HX (\$70,827-\$99,154)	Executive Director – Deferred Compensation Board PR 1KX (\$85,757-\$120,064) Add footnote to allow recruitment flexibility subject to approval by Employee Relations and the Chair of the Finance and Personnel Committee	Executive Director – Deferred Compensation Board PR2OX (\$85,757-\$120,064) Add footnote to allow recruitment flexibility subject to approval by Employee Relations and the Chair of the Finance and Personnel Committee

Department of Neighborhood Services

Current Title	Current Pay Range and Rates		Proposed Title	Proposed Pay Range and Rates	
Special Enforcement Inspector (24 Positions – Includes 4 Positions authorized as of July 1, 2015)	2EN	\$52,750 - \$61,952* *An additional 5% when designated as a leadworker.	Special Enforcement Inspector (24 Positions) Neighborhood Improvement Project Inspector (7 Positions)	2 GN	\$62,152 - \$73,930 (Add footnote with career ladder rates.)
Neighborhood Improvement Project Inspector (7 Positions)	3ON	\$52,750 - \$63,810**	Boiler Inspector (3 Positions) Building Construction Inspector (16 Positions)		
Boiler Inspector I Building Construction Inspector I Electrical Inspector I Elevator Inspector I	3ON	\$52,750 - \$63,810**	Electrical Inspector (9 Positions) Elevator Inspector (4 Positions)		

Sprinkler Construction Inspector I (Underfill Titles)			Plumbing Inspector (16 Positions) Sprinkler Construction Inspector (4 Positions) Plumbing Inspector (16 Positions)		
Plumbing Inspector I (Underfill Title)	3ON	\$55,985 - \$63,810**			
Boiler Inspector II (3 Positions) Building Construction Inspector II (16 Positions) Electrical Inspector II (9 Positions) Elevator Inspector II (4 Positions) Sprinkler Construction Inspector II (4 Positions)	3QN	\$60,147 - \$68,047**			
Plumbing Inspector II (16 Positions)	3PN	\$61,177 - \$68,855**			
Environmental Risk Officer (5 Positions)	2EN	\$49,344 - \$61,952	Environmental Risk Officer (5 Positions)	2FN	\$53,034 - \$67,615 (Add footnote with career ladder rates.)
**Recruitment at any rate with DER approval.					
Plan Examiner Specialist (2 Positions)	2EN	\$49,344 - \$63,426	Plan Examiner Specialist (2 Positions)	2EN	\$56,170 - \$66,834 (Add footnote with career ladder rates.)
Mechanical Plan Examiner II (1 Position) Plan Examiner II (5 Positions)	2HN	\$57,023 - \$76,806	Mechanical Plan Examiner II (1 Position) Plan Examiner II (5 Positions)	2FN	\$66,423 - \$71,705 (Add footnote with career ladder rates.)
Fire Protection Engineer III (1 Position)	2IX	\$66,324 - \$81,844***	Fire Protection Engineer III (1 Position)	2JN	\$70,344 - \$87,270 (Add footnote with career ladder rates.)
Mechanical Plan Examiner III (1 Position)	2JN	\$66,324 - \$87,270	Mechanical Plan Examiner III (1 Position)		
Plan Examiner III (2 Positions)	2JN	\$66,324 - \$87,270****	Plan Examiner III (2 Positions)		
Recruitment at any rate with DER and Chair of Finance & Personnel approval. *Recruitment up to \$75,470 with DER approval.					

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Services requesting an EXTENSION OF TEMPORARY APPOINTMENT for Lakema Simmons, Electrical Worker.
4. The Secretary reports receipt of a communication from the Fire and Police Commission requesting an EXTENSION OF PROBATIONARY SERVICE for Jason Stenglein, Human Resources Representative.
5. The Secretary reports receipt of a request for a TEMPORARY HARDSHIP WAIVER from Jackie Tetzloff, Office Assistant III, Department of Neighborhood Services.

PUBLIC HEARING

6. The Secretary reports receipt of a request from the Deferred Compensation Plan Board to RE-EXEMPT the position of Executive Director – Deferred Compensation Board, Pay Range 1HX, (recommended to be reclassified to Executive Director – Deferred Compensation Board, Pay Range 2OX).

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
 June 9, 2015
 1:30 PM
 City Hall, 200 East Wells Street, Room 301-A



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on MAY 26, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS, including REPORT OF PROBATIONARY PERIODS FOR RECLASSIFIED POSITIONS, for approval:

Department of Employee Relations

Current	Request	Recommendation
Human Resources Analyst - Senior PR 2FX (\$48,294 - \$67,616)	Human Resources Representative PR 2HX (\$54,865 - \$76,806)	Human Resources Representative PR 2HX (\$54,865 - \$76,806)

Department of Neighborhood Services

Current	Request	Recommendation
Commercial Code Enforcement Inspector PR 3LN (\$42,539 - \$59,095)	District Code Enforcement Supervisor PR 1EX (\$63,810 - \$81,844)	District Code Enforcement Supervisor PR 1EX (\$63,810 - \$81,844)

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Department of City Development requesting an EXTENSION OF TEMPORARY APPOINTMENT for Andrew Falkenburg, Graduate Intern. This is the second extension request.
4. The Secretary reports receipt of a communication from the Department of Neighborhood Services requesting an EXTENSION OF TEMPORARY APPOINTMENT for Cheryl McDuffie, Nuisance Control Officer.
5. The Secretary reports receipt of a communication from the Department of Neighborhood Services requesting an EXTENSION OF TEMPORARY APPOINTMENT for Monica Lewis, Nuisance Control Officer.

6. The Secretary reports receipt of a communication from CRAIG WALKER appealing the decision to reject his application for the position of City Laborer.
7. The Secretary reports for Commission approval the FINDINGS AND DECISION in the Discharge Appeal regarding Gerald Lewandowski, Operations Driver/Worker, Department of Public Works, Operations Division - Sanitation.

PUBLIC HEARING

8. Secretary reports receipt of a request from the Milwaukee Health Department to RE-EXEMPT the position of Health Operations Administrator, Pay Range 1KX.
9. The DISCHARGE APPEAL regarding Glenn Podlewski, Operations Driver/Worker, Department of Public Works, Operations Division, Fleet Operations.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Pursuant to Section 19.85(1)(a) of the Wisconsin Statutes, the City Service Commission may go into closed session for the purpose of deliberating regarding the disciplinary appeal of Glenn Podlewski.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
June 23, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
Marilyn Miller, Vice President
Steve Smith
Jeremy Levinson
Janet Cleary

Maria Monteagudo, Secretary
Maurita Houren, Commission Attorney
Nola Nelson, Admin. Services Coordinator
(414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on June 9, 2015.

GENERAL BUSINESS

2. The Secretary reports receipt of a communication from the Port of Milwaukee requesting an EXTENSION OF TEMPORARY APPOINTMENT for Kevin McCluskey, Civil Engineer III.
3. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Division, Electrical Services requesting an EXTENSION OF TEMPORARY APPOINTMENT for Oscar Sanchez, Electrical Worker.
4. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Division, Electrical Services requesting an EXTENSION OF TEMPORARY APPOINTMENT for Antonio Escarpita, Electrical Worker.
5. The Secretary reports receipt of a communication from the Department of Public Works, Operations Division, Sanitation requesting an EXTENSION OF TEMPORARY APPOINTMENT for Michael Levy, Sanitation Supervisor.
6. The Secretary reports receipt of a communication from the Department of Public Works, Operations Division, Sanitation requesting an EXTENSION OF TEMPORARY APPOINTMENT for Robin Adkins, Sanitation Supervisor.
7. The Secretary reports receipt of a communication from the Department of Employee Relations requesting an EXTENSION OF TEMPORARY APPOINTMENT for Jasmine Agrait, Office Assistant I.

8. The Secretary reports for Commission approval the FINDINGS AND DECISION in the Discharge Appeal regarding Glenn Podlewski, Operations Driver/Worker, Department of Public Works, Operations Division.
9. A discussion regarding the Pre-Hearing Procedures section in the Guidelines for Disciplinary Appeals.

PUBLIC HEARING

10. Secretary reports receipt of a request from the Department of City Development to RE-EXEMPT the position of Finance and Administration Manager, Pay Range 1IX.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
July 14, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-A



Francis Bock, President
Marilyn Miller, Vice President – Excused
Steve Smith
Jeremy Levinson
Janet Cleary

Maria Monteagudo, Secretary
Maurita Houren, Commission Attorney
Nola Nelson, Admin. Services Coordinator
(414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on June 23, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval:

Election Commission

Current	Request	Recommendation
New Position	Program Assistant I PR 5EN (\$40,501 - \$46,724)	Program Assistant I PR 5EN (\$40,501 - \$46,724)

Library

Current	Request	Recommendation
Library Business Operations Manager PR 1FX (\$62,338 - \$87,270)	Assistant Library Director – Operations PR 1JX (\$80,442 - \$112,627)	Assistant Director – Library Operations PR 1HX (\$70,827 - \$99,154)

DPW-Milwaukee Water Works

Current	Requested	Recommended
New Position	Program Assistant II PR 5FN (\$40,516 - \$48,248) Recruitment is at \$42,539	Program Assistant II PR 5FN (\$40,516 - \$48,248) Recruitment is at \$42,539

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Department of Public Works, Operations Division, Forestry Services requesting an EXTENSION OF TEMPORARY APPOINTMENT for Ian Brown, Urban Forestry District Manager.
4. The Secretary reports receipt of a communication from the Department of Public Works, Operations Division, Sanitation requesting an EXTENSION OF TEMPORARY APPOINTMENT for Tom Poskocil, Sanitation District Manager.

5. The Secretary reports receipt of a communication from the Department of Public Works, Operations Division, Sanitation requesting an EXTENSION OF TEMPORARY APPOINTMENT for Johnny Jennings, Sanitation Supervisor.
6. The Secretary reports receipt of a communication from the Department of Public Works, Operations Division, Sanitation requesting an EXTENSION OF TEMPORARY APPOINTMENT for the following employees in the position of Street Repair Supervisor: Paschell Fraizer, Detria Hardnett, and Juan Velasquez.
7. The Secretary reports receipt of a communication from the Department of Public Works, Operations Division, Sanitation requesting an EXTENSION OF TEMPORARY APPOINTMENT for the following employees in the position of Street Operations Supervisor: Ruby Boggans and Mary Yanke.
8. The Secretary reports receipt of a communication from the Department of Public Works, Operations Division, Sanitation requesting an EXTENSION OF TEMPORARY APPOINTMENT for 44 Wisconsin Community Service participants in the City Laborer title.
9. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Division, Electrical Services requesting an EXTENSION OF TEMPORARY APPOINTMENT for five Wisconsin Community Service participants in the City Laborer title.
10. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Division, Street Maintenance requesting an EXTENSION OF TEMPORARY APPOINTMENT for seven Wisconsin Community Service participants in the City Laborer title.
11. The Secretary reports receipt of a communication from STEVEN WRIGHT appealing the decision to reject his application for the position of Operations Driver/Worker.

PUBLIC HEARING

12. The Secretary reports receipt of a request from the Milwaukee Public Library to EXEMPT the position of Library Business Operations Manager, Pay Range 1FX (recommended to be reclassified to Assistant Director – Library Operations, Pay Range 1HX.)

13. Proposed changes to City Service Rule XIII, Section 5. Discharge, Appeal, Hearing is INTRODUCED. The proposed changes are based on a communication from the Department of Employee Relations recommending that Rule XIII, Section 5 be amended to emphasize that parties involved in Disciplinary Appeal Hearings must submit exhibits in advance of the Hearing.

14. Proposed changes to the Guidelines for Disciplinary Appeals to the City Service Commission is INTRODUCED. The proposed changes are based on a communication from the Department of Employee Relations recommending that the Pre-hearing Procedures to emphasize that parties involved in Disciplinary Appeals Hearings must submit exhibits in advance of the Hearing. Staff recommends holding this matter over until final adoption of the proposed Rule change above.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
ANNUAL MEETING
BOARD OF CITY SERVICE COMMISSIONERS
July 28, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
Marilyn Miller, Vice President
Steve Smith
Jeremy Levinson
Janet Cleary (Excused)

Maria Monteagudo, Secretary
Maurita Houren, Commission Attorney
Nola Nelson, Admin. Services Coordinator
(414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on July 14, 2015.
2. The Annual Meeting of the Board of City Service Commissioners under the provisions of Section 63.18 of the Wisconsin Statutes, which states:

“The Commission shall, at a meeting in July of each year, elect one member to act as President and one member to act as Vice President, each for a term of one year and until a successor is duly elected.”
a.) Election of a President
b.) Election of a Vice President

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Department of Administration, Budget and Management Division requesting a TEMPORARY APPOINTMENT for 124 days for Dennis Yaccarino, Policy & Planning Coordinator.
4. The Secretary reports receipt of a communication from the Department of Administration, Budget and Management Division requesting a TEMPORARY APPOINTMENT for 124 days for Eric Pearson, Budget & Policy Manager – Senior.
5. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Division, Electrical Services requesting an EXTENSION OF TEMPORARY APPOINTMENT for Tianne Hardman to the position of Seasonal Painter.

PUBLIC HEARING

6. FINAL ADOPTION of the proposed changes to City Service Rule XIII, Section 5. Discharge, Appeal, Hearing. The proposed changes are based on a communication from the Department of Employee Relations recommending that Rule XIII, Section 5 be amended to emphasize that parties involved in Disciplinary Appeal Hearings must submit exhibits in advance of the Hearing.

7. The Secretary presents for REVIEW AND APPROVAL proposed changes to the Guidelines for Disciplinary Appeals to the City Service Commission. The proposed changes are based on a communication from the Department of Employee Relations recommending that the Pre-hearing Procedures section of the Guidelines be amended to emphasize that parties involved in Disciplinary Appeals Hearings must submit exhibits in advance of the Hearing.

8. Update regarding Wisconsin Court of Appeals Decision No. 2014AP400.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
September 8, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-A



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on July 28, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS, including REPORT OF PROBATIONARY PERIODS FOR RECLASSIFIED POSITIONS, for approval.

Board of Zoning Appeals

Current	Request	Recommendation
Office Assistant III (0.50 FTE) PR 6FN (\$34,717 - \$38,406)	Study of Position	Office Assistant IV (0.50 FTE) PR 6HN (\$37,830 - \$41,863)

Department of City Development

Current	Request	Recommendation
Community Outreach Liaison PR 2EX (\$45,306 - \$63,426)	Community Outreach Project Manager PR 2GX (\$51,469 - \$72,063)	Community Outreach Project Liaison PR 2FX (\$48,294 - \$67,616)
New Position	Lead Accountant PR 2IX (\$58,462 - \$81,844)	DCD Accounting Specialist PR 2HX (\$54,865 - \$76,806)

Department of Neighborhood Services

Current	Request	Recommendation
New Position	Project Team Leader – Arena To Be Studied	Plan Examiner III PR 2JN (\$70,334 - \$87,270)
New Position	Building Construction Inspector PR 2GN (\$62,152 - \$73,930)	Building Construction Inspector PR 2GN (\$62,152 - \$73,930)
New Position	Electrical Inspector PR 2GN (\$62,152 - \$73,930)	Electrical Inspector PR 2GN (\$62,152 - \$73,930)
New Position	Plumbing Inspector PR 2GN (\$62,152 - \$73,930)	Plumbing Inspector PR 2GN (\$62,152 - \$73,930)
New Position	Office Assistant III PR 6FN (\$34,717 - \$38,406)	Office Assistant III PR 6FN (\$34,717 - \$38,406)

DPW-Milwaukee Water Works

Current	Requested	Recommended
Program Assistant I PR 5EN (\$40,501 - \$46,724)	Program Assistant II PR 5FN (\$42,539 - \$48,248)	Program Assistant II PR 5FN (\$42,539 - \$48,248)

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Milwaukee Water Works requesting an EXTENSION OF PROVISIONAL APPOINTMENT for Joseph Hauck to the position of Water Plant Maintenance Manager.

PUBLIC HEARING

4. The Secretary reports receipt of a request from the Department of City Development to RE-EXEMPT the position of Community Outreach Liaison, Pay Range 2EX (recommended to be Reclassified to Community Outreach Project Liaison, Pay Range 2FX contingent upon the approval of Finance and Personnel and the Common Council).
5. The Secretary reports receipt of a request from the Department of Administration, Office of Environmental Sustainability to RE-EXEMPT the position of Environmental Sustainability Program Manager, Pay Range 2LX.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
September 22, 2015
1:30 PM
City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
Marilyn Miller, Vice President
Steve Smith
Jeremy Levinson
Janet Cleary

Maria Monteagudo, Secretary
Maurita Houren, Commission Attorney
Nola Nelson, Admin. Services Coordinator
(414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on September 8, 2015.

GENERAL BUSINESS

2. The Secretary reports receipt of a request for REINSTATEMENT from Shawn Welch, Garage Custodian, Department of Public Works, Fleet Services to the position of Operation Driver/Worker, Department of Public Works, Operations.
3. The Secretary reports receipt of a request for an EXTENSION OF TEMPORARY APPOINTMENT for Natalie Herman to the position of Parking Operations Supervisor, Department of Public Works, Operations-Parking.

PUBLIC HEARING

4. The Secretary report for Commission approval the proposed LAYOFF PLAN from the Department of Public Works, Infrastructure, Bridge Operators.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
 October 6, 2015
 1:30 PM
 City Hall, 200 East Wells Street, Room 301-A



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on September 22, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval.

Department of Administration – Information and Technology Management Division

Current	Request	Recommendation
Applications Development Manager PR 1IX (\$75,478 - \$105,669)	Systems Integration Manager PR 1IX (\$75,478 - \$105,669) Recruitment Flexibility	Systems Integration Manager PR 1IX (\$75,478 - \$105,669) FN: Recruitment may be at any rate in the pay range with the approval of DER and Chair of Finance and Personnel.

Department of Public Works – Infrastructure Services-Transportation Operations

Current	Request	Recommendation
Three New Positions	Locator Technician Three Positions TBD	Locator Technician Three Positions PR 8DN (\$36,607 - \$40,450) FN: Probationary increment \$36,843
One New Position	Locator Technician Crew Leader TBD	Locator Technician Crew Leader PR 8IN (\$41,700 - \$47,077)

Department of Public Works – Water Works

Current	Request	Recommendation
Water Business Manager PR 1HX (\$70,827 - \$99,154)	Study of Position	Water Financial Manager PR 1IX (\$75,478 - \$105,669) FN: Recruit at any point in the range with approval of DER Director and Chair of Finance and Personnel

GENERAL BUSINESS

3. The Secretary reports receipt of a request from the Department of Public Works for an EXTENSION OF TEMPORARY APPOINTMENT for Ian Brown to the position of Urban Forestry District Manager, Department of Public Works, Operations Division - Forestry. This is the second extension request.
4. The Secretary reports receipt of a request from the Department of Public Works for an EXTENSION OF TEMPORARY APPOINTMENT for John Jennings to the position of Sanitation Supervisor, Department of Public Works, Operations Division - Sanitation. This is the second extension request.
5. The Secretary reports receipt of a request from the Department of Public Works for an EXTENSION OF TEMPORARY APPOINTMENT for 39 Wisconsin Community Service participants to the position of City Laborer Seasonal, Department of Public Works, Operations Division - Sanitation. This is the second extension request.
6. The Secretary reports receipt of a request from the Department of Neighborhood Services for an EXTENSION OF TEMPORARY APPOINTMENT for James Krzewinski to the position of Electrical Inspector, Department of Neighborhood Services.
7. The Secretary reports receipt of a request from the Department of Employee Relations for an EXTENSION OF TEMPORARY APPOINTMENT for Katherine Green to the position of Labor Relations Officer, Labor Relations.
8. The Secretary reports receipt of a communication from XAVIER MCFADDEN appealing the decision to reject his application for the position of Operations Driver/Worker.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
 (Revised 10/15/2015 at 1:33PM)
BOARD OF CITY SERVICE COMMISSIONERS
 October 20, 2015
 1:30PM
 City Hall, 200 East Wells Street, Room 301-A



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on October 6, 2015.

2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS, including REPORT OF PROBATIONARY PERIODS FOR RECLASSIFIED POSITIONS, for approval.

Comptroller's Office

Current	Request	Recommendation
Grant-in-Aid Fiscal Coordinator PR 1GX (\$66,435 - \$93,010)	Grants Manager Study of Level	Grants Fiscal Manager PR 1IX (\$75,478 - \$105,669)
Accounting Manager PR 1GX (\$66,435 - \$93,010)	Study of Position	Accounting Manager PR 1IX (\$75,478 - \$105,669)
Auditing Manager PR 1GX (\$66,435 - \$93,010)	Study of Position	Auditing Manager PR 1IX (\$75,478 - \$105,669)

Department of Neighborhood Services - Construction Inspectors

Current Classification	Current PR	Recommended PR
Boiler Inspector (Three Positions)	PR 2GN (\$62,152 - \$73,930) Footnote with Career Ladder Rates	PR 2IN (\$69,700 - \$81,844) Footnote with Revised Career Ladder Rates
Building Construction Inspector (16 Positions + 2 Auxiliary)		
Electrical Inspector (Nine Positions)		
Elevator Inspector (Four Positions)		
Neighborhood Improvement Project Inspector (Seven Positions)		
Plumbing Inspector (17 Positions)		
Special Enforcement Inspector (24 Positions)		
Sprinkler Construction Inspector (Four Positions)		

DNS - Code Enforcement Supervisors and Managers

Current	Recommendation
District Code Enforcement Supervisor PR 1EX (\$63,810 - \$81,844) (Ten Positions)	District Code Enforcement Supervisor PR 1EX (\$63,810 - \$81,844) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Building Codes Enforcement Manager PR 1GX (\$66,435 - \$ 93,010)	Building Codes Enforcement Manager PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Environmental Code Enforcement Manager PR 1GX (\$66,435 - \$93,010)	Building Codes Enforcement Manager PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Building Codes Enforcement Manager - Commercial PR 1HX (\$70,827 - \$99,154)	Building Codes Enforcement Manager - Commercial PR 1HX (\$70,827 - \$99,154) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.

DNS - Neighborhood Improvement, Construction Trades, Special Enforcement, Development Center and Court Enforcement Supervisors and Managers

Current	Recommendation
Neighborhood Improvement Project Manager PR 1EX (\$58,462 - \$81,844)	Neighborhood Improvement Project Manager PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Building Construction Inspection Supervisor PR 1FX (\$69,727 - \$87,270) (Two Positions)	Building Construction Inspection Supervisor PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Electrical Inspection Supervisor Plumbing Inspection Supervisor (Two Positions) Special Enforcement Supervisor PR 1FX (\$62,338 - \$87,270)	Electrical Inspection Supervisor Plumbing Inspector Supervisor (Two Positions) Special Enforcement Supervisor PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Operations Manager-Development Center PR 1FX (\$62,338 - \$87,270)	Operations Manager-Development Center PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.

Building Codes Court Administrator PR 1GX (\$66,435 - \$93,010)	Building Codes Court Administrator PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
--	--

DNS - Division Managers

Current	Recommendation
Building Construction Inspection Division Manager	Building Construction Inspection Division Manager
Permit and Development Center Manager	Permit and Development Center Manager
Special Enforcement Manager	Special Enforcement Manager
PR 11X (\$75,478 - \$105,669)	PR 11X (\$75,478 - \$105,669) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.

DNS - Development Center

Current	Request	Recommendation
Plan Examiner III PR 2JN (\$70,334 - \$87,270)	Project Rate of Pay	Plan Examiner III PR 2JN (\$70,334 - \$87,270) Additional 7% task rate for employee assigned to the Arena Project.

Department of Public Works – Administrative Services Division

Current	Request	Recommendation
Finance and Planning Manager PR 1HX (\$70,827 - \$99,154)	Finance and Administration Manager PR 11X (\$75,478 - \$105,669)	Finance and Administration Manager PR 11X (\$75,478 - \$105,669)

GENERAL BUSINESS

3. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Operations, Transportation Infrastructure requesting an EXTENSION OF TEMPORARY APPOINTMENT for the following employees in the position of Street Repair Supervisor: Paschal Frazier, Detria Hardnett, and Juan Velasquez. This is the second request for extension.

4. The Secretary reports receipt of a communication from the Department of Public Works, Infrastructure Operations, Transportation Infrastructure requesting an EXTENSION OF TEMPORARY APPOINTMENT for the following employees in the position of Street Operations Supervisor: Ruby Boggans and Mary Yanke. This is the second request for extension.

5. The Secretary presents for Commission approval a list of proposed City Service Commission meeting dates for 2016.

PUBLIC HEARING

6. Proposed changes to the City Service Rules as outlined below is INTRODUCED. Final adoption to be considered at a meeting of the Commission scheduled at least two weeks from introduction.
 - a. Rule I, Definition of terms, Section 1; Addition of the definition or the term *Regular Status*.
 - b. Rule IV, Promotions, Section 3, Eligibility for promotional examinations.
 - c. Rule X, Layoff, Leave of Absence, Resignation and Reinstatement, Section 8, Reinstatement following resignation or voluntary demotion.
 - d. Rule X, Layoff, Leave of Absence, Resignation and Reinstatement, Section 9, Reinstatement to a lower-level position after promotion to and termination from a higher-level position.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
 (Revised 10/13/15 at 3:20PM)
BOARD OF CITY SERVICE COMMISSIONERS
 November 17, 2015
 1:30PM
 City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on October 20, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS, including REPORT OF PROBATIONARY PERIODS FOR RECLASSIFIED POSITIONS, for approval.

Comptroller's Office

Current	Request	Recommendation
City Payroll Specialist PR 2HX (\$54,865 - \$76,806)	Study of Position	Functional Applications Analyst-Sr. PR 2JX (\$62,338 - \$87,270)

Fire and Police Commission

Current	Request	Recommendation
New Position	Human Resources Manager To be Studied	Fire and Police Commission Staffing Services Manager PR 1IX (\$75,478 - \$105,669)

Health Department

Current	Request	Recommendation
New Position	Violence Prevention Manager PR 2IX (\$58,462 - \$81,844)	Violence Prevention Manager PR 2HX (\$54,865 - \$76,806)
New Position	Injury and Violence Prevention Program Coordinator PR 2FX (\$48,294 - \$67,616)	Injury and Violence Prevention Program Coordinator PR 2FX (\$48,294 - \$67,616)

Mayor's Office

Current	Request	Recommendation
Management Services Specialist PR 2DN (\$42,500 - \$59,498)	Community Outreach Liaison PR 2EX (\$45,306 - \$63,426)	Community Outreach Liaison PR 2EX (\$45,306 - \$63,426)
Program Assistant II PR 5FN (\$42,539 - \$48,248)	Program Assistant III PR 5IN (\$47,779 - \$54,669)	Program Assistant III PR 5IN (\$47,779 - \$54,669)

GENERAL BUSINESS

3. The Secretary presents for Commission approval a list of proposed City Service Commission meeting dates for 2016.

4. The Secretary reports receipt of a request for an EXTENSION OF TEMPORARY APPOINTMENT for Seng Lor, to the position of Nuisance Control Officer, Department of Neighborhood Services.
5. The Secretary reports receipt of a request for an EXTENSION OF TEMPORARY APPOINTMENT for Monica Lewis, to the position of Nuisance Control Officer, Department of Neighborhood Services. This is the second request for extension.
6. The Secretary reports receipt of a request for an EXTENSION OF TEMPORARY APPOINTMENT for Cheryl McDuffie, to the position of Nuisance Control Officer, Department of Neighborhood Services. This is the second request for extension.
7. The Secretary reports receipt of a request for an EXTENSION OF TEMPORARY APPOINTMENT for Tianne Hardman, to the position of Seasonal Painter, Department of Public Works, Infrastructure, Electrical Services. This is the second request for extension.

PUBLIC HEARING

8. The Secretary reports receipt of a request form the Milwaukee Health Department to EXEMPT the new position of Violence Prevention Manager, Pay Range 2HX.
9. The Secretary reports receipt of a request form the Milwaukee Health Department to EXEMPT the new position of Injury and Violence Prevention Coordinator, Pay Range 2FX.
10. The Secretary reports receipt of a request form the Fire and Police Commission to RE-EXEMPT the position of Community Relations Manager, Pay Range 2JX.
11. The Secretary reports for Commission approval the proposed LAYOFF PLAN from the Department of Public Works - City Laborer.
12. FINAL ADOPTION of the proposed changes to the City Service Rules as outlined below.
 - a. Rule I, Definition of terms, Section 1; Addition of the definition or the term *Regular Status*.
 - b. Rule IV, Promotions, Section 3, Eligibility for promotional examinations.
 - c. Rule X, Layoff, Leave of Absence, Resignation and Reinstatement, Section 8, Reinstatement following resignation or voluntary demotion.
 - d. Rule X, Layoff, Leave of Absence, Resignation and Reinstatement, Section 9, Reinstatement to a lower-level position after promotion to and termination from a higher-level position.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
 December 8, 2015
 1:30PM
 City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on November 17, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS, including REPORT OF PROBATIONARY PERIODS FOR RECLASSIFIED POSITIONS, for approval:

Department of Administration – Office of the Director

Current	Request	Recommendation
New Position	Director, Community Engagement and Achievement Collaborative (CEAC) Pay Range to be Studied	Community Engagement and Achievement Collaborative Manager PR 2JX (\$62,338 - \$87,270)

Department of Administration – Budget and Management Division

Current	Request	Recommendation
New Position	ADA Coordinator Pay Range to be Studied	ADA Coordinator PR 2IX (\$58,462 - \$81,844)

Department of Neighborhood Services (Report Previously Submitted October 20, 2015 and now Revised)

Construction Trades Inspectors

Current Classification	Current PR	Recommended PR
Boiler Inspector (Three Positions)	PR 2GN (\$62,152 - \$73,930) Footnote with Career Ladder Rates	PR 2HN (\$63,569 - \$76,806) Footnote with Revised Career Ladder Rates
Building Construction Inspector (17 Positions + 2 Auxiliary)		
Electrical Inspector (Ten Positions)		
Elevator Inspector (Four Positions)		
Plumbing Inspector (17 Positions)		
Sprinkler Construction Inspector (Four Positions)		

Code Enforcement Supervisors and Managers

Current	Recommendation
District Code Enforcement Supervisor PR 1EX (\$63,810 - \$81,844) (Ten Positions)	District Code Enforcement Supervisor PR 1EX (\$63,810 - \$81,844) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.

Building Codes Enforcement Manager PR 1GX (\$66,435 - \$93,010)	Building Codes Enforcement Manager PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Environmental Code Enforcement Manager PR 1GX (\$66,435 - \$93,010)	Building Codes Enforcement Manager PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Building Codes Enforcement Manager - Commercial PR 1HX (\$70,827 - \$99,154)	Building Codes Enforcement Manager - Commercial PR 1HX (\$70,827 - \$99,154) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.

Neighborhood Improvement, Construction Trades, Special Enforcement, Development Center and Court Enforcement Supervisors and Managers

Current	Recommendation
Neighborhood Improvement Project Manager PR 1EX (\$58,462 - \$81,844)	Neighborhood Improvement Project Manager PR 1EX (\$58,462 - \$81,844) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Special Enforcement Supervisor PR 1FX (\$62,338 - \$87,270)	Special Enforcement Supervisor PR 1FX (\$62,338 - \$87,270) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Building Construction Inspection Supervisor PR 1FX (\$69,727 - \$87,270) (Two Positions)	Building Construction Inspection Supervisor PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Electrical Inspection Supervisor Plumbing Inspection Supervisor (Two Positions) PR 1FX (\$62,338 - \$87,270)	Electrical Inspection Supervisor Plumbing Inspector Supervisor (Two Positions) PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Operations Manager-Development Center PR 1FX (\$62,338 - \$87,270)	Operations Manager-Development Center PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.
Building Codes Court Administrator PR 1GX (\$66,435 - \$93,010)	Building Codes Court Administrator PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.

Division Managers

Current	Recommendation
Building Construction Inspection Division Manager	Building Construction Inspection Division Manager
Permit and Development Center Manager	Permit and Development Center Manager
Special Enforcement Manager	Special Enforcement Manager
PR 11X (\$75,478 - \$105,669)	PR 11X (\$75,478 - \$105,669) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel.

DPW-OPERATIONS DIVISION-FORESTRY SECTION

Current	Recommendation
Urban Forestry Technician 8 positions PR 3NN (\$52,750 - \$61,296)	Urban Forestry Technician 10 positions PR 7LN (\$52,750 - \$62,522)
Urban Forestry Inspector 2 positions PR 3GN (\$42,539 - \$48,248)	FN: Up to \$63,426 with specific certifications FN: 1 assignment in Contract Administration additional 3% biweekly
Urban Forestry Crew Leader 22 positions PR 7IN (\$48,358 - \$56,527)	Urban Forestry Crew Leader 22 positions PR 7IN (\$51,474 - \$57,657) FN: Up to \$58,810 with specific certifications FN: Up to 6 assignments in Contractor Oversight, Trainee Program or Staff Training additional 3% biweekly
Nursery Crew Leader 1 position PR 8IN (\$42,188 - \$47,077)	Nursery Crew Leader 1 position PR 7IN (\$51,474 - \$57,657) FN: Up to \$58,810 with specific certifications FN: 1 assignment performing Greenhouse oversight additional 3% biweekly
Urban Forestry Specialist 119 positions PR 7EN (\$42,188 - \$47,963)	Urban Forestry Specialist 119 positions PR 7HN (\$42,188 - \$52,049) FN: Up to \$53,090 with specific certifications FN: Up to 9 assignments in a Core Forestry Operation additional 3% biweekly
Lead Equipment Mechanic 1 position PR 7FN (\$42,880 - \$49,155)	Lead Equipment Mechanic 1 position PR 7FN (\$42,880 - \$49,155) FN: Up to \$50,138 with specific certifications
Nursery Specialist 4 positions PR 7BN (\$38,785 - \$43,646)	Nursery Specialist 4 positions PR 7EN \$42,188 - \$47,985 FN: Up to \$48,944 with specific certifications FN: 1 assignment as lead worker additional 3% biweekly
Equipment Mechanic III 3 positions PR 7CN (\$40,639 - \$46,055)	Equipment Mechanic III 3 positions PR 7CN (\$40,639 - \$46,055) FN: Up to \$46,976 with specific certifications
Urban Forestry Specialist Trainee	Urban Forestry Specialist Trainee

Underfill Title PR 7AN (\$33,401 - \$39,087) FN: Recruitment up to \$36,406 with DER approval	Underfill Title PR 7AN (\$33,401 - \$36,406) FN: Recruitment up to \$36,406 with credentials/experience with DER approval.
--	---

HEALTH DEPARTMENT

Current	Recommendation
Public Health Nurse PR 2DN (\$53,044 - \$59,498) 50 Positions FN: Public Health Nurse Coordinator duties additional \$45 biweekly FN: Certifications attain/maintain or Master's Degree additional \$30 biweekly	Public Health Nurse 1 PR 2DN (\$53,044 - \$59,498) Underfill Title FN: Recruitment above minimum allowed commensurate with experience and credentials with DER approval.
	Public Health Nurse 2 PR 2EN (\$55,696 - \$63,426) Underfill Title FN: Recruitment above minimum allowed commensurate with experience and credentials with DER approval.
	Public Health Nurse 3 PR 2FN (\$62,060 - \$67,616) 36 positions
	Public Health Nurse Coordinator PR 2GN (\$56,234 - \$72,063) 14 positions
	FN all Titles: Related Master's Degree or Nursing Certification as designated by the Commissioner of Public Health additional \$30 biweekly.
Nurse Practitioner-STD/HIV Program PR 2GN (\$57,572 - \$72,063)	Nurse Practitioner PR 2HN (\$58,157 - \$76,806)

GENERAL BUSINESS

3. The Secretary reports receipt of a request for REINSTATEMENT from Josh Radomski, Civil Engineer III, Department of Public Works.
4. The Secretary reports receipt of a request from the Department of Public Works for an EXTENSION OF TEMPORARY APPOINTMENT for Danny Miller to the position of Electrical Worker, Infrastructure Division, Electrical Services.
5. The Secretary reports receipt of a request from the Department of Public Works for an EXTENSION OF TEMPORARY APPOINTMENT for Raphiel Cole to the position of Urban Forestry Technician, Operations Division, Forestry.
6. The Secretary reports receipt of a request from the Department of Employee Relations for an EXTENSION OF TEMPORARY APPOINTMENT for Dorothy McCall to the position of Claims Representative, Employee Benefits Division.

7. The Secretary reports receipt of a request from the Department of Employee Relations for an EXTENSION OF TEMPORARY APPOINTMENT for Jasmine Agrait to the position of Office Assistant I, Certification Section. This is the fourth request for extension.
8. The Secretary reports receipt of a communication from the Department of Public Works requesting an EXTENSION OF PROBATIONARY SERVICE for 17 Urban Forestry Specialist Trainees, Operations Division, Forestry.
9. The Secretary reports receipt of a communication from the Fire and Police Commission requesting an EXTENSION OF PROBATIONARY SERVICE for Jason Stenglein, Human Resources Representative.
10. The Secretary reports receipt of a communication from the Department of City Development requesting a SHORTENED PROBATIONARY SERVICE for Gloria Analla, Grant Budget Specialist, Finance and Administration Division.

PUBLIC HEARING

11. The Secretary reports receipt of a request from the Department of Administration, Office of the Director to EXEMPT the new position of Community Engagement and Achievement Collaborative Manager, Pay Range 2JX.
12. The Secretary reports receipt of a request from the Milwaukee Health Department to RE-EXEMPT the position of Violence Reduction and Prevention Initiative Program Manager, Pay Range 1GX.
13. The Secretary reports for Commission approval the proposed LAYOFF PLAN from the Milwaukee Public Library – Library Driver.
14. The Secretary reports for Commission approval the proposed LAYOFF PLAN from the Department of Public Works – Public Works Inspector.
15. The Secretary reports receipt of a communication from the Department of Public Works requesting TEMPORARY APPOINTMENTS for nine employees to the Engineering Technician I title for 127 days. These employees are affected by the Public Works Inspector layoff on this agenda.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.