



Meeting Notice

Board of Commission Meeting

Thursday March 17, 2016

SDC

4041 N. Richards

Milwaukee, WI 53212

SDC Board Room

5:30 PM

If you are unable to attend this meeting, please call Abra Fortson @ 414-906-2720.

*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (b),(c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



Board of Commission Meeting

March 17, 2016

**SDC Board Room 4041 N. Richards Street
Milwaukee, WI 53212**

5:30pm

AGENDA

- | | |
|---|-----------------------|
| 1. Call to Order | Chair, Gerard Randall |
| 2. Roll Call | |
| 3. Compliance with the Open Meetings Law | |
| 4. Public Comments | Information |
| 5. Adoption of the March 17, 2016 & Agenda | Action |
| 6. Adoption of the March 17, 2016 Consent Agenda | Action |

(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)

- | | |
|---|--------------------|
| 7. Adoption of the Board of Commission January 21 ,2015 meeting minutes | Action |
| 8. Chairperson's report | Information/Action |
| 9. CEO Report | Information/Action |
| 10. SD Foundation Update | Information |
| 11. SD Properties Update | Action |
| 12. Committee Reports | |

Program Planning Public Policy

February Briefing Papers

- | | |
|-------------------------|-------------|
| A. Briefing Papers SDC | Action |
| • BP2168 | |
| • BP2169 | |
| B. Information Only SDC | Information |
| • None | |
| C. SDF Briefing Paper | Information |
| • BP2170 | |
| • BP2171 | |
| SDF Information only | Information |
| • BP2172 - BP2177 | |

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Board of Commission Meeting

March 17, 2016

**SDC Board Room 4041 N. Richards Street
Milwaukee, WI 53212**

5:30pm

D. March Briefing Papers

- BP2178
- BP2179
- BP2180
- BP2181

E. Information Only

- None

F. SDF Action

- BP2182
- BP2183
- BP2184

G. SDF INFORMATION ONLY

- BP2185
- BP2186
- BP2187

Executive Committee Report *	Action
Budget Finance & Resource Development *	Action
Governance Committee Report	Action

13. Legal Counsel Report * Action

NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1), (b) (c), (e), (f) and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.

14. Old Business Information

15. New Business Information

16. Announcements Information

17. Adjournment Action

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Consent Agenda

(Note: Board members may request the removal of items from the consent agenda; the item will then be placed on the regular agenda for discussion and action by the Board of Commission.)



Board of Commission Commission Members

Members:

Kurt Wachholz , MATC , Joe 'Mar Hooper City of Milwaukee, Erica Steele Hispanic Chamber of Commerce, Jim Sullivan Milwaukee County, Sara Van Winkle Interfaith Conference, Dr. Gary Williams UW-Milwaukee, Brian Schupper Greater Milwaukee Committee, , Delta Triplett District 2, Monique Taylor District 3, Vincent Bobot District 6

Officers:

Gerard Randall MPS, Chair Stephanie Findley African American Chamber of Commerce, Vice Chair Jason Fields Office of the Governor, Treasurer, Vi Anna Jordan District 4 Secretary, Alma Ramirez District 5 Member-at-Large

Meeting Minutes

Thursday December 18, 2014 – 5:30pm
SDC Boardroom
4041 N. Richards Street

1. Call to Order

Chair Randall called to meeting to order at 5:42pm and requested roll call:

2. Vice Chair Findley Requested Roll Call

Members Present:

Stephanie D. Findley
Vi Anna Jordan
Alma Ramirez
Brian Schupper
Joe 'Mar Hooper

Vincent Bobot
Delta Triplett
Jim Sullivan
Erica Steele
Kurt Wachholz

Member(s) Excused:

Gerard Randall
Jason Fields
Gary Williams
Sara Van Winkle
Monique Kelly

Member(s) Absent:

3. Compliance with Open Meetings Law

Abra Fortson confirmed that the meeting was in compliance with Wisconsin Open meetings law.

4. Comments from the public – None

5. Adoption of January 21, 2016 Agenda

Alma Ramirez made the motion to adopt the January 21, 2016 meeting agenda. Vi Anna Jordan 2nd the motion. **The motion carried.**

6. Adoption of January 21, 2016 consent Agenda

Delta Triplett made a motion to adopt the **January 21, 2016**, consent agenda. The motion was 2nd by Vi Anna Jordan. The motion carried.

7. Adoption of December 17, 2015 Minutes

Brian Schupper motioned to accept the **December 17, 2015** meeting minutes. Kurt Wachholz 2nd the motion. The motion carried.

8. Chairperson's Report

Vice Chair Stephanie Findley reported that in lieu of a February 2016 Board meeting. All Board of Commission members should attend the Celebrity Chef event as it falls on the same day as what would have been a normal commission meeting.

Ms. Findley asked that all members who received an e-mail request from SDC Executive Support Manager, Abra Fortson regarding CDBG/CDBO forms, please complete those forms and return them to Ms. Fortson immediately. Ms. Fortson informed the commission that the forms are a requirement for funding and are due back to CDBG by or before January 30, 2016.

A resolution of acknowledgement and commendation for Martha Toran and honoring her service to community relations social development commission was entered into record. Mrs. Toran was acknowledged posthumously for service and leadership to the agency.

9. CEO Report

SDC CEO George P. Hinton announced that the January 21, 2016 commission meeting would be the last for Jan Stenlund. He told the commission that Ms. Stenlund given the agency 28 years of service. He thanked her for her rewarding perspective and said that she remained mission focused.

He called Ms. Stenlund a consummate teacher and relentless advocate for community. He announced that Ms. Stenlund would officially be recognized at the Annual SDC Commission Meeting in June 2016.

Stephanie Findley thanked Jan for her tutelage and education she provided to the board when leadership was in transition. Jan Stenlund gave a heartwarming history and thanks to the agency.

Food Service Program- Earl Guyton

- Received notice from the Wisconsin Department of Agriculture, that the Food Program designation will change and they may become the licensing organization, replacing the Milwaukee Department of Health.
- Added some Bookkeeping assignments to Monitoring and SRC Position to compensate for the labor reductions.

Asset Development Programs- Latoya Jones

VITA-

- **Volunteer recruitment**
 - Information available on SDC's website
 - Information posted on Volunteer Milwaukee website
- **Training**
 - Tax Law
 - December 5th, 12th and 19th
 - Hands-on
 - December 12th and 19th

Area of Focus: VITA program needs additional funding to meet matching requirements

Financial Capability

Financial Capability Workshops

- 25 total workshops
- 349 participants

One-on-One

20 one-on-one appointments for December
109 participants to date
70 Credit reports

103 participants have action plans to improve their financial state

Health Wellness & Supportive Services- Ella Dunbar

Counseling & Wellness Clinic (YFDP)

- Total active cases in treatment: 28
- New intake cases: 7
- Total discharges: 3
- Youths provided with presentations - prevention/education services: 102
- Youth referred for more comprehensive treatment: 9

Senior Companion Program

- Senior Companions active on roster this month: 58
- Senior Companions added this month: 0
- Senior Companion clients serviced this month: 246
- Total Benefits Enrollment Applications Processed for Seniors: 17
- Benefit Enrollment Outreach: distributed to 67 individuals
- Senior Companion Monitoring Visits this month: 3
- Advisory Council Meeting: 0
- In-service held: 1 – 12/11/15

Prescription Advocacy & Referral Service (PARS)

- Prescription applications processed: 31

- New clients seen: 6
- Outreach event: 12/4/15 – 50+ Celebration-Wilson Park Senior Center

Health Insurance & Public Benefits Enrollment (Provided by PARS Coordinator)

Clients enrolled and/or counseled in health care insurance & public benefits:

- Affordable Care Act Marketplace Insurance referral for enrollment: 0
 - Medicaid/Badger Care enrollment: 2
 - Food Share enrollment/renewals : 3
 - Child Care enrollment: 0
 - Counseled only (no enrollment): 1
- Total Public Benefits encounters (enrolled & counseled) = 16**

Youth & Family Development Programs- Willie-Mae Hill

- During December the program received (37) referrals from Municipal court. There were 31 youth returned to court which included 8 complaints, 9 non-compliant and 14 extensions.
- There were 10 youth referred to the Counseling and Wellness Center during December.
- 26 youth attended the Core workshops during December. The core workshops included Anger Management, Communication, ATODA and Gang prevention.
- There were 11 parents who attended the Parent Orientation/Parenting Wisely during December. The number was very low which may be related to the low number of referrals. One class was held at Emerson School.
- There were 6 youth who attended the Life skills workshops in December.
- There were 30 intakes completed in December.
- There were 26 youth who attended the Gang Prevention Workshop.

Young Adult Programs- Carey Courtney/ Tiffinne Pearson-Suggs

TMJ- Transform Milwaukee Jobs (sub-contracted with MAWIB until 12/31/15, fee-for-service)

- Currently, there are 10 active participants. One participant has maintained subsidized employment for 60 days this month. MAWIB states TMJ will be extended another calendar year and SDC will enroll 21.

Making Milwaukee Work for Our Youth – MMW (sub-contracted with MAWIB until 9/30/16)

- Currently, there are 75 enrolled participants. Multicultural Community Services (MCS) agency, a training partner with this project, is scheduling construction trainings for February. MCS also has connections to employment. Some of the trainings that MCS provides is construction related trainings including: Painting, Dry Walling and Carpentry and the Environmental Utility Technician program which includes Cleaning Management, (CMI) Institute of Inspection Cleaning and Restoration (IICRC) Green Institute, Spartan Chemical Company, for: Commercial Cleaning, Hard floor Surfaces, Carpet Cleaning, Green, Housekeeping, Environmental Services, Acute and Hospitality. This industry recognized training meets benchmarks for the program outcomes.
- The main grantee, Safer Foundation in Chicago, IL, has asked program staff to attend their grantee quarterly conference on January 21st and 22nd to share program successes with engaging participants.
- Area of Focus: SDC needs to enroll 40 individuals by 2/28/16, ages 18-24

City of Milwaukee Youth Council CDBG grant (\$10,000 training dollars until 12/31/15, for 8 participants, ages 18-24)

- Of the 15 screened participants, 13 successfully completed Orientation. Orientation consisted of completion of an application, TABE assessment, interview, Work Readiness Training and Career Assessment (Career Locker). 11 participants were selected to start training based upon review of assessments and their shown commitment to the program.

- 11 Participants will have completed trainings in the following industry areas: Healthcare, Carpentry, Environmental Services and Child Care. Staff provided ongoing case management and supportive services to assist participants in being successful in the completion of their trainings. At the conclusion of trainings, participants continue to receive ongoing support and assistance with job search as they seek employment in their career field of interest.

Workshops

- Held every Tuesday afternoon – 1-3pm. Topics include industry-specific introductions, job readiness, and anger management; resume building, interview techniques, etc. These workshops will be getting transferred to the Training Department.

Program Services-Tondalayo Hall

Training

- 88 Total Participant(s): (34) Skills Enhancement; (15) STRIVE (This number includes [9] SER); (39) Career Enhancement Program
- 5 STRIVE Participants completed educational requirements

Residential Services

- Weatherization Unit Completion Status - 814 Closed; 220 in-progress; 126 needed
- HE+ Furnace (Emergency Furnace Program) Status – 53 Furnaces Replaced; 41 Repaired; 4 Trip Charges
- Weatherization Guidebooks finished for the month of November closed jobs
- Customer Satisfaction Surveys were sent out through December

CAP60 update:

- Total of 391 families in Cap60 of which: 218 intakes/families
- Cap60Lite: September 82 and December 91
- Total of 562 NPI's assigned to families in Cap60
 - Five 2015 NIP projects completed the SDC – RFB process, and NIP contractor contracts were executed.
 - Four 2015 NIP projects began January 4th. Projects will be completed this Spring. Component caulk, exterior paint, and tuck-pointing must await appropriate temperatures for application.

Finance Update

SDC Finance Director Natasha King gave a finance update. The following is what was reported:

Ms. King presented and discussed the terms of the Teutonia lease between SDC and SD Properties. Terms and terms and wording are identical to the 1730 lease with SD Properties.

Vi Anna Jordan made the motion to approve Teutonia lease. Monique Kelly 2nd the motion. The motion carried.

Natasha King had a conversation with WHEDA who will take the loan committee next week. She hopes to be fixing up Teutonia soon.

10. SD Foundation (SDF) Report

SDF President Pat Lindsey made an appeal for 100% Commissioner giving. She distributed letters for appeal for donations. She announced celebrity as happening on February 18th.

She announced a fundraising plan will be created and distributed as the actual annual appeal going forward.

11. SD Properties

SD Properties Board Chairman, Vincent Bobot reported that remodeling of 1730 is going as planned. April first the agency April 1st we should be fully moved in.

Renderings will be distributed in March or before moving forward.

He also reported that the 606 building is up for sale. Will lease but would rather sell.

12. Committees

Committee Chair, Stephanie Findley provided a summary of the meeting January Program Planning and Public Policy Committee meeting.

Vi Anna Jordan asked if SDC will re-apply for Energy Assistance. George Hinton replied that it is too soon to determine. He stated that SDC shifted to a service based agency and not grant supported programs.

Former SDC Board Chair and TARP, Rosemary Holley suggested that SDC keep moving forward and allow past programs to stay in the past.

A motion was made by Vi Anna Jordan to approve briefing papers BP2163 & BP2166. The motion was 2nd by Delta Triplett. The motion carried.

13. Legal Counsel Report

A motion was made Vincent Bobot that the commission move into closed session to consider item (s) above pursuant to Section 19.85 (1) (b), (c), (e,) (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed. The motion was 2nd by Brian Schupper, a roll vote was taken:

Stephanie Findley – Yes
Vi Anna Jordan – Yes
Alma Ramirez – Yes
Vincent Bobot – Yes
Kurt Wachholz – Yes

Joe ‘Mar Hooper – Yes
Jim Sullivan – Yes
Delta Triplett – Yes
Erica Steele – Yes

The meeting closed session at 6:45p and reconvened in open session at 7:20p. Attorney Hall reported out that the commission debated concerning a personnel matter.

14. New Business

15. Announcements

16. Adjournment

Meeting minutes respectfully submitted by Abra E. Fortson, SDC Executive Support Manager

Chairperson's Report

SDC Board of Commissions Meeting

CEO Report

March 17, 2016



5000



Making a difference **today**,
while investing in **tomorrow**.

SDC Board of Commissions Meeting

SD Foundation Report

March 17, 2016



SDC



Making a difference **today**,
while investing in **tomorrow**.

SDC Board of Commissions Meeting

SD Properties Report

March 17, 2016



SDC



Making a difference **today**,
while investing in **tomorrow**.

Committee Reports



**SDC Board Room
4041 North Richards Street
February 2016 Briefing Papers for Action/Information**

Action

BP	Funder	Program	Request	Refunding/ New?
BP2168	Greater Milwaukee Foundation	Career Enhancement	\$500,000	New
BP2169	Milwaukee Area Workforce Investment Board (MAWIB)	Youth Services	\$40,920	Refund
Total			\$540,920.00	

Information

BP	Funder	Program	Request	Refunding/ new
None				
Total			0	

**Request through the Social Development Foundation
Action**

BP	Funder	Program	Request	Refunding/ New
BP2170	Reiman Foundation	Education- GED	\$30,000	New
BP2171	RGK Foundation	Career Enhancement	\$25,000	New
Total			\$55,000.00	

Information

BP	Funder	Program	Request	Refunding/ New
BP2172	Ralph Evinrude Foundation	Education – GED	\$10,000	New
BP2173	Emory Clark Foundation	Education – GED	\$10,000	New
BP2174	Maximus Foundation	Career Enhancement	\$5,000	New
BP2175	Gardner Foundation	Education- GED	\$5,000	New
BP2176	Johnson Bank	VITA	\$5,000	New
BP2177	Herb Kohl Charitable Foundation	Senior Companions	\$1,000	Refunding
Total			\$36,000.00	

2016 Grant Request Status.

Agent	Total # of requests	Total \$ requested	Total # awarded	Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	18	\$1,405,920	2	\$32,000	\$32,000	16	\$1,373,920	0	0
SDF only	13	\$238,000	2	\$32,000	\$32,000	11	\$206,000	0	0

March 2016 Briefing Papers for Action/Information

Action

BP	Funder	Program	Request	Refunding/ New?
BP2178	Centers for Medicare and Medicaid Services	Health	\$2,570,000	New
BP2179	Health & Human Services, Administration for Community Living-	Senior Companions	\$600,000	New
BP2180	Corporation for National and Community Services (CNCS)	Senior Companions	\$291,200	Refunding
BP2181	Dept. of Public Instruction	Summer Food Services	\$220,087	Refunding
Total			\$3,681,287.00	

Information

BP	Funder	Program	Request	Refunding/ new
None	None			
Total			0	

Request through the Social Development Foundation

Action

BP	Funder	Program	Request	Refunding/ New
BP2182	Wells Fargo Community WINS	Agency	\$300,000	New
BP2183	Hearst Foundations	Health	\$100,000	New
BP2184	JP Morgan Chase	Financial Capability	\$35,000	New
Total			\$435,000.00	

Information

BP	Funder	Program	Request	Refunding/ New
BP2185	Dr. Scholl's Foundation	Education and Training	\$10,000	New
BP2186	John Shannon	Health	\$10,000	New
BP2187	Walgreens Community Giving	PARS	\$10,000	New
Total			\$30,000.00	

2016 Grant Request Status.

Agent	Total # of requests	Total \$ requested	Total # awarded	Total amount awarded	New awarded	Total pending	Amount pending	Total denied	Amount denied
Agency-wide	29	\$5,567,207	3	\$44,000	\$32,000	26	\$5,288,120	1	\$10,000
SDF only	20	\$718,000	2	\$32,000	\$32,000	17	\$671,000	1	\$10,000

SDC Budget



LIQ28095502292016000000000000036287104



PROMISSORY NOTE

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
\$250,000.00	02-29-2016			04A0 / 770	36287104	J0J	

References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item. Any item above containing "*****" has been omitted due to text length limitations.

Borrower: Community Relations - Social Development
 Commission in Milwaukee County
 4041 N. Richards Street
 Milwaukee, WI 53212

Lender: BMO Harris Bank N.A.
 111 W. Monroe Street
 Chicago, IL 60603-4096

Principal Amount: \$250,000.00

Date of Note: February 29, 2016

PROMISE TO PAY. Community Relations - Social Development Commission in Milwaukee County ("Borrower") promises to pay to BMO Harris Bank N.A. ("Lender"), or order, in lawful money of the United States of America, the principal amount of Two Hundred Fifty Thousand & 00/100 Dollars (\$250,000.00) or so much as may be outstanding, together with interest on the unpaid outstanding principal balance of each advance. Interest shall be calculated from the date of each advance until repayment of each advance.

PAYMENT. Borrower will pay this loan in accordance with the following payment schedule:

REPAYMENT TERMS: Beginning on the 31st day of the month following the date of this Note, Borrower will pay regular monthly payments of all accrued unpaid interest due as of each payment date, with all subsequent interest payments to be due on the same day of each month thereafter. Lender has the right (i) to cancel this Note as it relates to future advances at any time without notice and (ii) to demand payment upon ninety (90) days advance notice to Borrower. Borrower agrees that Lender may demand payment upon 90 days' notice to Borrower at any time prior to payment in full and for any reason (including but not limited to reasons unrelated to Borrower's ability to pay the loan) or no reason. Regardless of whether a notice of demand is provided, (i) the amounts owed on the Note, including all outstanding principal plus all accrued unpaid interest, shall, at Lender's option, become immediately due and payable upon the occurrence of an Event of Default (other than an Event of Default arising as a result of the commencement of any proceeding under any bankruptcy or insolvency laws by or against Borrower or any Guarantor), and (ii) the amounts owed on the Note shall become immediately due and payable, without demand or notice by or any action taken by Lender, upon the occurrence of an Event of Default arising as a result of the commencement of any proceeding under any bankruptcy or insolvency laws by or against Borrower or any Guarantor.

Unless otherwise agreed or required by applicable law, payments will be applied to amounts (whether for principal, interest, fees, charges or otherwise) then due; provided that any prepayments or partial payments, and any payments during the existence of any Event of Default, shall be applied in such order and manner as the Lender shall determine. Borrower will pay Lender at Lender's address shown above or at such other place as Lender may designate in writing.

INFORMATION REGARDING PAYMENTS. If any payment on this Note becomes due on a Saturday, Sunday, or a day which is a legal holiday for banks in the State of Illinois, such payment shall be made on the next bank business day and any such extension shall be included in computing interest hereon.

NOTIFICATION. BMO Harris hereby notifies the Borrower that pursuant to the requirements of the USA Patriot Act, Title III of Pub. L. 107-56 (signed into law October 26, 2001) (the "Act"), BMO Harris is required to obtain, verify and record information that identifies the Borrower, which information includes the Borrower's name and address and other information that will allow BMO Harris to identify the Borrower in accordance with the Act.

REGULAR REVIEW. The Borrower agrees to furnish such information respecting the business, assets and financial condition of the Borrower as Lender may reasonably request from time to time. The Borrower shall furnish such information as soon as possible, but in any event within thirty (30) days after the request. Based upon this information, Lender will conduct a regular review of your loan. The Borrower and Guarantor(s) agree that the Lender in its discretion may obtain a credit bureau report on the Borrower and Guarantor(s) in order to evaluate the Borrower and Guarantor's creditworthiness and ability to meet its obligations under the loan, and subsequently for any future purposes in connection with existing or contemplated extensions of credit to the Borrower, to the Guarantor(s) or to any other entity in which the Guarantor(s) is or is expected to be guarantor, owner, director, manager or officer. The Borrower also agrees that the Lender may exchange information about the Borrower and Guarantor(s) and their obligations under this Note with Borrower's references, other businesses (including affiliates of the Lender), or any Guarantor(s), and credit reporting agencies and may confirm any information provided by the Borrower.

SHARING AND USE OF INFORMATION WITHIN THE BMO HARRIS FAMILY OF COMPANIES. Lender may share within the BMO Harris Family of Companies information about Borrower and Guarantor(s) transactions or experiences with Lender, information Borrower and Guarantor(s) supply on Borrower and Guarantor(s) account applications, and information Lender receives from third parties. If Borrower and/or Guarantor(s) is an individual, Borrower and Guarantor(s) have the right to instruct Lender not to share among Lender banks and affiliated financial service companies certain information (other than information about Lender transactions and experiences with Borrower and Guarantor(s)) from Borrower and Guarantor(s) account applications or information Lender receive from third parties. Borrower and Guarantor(s) may limit Lender from using personal information received from Lender's affiliates within the BMO Harris Family of Companies, such as Lender banks, brokerage, insurance or investment advisory affiliates, to market Lender products or services to Borrower and Guarantor(s). This information includes Borrower and Guarantor(s) income, Borrower and Guarantor(s) account history and Borrower and Guarantor(s) credit score. To inform Lender that Borrower and/or Guarantor(s) do not want Lender to share certain information about Borrower and Guarantor(s) or to limit marketing offers, please contact Lender at 1-888-654-0063, or visit any BMO Harris Bank location. Borrower and Guarantor(s) choices will apply to everyone at the same address in Lender's records. The BMO Harris Family of Companies means BMO Harris Bank and all other companies affiliated with the Lender by common ownership or control.

VARIABLE INTEREST RATE. The interest rate on this Note is subject to change from time to time based on changes in an independent index which is the one month ICE Benchmark Administration (ICE) LIBOR and reported on the applicable Bloomberg screen page (or such other commercially available source providing such quotation as may be designated by Lender from time to time.) (the "Index"). The Index is not

**PROMISSORY NOTE
(Continued)**

necessarily the lowest rate charged by Lender on its loans. If the Index becomes unavailable during the term of this loan, Lender may designate a substitute index after notifying Borrower. Lender will tell Borrower the current Index rate upon Borrower's request. The interest rate change will not occur more often than each first day of each calendar month and will become effective without notice to the Borrower. If ICE LIBOR for the one month period is not provided or reported on the first day of a month because, for example, it is a weekend or holiday or for another reason, the One Month LIBOR Rate shall be established as of the preceding day on which a ICE LIBOR rate is provided for the one month period and reported by the selected news service. In no event shall the Index be less than 0.00%. Borrower understands that Lender may make loans based on other rates as well. The Index currently is 0.427% per annum. Interest on the unpaid principal balance of this Note will be calculated as described in the "INTEREST CALCULATION METHOD" paragraph using a rate of 2.600 percentage points over the Index, resulting in an initial rate of 3.027% per annum based on a year of 360 days. NOTICE: Under no circumstances will the interest rate on this Note be more than the maximum rate allowed by applicable law.

INTEREST CALCULATION METHOD. Interest on this Note is computed on a 365/360 basis; that is, by applying the ratio of the interest rate over a year of 360 days, multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding. All interest payable under this Note is computed using this method.

PREPAYMENT. Borrower may pay without penalty all or a portion of the amount owed earlier than it is due. Early payments will not, unless agreed to by Lender in writing, relieve Borrower of Borrower's obligation to continue to make payments of accrued unpaid interest. Rather, early payments will reduce the principal balance due. Borrower agrees not to send Lender payments marked "paid in full", "without recourse", or similar language. If Borrower sends such a payment, Lender may accept it without losing any of Lender's rights under this Note, and Borrower will remain obligated to pay any further amount owed to Lender. All written communications concerning disputed amounts, including any check or other payment instrument that indicates that the payment constitutes "payment in full" of the amount owed or that is tendered with other conditions or limitations or as full satisfaction of a disputed amount must be mailed or delivered to: BMO Harris Bank N.A., Attn: LIQ Servicing, P.O. Box 3114 Milwaukee, WI 53201-3114.

METHODS FOR OBTAINING ADVANCES. Lender reserves the right to modify or add to the methods offered for obtaining advances under this Note from time to time.

LATE CHARGE. If a payment is not made on or before the 10th day after its due date, Borrower will be charged 5.000% of the regularly scheduled payment or \$15.00, whichever is greater.

INTEREST AFTER DEFAULT. Upon default, including failure to pay upon final maturity, the interest rate on this Note shall be increased by adding an additional 5.000 percentage point margin ("Default Rate Margin"). The Default Rate Margin shall also apply to each succeeding interest rate change that would have applied had there been no default. However, in no event will the interest rate exceed the maximum interest rate limitations under applicable law.

DEFAULT. Each of the following shall constitute an event of default ("Event of Default") under this Note:

Payment Default. Borrower fails to make any payment when due under this Note.

Other Defaults. Borrower fails to comply with or to perform any other term, obligation, covenant or condition contained in this Note or in any of the related documents or to comply with or to perform any term, obligation, covenant or condition contained in any other agreement between Lender and Borrower.

Default in Favor of Third Parties. Borrower or any Grantor defaults under any loan, extension of credit, security agreement, purchase or sales agreement, or any other agreement, in favor of any other creditor or person that may materially affect any of Borrower's property or Borrower's ability to repay this Note or perform Borrower's obligations under this Note or any of the related documents.

False Statements. Any warranty, representation or statement made or furnished to Lender by Borrower or on Borrower's behalf under this Note or the related documents is false or misleading in any material respect, either now or at the time made or furnished or becomes false or misleading at any time thereafter.

Insolvency. The dissolution or termination of Borrower's existence as a going business, the insolvency of Borrower, the appointment of a receiver for any part of Borrower's property, any assignment for the benefit of creditors, any type of creditor workout, or the commencement of any proceeding under any bankruptcy or insolvency laws by or against Borrower.

Creditor or Forfeiture Proceedings. Commencement of foreclosure or forfeiture proceedings, whether by judicial proceeding, self-help, repossession or any other method, by any creditor of Borrower or by any governmental agency against any collateral securing the loan. This includes a garnishment of any of Borrower's accounts, including deposit accounts, with Lender. However, this Event of Default shall not apply if there is a good faith dispute by Borrower as to the validity or reasonableness of the claim which is the basis of the creditor or forfeiture proceeding and if Borrower gives Lender written notice of the creditor or forfeiture proceeding and deposits with Lender monies or a surety bond for the creditor or forfeiture proceeding, in an amount determined by Lender, in its sole discretion, as being an adequate reserve or bond for the dispute.

Events Affecting Guarantor. Any of the preceding events occurs with respect to any guarantor, endorser, surety, or accommodation party of any of the indebtedness or any guarantor, endorser, surety, or accommodation party dies or becomes incompetent, or revokes or disputes the validity of, or liability under, any guaranty of the indebtedness evidenced by this Note.

Change in Ownership. Any change in ownership of twenty-five percent (25%) or more of the common stock of Borrower.

Adverse Change. A material adverse change occurs in Borrower's financial condition, or Lender believes the prospect of payment or performance of this Note is impaired.

Insecurity. Lender in good faith believes itself insecure.

LENDER'S RIGHTS. Upon default, Lender may declare the entire unpaid principal balance under this Note and all accrued unpaid interest immediately due, and then Borrower will pay that amount.

ATTORNEYS' FEES; EXPENSES. Lender may hire or pay someone else to help collect this Note if Borrower does not pay. Borrower will pay Lender that amount. This includes, subject to any limits under applicable law, Lender's attorneys' fees and Lender's legal expenses, whether or not there is a lawsuit, including attorneys' fees, expenses for bankruptcy proceedings (including efforts to modify or vacate any automatic stay or injunction), and appeals. If not prohibited by applicable law, Borrower also will pay any court costs, in addition to all other sums provided by law.

JURY WAIVER. Lender and Borrower hereby waive the right to any jury trial in any action, proceeding, or counterclaim brought by either Lender or Borrower against the other.

GOVERNING LAW. This Note will be governed by federal law applicable to Lender and, to the extent not preempted by federal law, the laws of the State of Wisconsin without regard to its conflicts of law provisions. This Note has been accepted by Lender in the State of Wisconsin.

**PROMISSORY NOTE
(Continued)**

CHOICE OF VENUE. If there is a lawsuit, Borrower agrees upon Lender's request to submit to the jurisdiction of the courts of Milwaukee County, State of Wisconsin.

RIGHT OF SETOFF. To the extent permitted by applicable law, Lender reserves a right of setoff in all Borrower's accounts with Lender (whether checking, savings, or some other account). This includes all accounts Borrower holds jointly with someone else and all accounts Borrower may open in the future. However, this does not include any IRA or Keogh accounts, or any trust accounts for which setoff would be prohibited by law. Borrower authorizes Lender, to the extent permitted by applicable law, to charge or setoff all sums owing on the indebtedness against any and all such accounts, and, at Lender's option, to administratively freeze all such accounts to allow Lender to protect Lender's charge and setoff rights provided in this paragraph.

LINE OF CREDIT. This Note evidences a revolving line of credit. Advances under this Note, as well as directions for payment from Borrower's accounts, may be requested orally or in writing by Borrower or by an authorized person. Lender may, but need not, require that all oral requests be confirmed in writing. Borrower agrees to be liable for all sums either: (A) advanced in accordance with the instructions of an authorized person or (B) credited to any of Borrower's accounts with Lender. The unpaid principal balance owing on this Note at any time may be evidenced by endorsements on this Note or by Lender's internal records, including daily computer print-outs.

ADDITIONAL TERMS AND CONDITIONS. See Business Loan Agreement dated February 29, 2016, between Borrower and Lender, as the same may be amended, modified, or restated from time to time.

AMENDMENTS. This Agreement, together with any related documents, constitutes the entire understanding and agreement of the parties as to the matters set forth in this Agreement. No alteration or amendment to this Agreement shall be effective unless given in writing and signed by the party or parties sought to be charged or bound by the alteration or amendment.

SUCCESSOR INTERESTS. The terms of this Note shall be binding upon Borrower, and upon Borrower's heirs, personal representatives, successors and assigns, and shall inure to the benefit of Lender and its successors and assigns.

COUNTERPARTS. This Note may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

GENERAL PROVISIONS. This Note benefits Lender and its successors and assigns, and binds Borrower and Borrower's heirs, successors, assigns, and representatives. If any part of this Note cannot be enforced, this fact will not affect the rest of the Note. Lender may delay or forgo enforcing any of its rights or remedies under this Note without losing them. Borrower and any other person who signs, guarantees or endorses this Note, to the extent allowed by law, waive presentment, demand for payment, and notice of dishonor. Upon any change in the terms of this Note, and unless otherwise expressly stated in writing, no party who signs this Note, whether as maker, guarantor, accommodation maker or endorser, shall be released from liability. All such parties agree that Lender may renew or extend (repeatedly and for any length of time) this loan or release any party or guarantor or collateral, or impair, fail to realize upon or perfect Lender's security interest in the collateral; and take any other action deemed necessary by Lender without the consent of or notice to anyone. All such parties also agree that Lender may modify this loan without the consent of or notice to anyone other than the party with whom the modification is made. The obligations under this Note are joint and several.

PRIOR TO SIGNING THIS NOTE, BORROWER READ AND UNDERSTOOD ALL THE PROVISIONS OF THIS NOTE, INCLUDING THE VARIABLE INTEREST RATE PROVISIONS. BORROWER AGREES TO THE TERMS OF THE NOTE.

BORROWER ACKNOWLEDGES RECEIPT OF A COMPLETED COPY OF THIS PROMISSORY NOTE.

BORROWER:

COMMUNITY RELATIONS - SOCIAL DEVELOPMENT COMMISSION IN MILWAUKEE COUNTY

By: _____
George P. Hinton, Chief Executive Officer of
Community Relations - Social Development
Commission in Milwaukee County

By: _____
Gerard Randall, Board Chairman of Community
Relations - Social Development Commission in
Milwaukee County

Social Development Commission

Income Statement

January 1, 2016 to January 31, 2016

	General	Special Revenue	Enterprise	Internal Services	SD Properties	General Fixed Assets	Total	SD Foundation
Revenues	\$89,261.52	\$856,526.15	\$9,506.16	\$71,449.27	\$15,800.00	\$0.00	\$1,042,543.10	\$42,893.34
Expenses								
Volunteer Expenses	\$0.00	\$13,222.38	\$0.00	\$0.00	\$0.00	\$0.00	\$13,222.38	\$0.00
Staff Wages	\$46,184.84	\$219,148.48	\$1,752.06	\$13,584.45	\$0.00	\$0.00	\$280,669.83	\$0.00
Staff Fringes	\$30,712.07	\$122,854.64	\$1,294.53	\$7,371.25	\$0.00	\$0.00	\$162,232.49	\$0.00
Consultants	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
Contractual Service for Weatherization	\$0.00	\$113,767.07	\$0.00	\$0.00	\$0.00	\$0.00	\$113,767.07	\$0.00
Contractual Services	\$5,879.16	\$28,114.22	\$0.00	\$1,471.05	\$536.40	\$0.00	\$36,000.83	\$0.00
Training and Educational	\$60.00	\$1,299.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,359.00	\$0.00
Travel	\$152.88	\$1,313.68	\$5.50	\$0.00	\$0.00	\$0.00	\$1,472.06	\$0.00
Occupancy	\$17,979.17	\$55,496.56	\$711.90	\$48,889.34	\$9,397.66	\$0.00	\$132,474.63	\$0.00
Equipment	\$0.00	\$2,459.91	\$100.79	\$759.69	\$0.00	\$0.00	\$3,320.39	\$0.00
Supplies	\$74.94	\$2,303.65	\$80.04	\$1,359.89	\$679.67	\$0.00	\$4,498.19	\$0.00
Direct Assistance to Participants	\$0.00	\$33,192.27	\$1,317.51	\$0.00	\$0.00	\$0.00	\$34,509.78	\$0.00
Other	\$5,617.33	\$16,992.74	\$145.54	\$6,228.00	\$34,952.71	\$0.00	\$63,936.32	\$6,130.19
Indirect Costs	\$0.00	\$88,587.91	(\$6.41)	\$0.00	\$0.00	\$0.00	\$88,581.50	\$0.00
Total Expenditures	\$106,660.39	\$703,752.51	\$5,401.46	\$79,663.67	\$45,566.44	\$0.00	\$941,044.47	\$6,130.19
Net Change in Assets	(\$17,398.87)	\$152,773.64	\$4,104.70	(\$8,214.40)	(\$29,766.44)	\$0.00	\$101,498.63	\$36,763.15
BEGINNING NET ASSETS	\$712,626.31	\$220,284.41	\$58,920.99	\$40,874.00	\$112,511.50	\$9,097.50	\$1,154,314.71	\$155,813.20
NET SURPLUS/(DEFICIT)	(\$17,398.87)	\$152,773.64	\$4,104.70	(\$8,214.40)	(\$29,766.44)	\$0.00	\$101,498.63	\$36,763.15
ENDING NET ASSETS	\$695,227.44	\$373,058.05	\$63,025.69	\$32,659.60	\$82,745.06	\$9,097.50	\$1,255,813.34	\$192,576.35

SDC Combined Balance Sheet

January 31, 2016

	<u>Governmental Fund Types</u>		<u>Proprietary Fund Types</u>				Totals	SD Foundation
	General	Special Revenue	Enterprise	Internal Services	SD Properties	General Fixed Assets		
ASSETS								
Cash	205,181.27	0.00	0.00	-	668,337.85	0.00	873,519.12	121,817.87
Restricted Cash	0.00	187,454.83	0.00	-	0.00	0.00	187,454.83	118,629.29
Due from grantor agencies	0.00	895,689.31	0.00	-	0.00	0.00	895,689.31	0.00
Other accounts receivable	(11,358.77)	(1,169.88)	134,484.48	-	0.00	0.00	121,955.83	0.00
Due from other funds	824,592.67	(595,925.08)	(71,458.79)	(21,025.62)	(64,642.16)	0.00	71,541.02	(44,720.81)
Inventory	0.00	31,890.90	0.00	2,001.61	0.00	0.00	33,892.51	0.00
Prepaid Expenses	(48,487.59)	523.74	0.00	77,890.93	0.00	0.00	29,927.08	0.00
Total Current Assets	969,927.58	518,463.82	63,025.69	58,866.92	603,695.69	0.00	2,213,979.70	195,726.35
Buildings and equipment	0.00	0.00	0.00	1,227,687.22	1,658,377.36	799,045.77	3,685,110.35	0.00
Accumulated depreciation	0.00	(834.84)	0.00	(1,225,220.58)	(483,134.15)	(789,948.27)	(2,499,137.84)	0.00
Buildings and Equipment, Net	0.00	(834.84)	0.00	2,466.64	1,175,243.21	9,097.50	1,185,972.51	0.00
TOTAL ASSETS	969,927.58	517,628.98	63,025.69	61,333.56	1,778,938.90	9,097.50	3,399,952.21	195,726.35
LIABILITIES								
Accounts Payable	6,118.02	128,113.04	0.00	30,160.69	47,216.37	0.00	211,608.12	3,000.00
Accrued Liabilities	95,864.27	0.00	0.00	-	0.00	0.00	95,864.27	0.00
Deferred revenue	172,717.85	16,460.87	0.00	-	0.00	0.00	189,178.72	150.00
Notes Payable	0.00	0.00	0.00	-	1,648,977.47	0.00	1,648,977.47	0.00
Total Liabilities	274,700.14	144,573.91	0.00	30,160.69	1,696,193.84	0.00	2,145,628.58	3,150.00
FUND EQUITY (DEFICIT)								
Investment in fixed assets	0.00	0.00	0.00	-	0.00	9,097.50	9,097.50	0.00
Undesignated fund balance (deficit)	695,227.44	373,055.07	0.00	-	0.00	0.00	1,068,282.51	192,576.35
Unreserved retained earnings (deficit)	0.00	0.00	63,025.69	31,172.87	82,745.06	0.00	176,943.62	0.00
Total Fund Equity (Deficit)	695,227.44	373,055.07	63,025.69	31,172.87	82,745.06	9,097.50	1,254,323.63	192,576.35
TOTAL LIABILITIES AND FUND EQUITY	969,927.58	517,628.98	63,025.69	61,333.56	1,778,938.90	9,097.50	3,399,952.21	195,726.35

		Program Support Services	Energy Assistance	VITA	Residential Services	Health Services	Project GAIN	Food Service	YDP	Education & Job Training	Young Adult Programs	Total
11-65151-000	Employee Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-65153-000	Participant Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-65154-000	Memberships & License Fees	\$0.00	\$0.00	\$0.00	\$275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00
11-65168-000	Contracted Services	\$0.00	\$0.00	\$0.00	\$8,097.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,097.00
11-66100-000	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$299.00	\$299.00
11-66118-000	Participant Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
11-67108-000	Staff-Local Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00	\$131.93	\$0.00	\$0.00	\$0.00	\$161.93
11-67116-000	Staff-Out Of Town Travel	\$0.00	\$0.00	\$0.00	\$33.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$195.75	\$228.75
11-67124-000	Participant Local Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$875.00	\$875.00
11-68105-000	Rental of Space - External	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-68106-000	Rental Of Space	\$3,323.98	\$0.00	\$5,713.70	\$8,321.44	\$676.85	\$921.02	\$12,537.71	\$302.78	\$9,806.26	\$4,830.81	\$46,434.55
11-68122-000	Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,539.95	\$0.00	\$0.00	\$0.00	\$4,539.95
11-68130-000	Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.86	\$0.00	\$0.00	\$0.00	\$7.86
11-68131-000	Internal Maintenance	\$0.00	\$0.00	\$216.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$216.38
11-68155-000	Other Space	\$453.36	\$0.00	\$405.57	\$1,046.31	\$92.32	\$125.62	\$0.00	\$41.30	\$1,337.47	\$658.87	\$4,160.82
11-69112-000	Office Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-69146-000	Equipment Maintenance	\$0.00	\$0.00	\$0.00	\$41.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41.00
11-69147-000	Vehicle Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,418.91	\$0.00	\$0.00	\$0.00	\$2,418.91
11-69151-000	Equipment Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-70102-000	Office Supplies	\$13.85	\$0.00	\$692.42	(\$267.82)	\$118.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$556.72
11-70106-000	Weatherization Materials Used	\$0.00	\$0.00	\$0.00	(\$4,798.52)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,798.52)
11-70110-000	Program Supplies	\$0.00	\$0.00	\$0.00	\$2,296.04	\$79.95	\$0.00	\$418.33	\$0.00	\$0.00	\$79.95	\$2,874.27
11-70112-000	Computer Hardware	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-70144-000	Maintenance Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-70147-000	Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$2,159.45	\$0.00	\$0.00	\$1,502.68	\$89.00	\$0.00	\$0.00	\$3,751.13
11-71151-000	Beneficiary Food	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,620.16	\$0.00	\$272.11	\$0.00	\$31,892.27
11-71166-000	Client Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00
11-72100-000	Insurance And Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,062.48	\$180.58	\$0.00	\$0.00	\$2,243.06
11-72118-000	Duplication And Printing	\$0.00	\$0.00	\$4,644.10	\$3.60	\$124.80	\$67.00	\$81.12	\$85.00	\$780.50	\$65.00	\$5,851.12
11-72133-000	Data Communications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43.98	\$0.00	\$0.00	\$0.00	\$0.00	\$43.98
11-72134-000	Telephone	\$279.25	\$0.00	\$1,768.61	\$2,140.95	\$670.24	\$372.34	\$982.98	\$446.83	\$372.33	\$279.25	\$7,312.78
11-72135-000	Cellular Telephone	\$0.00	\$0.00	\$0.00	\$131.94	\$0.00	\$0.00	\$353.75	\$0.00	\$0.00	\$0.00	\$485.69
11-72142-000	Postage And Shipping	\$0.00	\$0.00	\$39.40	(\$20.54)	\$35.31	\$18.88	\$12.56	\$0.00	\$0.00	\$151.40	\$237.01
11-72165-000	Meeting Expenses	\$0.00	\$0.00	\$0.00	\$114.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$114.39
11-72167-000	Other Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-72168-000	Bank Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-72169-000	Special Events & Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11-73175-000	Indirect Cost	\$12,719.52	\$0.00	\$0.00	\$45,100.63	\$3,983.09	\$2,608.92	\$15,042.49	\$1,310.06	\$0.00	\$1,738.36	\$82,503.07
11-89998-000	Indirect Shortfall	\$0.00	\$0.00	\$0.00	\$1,777.46	\$3,937.40	\$0.00	\$0.00	\$0.00	\$0.00	\$178.55	\$5,893.41
	Total Expenses	\$39,623.38	\$8,561.33	\$36,410.00	\$301,224.01	\$60,122.56	\$24,167.03	\$144,468.83	\$15,578.98	\$32,731.32	\$24,341.36	\$687,228.80
	NET SURPLUS/(DEFICIT)	\$0.00	\$0.00	(\$19,285.36)	\$158,470.55	(\$2,534.29)	\$1,642.64	\$21,943.20	\$0.74	\$0.68	(\$9,109.48)	\$151,128.68

Social Development Commission

Income Statement DRAFT

January 1, 2015 to December 31, 2015

	General	Special Revenue	Enterprise	Internal Services	SD Properties	General Fixed Assets	Total	SDC Foundation
Revenues	\$1,816,970.52	\$13,858,212.74	\$167,130.87	\$1,399,245.72	\$229,002.03	\$0.00	\$17,470,561.88	\$170,697.90
Expenses								
Volunteer Expenses	\$0.00	\$180,622.84	\$0.00	\$0.00	\$0.00	\$0.00	\$180,622.84	\$0.00
Staff Wages	\$713,778.59	\$3,943,314.50	\$34,538.95	\$207,863.92	\$0.00	\$0.00	\$4,899,495.96	\$0.00
Staff Fringes	\$292,945.67	\$1,411,972.48	\$13,821.62	\$73,890.93	\$0.00	\$0.00	\$1,792,630.70	\$0.00
Consultants	\$18,119.19	\$49,420.76	\$0.00	\$0.00	\$0.00	\$0.00	\$67,539.95	\$2,830.00
Contractual Service for Weatherization	\$0.00	\$3,021,192.10	\$0.00	\$0.00	\$0.00	\$0.00	\$3,021,192.10	\$0.00
Contractual Services	\$200,066.96	\$1,017,521.89	\$68.15	\$52,624.11	\$11,341.67	\$0.00	\$1,281,622.78	\$22,618.86
Training and Educational	\$19,792.00	\$63,004.34	\$77.23	\$0.00	\$0.00	\$0.00	\$82,873.57	\$0.00
Travel	\$3,376.09	\$66,598.02	\$205.21	\$235.06	\$0.00	\$0.00	\$70,414.38	\$0.00
Occupancy	\$343,242.61	\$1,061,024.82	\$9,940.32	\$925,469.14	\$133,731.22	\$0.00	\$2,473,408.11	\$0.00
Equipment	\$9,091.27	\$72,548.00	\$2,355.08	\$23,547.51	\$11,930.42	\$3,639.00	\$123,111.28	\$0.00
Supplies	\$42,094.40	\$389,629.38	\$5,507.42	\$22,741.29	\$987.90	\$0.00	\$460,960.39	\$212.16
Direct Assistance to Participants	\$1,500.00	\$1,184,063.89	\$53,315.60	\$0.00	\$0.00	\$0.00	\$1,238,879.49	\$5,288.00
Other	\$111,653.01	\$240,961.40	\$103,958.42	\$92,873.76	\$41,048.62	\$0.00	\$590,495.21	\$180,688.41
Indirect Costs	\$0.00	\$1,497,202.18	\$14,186.12	\$0.00	\$0.00	\$0.00	\$1,511,388.30	\$0.00
Total Expenditures	\$1,755,659.79	\$14,199,076.60	\$237,974.12	\$1,399,245.72	\$199,039.83	\$3,639.00	\$17,794,635.06	\$211,637.43
Net Change in Assets	\$61,310.73	(\$340,863.86)	(\$70,843.25)	\$0.00	\$29,962.20	(\$3,639.00)	(\$324,073.18)	(\$40,939.53)
Transfers								
Transfers	(\$61,310.73)	\$31,604.60	\$50,949.21	(\$929.39)	\$36,434.53	\$0.00	\$56,748.22	\$0.00
Total Transfers	(\$61,310.73)	\$31,604.60	\$50,949.21	(\$929.39)	\$36,434.53	\$0.00	\$56,748.22	\$0.00
Total	\$0.00	(\$309,259.26)	(\$19,894.04)	(\$929.39)	\$66,396.73	(\$3,639.00)	(\$267,324.96)	\$0.00
BEGINNING NET ASSETS	\$712,626.31	\$529,543.67	\$78,815.03	\$41,803.39	\$46,114.77	\$12,736.50	\$1,421,639.67	\$196,752.73
NET SURPLUS/(DEFICIT)	\$0.00	(\$309,259.26)	(\$19,894.04)	(\$929.39)	\$66,396.73	(\$3,639.00)	(\$267,324.96)	(\$40,939.53)
ENDING NET ASSETS	\$712,626.31	\$220,284.41	\$58,920.99	\$40,874.00	\$112,511.50	\$9,097.50	\$1,154,314.71	\$155,813.20

SDC Combined Balance Sheet

December 31, 2015

DRAFT

	Governmental Fund Types		Proprietary Fund Types				Totals	SD Foundation
	General	Special Revenue	Enterprise	Internal Services	SD Properties	General Fixed Assets		
ASSETS								
Cash	570,074.45	0.00	0.00	0	628,337.85	0.00	1,198,412.30	121,817.87
Restricted Cash	0.00	287,400.89	0.00	0	0.00	0.00	287,400.89	75,785.44
Due from grantor agencies	0.00	1,149,409.74	0.00	0	0.00	0.00	1,149,409.74	0.00
Other accounts receivable	12,682.35	0.00	130,173.82	0	0.00	0.00	142,856.17	0.00
Due from other funds	471,993.07	(412,375.53)	(71,252.83)	49,899	26,638.53	0.00	64,902.56	(40,278.93)
Inventory	0.00	28,367.70	0.00	2,088	0.00	0.00	30,455.94	0.00
Prepaid Expenses	(14,802.59)	532.74	0.00	12,671	0.00	0.00	(1,599.01)	0.00
Total Current Assets	1,039,947.28	1,053,335.54	58,920.99	64,658	654,976.38	0.00	2,871,838.59	157,324.38
Buildings and equipment	0.00	0.00	0.00	1,227,687	1,658,377.36	799,045.77	3,685,110.35	0.00
Accumulated depreciation	0.00	0.00	0.00	(1,205,747)	(483,134.15)	(789,948.27)	(2,478,829.79)	0.00
Buildings and Equipment, Net	0.00	0.00	0.00	21,940	1,175,243.21	9,097.50	1,206,280.56	0.00
TOTAL ASSETS	1,039,947.28	1,053,335.54	58,920.99	86,598	1,830,219.59	9,097.50	4,078,119.15	157,324.38
LIABILITIES								
Accounts Payable	18,222.18	307,512.83	0.00	39,815	66,403.88	0.00	431,953.46	1,361.18
Accrued Liabilities	122,497.11	71,422.61	0.00	5,910	0.00	0.00	199,829.58	0.00
Deferred revenue	186,601.68	454,115.69	0.00	0	0.00	0.00	640,717.37	150.00
Notes Payable	0.00	0.00	0.00	0	1,651,304.21	0.00	1,651,304.21	0.00
Total Liabilities	327,320.97	833,051.13	0.00	45,724	1,717,708.09	0.00	2,923,804.62	1,511.18
FUND EQUITY (DEFICIT)								
Investment in fixed assets	0.00	0.00	0.00	0	0.00	9,097.50	9,097.50	0.00
Undesignated fund balance (deficit)	712,626.31	220,284.41	0.00	0	0.00	0.00	932,910.72	155,813.20
Unreserved retained earnings (deficit)	0.00	0.00	58,920.99	40,874	112,511.50	0.00	212,306.31	0.00
Total Fund Equity (Deficit)	712,626.31	220,284.41	58,920.99	40,874	112,511.50	9,097.50	1,154,314.53	155,813.20
TOTAL LIABILITIES AND FUND EQUITY	1,039,947.28	1,053,335.54	58,920.99	86,598	1,830,219.59	9,097.50	4,078,119.15	157,324.38

Present: Sara Van Winkle (Chair), Alma Ramirez, Stephanie Findley

Excused Absence: Jim Sullivan

Legal Counsel: James Hall

Call to order

Committee Chair Van Winkle called the meeting to order at 5:39 pm. A quorum was established.

Compliance with Open Meetings Law

It was confirmed by Abra Fortson that the meeting was in compliance with Wisconsin's Open Meetings Law.

Adoption of the December 15, 2015 Agenda

A motion was made by Alma Ramirez to accept the December 15, 2015 agenda. The motion was seconded by Stephanie Findley. The motion carried.

Strategic Planning Update

SDC CEO, George P. Hinton provided an update to the committee regarding strategic plan implementation progress. He informed the committee that progress updates will be presented regularly to the Governance Committee.

District Election Planning

Legal Counsel James Hall provided a historical presentation of previous election processes and practices. He outlined the City of Milwaukee & Milwaukee County Ordinances for informational purposes.

George Hinton and SDC Policy Manager, Diane Robinson provided an overview of the process start up for 2016. Ms. Robinson reported that January listening sessions were being planned for all districts and that she was currently in the process of identifying partner sites to host such sessions.

Ethics & Commitment Statements

SDC Executive Support Manager, Abra Fortson reviewed the following forms, which are an annual requirement for all Board of Commission members:

- Board Ethics Statements
- Board Commitment Forms

Ms. Fortson appealed to membership to ensure that all forms are completed and returned. She explained that the agency receives a better bond rating for all statements secured.

Board Attendance Reporting

Chairwoman Sara Van Winkle reviewed and discussed the Board of Commissioners Committee and Board attendance report. Ms. Van Winkle brought attention to the fact that serving as a commissioner is a responsibility that should not be taken lightly and noted that such records are a matter of public record.

Discussion:

Committee members identified **long-term goals** that needed to be reviewed:

1. Examining staggered board election terms
2. Election processes. Discussion occurred regarding examining more cost effective ideas for SDC elections and ways to streamline the process as it relates to “Special and Regular Elections”.

Legal Counsel advised that staggered terms are allowable. He provided a series of scenarios for consideration.

Chair Woman Van Winkle asked that the scenario be explored and revisited for review and determination next meeting. She asked that a proposal sample be provided before the next committee meeting for review and discussion.

New Business

It was suggested that as policies and manuals are updated all references to internal audit/auditor and audit committee be removed since that department area and function no longer exist.

CEO Hinton informed the committee that succession planning was underway.

Adjournment

A motion was made by Commissioner Ramirez to adjourn. The motion was seconded by Commissioner Findley. The Motion carried.

Legal Counsel

Old Business

New Business

Announcements