



*Meeting Notice*

**Board of Commission Meeting**

**Thursday July 21, 2016**

**SDC Main Office**

**1730 W. North Avenue**

**Milwaukee, WI 53205**

**5:30pm**

**If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.**

\*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b),(c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



Social Development Commission

**Board of Commission Meeting**

**July 21, 2016**

**SDC 1730 W. North Avenue Board Room  
Milwaukee, WI 53205**

- 1. Call to Order Vice Chair, Findley
- 2. Roll Call
- 3. Compliance with the Open Meetings Law
- 4. Public Comments Information
- 5. Adoption of the July 21, 2016 & Agenda Action
- 6. Adoption of the July 21, 2016 **Consent Agenda** Action

*(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)*

- 7. Adoption of the Board of Commission June 16, 2016 meeting minutes Action
- 8. Chairperson’s report Information/Action
  - ROMA Board Training  
Presented by: Khenzer Senat & CSBG Monitor Katie Castern
- 9. CEO Report
- 10. SD Foundation Update Information
- 11. SD Properties Update Information
- 12. Committee Reports

**Program Planning Public Policy**

- A. **Briefing Papers SDC** Action  
BP2212

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**Milwaukee, WI 53205**

**B. Information Only SDC** Information  
None

**C. SDF Briefing Paper (Action through Foundation)** Action

- BP2213
- BP2214
- BP2215

**D. SDF Briefing Paper Information only** Information

- BP2216
- BP2217
- BP2218

13. Legal Counsel Report \* Action

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14. Old Business Information

15. New Business Information

16. Announcements Information

17. Adjournment Action

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# Consent Agenda

*(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)*



## **Board of Commission Annual Meeting**

### **Commission Members**

#### **Members:**

Kurt Wachholz , MATC , City of Milwaukee, Hispanic Chamber of Commerce, Jim Sullivan Milwaukee County, Sara Van Winkle Interfaith Conference, Dr. Gary Williams UW-Milwaukee, Brian Schupper Greater Milwaukee Committee, Perfecto Rivera Hispanic Chamber of Commerce , Lelah Huntley District 1, George C. Matthews 2, Monique Taylor District 3, Vincent Bobot District 6

#### **Officers:**

Gerard Randall MPS, Chair Stephanie Findley African American Chamber of Commerce, Vice Chair Jason Fields Office of the Governor, Treasurer, Vi Anna Jordan District 4 Secretary, Alma Ramirez District 5 Member-at-Large

### **Meeting Minutes**

Thursday June 16, 2016 – Noon

Tripoli Shrine Center

3000 W. Wisconsin Avenue, Milwaukee WI 53208

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#### **1. Call to Order**

Chair Randall called to meeting to order at 5:40pm and requested roll call:

#### **2. Vice Chair Findley Requested Roll Call**

#### **Members Present:**

Stephanie D. Findley  
Alma Ramirez  
Gerard Randall  
Jason Fields  
Lelah Huntley  
George Matthews  
Vincent Bobot  
Perfecto Rivera



**Member(s) Excused:**

Brian Schupper  
Dr. Gary L. Williams  
Sara Van Winkle  
Vi Anna Jordan

**Member(s) Absent:**

**NONE**

**3. Compliance with Open Meetings Law**

Abra Fortson confirmed that the meeting was in compliance with Wisconsin Open meetings law.

**4. Comments from the public – None**

**5. Adoption of June 16, 2016 Agenda**

Stephanie Findley made the motion to adopt the June 16, 2016 meeting agenda. Perfecto Rivera 2nd the motion. **The motion carried.**

**6. Adoption of June 16, 2016 consent Agenda**

Stephanie Findley made a motion to adopt the **June 16, 2016**, consent agenda. The motion was 2<sup>nd</sup> by George Matthews. The motion carried.

**7. Adoption of May 19, 2016 Meeting Minutes**

Jason Fields motioned to accept the **April 21, 2016** meeting minutes. George Matthews 2nd the motion. The motion carried.

**8. Chairperson's Report**

Board Chair Randall thanked everyone for attending the SDC 2016 Annual Meeting. During earlier ceremony Chair Randall presented SDC Facilities Manager, Jim Guldán with the Chairpersons award for his hard work, planning and dedication in finding SDC a new home then organizing a tedious move.

Jim thanked Chair Randall, CEO Hinton and SDC staff for their support during the move and expressed his gratitude as an employee of SDC.

The SDC Audit report was presented by Clifton Larson Allen's, Jacob Lenell & Jordan Boehm. The two presented the following audit highlights:

- Unmodified Opinion which is the highest level of assurance that an agency is running properly and responsibly.
- No recommendations related to internal controls
- No findings or audit adjustments
- SDC has an official low risks rating.



## 9. CEO Report

SDC CEO, George P. Hinton expressed his sincere appreciation for the results SDC been able to accomplish. He expressed that he is personal excitement for where this agency is headed. He also noted that SDC much better shape than 3 years ago.

Mr. Hinton reported that Absolute Advantage, a new SDC core construction competencies/skills training program would roll out in late June early July.

Guest Speaker, Mr. Steven Nelson, owner of Kitchen Sweets Gourmet Pound cakes spoke about how important agencies like SDC are to people who experience poverty. He shared his personal story of how he was impacted by resources offered at SDC which allowed him to stabilize his household which subsequently led to him being able to start a business that helps sustain his household. He thanked SDC for pathways provided.

## 10. SDF outgoing board chairperson Patricia Lindsey provided the following annual report:

Hello my name is Pat Lindsey; I am the president of the Social Development Foundation. It has been my pleasure to be a sponsor, a defender and a supporter of SDC. As President and a long-term member of the Board of Directors for the Foundation, I have witnessed the bouts, the unconstructiveness and sometimes disapproval of how this organization has operated.

The Foundation and the Commission work integrally proving the naysayers wrong. We work to support the programs and initiatives of the Commission and the community endeavors of the agency.

Our board and yes I say our board is proud to foster the mission and vision of SDC.

### Who are we?

- The Social Development Foundation (SDF) was established in 2003 as a 501(c) (3) nonprofit organization for the sole purpose of providing financial support for the programs and initiatives of the Community Relations - Social Development Commission (SDC). The Foundation which consists of 12 board of directors continues to provide financial support for the programs and initiatives of SDC.

### What we have done in 2015

- February - We held our 7<sup>th</sup> annual Celebrity Chef event, which is always a pleasure to attend. This event is about fundraising however the Commissioners and Foundation Board of Directors have an opportunity to share with attendees the stories of the clients its serves, the needs of the community and its growth prospects.
- May – Volunteered and participated in the Rebuilding Day of 2015(The foundation also provided financial support \$2450)
- Approved mini grant for Youth Adults program (\$150)
- August - Provided a \$35, 00 endowment and \$5000 in mini grants- The foundation provided \$35,000 down payment for the building. Hold was placed on the mini grants- I can't remember the reason, I think because of the board member changes



- November - We held our first Strike out Poverty Bowling fundraiser in which we were able to net \$4100 and network with those who attended the event.

#### **What do we plan to do in the future?**

As the Foundation prepares for its annual meeting there are several new strategies up for discussion:

- Grow Major gifts donations
- Starting a Capital Campaign
- Engaging Large Corporation
  
- The Foundation's vision is to generate private-sector support to supplement tax based funding, with the result of enhanced services and a broadened awareness of SDC's mission in the community: Empowering Milwaukee County residents with the resources to move beyond poverty

We all know this will not be an easy feat yet we have the tenacity, the sustenance, and the passion of the Board of Directors, we have the support of the Commissioners, the sponsorship of you all who see the needs in our communities. I challenge each of you to share with your family, friends, neighbors, and coworkers of the exceptional works SDC is providing and observe the growth of this agency expand exponentially.

Thank you

#### **11. SDP**

##### **SD Properties Board Chairman, Vincent Bobot reported the following:**

- SD properties purchased the new facility at 1730 W. North Avenue
- Fundraising Exterior remodeling
- Teutonia is currently undergoing a face lift remodel
- 606 Concordia is preparing to be leased up to Crossing Jordan Ministries.

#### **12. Election of SDC Board of Commission Officers**

Stephanie Findley made the motion to keep the current slate of officers as is. Monique Kelly 2<sup>nd</sup> the motion.

##### **A roll vote was taken**

Gerard Randall – Yes  
Stephanie Findley – Yes  
Jason Fields – Yes  
Alma Ramirez – Yes  
Vincent Bobot – Yes  
Kurt Wacholz – Yes  
Lelah Huntley – yes  
Monique Kelly – Yes  
George Matthews – Yes  
Perfecto Rivera – Yes



**The motion carried**

13. Chair Randall again thanked everyone for their hard work advocacy and dedication to the mission of SDC. He said that it is humbling and that he is grateful to have met so many people who are dedicated to the mission of SDC.

**14. A special Acknowledgement of Jan Stenlund was given for 29 years of leadership and service to SDC:**

Jan chronicled her work at SDC and encouraged SDC to always remember its mission. She reminded everyone in the room how important it is to remember the community and the disadvantaged. How important it is to be the resource and create pathways.

**15. Committees**

**All Briefing Papers were approved under consent agenda and were presented as follows:**

**Program Planning Public Policy**

**A. Briefing Papers SDC**

- BP 22004

**B. Information Only SDC**

- BP2205

**C. SDF Briefing Paper (action through Foundation)**

- None

**16. Legal Counsel Report – None**

**17. Old Business – None**

**18. New Business - None**

**19. Announcements – None**

**20. Adjournment** - The meeting adjourned at 1:30pm

Meeting minutes respectfully submitted by Abra E. Fortson, SDC Executive Support Manager



**Board of Commissioners Meeting  
Chairperson's Report  
Gerard Randall  
July 21, 2016**



# CEO REPORT

**George P. Hinton**

**July 21, 2016**

*SDC Board of Commissions Meeting*

*SD Properties Report*

*July 21, 2016*



**Social Development Commission**

*Pathways from poverty to success*

SDF  
Chairperson's Report  
Claude McFarlane  
July 21, 2016



A bridge from poverty to self-sufficiency

# Committee Reports



**July 2016 Briefing Papers for Action/Information**

**Action**

BP	Funder	Program	Request	Refunding/ New?
BP2212	Department of Public Instruction	Children & Adult Care Food Program (CACFP)	\$2,593,693	Refunding
<b>Total</b>			<b>\$2,593,693.00</b>	

**Information**

BP	Funder	Program	Request	Refunding/ new
<b>Total</b>			<b>0</b>	

**Request through the Social Development Foundation**

**Action**

BP	Funder	Program	Request	Refunding/ New
BP2213	Otto Bremer Foundation	Skills Enhancement	\$40,000	New
BP2214	Potawatomi Foundation	MABC-VITA	\$40,000	Refunding
BP2215	AstraZeneca	Health Consortium	\$25,000	New
<b>Total</b>			<b>\$105,000.00</b>	

**Information**

BP	Funder	Program	Request	Refunding/ New
BP2216	Greater Milwaukee Foundation	Summer Youth Employment	\$10,000	New
BP2217	Union Pacific Community-Based Grants	PARS	\$5,000	New
BP2218	Badger Meter	Skills Enhancement	\$5,000	New
<b>Total</b>			<b>\$20,000.00</b>	

**2016 Grant Request Status**

Agent	Total # of requests	Total \$ requested	Total # awarded	Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
<b>Agency-wide</b>	64	\$10,088,400	13	\$1,227,287	\$35,500	32	\$5,021,693	17	\$1,210,000
<b>SDF only</b>	44	\$ 1,188,500	6	\$ 47,000	\$35,500	22	\$293,000	15	\$ 825,000

# SDC Budget

**Social Development Commission  
Income Statement  
January 1, 2016 to May 31, 2016**

	General	Special Revenue	Enterprise	Internal Services	SD Properties	Total	SDC Foundation
Revenues	\$ 658,651	\$ 5,205,489	\$ 37,025	\$ 488,470	\$ 115,010	\$ 6,504,645	\$ 81,952
Expenses							
Volunteer Expenses	-	77,499	-	-	-	77,499	-
Staff Wages	283,479	1,320,936	9,544	75,306	-	1,689,265	-
Staff Fringes	101,705	520,512	4,982	29,887	-	657,086	-
Consultants	10,602	34,297	-	-	-	44,899	-
Contractual Service for Weatherization	-	1,105,470	-	-	-	1,105,470	-
Contractual Services	76,783	468,939	132	39,730	2,323	587,908	910
Training and Educational	3,440	15,666	-	270	-	19,377	34
Travel	2,136	21,424	58	71	82	23,772	-
Occupancy	120,449	462,827	2,813	328,811	58,248	973,147	-
Equipment	3,460	24,430	775	5,412	688	34,764	-
Supplies	6,655	83,887	777	6,977	3,411	101,705	5,637
Direct Assistance to Participants	-	413,962	11,968	-	-	425,930	-
Other	61,422	98,682	610	33,573	24,255	218,541	62,060
Indirect Costs	-	536,640	3,696	-	22,380	562,716	11,280
Total Expenditures	670,130	5,185,171	35,354	520,036	111,387	6,522,079	79,922
Net Change in Assets	(11,479)	20,319	1,670	(31,566)	3,623	(17,434)	2,030
Transfers							
Transfers	11,479	(11,479)	-	3,507	(3,507)	-	-
Total Transfers	11,479	(11,479)	-	3,507	(3,507)	-	-
Total	11,479	(11,479)	-	3,507	(3,507)	-	-
<b>BEGINNING NET ASSETS</b>	<b>712,626</b>	<b>237,427</b>	<b>58,921</b>	<b>40,873</b>	<b>121,721</b>	<b>1,171,568</b>	<b>155,813</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>8,839</b>	<b>1,670</b>	<b>(28,059)</b>	<b>116</b>	<b>(17,434)</b>	<b>2,030</b>
<b>ENDING NET ASSETS</b>	<b>\$ 712,626</b>	<b>\$ 246,266</b>	<b>\$ 60,591</b>	<b>\$ 12,814</b>	<b>\$ 121,837</b>	<b>\$ 1,154,134</b>	<b>\$ 157,843</b>

**Community Relations - Social Development Commission**  
**Combined Balance Sheet**  
**As of May 31, 2016**

	Governmental Fund Types		Proprietary Fund Types			Totals	SDC Foundation
	General	Special Revenue	Enterprise	Internal Services	SD Properties		
<b>ASSETS</b>							
Cash	\$ 543,593	\$ -	\$ -	\$ -	\$ 707,515	\$ 1,251,108	\$ 121,818
Restricted Cash	-	102,586	-	-	-	102,586	14,507
Due from grantor agencies	-	1,176,361	-	-	-	1,176,361	-
Other accounts receivable	-	13,916	144,885	38,889	36,787	234,477	-
Due from other funds	395,072	-	-	-	-	395,072	-
Due from primary government	-	-	-	-	-	-	21,518
Inventory	-	29,272	-	2,315	-	31,587	-
Prepaid Expenses	33,559	310	-	52,973	-	86,842	-
<b>Total Current Assets</b>	<b>972,224</b>	<b>1,322,445</b>	<b>144,885</b>	<b>94,177</b>	<b>744,302</b>	<b>3,278,033</b>	<b>157,843</b>
Buildings and equipment	-	-	-	1,227,687	1,658,377	2,886,064	-
Accumulated depreciation	-	-	-	(1,225,220)	(511,658)	(1,736,878)	-
Buildings and Equipment, Net	-	-	-	2,467	1,146,719	1,149,186	-
<b>TOTAL ASSETS</b>	<b>\$ 972,224</b>	<b>\$ 1,322,445</b>	<b>\$ 144,885</b>	<b>\$ 96,644</b>	<b>\$ 1,891,021</b>	<b>\$ 4,427,219</b>	<b>\$ 157,843</b>
<b>LIABILITIES</b>							
Accounts Payable	\$ 40,492	\$ 233,509	\$ -	\$ 82,821	\$ 2,278	\$ 359,100	\$ -
Accrued Liabilities	123,768	-	-	-	-	123,768	-
Due to Other Funds	-	232,120	84,294	1,009	77,649	395,072	-
Due to foundation	21,518	-	-	-	-	21,518	-
Deferred revenue	73,820	610,550	-	-	-	684,370	-
Notes Payable	-	-	-	-	1,689,257	1,689,257	-
<b>Total Liabilities</b>	<b>259,598</b>	<b>1,076,179</b>	<b>84,294</b>	<b>83,830</b>	<b>1,769,184</b>	<b>3,273,085</b>	<b>-</b>
<b>FUND EQUITY</b>							
Undesignated fund balance (deficit)	712,626	246,266	-	-	-	958,892	157,843
Unreserved retained earnings (deficit)	-	-	60,591	12,814	121,837	195,242	-
<b>Total Fund Equity (Deficit)</b>	<b>712,626</b>	<b>246,266</b>	<b>60,591</b>	<b>12,814</b>	<b>121,837</b>	<b>1,154,134</b>	<b>157,843</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 972,224</b>	<b>\$ 1,322,445</b>	<b>\$ 144,885</b>	<b>\$ 96,644</b>	<b>\$ 1,891,021</b>	<b>\$ 4,427,219</b>	<b>\$ 157,843</b>

# Legal Counsel

# Old Business

# New Business

# Announcements