



Meeting Notice

Board of Commission Meeting
Tuesday September 23, 2014

SDC

4041 N. Richards

Milwaukee, WI 53212

SDC Board Room

5:30 PM

If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.

*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b),(c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



Board of Commission Meeting
Tuesday September 23, 2014
SDC Board Room 4041 N. Richards Street
Milwaukee, WI 53212
5:30pm

AGENDA

- | | |
|---|-----------------------|
| 1. Call to Order | Chair, Gerard Randall |
| 2. Roll Call | |
| 3. Compliance with the Open Meetings Law | |
| 4. Public Comments | Information |
| 5. Adoption of the September 23, 2014 & Agenda | Action |
| 6. Adoption of the September 23, 2014 Consent Agenda | Action |

(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)

- | | |
|--|--------------------|
| 7. Adoption of the Board of Commission June 12, 2014 meeting minutes | Action |
| 8. Chairperson's report | Information/Action |
| 9. CEO Report | Information/Action |
| 10. Committee Reports | |
| A. SDF Foundation Update | Action |
| B. Executive Committee | Information |
| C. Program Planning & Public Policy | Action |
| D. Budget Finance & Resource Development | Action |
| • SDC 2013 Audit Review | |

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- | | |
|--------------------|--------|
| 1. Briefing Papers | Action |
| BP2075 | |
| BP2076 | |
| BP2077 | |
| BP2078 | |

Information Only	Information
BP2079	

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11. Legal Counsel Report * Action

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12. Old Business Information

13. New Business Information

14. Announcements Information

15. Adjournment Action

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Consent Agenda

(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)

Chairperson's Report

SDC Board of Commissions Meeting

CEO Report

September 23, 2014



5000



Making a difference **today**,
while investing in **tomorrow**.

Committee Reports



**Board of Commission Annual Meeting
Milwaukee Center for Independence
2020 W. Wells Street Milwaukee, WI 53233**

Meeting Minutes

Thursday June 12, 2014 – 12 Noon
SDC Boardroom
4041 N. Richards Street

1. Call to Order

Chair Randall called to meeting to order at 12:15pm and requested roll call:

Chairman Randall thanked The Milwaukee Center for Independence for offering the meeting space free of charge. He gave specific thanks to Howard L. Garber, Ph.D., MCFI President Heidi Chadha for helping to make arrangements for the space and services. He noted that the Milwaukee Center for Independence is celebrating 75 years of service in Wisconsin he also acknowledge that SDC is celebrating 50 years of service.

Members Present:

Gerard Randall
Alma Ramirez
Joe' Mar Hooper
Vincent Bobot
Monique Taylor
Jason Fields
Stephanie Findley

Melanie Holmes
Vi Anna Jordan
Dr. Demond Means
Brian Schupper
Jim Sullivan
Delta Triplett

Member(s) Excused:

Dr. Gary Williams

2. Compliance with Open Meetings Law

Abra Fortson confirmed that the meeting was in compliance with Wisconsin Open meetings law.

3. Comments from the public – None

4. Adoption of June 12, 2014 Agenda

Stephanie Findley made the motion to adopt the June 12, 2014 meeting agenda. Monique Taylor 2nd the motion. **The motion carried.**

5. Adoption of June 12, 2014 consent Agenda

Brian Schupper made a motion to adopt the June 12, 2014 consent agenda. The motion was 2nd by Stephanie Findley. The motion carried.

6. Adoption of March 13, 2014 Minutes

Jason Fields made the motion to accept the March 13, 2014 meeting minutes. Melanie Holmes 2nd the motion. The motion carried.

7. Chairperson's Report

Resolutions:

Commissioners' Wacker and Hattie Daniels-Rush were presented with Proclamation from the City of Milwaukee regarding their guidance, leadership and dedicated services as SDC Board of Commissioners.

Chair Randall and the Interim CEO also express their gratitude to Commissions' Hattie Daniels-Rush and Wacker for the dedicated services to the SDC.

7. Presentation of Chairperson's Award

Board Chairman, Gerard Randall recognized Jan Stenlund with the SDC Chair persons' award. He thanked Jan Stenlund for "stepping up to the plate without hesitation" when the organization needed her to fill the vacancy left by the previous CEO.

Chair Randall chronicled Jan's long dedicated history of service and leadership with SDC.

Chair Randall announced that Jan had recently reduced her time to part-time with the intention of transitioning into the role of a retired volunteer.

Jan Stenlund accepted the award and thanked all who gave her the vote of confidence. Jan Stenlund expressed her special affinity for SDC and looked forward to continuing work in her retirement in a volunteer capacity.

8. SD Foundation Report – None

9. SD Properties Report

SD Properties Chairman, Vincent Bobot informed the group that that the committee was working on closing the leasing deal for the 606 Building pending some signatures from Milwaukee Public Schools.

He also reported that a new South Energy location had been secured and that the committee was working out some final lease terms and details with Legal Counsel. The address to the new south side location is 2968 S. Chase St. Milwaukee 532017. The lease begins July 1st. Build out was slightly behind but being dealt with.

10. Election of New Officers

Legal Counsel Greg Burce conducted the nomination process for the Election of New Officers.

Board Chair

Melanie Holmes made the motion to nominate Gerard Randall to the position of Board Chairman.

Jason Fields 2nd the motion. The motion carried.

Vice Chair

Gerard Randall made the motion to nominate Stephanie Findley to the position of Vice Chairperson.

Vi Anna Jordan 2nd the motion. The motion carried.

Secretary

Alma Ramirez made the motion to nominate Vi Anna Jordan to position of Secretary. The motion was 2nd by Monique Taylor, the motion carried

Treasurer

Joe' Mar Hooper made the motion to nominate Jason Fields as Board Treasurer. The motion was 2nd by Dr. Demond Means. The motion carried.

Member at Large

Stephanie Findley nominated Alma Ramirez to the position of Member at Large. The motion was 2nd by Vi Anna Jordan. The motion carried.

11. Incoming Chairperson's Address

Chair Randall chronicled an unprecedented year of highlights experienced by SDC. He re-assured partners of commitment from the Board level and thanked the staff for their re-affirmation of leadership commitment to the delivery of quality services and resources and talents.

He addressed funders and community stakeholders by thanking them and encouraging future involvement and input. He stated that he looked forward to working with all mentioned to provide superior service and quality to Milwaukee County.

12. Special Acknowledgements

Vincent Bobot thanked all involved at the board and staff level for improved communication and commitment to the agency.

ViAnna Jordan acknowledged Gerard Randall for his great leadership and for having turned things around under during his time as Board Chair.

Jason Fields spoke about his initial apprehension with his appointment due to some of the perceived turbulence but assured his vote of support and confidence and commitment to service as a commission member representing the Governor's Office. He expressed his enthusiasm for having just having had the honor of having is appointment renewed. He expressed that the agency is now in fact moving and working its mission. He acknowledged community members present and encouraged them to provide input as community partners. He also thanked George P. Hinton for an outstanding job done.

SDC CEO, George P. Hinton thanked the community and the Board of Commissioners for the pleasure and honor of working with them this far. He stated that he looked forward on working with all to working to change the trajectory of poverty in this city. He thanked the staff for their great work in such a short period of time. He reaffirmed the commitment to the SDC mission.

Dr. Demond Means provided a brief update regarding the SDC Taskforce on Youth and Poverty. He was thankful that the business community, youth and others have stepped up to advocate for youth. He chronicled that in Milwaukee County alone a half million dollars per day is being spent to incarcerate young men. He asserted that if half of that were taken to spend on the front end, many issues could be eliminated. He stated that he is excited about the feedback and work that is coming from the participants groups and look forward to presenting results and conclusions to effect policy. Stephanie Findley acknowledged a Howard University intern, Jeremy Henry who desires to return to Milwaukee to support the work being done.

13. Briefing Papers

- **BP2049**
- **BP2050**
- **BP2051**
- **BP2052**
- **BP2053**
- **BP2054**
- **BP2055**
- **BP2056**
- **BP2057**
- **BP2060**
- **BP2061**
- **BP2062**
- **BP2063**
- **BP2064**
- **BP2065**

Information Only

BP2058	BP2067
BP2059	BP2068
BP2066	BP2069

14. The meeting adjourned

SDC Program Planning & Public Policy Meeting Summary

COMMITTEE MEMBERS

Stephanie D. Findley – Chair, Melanie Holmes, Vincent Bobot, Alma Ramirez, Delta Triplett, & Vi Anna Jordan, Monique Taylor

Technical Assistance Resource Person (s): Curtis Marshal & George C. Matthews Jr.

July 9, 2014 5:30 pm - SDC Board Room 4041 N. Richards Street

1. CALL TO ORDER

Chair, Stephanie Findley called the meeting to order at 5:40 pm

2. Roll Call

Members Present: Stephanie Findley, Vincent Bobot (via phone), Vi Anna Jordan, Alma Ramirez, Melanie Holmes, Monique Taylor, and Delta Triplett

Members Excused: Monique Taylor

Members Absent: None

Technical Assistance Resource Person (s): Curtis Marshall & George C. Matthews

3. Compliance with Open Meetings Law

It was confirmed by Abra Fortson, that the meeting was in compliance with Wisconsin Open Meetings Law.

4. Adoption of the July 9, 2014 Meeting Agenda

A motion was made by Vincent Bobot to accept the July 9, 2014 meeting agenda. The motion was 2nd by Alma Ramirez. The motion carried.

5. Approval of June 11, 2014 meeting minutes

A motion was made by Vincent Bobot to approve the meeting minutes from June, 11 2014. The motion was 2nd by Alma Ramirez. The motion carried.

6. Planning

B. Briefing and Concept Papers

A motion was made by Vincent Bobot to accept Briefing Papers BP2070-2072 & Information only BP2073-2074 he motion was 2nd by Delta Triplett. The motion carried.

7. Programs

SDC Director of Program Services, Jan Stenlund provided the committee with an update regarding Program Services Activity accomplishments. Ms. Stenlund reported:

- Energy season winding down and finishing up application in take
- WX has exceeded its unit goal of 736 and by 20 additional units
- Goals for next year have been set at 683 due to decreased funding
- NIP verified new contract amount \$119k and \$269.5k in Home Funds
- Lead on target 74 units by end of June completed 73
- Gain refunded \$300K our match is 25%
- 4500 meals provided for food services (breakfast, snacks, lunch and dinner)
- VITA recruitment has started for next year
- Financial Literacy launched a yearlong intensive project
- 64 PARS clients processed 510 prescription assistance requests

8. Policy

Conversation is being had at the State level w/ Federal delegation to move services into organizations that are currently planning to assist/facilitate.

There was discussion surrounding illegal immigrant children that would be coming to Milwaukee from the 60,000 refugee flood in TX and how if any part the agency would be able to play in. Chair Findley stated that the application for Residential Alien treatment center licensing is due August 5th.

Quality Assurance Fellow/Intern Khenzar Senat provided the ROMA report to the committee.

CEO George P. Hinton announced the Co-Chairs of the Taskforce on Health and Poverty as Dr. Tina Mason and Mr. Will Allen.

9. New Business

None

10. Old Business

Trio Program follow up discussion was had. Mr. Hinton suggested appropriate follow up after the Boards Strategic Planning process occurred. All agreed.

11. Adjournment

The meeting adjourned at 6:35 pm



Budget & Finance Resource Development Committee Meeting

COMMITTEE MEMBERS

Joe' Mar Hooper, Chair
Vincent Bobot, Vi Anna Jordan, Gerard Randall, Alma Ramirez,

Thursday June 12, 2014 5:26pm - SDC Board Room 4041 N. Richards Street

1. CALL TO ORDER

Chair, Hooper called the meeting to order at 5:30 pm

Members Present: Chair Hooper, Vincent Bobot, Vi Anna Jordan Alma Ramirez, Gerard Randall
Members Absent: None

2. Roll Call

3. Compliance with Open Meetings Law

It was confirmed by Abra Fortson, that the meeting was in compliance with Wisconsin Open Meetings Law.

4. Adoption of the June 12, 2014 Meeting Agenda

A motion was made by Vincent Bobot to approve the June 12, 2014 Budget Finance and Resource Development Committee meeting agenda. The motion was 2nd by Alma Ramirez. The motion carried.

5. Approval of the March 6, 2014 Meeting Minutes

A motion was made to accept the **March 6, 2014** Budget Finance and Resource Development Committee meeting minutes by Vincent Bobot. The motion was 2nd by Vi Anna Jordan. The motion carried.

6. A motion was made to move into closed session so that the Committee may consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) of Wisconsin statutes, and may reconvene in open session to take action on items discussed. The motion was 2nd by Vi Anna. The motion carried.

A roll call vote was taken

Hooper – Aye
Bobot – Aye
Jordan – Aye
Randall – Aye
Ramirez - Aye

The meeting convened in closed session.

Budget & Finance Resource Development Committee Meeting

COMMITTEE MEMBERS

Joe' Mar Hooper, Chair

Vincent Bobot, Vi Anna Jordan, Gerard Randall, Alma Ramirez,

The meeting reconvened in open session

A motion was made by Gerard Randall that the following personnel adjustments occur

Youth and Family Development

New Position – Young Adult Services Supervisor

- Day to day supervision of the Family Advocates serving young adults (18-24). In addition, this position will support an active caseload.
- Support the new MAWIB Foster Care Grant

Replacement Position – Education & Training Supervisor

- This position replaces the Education Coordinator position.
- Responsible for the coordination of the education classes, assessments, testing and training programs. In addition, this position will have an active caseload working with enrolled students.

Residential Services

Replacement Position – Weatherization/Operations Manager

- This position replaces the Quality Assurance Manager

Replacement Position – Weatherization Operations Specialist

- This position replaces the Lead Data Entry Clerk

Replacement Position – Weatherization Hazardous Materials Coordinator

- This position replaces the Warehouse Supervisor/Health & Safety Coordinator

Replacement Position – Residential Services

- This position replaces the LEAD/NIP Assistant

1. Due to the change in titles and job duties, a compensation review and comparison to the external market will be completed to ensure the salary ranges are competitive in the marketplace.
2. A new Weatherization provider in the marketplace has increased competition to retain talent. Therefore, we are proposing a base wage adjustment of 2.5% for all Residential Services employees.

The motion was 2nd by Vi Anna Jordan. The motion carried.

8. Adjourn

Brittany Rosales s made the motion to adjourn the meeting the motion was 2nd by Gerard Randall. The motion carried.



Budget & Finance Resource Development Committee Meeting

COMMITTEE MEMBERS

Joe' Mar Hooper, Chair

Vincent Bobot, Vi Anna Jordan, Gerard Randall, Alma Ramirez,

Draft

Legal Counsel

Old Business

New Business

Announcements