



Meeting Notice

Governance Committee Meeting

Tuesday March 15, 2016

**5:30pm
SDC Board Room
4041 N. Richards Street
Milwaukee, WI**

If you are unable to attend this meeting, please Abra Fortson @ 414-906-2720.

*NOTICE is hereby given that the Commission may convene in closed session to consider item (s) above pursuant to Section 19.85 (1) (c), (e), (f), and (g) Wisconsin statutes, and may reconvene in open session to take action on items discussed.

*SDC Governance Committee Meeting
Tuesday March 15, 2016
Executive Conf. Room
4041 N. Richards Street
Milwaukee, WI
5:30pm*



AGENDA

1. Call to Order
2. Roll Call
3. Compliance with the Wisconsin Open Meetings Law
4. Approval of the March 15, 2016 agenda Action
5. Approval of February 2, 2016 Meeting Minutes Action
6. Town Hall “Listening Session” Update Information
7. 2016 District Election Update Action
 - Election Process 2019 Discussion
8. District Service Terms Restructuring Discussion Discussion/Action
9. New Business Information
10. Old Business Information
11. Adjourn Action

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Present: Sara Van Winkle (Chair), Alma Ramirez, Stephanie Findley

Excused Absence: Jim Sullivan

Legal Counsel: James Hall

Call to order

Committee Chair Van Winkle called the meeting to order at 5:39 pm. A quorum was established.

Compliance with Open Meetings Law

It was confirmed by Abra Fortson that the meeting was in compliance with Wisconsin's Open Meetings Law.

Adoption of the December 15, 2015 Agenda

A motion was made by Alma Ramirez to accept the December 15, 2015 agenda. The motion was seconded by Stephanie Findley. The motion carried.

Strategic Planning Update

SDC CEO, George P. Hinton provided an update to the committee regarding strategic plan implementation progress. He informed the committee that progress updates will be presented regularly to the Governance Committee.

District Election Planning

Legal Counsel James Hall provided a historical presentation of previous election processes and practices. He outlined the City of Milwaukee & Milwaukee County Ordinances for informational purposes.

George Hinton and SDC Policy Manager, Diane Robinson provided an overview of the process start up for 2016. Ms. Robinson reported that January listening sessions were being planned for all districts and that she was currently in the process of identifying partner sites to host such sessions.

Ethics & Commitment Statements

SDC Executive Support Manager, Abra Fortson reviewed the following forms, which are an annual requirement for all Board of Commission members:

- Board Ethics Statements
- Board Commitment Forms

Ms. Fortson appealed to membership to ensure that all forms are completed and returned. She explained that the agency receives a better bond rating for all statements secured.

Board Attendance Reporting

Chairwoman Sara Van Winkle reviewed and discussed the Board of Commissioners Committee and Board attendance report. Ms. Van Winkle brought attention to the fact that serving as a commissioner is a responsibility that should not be taken lightly and noted that such records are a matter of public record.

Discussion:

Committee members identified **long-term goals** that needed to be reviewed:

1. Examining staggered board election terms
2. Election processes. Discussion occurred regarding examining more cost effective ideas for SDC elections and ways to streamline the process as it relates to “Special and Regular Elections”.

Legal Counsel advised that staggered terms are allowable. He provided a series of scenarios for consideration.

Chair Woman Van Winkle asked that the scenario be explored and revisited for review and determination next meeting. She asked that a proposal sample be provided before the next committee meeting for review and discussion.

New Business

It was suggested that as policies and manuals are updated all references to internal audit/auditor and audit committee be removed since that department area and function no longer exist.

CEO Hinton informed the committee that succession planning was underway.

Adjournment

A motion was made by Commissioner Ramirez to adjourn. The motion was seconded by Commissioner Findley. The Motion carried.