



Meeting Notice

Board of Commissioners Annual Meeting

Thursday June 18, 2015

Heart Love Place

3229 N. Dr. Martin Luther King Jr. Drive

Milwaukee WI 53212

If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.

*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b),(c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



Annual Meeting

Thursday June 18, 2015

Heart Love Place

3229 N. Dr. Martin Luther King Jr. Drive, WI 53233

AGENDA

- | | |
|--|-----------------------|
| 1. Call to Order / Welcome | Chair, Gerard Randall |
| 2. Roll Call | |
| 3. Compliance with the Open Meetings Law | |
| 4. Adoption of the June 18, 2015 & Agenda | Action |
| 5. Adoption of the June 18, 2015 Consent Agenda | Action |

(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)

- | | |
|---|----------------|
| 6. Adoption of the Board of Commission May 21, 2015 meeting minutes | Action |
| 7. Presentation of Chairperson's Award | Gerard Randall |
| 8. SD Foundation Report | |
| 9. SD Properties Report | Vincent Bobot |
| 10. Election of New Officers | Action |
| 11. Incoming Chairperson Address | Information |
| 12. Special Acknowledgements | Information |
| 13. Committee Reports (<i>consent agenda</i>) | |
| A. Budget Finance & Resource Development | Action |
| B. Program Planning & Public Policy | Action |
| C. Executive Committee | Action |
| 14. Briefing Paper Approval (<i>approved under consent agenda listed for recording purposes only</i>) | |
| • BP2123 | |
| • BP2124 | |
| • BP2125 | |
| <u>Information Only</u> | |
| BP2126 | |
| BP2127 | |
| 15. Legal Report | Action |

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- | | |
|-------------------------|--------|
| 16. Old Business | Action |
| 17. New Business | Action |
| 18. Adjournment | Action |

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Consent Agenda

(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)



Board of Commission

Meeting Minutes

Thursday May 21, 2015 5:30pm

SDC Boardroom

4041 N. Richards Street

Commission Members

Officers:

Gerard Randall MPS, Chair Stephanie Findley African American Chamber of Commerce, Vice Chair Jason Fields Office of the Governor, Treasurer, Vi Anna Jordan District 4 Secretary, Alma Ramirez District 5 Member-at-Large

Members: Melanie Cosgrove-Holmes MATC , Joe’Mar Hooper City of Milwaukee, Erica Steele Hispanic Chamber of Commerce, Jim Sullivan Milwaukee County, Sara Van Winkle Interfaith Conference, Dr. Gary Williams UW-Milwaukee, Brian Schupper Greater Milwaukee Committee, Dr. Demond Means District 1, Delta Triplett District 2, Monique Taylor District 3, Vincent Bobot District 6

1. Call to Order

Chair Randall called to meeting to order at 5:38pm and requested roll call:

2.

Requested Roll Call

Members Present:

Gerard Randall

Stephanie D. Findley
Jason Fields
Vi Anna Jordan
Melanie Holmes
Alma Ramirez
Monique Taylor
Vincent Bobot – via phone

Brian Schupper
Delta Triplett
Jim Sullivan
Dr. Demond Means
Dr. Gary Williams

Member(s) Excused:

Joe’Mar Hooper
Dr. Demond Means
Sara Van Winkle
Erica Steele

Member(s) Absent

3. Compliance with Open Meetings Law

Abra Fortson confirmed that the meeting was in compliance with Wisconsin Open meetings law.

4. Comments from the public – None

5. Adoption of May 21, 2015 Agenda

Jason Fields made the motion to adopt the May 21, 2015 meeting agenda. Stephanie Findley 2nd the motion.

The motion carried.

6. Adoption of May 21, 2015 consent Agenda

Stephanie Findley made a motion to adopt the May 21, 2015, consent agenda. The motion was 2nd by Jason Fields. The motion carried.

7. Adoption of March 19, 2015 Minutes

Stephanie Findley motioned to accept the March 19, 2015 meeting minutes. Jason Fields 2nd the motion. The motion carried.

8. Chairperson's Report

Board Chairman Gerard Randall deferred his report to the organizational activity update.

9. CEO Report

SDC CEO reported

Volunteer Income Tax Assistance Program (VITA)

Tax season data to date:

- 6106 Federal Returns
- 7509 State Returns
- 1403 Homestead Only
- 98% electronic filing
- \$8,288,098 federal credits and refunds
- \$3,488,768 state credits and refunds

Energy Assistance Program

April Activity--

Total Applications: SDC: 6,100
Milwaukee County: 660

Crisis Applications (Gas/Electric/Oil): 944

Outreach Activity/Events: 0

Case Management Assessments: 610

Furnace Referrals: 23

Co-Payment Plans: 9

Proactive Payments: 68

LIP Enrollments: 392

Energy Conservation/Financial Literacy Workshops: 0

Season to Date Activity--

Total Regular Applications (SDC Sites): 38,009

SDC = 34,441

Milwaukee County = 3,568

Crisis/Proactive Services = 6,933

Case Management (CM) Assessments: 2,762

(Gas/Electric/Oil): 1,541

Co-Payment Plans: 85

Proactive Payments: 1,301

Furnace Referrals: 657

LIP Enrollments: 587

Outreach Activity = 6,476

Pre-season Early Start Applications: 5,076

Alternate Sites: 15 for 196 Applications

Delegate Agencies: 355

Home Visits: 51

Phone Visits: 798

Energy Conservation/Financial Literacy Workshops: 13 (61 participants)

Food Service Program

The program is planning mobile meal service at MPS Playgrounds this summer. SDC will be responsible for all aspects of service and has DPI approval. 26 Summer Food Service Program (SFSP) Sites have been recruited thus far.

Requested advance funds for SFSP, because DPI is converting to a new software system which at best would be completed by early July. At worst, it could take even longer inasmuch as no claims can be processed during the downtime. For the month of May, the reimbursement claim for the Child & Adult Care Food Program (CACFP) will only include 3 weeks payment due to the start date of this software change.

The FSP Manager is attempting to get a tour of the Feed Kitchen in Madison as part of the incubator kitchen project which will help us better understand the complexities of this initiative. He is also requesting to meet with the Department of Agriculture about this initiative.

83 year round CACFP Sites were on the roster at the end of April.

Youth & Family Development Program (YFDP)

- During the month of April, there were 52 Municipal court referrals, 2 walk-ins and 0 for CJIP.
- In April, there were 45 intakes for YFDP. There were 36 participants returned to court with 17 compliant this month, 10 extensions and 19 non-compliant.
- This month, there were 26 youth referred to AODA/Anger Management for services.
- Number of Participants/Program
 - 87 Core workshop
 - 26 Life Skills Training
 - 35 Gang (group)
 - 00 Conflict Resolution workshop
 - 29 Baby Think It Over (BTIO)
 - 00 Youth Advisory Board (YAB) participants (2 meetings)
 - 32 parents in parent orientation and “Parenting Wisely.”

- 00 youth participated in Gang presentation

Education

- To date, we have received 117 requests for the Summer Jump Start program. We are working on a schedule that will need to be confirmed by MATC to determine how many students will actually be served.
- Educational staff has completed the ICEP (Individual Career Education Plan) forms with current 5.09 students.
- There have been a total of 176 educational requests for summer and fall classes.
- Staff administered 25 GED Ready exams to current GED classes. (11 Reading, 5 Social Studies, 7 Science and 2 Math).
- A total of 87 testers received services through the agency's Pearson Vue testing center.
- The program uses a process to clear students for taking their GED exams. Ongoing clearing of the que took place this month for 9 students.
- Review of current 5.09 Curricula is being conducted to determine what changes will need to take place to be reflective of the employment training programs that will be implemented this fall. On-going brainstorming is taking place between the Training Coordinator and Education Staff.

Young Adults

- 1 Placement (STRIVE: 1)
- 43 Total Participants (Skills Enhancement: 20; STRIVE: 23; this latter number includes SER: 12)
- 5 Referrals: Employment (1); Clothing (1); Housing (3)

WIA- Employment Program

One WIA participant will be completing the HSED Program in May as the others did not meet the attendance requirement for all three sections of 509. This benchmark is not considered met for MAWIB until the student receives their Certificate of Completion from the Wisconsin Department of Public Instruction. Staff has been doing well re-engaging participants who have not been as active.

TMJ- Transform Milwaukee Jobs

One participant began subsidized work, two students began unsubsidized work, and one has completed 60 days of unsubsidized work. These are two benchmarks for which the program is paid, as TMJ is fee-for-service.

Making Milwaukee Work for Our Youth

A site visit from the main grantee, Safer Foundation, took place at MAWIB. We are awaiting a response letter. Staff was present with safer staff for most of the day and reported that it seemed to go well.

City of Milwaukee Youth Council (CDGA)

Eleven participants successfully completed training in the areas of Health Care, Construction and Child Care. Two participants successfully passed their State Exam to become a Certified Nurse Aide and are listed in the Wisconsin Nurse Registry.

GAIN

In-kind met for SFY2015. There was an average of \$1100 in benefits and/or funds per participant that joined the program, mostly in tax return amounts.

-Bankruptcy –retired Judge Gramling is helping 5 clients at this time. All are very motivated and moving through the process quickly; usually there are about 3 - two hour meetings with him during which he assists with paperwork before filing.

Total since July 1 for 2014-2015 (program year)

-483 referrals, 89 enrolled

-36% of clients who were reached, completed intake (goal = 50%)

-47% no contact despite attempts (goal = 30%)

-In-kind acquired= \$102,636 -- In-kind left = \$0 (\$75,000 required, \$27,636 over goal)

-Used Flex = \$23,566 -- Flex remaining = \$26,433

Health, Wellness & Supportive Services

Youth ATODA (Alcohol Tobacco and Other Drug Abuse) outcomes:

- Total active cases in treatment: 29
- New intake cases: 6
- Total discharges: 12
- Youth provided with presentations - prevention/education services: 412

Senior Companion Program

- Senior Companions served: total 64

- Benefits Enrollment Applications & Outreach Events:
 - Medicare Savings Program: 13
 - Medicare Part D Extra Help: 1
 - Renewal /Medicare Savings Program: 0
 - Food Share Enrollment: 11
 - Food Share Renewal: 2
 - Benefits Enrollment Outreach Events: 0

Total Benefits Enrollment Applications Processed for seniors = 27

- Orientation for new Senior Companion supervisor: 1
- External event: 1 -County Celebration of Seniors 4/17/15
- Applications provided to become Senior Companion: 3

Prescription Advocacy & Referral Service (PARS)

- Prescription applications processed this month: 31
- Clients seen this month: 8
- Outreach event: 1 – Sankofa American Cancer Society Forum/North Division H.S. 4/17/15

Health Insurance & Public Benefits Enrollment

(Provided by PARS Coordinator & Milwaukee Health Department)

Clients enrolled and counseled in health care insurance & public benefits

- Affordable Care Act Marketplace Insurance enrollment: 0
- Medicaid/Badger Care Plus enrollment: 1
- Food Share enrollment/renewals : 2
- Child Care enrollment: 0
- Counseled only -no enrollment: 1

Total Public Benefits encounters (enrolled & counseled) = 4

Residential Services

- Submitted WHEDA application request for \$25,000 for deferred elderly clients of weatherization projects.
- Residential Services Manager was invited by DES to be part of the state's Low Income Advisory Committee.
- LEAD Safe Community Day planned for May 30, 2015 in Harambee and LBWN neighborhoods.
- RGTM Rebuild day on May 16.
- DHS staff to support contractor training of LEAD workers May 29.
- Local Energy and Weatherization coordination meetings continue.
- Two staff has passed all phases of QCI certification, a new requirement for Wxn inspection of DOE jobs.

10. SD Properties Update

It was reported by Commissioner Bobot that SD Properties was moving forward in the search for a new property. Mr. Hinton reported that an internal team lead by Jim Guldan was executing a plan that outlined all necessary deadlines.

11. Finance Report

SDC Finance Director Natasha King presented quarterly income statements to the commission. Ms. King also reminded the commission that the 2014 SDC Agency Audit would be approved at the June 2015 Board Meeting.

12. Committee Reports

A. SDF – No report

B. Pension Committee

A motion was made by Brian Schupper to select option “3” as recommended by the SDC Pension Committee. Option # 3 as recommended by Dean & Trent Muller

1. Establish a 401 (k)
2. Merge Money Purchase Plan with 401 (k)
3. Terminate Money Purchase Plan
4. Set up Safe Harbor Profit Sharing

Vi Anna Jordan 2nd the motion. The motion carried.

Jason Fields made a motion to add New Plan Administrator American Family Fund. Stephanie Findley 2nd the motion. The motion carried.

D. Program Planning & Public Policy

BP 2111 – 2118 was approved under consent agenda motion was made by Stephanie Findley and 2nd by Jason Fields. The motion carried.

13. Legal Counsel

A motion was made by Jason Fields that the *Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1), (b) (c), (e), and (f) and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.* The motion was 2nd by Vi Anna Jordan.

A roll vote was taken

Gerard Randall – Aye
Stephanie Findley – Aye
Jason Fields – Aye
Vi Anna Jordan – Aye
Alma Ramirez – Aye
Brian Schupper – Aye

Monique Taylor - Aye
Vincent Bobot – Aye
Jim Sullivan – Aye
Delta Triplett – Aye
Dr. Gary Williams - Aye

Gerard Randall made a motion that SDC be included the 1st Friday (tentative date) June 4th that is being hosted by Lieutenant Governor Kleefisch. The motion was 2nd by Jason Fields.

15. The meeting adjourned at 6:50pm

Meeting minutes respectfully submitted by Abra E. Fortson, SDC Executive Support Manager

Chairperson's Report

SD FOUNDATION REPORT

SD PROPERTIES REPORT

ELECTION OF OFFICERS 2015-2016

INCOMING CHAIRPERSON ADDRESS

Committee Reports



Making a difference today, while investing in tomorrow.

June 10, 2015
SDC Board Room
4041 North Richards Street
Milwaukee, WI 53212

June 2015 Briefing Papers for Action/Information
Action

BP	Funder	Program	Request	Agent
BP2123	Department of Health and Human Services	Family Strengthening	\$202,720	SDC
BP2124	Greater Milwaukee Foundation	Sustainable Services	\$100,000	SDC
BP2125	HUD	Lead Hazard Reduction	\$3,325,000	SDC
Total			\$3,627,720.00	

Information

BP	Funder	Program	Request	Agent
BP2126	Wisconsin Community Action Program Partnership (WISCAP)	Adult Education	\$15,000	SDC
BP2127	Mazda Foundation	Adult Education	\$15,000	SDF
Total			\$30,000.00	

2015 Grants Status

Agent	Total # of requests	Total \$ requested	Total #awarded	Total amount awarded	Total still pending	Amount still pending	Total denied	Amount denied
Agency-wide	37	\$8,347,023	5	\$694,017	30	\$7,949,817	4	\$17,866
SDF only	24	\$359,630	2	\$6,000	19	\$296,829	3	\$26,000

Legal Counsel

Old Business

New Business