



Meeting Notice
Agenda

**Program, Planning &
Public Policy Committee Meeting**

Wednesday June 10, 2015

SDC Richards

4041 N. Richards Street

Milwaukee, WI 53212

5:30 – 6:30 PM SDC Boardroom

If you are unable to attend this meeting, please call Abra Fortson at 414-906-2720.

*NOTICE is hereby given that the Committee may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.



*SDC Program, Planning & Public Policy Special Committee
Meeting Notice
Wednesday June 10, 2015
SDC - 4041 N. Richards SDC Board Room
Milwaukee, WI 53212
5:30 PM*

AGENDA

- | | |
|---|--------------------------|
| 1. Call to order | Chair, Stephanie Findley |
| 2. Roll Call | |
| 3. Compliance with the Open Meetings Law | |
| 4. Adoption of the June 10, 2015 meeting agenda | Action |
| 5. Approval of previous minutes of the May 13, 2015 meeting | Action |
| 6. Planning | |
| A. Briefing Papers | |
| BP2123 | |
| BP2124 | Action |
| BP2125 | Action |
| Information Only | Information |
| BP2126 | |
| BP2127 | |
| 7. Programs | |
| A. Program Services updates | Information/Action |
| • Food Service Manager – Earl Guyton | |
| 8. Policy | Information |
| A. Policy Updates | Information |
| 9. New Business | Information |
| 10. Old Business | Information |
| 11. Adjournment | Action |

SDC Program Planning & Public Policy Meeting Summary COMMITTEE MEMBERS

Stephanie D. Findley, Chair, Melanie Holmes, Vincent Bobot, Alma Ramirez, Delta Triplett, & Vi Anna Jordan, Monique Taylor

Technical Assistance Resource Person (s): Curtis Marshal & George C. Matthews Jr.

Wednesday, May 13, 2014 5:30 pm
SDC Board Room
4041 N. Richards Street

1. **CALL TO ORDER**

Commissioner Delta Triplett called the meeting to order at 5:40 pm

2. **ROLL CALL**

Members Present:

Stephanie Findley, Vincent Bobot, Vi Anna Jordan, Melanie Holmes,
Monique Taylor & Alma Ramirez

Members Excused:

Delta Triplett

Members Absent:

None

Technical Assistance Resource Person(s):

Curtis Marshall –Absent
George C. Matthews - Absent

3. **COMPLIANCE WITH OPEN MEETINGS LAW**

It was confirmed by Abra Fortson that the meeting was in compliance with Wisconsin Open Meetings Law.

4. **MAY 13, 2015 MEETING AGENDA**

A motion was made by Vi Anna Jordan to approve the May 13, 2015 meeting agenda. The motion was 2nd by Melanie Holmes. **Motion Carried.**

5. **APPROVAL OF APRIL 18, 2015 MEETING MINUTES**

A motion was made by Alma Ramirez to approve the meeting minutes from April 18, 2015. The motion was 2nd by Melanie Holmes. **Motion Carried.**

6. **PLANNING BRIEFING PAPER**

Barbara McKillop presented the following briefing papers to the committee for review and approval:

Committee Chair Findely asked if update visits with occur with funders for grants that are due for refunding. She requested that staff make the Board members aware before submission.

CEO Hinton reported that if matching funds aren't secure to continue supporting the VITA Program at the level the community is accustomed to, SDC may need to scale back.

Committee Chair Findely recommended the outreach is made to new sources to continue supporting VITA at the level the community is accustomed to. She also offered assistance in making new contacts.

7. Program Updates

Diane Robinson provided an Energy Assistance Program update as follows:

SDC has served as a third party administrator since 1978, delivering Energy related services to Milwaukee County residents.

- Provides bill payment assistance to help with annual home energy fuel costs. Since 2000, SDC has processed more than 648,000 applications for bill payment assistance
- Crisis assistance which includes service retention, reconnections, emergency oil deliveries.
- Through case management services, the assessment of households that is more susceptible to service loss for enrollment into special pay plans with local utility providers.

- Proactive Service – When customers experience difficulties in paying heating bills, SDC makes an assessment to provide services through the low income pilot program (LIP). It is an 11 year old program and there is 1 elderly customer that has participated since the program's inception.
- Low Income Pilot (LIP) – Lowest most affordable pay plan WE Energies offer in conjunction with public service commission
- Early Identification Program (EIP) – Payment plan designed for customers with high balances
- EIP/Co-Payment – Reduced EIP plan with case management services.
- Co-Payment
- Keep Wisconsin Warm Fund (KWFF) Fund

- Working with residents to connect to other resources to alleviate barriers which allows for movement towards a sustainable household. *This service is the doorway to residential service referrals*
- Responds to all after-hours and weekends no-heat furnace calls and oil requests. Since 2000, SDC has responded to and serviced more than 5,083 furnaces. *After Hours weekend emergency line filters e-mails from 211 and allows an 18 hour window for response*

Jan Stenlund provided the following program services update:

Volunteer Income Tax Assistance Program (VITA)

Tax season data to date:

- 6106 Federal Returns

- 7509 State Returns
- 1403 Homestead Only
- 98% electronic filing
- \$8,288,098 federal credits and refunds
- \$3,488,768 state credits and refunds

Energy Assistance Program

April Activity--

Total Applications: SDC: 6,100
 Milwaukee County: 660
 Crisis Applications (Gas/Electric/Oil): 944
 Outreach Activity/Events: 0
 Case Management Assessments: 610
 Furnace Referrals: 23
 Co-Payment Plans: 9
 Proactive Payments: 68

LIP Enrollments: 392

Energy Conservation/Financial Literacy Workshops: 0

Season to Date Activity--

Total Regular Applications (SDC Sites): 38,009
 SDC = 34,441
 Milwaukee County = 3,568
 Crisis/Proactive Services = 6,933
 Case Management (CM) Assessments: 2,762
 (Gas/Electric/Oil): 1,541
 Co-Payment Plans: 85
 Proactive Payments: 1,301
 Furnace Referrals: 657
 LIP Enrollments: 587

Outreach Activity = 6,476

Pre-season Early Start Applications: 5,076

Alternate Sites: 15 for 196 Applications

Delegate Agencies: 355

Home Visits: 51

Phone Visits: 798

Energy Conservation/Financial Literacy Workshops: 13 (61 participants)

Food Service Program

The program is planning mobile meal service at MPS Playgrounds this summer. SDC will be responsible for all aspects of service and has DPI approval. 26 Summer Food Service Program (SFSP) Sites have been recruited thus far.

Requested advance funds for SFSP, because DPI is converting to a new software system which at best would be completed by early July. At worst, it could take even longer inasmuch as no claims can be processed during the downtime. For the month of May, the reimbursement claim

for the Child & Adult Care Food Program (CACFP) will only include 3 weeks payment due to the start date of this software change.

The FSP Manager is attempting to get a tour of the Feed Kitchen in Madison as part of the incubator kitchen project which will help us better understand the complexities of this initiative. He is also requesting to meet with the Department of Agriculture about this initiative.

83 year round CACFP Sites were on the roster at the end of April.

Youth & Family Development Program (YFDP)

- During the month of April, there were 52 Municipal court referrals, 2 walk-ins and 0 for CJIP.
- In April, there were 45 intakes for YFDP. There were 36 participants returned to court with 17 compliant this month, 10 extensions and 19 non-compliant.
- This month, there were 26 youth referred to AODA/Anger Management for services.
- Number of Participants/Program
 - 87 Core workshop
 - 26 Life Skills Training
 - 35 Gang (group)
 - 00 Conflict Resolution workshop
 - 29 Baby Think It Over (BTIO)
 - 00 Youth Advisory Board (YAB) participants (2 meetings)
 - 32 parents in parent orientation and “Parenting Wisely.”
 - 00 youth participated in Gang presentation

Education

- To date, we have received 117 requests for the Summer Jump Start program. We are working on a schedule that will need to be confirmed by MATC to determine how many students will actually be served.
- Educational staff has completed the ICEP (Individual Career Education Plan) forms with current 5.09 students.
- There has been a total of 176 educational requests for summer and fall classes.
- Staff administered 25 GED Ready exams to current GED classes. (11 Reading, 5 Social Studies, 7 Science and 2 Math).
- A total of 87 testers received services through the agency’s Pearson Vue testing center.
- The program uses a process to clear students for taking their GED exams. Ongoing clearing of the que took place this month for 9 students.
- Review of current 5.09 Curricula is being conducted to determine what changes will need to take place to be reflective of the employment training programs that will be implemented this fall. On-going brainstorming is taking place between the Training Coordinator and Education Staff.

Young Adults

- 1 Placement (STRIVE: 1)
- 43 Total Participants (Skills Enhancement: 20; STRIVE: 23; this latter number includes SER: 12)
- 5 Referrals: Employment (1); Clothing (1); Housing (3)

WIA- Employment Program

One WIA participant will be completing the HSED Program in May as the others did not meet the attendance requirement for all three sections of 509. This benchmark is not considered met for MAWIB until the student receives their Certificate of Completion from the Wisconsin

Department of Public Instruction. Staff has been doing well re-engaging participants who have not been as active.

TMJ- Transform Milwaukee Jobs

One participant began subsidized work, two students began unsubsidized work, and one has completed 60 days of unsubsidized work. These are two benchmarks for which the program is paid, as TMJ is fee-for-service.

Making Milwaukee Work for Our Youth

A site visit from the main grantee, Safer Foundation, took place at MAWIB. We are awaiting a response letter. Staff was present with Safer staff for most of the day and reported that it seemed to go well.

City of Milwaukee Youth Council (CDGA)

Eleven participants successfully completed training in the areas of Health Care, Construction and Child Care. Two participants successfully passed their State Exam to become a Certified Nurse Aide and are listed in the Wisconsin Nurse Registry.

GAIN

In-kind met for SFY2015. There was an average of \$1100 in benefits and/or funds per participant that joined the program, mostly in tax return amounts.

-Bankruptcy –retired Judge Gramling is helping 5 clients at this time. All are very motivated and moving through the process quickly; usually there are about 3 - two hour meetings with him during which he assists with paperwork before filing.

Total since July 1 for 2014-2015 (program year)

-483 referrals, 89 enrolled

-36% of clients who were reached, completed intake (goal = 50%)

-47% no contact despite attempts (goal = 30%)

-In-kind acquired= \$102,636 -- In-kind left = \$0 (\$75,000 required, \$27,636 over goal)

-Used Flex = \$23,566 -- Flex remaining = \$26,433

Health, Wellness & Supportive Services

Youth ATODA (Alcohol Tobacco and Other Drug Abuse) outcomes:

- Total active cases in treatment: 29
- New intake cases: 6
- Total discharges: 12
- Youth provided with presentations - prevention/education services: 412

Senior Companion Program

- Senior Companions served: total 64
- Benefits Enrollment Applications & Outreach Events:
 - Medicare Savings Program: 13
 - Medicare Part D Extra Help: 1
 - Renewal /Medicare Savings Program: 0
 - Food Share Enrollment: 11
 - Food Share Renewal: 2
 - Benefits Enrollment Outreach Events: 0

Total Benefits Enrollment Applications Processed for seniors = 27

- Orientation for new Senior Companion supervisor: 1
- External event: 1 -County Celebration of Seniors 4/17/15
- Applications provided to become Senior Companion: 3

Prescription Advocacy & Referral Service (PARS)

- Prescription applications processed this month: 31
- Clients seen this month: 8
- Outreach event: 1 – Sankofa American Cancer Society Forum/North Division H.S. 4/17/15

Health Insurance & Public Benefits Enrollment

(Provided by PARS Coordinator & Milwaukee Health Department)

Clients enrolled and counseled in health care insurance & public benefits

- Affordable Care Act Marketplace Insurance enrollment: 0
- Medicaid/Badger Care Plus enrollment: 1
- Food Share enrollment/renewals : 2
- Child Care enrollment: 0
- Counseled only -no enrollment: 1

Total Public Benefits encounters (enrolled & counseled) = 4

Residential Services

- Submitted WHEDA application request for \$25,000 for deferred elderly clients of weatherization projects.
- Residential Services Manager was invited by DES to be part of the state's Low Income Advisory Committee.
- LEAD Safe Community Day planned for May 30, 2015 in Harambee and LBWN neighborhoods.
- RGTM Rebuild day on May 16.
- DHS staff to support contractor training of LEAD workers May 29.
- Local Energy and Weatherization coordination meetings continue.
- Two staff passed all phases of QCI certification, a new requirement for Wx inspection of DOE jobs.

8. POLICY –

CEO Hinton encouraged that the Board of Commissioners make a statement regarding the Food Share Program.

9. NEW BUSINESS - None

10. OLD BUSINESS - None

11. ADJOURNMENT - 6:52P



Making a difference today, while investing in tomorrow.

June 10, 2015
SDC Board Room
4041 North Richards Street
Milwaukee, WI 53212

June 2015 Briefing Papers for Action/Information
Action

BP	Funder	Program	Request	Agent
BP2123	Department of Health and Human Services	Family Strengthening	\$202,720	SDC
BP2124	Greater Milwaukee Foundation	Sustainable Services	\$100,000	SDC
BP2125	HUD	Lead Hazard Reduction	\$3,325,000	SDC
Total			\$3,627,720.00	

Information

BP	Funder	Program	Request	Agent
BP2126	Wisconsin Community Action Program Partnership (WISCAP)	Adult Education	\$15,000	SDC
BP2127	Mazda Foundation	Adult Education	\$15,000	SDF
Total			\$30,000.00	

2015 Grants Status

Agent	Total # of requests	Total \$ requested	Total #awarded	Total amount awarded	Total still pending	Amount still pending	Total denied	Amount denied
Agency-wide	37	\$8,347,023	5	\$694,017	30	\$7,949,817	4	\$17,866
SDF only	24	\$359,630	2	\$6,000	19	\$296,829	3	\$26,000