MILWAUKEE PUBLIC LIBRARY

Vision

MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.

Mission

Inspiration starts here – we help people read, learn, and connect.

BOARD OF TRUSTEES
REGULAR MEETING

John Gurda, President
Michele Bria, Vice-President
Joe'Mar Hooper, Financial Secretary
Paula Kiely, Secretary
JoAnne Anton, Ald. Milele Coggs, Sharon Cook, Ald. Nik Kovac,
Chris Layden, Joan Prince, Dir. Mark Sain
Secretary's Assistant: Crystal Sura (414) 286-3021

Tuesday June 28, 2016
4:30 p.m.
Central Library
Meeting Room 1
814 West Wisconsin Avenue
Milwaukee, WI 53233

AGENDA

PUBLIC COMMENT

SPECIAL COMMUNICATION

1. **MPL Board Appointments**. The Common Council President announces his representative on the MPL Board. Milwaukee Public School Board President Mark Sain announces his intention to continue to serve on the MPL Board.

Attachment A, page 3

RESOURCES / RECOMMENDATIONS / RESEARCH

2. **Teen Services Presentation**. Library Education Outreach Specialist Petra Duecker will provide a presentation regarding library services available to teens.

CONSENT AGENDA Attachment B, page 5

3. **Regular Board Meeting Minutes May 24, 2016**.

4. **Administrative Reports**.
   a. Personnel Actions
   b. Financial Report
   c. Library Director's Reports

REPORTS

5. **Building and Development Committee**. Vice-chair Sain will provide a report from the June 2, 2016 Building and Development Committee meeting regarding the Mitchell Street Project, the Mill Road Redevelopment Project and timelines for Martin Luther King and Capitol.

   Attachment C, page 30

6. **Milwaukee County Federated Library System (MCFLS) Board**. Trustee Nik Kovac, Resource Library Representative, will report on the June 20, 2016 MCFLS Board meetings.

OLD BUSINESS

7. **Budget**. Budget Director Mark Nicolini will provide preliminary information regarding the 2017 budget.

8. **Public Library System Redesign (PLSR) Project.** Director Kiely will update the Board on the latest progress of the PLSR Committee studying library system redesign.

STRATEGIC DISCUSSION

9. **MPLX – Express Library Evaluation**. The Trustees will hear a presentation by evaluator Ms. Barbara Goldberg related to the success of the MPL Express project and discuss implications for the future.

***REMINDER**: Next scheduled meetings are:*

July 6, 2016 – Finance & Personnel – Central Library 4:00 p.m.
July 7, 2016 – Building & Development – Central Library 8:00 a.m.
July 26, 2016 – Regular Meeting – Central Library 4:30 p.m.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

Common Council President

1st District Alderman

Ashanti Hamilton
City of Milwaukee Common Council

May 20, 2016

To the Honorable, the Common Council of the City of Milwaukee

Dear Council Members:

This letter is to inform you that in accordance with Section 43.54(1)(am), Wis. Stats, I am reappointing to the Library Board:

Dr. Joan Prince, University of Wisconsin-Milwaukee.

City ordinances require that Dr. Prince take and file an oath of office with the City Clerk within 10 days of receipt of this letter. Please contact the City Clerk's office at 414-286-3219 to make the proper arrangements to take the oath.

This appointment does not require Common Council confirmation.

Sincerely,

ASHANTI HAMILTON
Common Council President
Alderman, First District

AH:AM:dh

Cc: Mayor Tom Barrett
James Owczarski, City Clerk
Debra Fowler, Records

City Hall, 200 E. Wells St., Room 205, Milwaukee, WI 53202 • Ph: (414) 286-2228
E-mail: ahamil@milwaukee.gov • Website: www.milwaukee.gov/dist

MILWAUKEE
PUBLIC SCHOOLS

Jacqueline M. Mann
Board Clerk/Director, Office of Board Governance
5225 W. Vliet St., Room 273, P.O.Box 2181, Milwaukee, WI 53201-2181
(414) 475-8284 • Fax (414) 475-8071 • mps.milwaukee.k12.wi.us
governance@milwaukee.k12.wi.us

April 28, 2016

The Honorable John Gurda, President
Milwaukee Public Library Board of Trustees
814 W. Wisconsin Avenue
Milwaukee, WI 53233

Dear Mr. Gurda:

At the annual organizational meeting of the Milwaukee Board of School Directors (MBSD) held on April 26, 2016, newly elected Board President Mark Sain, elected to serve as the MBSD's representative on the Milwaukee Public Library Board of Trustees for the upcoming year, in accordance with the Wisconsin statute 43.54 (1)(am).

This letter is to provide official notification of President Mark Sain's appointment to the Library Board, in accordance with Section 43.54(1)(am) of the Wisconsin Statutes.

Please call the Office of Board Governance at (414) 475-8284 if you have any questions regarding this appointment.

Sincerely,

Dr. Jacqueline M. Mann,
Board Clerk/Director, Office of Board Governance

c: Mayor Tom Barrett
Paula Kiely, Library Director
Mark Sain, President, Milwaukee Board of School Directors

MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Tuesday May 24, 2016
Central Library Meeting Room 1
814 West Wisconsin Avenue
Milwaukee, WI 53233

PRESENT: JoAnne Anton, Michele Bria, Sharon Cook, John Gurda, Joe'Mar Hooper, Ald. Nik Kovac, Chris Layden, Joan Prince, Paula Kiely

EXCUSED: Ald. Milele Coggs, Dir. Mark Sain

STAFF: Rachel Arndt, Ryan Daniels, Joan Johnson, Sam McGovern-Rowen, Jennifer Meyer, Victoria Sanchez, Crystal Sura, Arvis Williams

OTHERS PRESENT: Budget and Management Division: Eric Pearson
City Attorney's Office: Mary Schanning
Gorman and Company: Ted Matkom

President Gurda called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:35 p.m. on May 24, 2016 with a quorum present. Trustee Layden participated by conference phone.

PUBLIC COMMENT None.

SPECIAL COMMUNICATION

1. **Election of MPL Board Officers**. President Gurda said that Trustees Kovac and Prince served along with him on the MPL Board of Trustees Nominating Committee. President Gurda and Vice President Bria agreed to stand for re-election. The Committee unanimously nominated Joe-Mar Hooper as Financial Secretary and Chair of the MPL Finance & Personnel Committee. Trustee Hooper accepted the nomination. Trustee Cook moved and Trustee Prince seconded a motion to approve the slate of officers recommended by the Nominating Committee for the 2016-2018 term. Motion passed.

RESOURCES / RECOMMENDATIONS / RESEARCH

2. **MPL & Milwaukee Succeeds – Third Grade Reading**. School Age Education Specialist Victoria Sanchez gave a presentation to the Board regarding the library's participation in the Milwaukee Succeeds Third Grade Reading Network. Director Kiely noted that she, Ms. Sanchez and Interim Youth Services Coordinator Kelly Wochinske were invited to the Milwaukee Public Schools Principals' meeting to share information regarding MPL's Summer Reading Program which began on May 16, 2016. Every school in the City of Milwaukee received Summer Reading Folders. They also distributed 75 temporary library cards to the principals. Informational item.

CONSENT AGENDA

3. Regular Board Meeting Minutes April 26, 2016.
4. Committee Reports.
   Nominating Committee Meeting Minutes May 12, 2016
5. Administrative Reports.
   a. Personnel Actions
   b. Financial Report
   c. Library Director's Reports

After asking the Board if any items should be removed from the Consent Agenda presented as attachment A, page 3 of the agenda, President Gurda entertained a motion to approve. Trustee Anton moved and Trustee Hooper seconded a motion to approve the Consent Agenda. Motion passed.

REPORTS

6. **MPL Services & Programs Committee**. Due to the lack of a quorum, the May 2, 2016 MPL Services & Programs committee meeting was cancelled. Items brought to the full Board for approval include the permanent ban for Christopher Reliford, approval of the Bed Bug Policy, and an update of the Meeting Room Policy. The committee agenda was listed as attachment B, page 21-28 of the agenda. Referring to a memo dated April 26, 2016, on page 22 of the agenda, Director Kiely asked the Board to approve the permanent ban for Christopher Reliford from all Milwaukee Public Libraries. Trustee Cook moved and Trustee Hooper seconded a motion to approve the ban. Motion passed.
   The draft Bed Bug Policy listed as attachment B on page 23 was reviewed. After a brief discussion, Trustee Prince moved and Trustee Cook seconded a motion to approve the policy. Motion passed.
   An update to the Community Rooms and Conference Rooms/Meeting Spaces, Public Use of Policy was presented for consideration. A summary of the recommended changes, listed as attachment B, page 28 of the agenda was reviewed. Trustee Cook moved approval of the revision to the rooms and spaces policy. Trustee Anton seconded the motion. Motion passed.

7. **Building and Development Committee**. Chair Bria referred to the May 5, 2016 Building and Development Committee agenda and minutes, listed as attachment C, page 29 of the agenda. She summarized the minutes noting that an update to the Mitchell Street Term Sheet was sent to the Board on May 23, 2016. The Term Sheet was updated to clarify how the $800,000 of additional equity for MPL from the tax credit transaction would be recognized. The Term Sheet, which was approved by the Common Council at their meeting on May 24, 2016, is attached at the end of these minutes. Assistant City Attorney Mary Schanning explained the transaction. Mr. Ted Matkom commented that this project is expected to get national headlines because of the library being a catalyst for market-rate development in a challenged neighborhood. Trustee Bria moved approval of the Term Sheet Library Project at 906-910 W. Mitchell Street. Trustee Cook seconded the motion. Motion passed.
   The Committee will hear a report from an upcoming meeting with MPL administration and the Mill Road developer team at the June 2, 2016 meeting, and will consider options for the project.
   The draft revision to the policy, Naming Milwaukee Public Libraries and Designated Areas Within Libraries, was held for more discussion.

8. **Executive Committee**. Chair Gurda reported that at the May 24, 2016 Executive Committee meeting, the Trustees reviewed the 2016 Projects Yearly Plan – Mid-Year Update listing the library's major initiatives and improvements. The plan was distributed and President Gurda encouraged the Trustees to review it. The Executive Committee agenda, minutes and projects plan is attached at the end of these minutes. Informational item.

9. **Milwaukee County Federated Library System (MCFLS) Board**. Trustee Kovac, Resource Library Representative, reported on the May 16, 2016 MCFLS Board meeting. He highlighted that the formal Milwaukee County budget request in the amount of $100,000 was submitted. An update on the bandwidth contract – the Department of Instruction contacted MCFLS and said that the State may be able to get a better financial contract for MCFLS suburban libraries by applying for e-rate. There is a new feature called dashboard.mcfls.org that will supply data on how libraries are being used. Informational item.

OLD BUSINESS

10. **Amnesty**. Deputy Director Joan Johnson said that MPL plans to do a Forgiveness Campaign in preparation for library card distribution to all Milwaukee Public School's students in the fall of 2016 and re-engage other lapsed library users. Patrons will be encouraged to return books and media. She outlined the plan but noted that specific details are still being worked out. After a brief discussion regarding giving incentives to patrons who made the effort to come back to the library, Trustee Cook moved and Trustee Anton seconded a motion to approve the conceptual plan for the 2016 MPL Forgiveness Campaign. Trustee Cook asked that the Board be advised of the Campaign's progress in July. Motion passed.

11. **Awareness Campaign**. Director Kiely gave the Trustees an update on the planning for events and publicity related to the Awareness Campaign. Two market segments, Young Families, and Global Roots are being targeted for the campaign. These markets were identified through the library's strategic planning process as those families in Milwaukee who could benefit from use of the library and had lower than average participation in the library. Six branch libraries - Forest Home, Center Street, Mill Road, Villard Square, Martin Luther King and Atkinson are being targeted to bring awareness of library services to their communities. The first event will be held on July 28, 2016 at Central Library. Director Kiely asked the Board for their ideas about potential partners to invite to the planned events. Informational item.

With no further business, the Milwaukee Public Library Board of Trustees meeting of May 24, 2016 was adjourned at 6:05 p.m.

Mitchell Street – Term Sheet Updates
May 23, 2016

Some language within the Term Sheet in the board packet was updated for the Public Works Committee meeting to clarify how the $800,000 of additional equity for MPL from the tax credit transaction would be recognized. The Term Sheet was updated to show that the developer would provide $800,000 to the project and that would be combined with MPL's $4.5 Million to create a $5.3 Million loan that will be used to fund the project. MPL will be spending $1 million of that on the core and shell of the project to be delivered by Gorman leaving $4.3 Million for the build-out of the library space. Nothing has changed, just the language is more clear about the $800,000. MPL is still getting the same deal.

Original language in term sheet:

Developer is utilizing New Markets Tax Credits ("NMTC") and Historic Tax Credits ("HTC") for the Project. ~~As part of the NMTC financing, Developer has secured a bridge loan from BMO Harris Bank in the amount of $4.5 million to be funded upon the closing of the NMTC financing. Upon completion of the shell of the Library Unit, City will make a leveraged loan of$4.5 million into the deal in order to payoff the BMO Harris bridge loan. As a result of City's loan, there will be available~~ a construction escrow account containing $4.3 million to be used solely to pay for the interior build-out of the Library Unit while MPL is leasing the Library Unit from Landlord.

Updated language:

Developer is utilizing New Markets Tax Credits ("NMTC") and Historic Tax Credits ("HTC") for the Project. As part of the NMTC financing, Developer will provide City with $800,000 to be used towards the shell construction of the Library Unit. City will combine the $800,000 received from Developer with $4.5 million budgeted for the library branch construction and will make a leveraged loan of $5.3 million to Developer. $1 million from the City's loan will be used to pay for the construction of the shell of the Library Unit by Developer. Following completion of the shell of the Library Unit, there will be available a construction escrow account containing $4.3 million to be used solely to pay for the interior build-out of the Library Unit while MPL is leasing the Library Unit from Landlord.

TERM SHEET
Library Project at 906-910 W. Mitchell Street

Parties:
City of Milwaukee ("City")
Milwaukee Public Library ("MPL")
Gorman & Company, Inc. (together with its affiliates, "Developer")

The Project:
Developer will acquire the property at 906-910 West Mitchell Street (the "Property") for redevelopment and historic renovation for use as a new public library branch (the "Library Unit") and approximately 60 market rate apartments and possibly some commercial space (the "Developer Unit"). Developer will also acquire from the City a portion of the City-owned parking lot located behind the Property (the portion conveyed is the "Parking Lot") at a purchase price of $210,000. Developer will do all exterior work on the Property, historic renovations and construction of the shell of the Library Unit in accordance with plans and specifications approved by City, MPL and Developer. The Property will be made into a condominium consisting of the Library Unit and the Developer Unit (which will be comprised of 2 separate condominium units). The Library Unit will include approximately 43 parking spaces in the Parking Lot and the remaining spaces in the Parking Lot will be part of the Developer Unit. At the closing of the Developer's financing transaction (as further described below), Developer's affiliate ("Landlord") shall lease the Library Unit to MPL. Under the lease, the interior build-out of the Library Unit will be completed in accordance with plans and specifications approved by Developer and MPL with a contractor chosen by MPL and approved by Landlord.

The Financing:
Developer is utilizing New Markets Tax Credits ("NMTC") and Historic Tax Credits ("HTC") for the Project. As part of the NMTC financing, Developer will provide City with $800,000 to be used towards the shell construction of the Library Unit. City will combine the $800,000 received from Developer with $4.5 million budgeted for the library branch construction and will make a leveraged loan of $5.3 million to Developer. $1 million from the City's loan will be used to pay for the construction of the shell of the Library Unit by Developer. Following completion of the shell of the Library Unit, there will be available a construction escrow account containing $4.3 million to be used solely to pay for the interior build-out of the Library Unit while MPL is leasing the Library Unit from Landlord. All renovations of the Property will be completed to maximize the amount of HTC available from the Project. During the initial 10-year lease term, MPL will make rent payments to Landlord. The rent will be paid annually and is expected to be approximately $36,000 for 2017 and about $54,000 per year thereafter until the City acquires ownership of the Library Unit. Those rent payments will be used by Landlord to pay (indirectly) interest on the loan made by City (in essence, any rent paid by MPL will be returned to the City). At the end of the 7-year compliance period for the NMTC, it is anticipated that City will acquire ownership of the Library Unit by unwinding the NMTC deal. It will do this by acquiring, at a cost not to exceed $5,000, ownership of debt instruments secured by the Library Unit in the principal amount of about $6,726,250. Although not legally required, it is likely that Landlord may then convey the Library Unit to the City by a deed in lieu of foreclosure on the indebtedness

secured by the Library Unit then held by the City in the principal amount of approximately $6,726,250.

Details of the Library Unit:

1. The Library Unit will be located mainly on the 1st floor of the building with some mezzanine level and some basement space for a total of approximately 22,500 square feet of library space.
2. The Library Unit will include approximately 43 parking spaces located directly behind and adjacent to the building for use by MPL staff and patrons.
3. There will be a main entrance at the front of the building on Mitchell Street and another entrance in the rear of the building near the parking lot. The Developer Unit will have a separate entrance on South 9th Street.
4. The Library Unit will be a condominium unit within the building and MPL will have representatives on the condominium board during the lease term and after the City owns the Library Unit. The MPL representatives shall have half of the voting rights under the condominium declaration.
5. Developer shall complete construction of the shell of the Library Unit by December 31, 2016 or face a liquidated damages penalty.
6. If Developer has not completed the shell of the Library Unit by June 1, 2017, MPL has the option to terminate the Development Agreement and the Lease.

Other Details of the Project:

1. Developer will comply with City's requirements for Small Business Enterprise and Resident Preference Programs, prevailing wages and other applicable public construction requirements for construction of the Library Unit shell.
2. City has hired an attorney with expertise in NMTC to represent the City on this Project. That attorney's fees and costs will be paid by Developer (in an amount not to exceed $75,000) out of the NMTC financing of the deal.
3. In the event the Project fails and Developer is unable to provide the Library Unit to MPL, Developer is required to pay all of MPL's costs to date including costs of designing the interior build out of the Library Unit and any legal fees.
4. In the event the Developer Unit includes any commercial use in addition to the contemplated residential use, the following uses are prohibited: tavern, adult retail or entertainment establishment, animal services or any use requiring a liquor license.
5. The $210,000 purchase price for the parking lot directly behind the Property will cover the City's cost to repave the entire City-owned parking lot on the block, not just the portion being conveyed to the Developer.
6. There is currently a City controlled alley directly west of the Property that has been designated as a pedestrian mall. MPL can make use of this alley with the City's approval of MPL's plans and designs for that area. Developer does not control this alley and any approval for its use by MPL must come from the City.

Timing:

The Developer expects to close on the NMTC financing in mid-June, 2016. Developer will complete the shell of the Library Unit by December 31, 2016. MPL expects to take 7 to 9

months after completion of the shell to complete the interior build-out of the Library Unit. The new library branch is expected to open in the mid to late 2017.

This Term Sheet is not a binding agreement. The terms set forth herein and other provisions customary for a transaction of this sort shall be incorporated in one or more agreements among City, MPL and Developer. Resolutions approving this Term Sheet shall provide for the execution of all additional Project related documents and instruments necessary to implement the Project.

1125-2014-2935:228014

MILWAUKEE
PUBLIC LIBRARY

Paula A. Kiely
Director

May 10, 2016

To: Executive Committee of the
Milwaukee Public Library Board of Trustees:
Chairperson John Gurda, Michele Bria, Joan Prince
(all Trustees are welcome to attend)

Fm: Paula A. Kiely
Library Director

Re: Executive Committee Meeting
Tuesday May 24, 2016
3:00-4:00 p.m.
Central Library, Old Board Room

MEETING NOTICE AND AGENDA

1. **MPL's Projects and Goals**. The committee will discuss the status of current projects, priorities for 2016, and future directions for 2017.

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814 W. Wisconsin Ave. • Milwaukee, WI 53233 • 414-2

MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
EXECUTIVE COMMITTEE
MINUTES
Tuesday May 24, 2016
Central Library
Old Board Room

PRESENT: Chair John Gurda, Michele Bria, Joan Prince, Paula Kiely, Jennifer Meyer, Crystal Sura

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Chair John Gurda called the meeting of the Board's Executive Committee to order at 3:07 p.m. on Tuesday May 24, 2016 with a quorum present.

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1. **Library Projects and Goals**. Director Kiely distributed a document titled 2016 Projects Yearly Plan – Mid-Year Update May 24, 2016, listing major initiatives and improvements and their status. Director Kiely noted that most of the projects are facilities related. She reported that the Term Sheet for the Forest Home Redevelopment (Mitchell Street Project) was approved by the Common Council and will go to the full Board for approval at their Regular meeting on May 24, later today. Another recent activity was the City Plan Commission approved the sale of the parking lot to Gorman and Company, the project's developer. Fifty parking spaces will be reserved for library customers and staff. The final design of the new library will be presented at the July 26 Regular Board meeting.
   The Mill Road Redevelopment is delayed since the Maures Development and Royal Capital team were not able to secure the needed tax credits for the project.
   The MPL Express library's has been operating since October 2014 and an evaluation report will be presented to the Board at the June 28 meeting.
   Library staff are continuing to work on improving access to library services through staffing with bilingual staff and translation of materials in Spanish. The Trustees offered a few ideas for consideration.
   Completed projects include the development of a Critical Incident Team to reduce the impact of security incidents on library staff.
   The Committee reviewed the rest of the projects and their status listed on the plan, which is attached at the end of these minutes. Information item.

With no further business, the Milwaukee Public Library Board of Trustees Executive Committee meeting of May 24, 2016 was adjourned at 4:05 p.m.

MILWAUKEE
PUBLIC LIBRARY

2016 Projects
Yearly Plan – Mid-Year Update
May 24, 2016

Major Initiatives and Improvements

Project	Goal	Status	Upcoming/Notes
Forest Home Redevelopment	Complete development and purchase agreement	~~On Track~~ **Delayed**	Financing to be completed and building purchased by ~~February 28, 2016~~ **May 31, 2016**
Forest Home Design	Complete design of library and outdoor spaces by July	~~Pending~~ **On Track**	Kick-off meeting scheduled for January 5th **Final design to come before Board in July.**
Forest Home Construction	Complete library construction within budget and on time	Pending	**Bidding scheduled for August**
Spanish-Language Services	Improve access to library services through staffing with bilingual staff and translation of materials into Spanish.	In Progress	Work with DER to obtain approval of CSC Developing inventory of translation needs. Recruiting materials updated for plan.
Mill Road Redevelopment	Work with selected developer on agreement	Delayed	Developer to submit financing plan on December 11, 2015. Tax credits were not awarded FY 2016. Currently researching next step in plan for the Board.
Tippecanoe Grant Administration	Implement Fund For Lake Michigan/MMSD grant	In Progress	Tracking and reporting will involve branch and business department staff. First report submitted.
Express Vending	Track and evaluate use of 24/7 outdoor vending system at Westlawn Gardens to determine potential for replication at other	~~In Progress~~ **On Target**	Library opened October 2, 2014 Evaluation to be completed in March 2016 **Evaluator Barbara Goldberg will present preview of final report to Admin on May 12 and**

MILWAUKEE
PUBLIC LIBRARY

2016 Projects
Yearly Plan – Mid-Year Update
May 24, 2016

Project	Goal	Status	Upcoming/Notes
	sites.		**at June Board meeting.**
Library Card Campaign **"ConnectED"**	Restore use of library by existing/past card holders and increase the number of new card holders.	In Progress	Invitation to Convening at White House received Staff attending webinars Schools identified for next distribution **Attended White House Convening; developing MOU with MPS. Planning amnesty, working on implementation plan for fall 2016 digital library card distribution.**
Launch Awareness Campaign	Increase use of the library and grow library base of patrons.	In Progress	Planning underway for Launch of Library Loud initiative with ~~February~~ **June** announcement and ~~April~~ **July** launch
Increase hours at Branch Libraries	Begin new schedule of hours starting pay period 5	In Progress	HR working on recruitment with Public Service. team. June – MLK and Tippe, July – Capitol and Mill Road, Aug. – Forest Home and Atkinson
WLA Conference Planning	Provide leadership in planning the conference, to be held in Milwaukee in October	In Progress	Librarian Brett Rohlwing serving as conference chair
WLA Conference Reception at Central	Host successful conference reception on October 27th	~~Pending~~ **In Progress**	**Planning team chaired by Jennifer Heidel have determined caterer, activities, and staffing needed so far.**
Critical Incident Team	Reduce impact of security incidents on library staff	**Completed**	First team of peer counselors trained and met at each branch in March. Staff security survey completed. Team has responded to incidents this winter/spring. Developing system to test security policies and staff impacts.

MILWAUKEE
PUBLIC LIBRARY

2016 Projects
Yearly Plan – Mid-Year Update
May 24, 2016

Project	Goal	Status	Upcoming/Notes
Expand Education Access with *IT Academy*	Partner with Milwaukee Public Schools to offer online technology training and certification to the community	In Progress	**Staff will be trained by Department of Public Instruction consultant in June. MKE still lacking Certiport testing sites—3 in the county.**
Expand Education Access with *Career Online High School*	Determine feasibility of offering online high school diplomas to individuals	In Progress	Gathering information from school and DPI. **MPL leads completed ALA sponsored webinar in April. Peers recommend dedicated staff to administer.**
Offer Social Worker Services at Central	Develop partnership to offer social services to library patrons in need	In Progress	Gathering information from libraries with similar programs. **Lining up additional interested partners to meet in May/June.**
Expand Teen Services	Offer well-designed learning opportunities for teens during non-school hours	In Progress	Plan to be presented to library administration **on June 2nd, and to full Board in September.**
Expand Public Fax Service	Add self-service fax machines to all library locations	Pending	Pilot at Mill Road branch has been successful
Hotspot Lending	Expand Internet access to library patrons by circulating portable wifi "hot spots"	~~In Progress~~ **Held until late 2016/early 2017**	Gathering information from vendors and libraries with similar programs

MILWAUKEE
PUBLIC LIBRARY

2016 Projects
Yearly Plan – Mid-Year Update
May 24, 2016

Project	Goal	Status	Upcoming/Notes
Central – Replace Children's Room Carpeting	Complete project on time and within budget	**Completed**	Replace carpeting installed in 1998 Replace carpeting installed in 1998Room closed to the public from December 21 – January 27 Room reopened January 24
Central – Administrative Offices Upgrade	Complete project on time and within budget	On Target	South end of administrative wing currently under construction. **Construction completed, punch list items underway.**
Central Children's Room – Planning for McBeath Room Upgrade	Complete plan and fundraising for the upgrade of the Faye McBeath Story Room	Not Started	Restricted gift from Faye McBeath of $41,000 received in 2014
Central – Design Air-Handling System Floors (Floors 4T, 1, 2)	Complete project on time and within budget	Pending	Requested as part of 2017 Capital Budget. Central Library manager to consult on environmental needs for collection on tiers.
Central – Air-handler 7 replacement (Tiers 1,2,3)	Complete project on time and within budget	In Progress	Librarians to consult on environmental needs for collection on tiers. Public Service Workgroup submitted recommendations for Air Handler 7. Mechanicals assessment for air quality underway. Draft scope for RFP in June.
Center Street – Space Plan	Develop plan and cost estimate for future renovation	In Progress	Inventory of facility and interviews with security, staff, and public services completed. Drafting scope document.
ADA-Related Improvements	Work with City to make necessary improvements	Pending	

MILWAUKEE
PUBLIC LIBRARY

2016 Projects
Yearly Plan – Mid-Year Update
May 24, 2016

Project	Goal	Status	Upcoming/Notes
Progressive Pay Plan	Work with Department of Employee Relations to implement new plan	~~Pending~~ **In Progress**	Discussed at City's Finance and Personnel Committee on December 9, 2015 **Group A staff evaluations started, success employees receiving 2% salary adjustments.**
Collection Standardization	Standardize collection arrangement, display, and location codes throughout system to make it easier for the public to find things (especially children) and to facilitate "floating" collections to make them more readily available	On Hold	Pilot at Tippecanoe Completed New Timeline TBD
Volunteers	Increase capacity through the development of an active volunteer initiative; Increase use of Volunteers 10% in 2016 (hours provided and number of Volunteers)	In Progress	Volunteer Coordinator to continue to work with staff; collaborate and partner with agencies to increase pool of Volunteers.

MILWAUKEE PUBLIC LIBRARY SYSTEM

PERSONNEL ACTIONS

COVERING PERIOD: MAY 8, 2016 THROUGH JUNE 4, 2016
The Secretary reports the following personnel actions:

REGULAR APPOINTMENT

Ana Avalos Morales - Library Circulation Aide - Forest Home	05/23/16
Matthew Arends - Librarian II - Subject Services / Business Tech, Science and Periodicals	05/23/16
Shaniya Horton - Library Circulation Aide - Circulation	05/23/16

REGULAR APPOINTMENT - REHIRE

Ruth Gaba - Librarian II - Martin Luther King	05/09/16
Adam Bowser - Librarian II - Tippecanoe	05/16/16
Fawn Siemsen-Fuchs - Lib Circulation Assistant I (und Lib Reference Asst) - Tippecanoe	05/22/16

REINSTATEMENT

Ashante Yates - Library Circulation Aide - Circulation	05/23/16

TEMPORARY ADDITIONAL ASSIGNMENT

Margaret DeVito - Branch Library Services Assistant - East To: Branch Library Services Assistant - East and Villard Square	05/22/16

TEMPORARY APPOINTMENT

Acklen Banks - Librarian III - Extension Services	05/11/16
Karen Radtke - Librarian III - Extension Services	05/13/16

PROMOTION

Alicia Groeschel - Librarian II to Librarian III - EOS / CLCR	05/22/16
Laura Pope - Librarian II to Librarian III - Subject Services / Bus Tech, Sci and Periodicals	05/22/16

CHANGE IN STATUS

Desmond London - Lib Circulation Asst I (LPT) to Library Circulation Assistant I - Capitol	05/22/16

TEMPORARY ADDITIONAL ASSIGNMENT ENDED / TRANSFER

Anthony Frausto - Library Branch Manager - Washington Park and Atkinson To: Library Branch Manager - Atkinson	05/08/16

TRANFER TO ANOTHER CITY DEPARTMENT

Michelle Caples - Branch Library Services Assistant - Villard Square To: Election Worker Coordinator - Milwaukee Election Commission	06/04/16

LEAVE OF ABSENCE 24.0 OR MORE HOURS

Amy Hickman - Library Technician II - Tech Services / Acquisitions & Serials - 78.7 hours	04/25/16
Laura Patiño - Librarian II - Center Street - 29.3 hours	04/26/16
Ashley Emmons - Audio Machine Technician - WTBBL - 29.7 hours	05/02/16
Amy Hickman - Library Technician II - Tech Services / Acquisitions & Serials - 80.0 hours	05/09/16
Laura Patiño - Librarian II - Center Street - 29.2 hours	05/10/16
Kelly Hughbanks - Librarian V - EOS / CLCR - 11 days	05/12/16
Fawn Siemsen-Fuchs - Library Reference Assistant (Prov) - Tippecanoe - 40.0 hours	05/16/16
Amy Hickman - Library Technician II - Tech Services / Acquisitions & Serials - 80.0 hours	05/23/16
Kelly Hughbanks - Librarian V - EOS / CLCR - 13 days	05/23/16
Rose Laack - Library Technician II - Technical Services - 44.5 hours	05/23/16
Dawn Gardner - Library Branch Manager - Washington Park - 25.1 hours	05/24/16

RETURN FROM LEAVE OF ABSENCE

Kelly Hughbanks - Librarian V - EOS / CLCR	05/23/16
Meredith Wittmann - Librarian III (1/4) - Subject Services /Ready Reference	05/27/16

EXPIRATION OF TEMPORARY APPOINTMENT

Acklen Banks - Librarian III - Extension Services	05/19/16

EXPIRATION OF PROVISIONAL APPOINTMENT

Fawn Siemsen-Fuchs - Library Reference Assistant - Tippecanoe	05/21/16
Caitlin Sprague - Library Reference Assistant - Forest Home	06/01/16

RESIGNATION

Mary Klecha - Librarian III - Subject Services / Business Tech, Science and Periodicals	05/08/16

MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
May 31, 2016

REVENUES

	2016			2015		
	Budget	Received to date	% Received	Budget	Received to date	% Received
Additional City Appropriation	$22,613,655	$8,895,208	39.3%	$21,014,429	$8,356,658	39.8%
Fines	$280,000	$111,886	40.0%	$350,000	$124,524	35.6%
Lost Materials, etc.	$120,000	$43,427	36.2%	$125,000	$62,398	49.9%
MCFLS Contracts	$720,000	$189,579	26.3%	$713,000	$183,973	25.8%
Total City Appropriation	**$23,733,655**	**$9,240,100**	**38.9%**	**$22,202,429**	**$8,727,553**	**39.3%**

EXPENSES

City

	Budget	Spent to date	% Spent	Budget	Spent to date	% Spent
Salaries	$12,590,795	$5,165,253	41.0%	$11,938,460	$5,066,843	42.4%
Fringe Benefits	$6,037,408	$2,257,134	37.4%	$5,372,306	$2,088,697	38.9%
Operating Expenses						
General Office Expense	$158,000	$27,513	17.4%	$158,000	$30,537	19.3%
Tools & Machinery Parts	$31,000	$13,403	43.2%	$31,000	$12,929	41.7%
Construction Supplies	$38,000	$19,058	50.2%	$37,400	$16,764	44.8%
Energy	$817,100	$248,766	30.4%	$759,551	$248,524	32.7%
Other Operating Supplies	$209,465	$57,208	27.3%	$245,224	$76,973	31.4%
Vehicle Rental	$8,300	$1,967	23.7%	$8,300	$3,848	46.4%
Non-Vehicle Equipment Rental	$32,700	$7,817	23.9%	$32,700	$9,116	27.9%
Professional Services	$70,000	$17,397	24.9%	$74,000	$12,452	16.8%
Information Technology Services	$364,548	$192,076	52.7%	$319,748	$113,194	35.4%
Property Services	$971,501	$258,592	26.6%	$958,285	$337,484	35.2%
Infrastructure Services	$28,000	$18,320	65.4%	$26,000	$24,981	96.1%
Vehicle Repair Services	$1,500	$0	0.0%	$500	$0	0.0%
Other Operating Services	$152,857	$83,087	54.4%	$117,600	$60,641	51.6%
Reimburse Other Departments	$79,900	$19,916	24.9%	$76,900	($2,847)	-3.7%
Total	**$2,962,871**	**$965,120**	**32.6%**	**$2,845,208**	**$944,596**	**33.2%**
Equipment						
Library Materials	$1,653,774	$683,971	41.4%	$1,553,652	$581,105	37.4%
Computers, etc.	$418,707	$150,002	35.8%	$427,898	$25,478	6.0%
Other	$70,100	$18,620	26.6%	$64,905	$20,834	32.1%
Total	**$2,142,581**	**$852,593**	**39.8%**	**$2,046,455**	**$627,417**	**30.7%**
Total City Expenses	**$23,733,655**	**$9,240,100**	**38.9%**	**$22,202,429**	**$8,727,553**	**39.3%**

MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
May 31, 2016

ADDITIONAL FUNDING SOURCES

	2016			2015		
	Budget	Spent to date	% Spent	Budget	Spent to date	% Spent
Other Dept. Appr.						
Villard Square Lease	$13,182	$0	0.0%	$13,182	$0	0.0%
Contract Grants						
Teacher in the Library	$100,000	$50,600	50.6%	$100,000	$50,457	50.5%
WTBBL	$968,700	$814,034	84.0%	$968,700	$786,330	81.2%
ILS	$96,849	$79,154	81.7%	$86,803	$75,364	86.8%
Total	**$1,165,549**	**$943,788**	**81.0%**	**$1,155,503**	**$912,151**	**78.9%**
Trust Fund						
Materials	$55,321	$37,394	67.6%	$59,468	$51,244	86.2%
Programming	$73,278	$12,092	16.5%	$74,250	$9,948	13.4%
Training	$9,200	$5,220	56.7%	$7,200	$6,143	85.3%
Marketing	$15,000	$2,190	14.6%	$12,000	$7,565	63.0%
Contingency	$1,600	$119	7.4%	$1,500	$450	30.0%
Total	**$154,399**	**$57,015**	**36.9%**	**$154,418**	**$75,350**	**48.8%**
Foundation Funds						
	Balance	Spent to date	% Spent	Balance	Spent to date	% Spent
Materials	$201,030	$9,484	4.7%	$325,820	$142,203	43.6%
Other Activities	$26,314	$16,613	63.1%	$50,500	$17,449	34.6%
Programming	$491,172	$182,220	37.1%	$422,038	$64,395	15.3%
Total	**$718,516**	**$208,317**	**29.0%**	**$798,358**	**$224,047**	**28.1%**

Investments

U.S. Bank National Assoc. Commercial Paper #327134603 (rated A1+) dated 05/04/16 and maturing 06/03/16 at a rate of 0.20%.....$330,000.

Director's Report
May / June 2016

Staff assistant to the Board Crystal Sura and I attended a lunch and learn session on the topic of Open Meetings and Closed Sessions. The talk was presented by Peter Block, Assistant City Attorney with Milwaukee, who represents the library and Board on these issues. We confirmed that our meetings follow legal requirements and learned more about determining when it's appropriate to convene in closed session. Mr. Block will continue to advise the Board as needed.

MPL continues to draw interest from other municipalities and public libraries interested in our mixed-use library strategy. Our team hosted a delegation from the City of Appleton that is gathering information about mixed-use library developments. The group included Public Library Director Colleen Rortvedt. Library Construction Project Manager Sam McGovern-Rowen joined me at the Villard Square branch for an initial meeting. Deputy Library Director Joan Johnson, Assistant Library Director Jennifer Meyer, and Facilities Manager Duane Wepking hosted a similar meeting later in the day at the East branch.

The newly renovated Tippecanoe branch has received two awards, thus far. The project was recognized as a 2015 Top Projects by the Daily Reporter and received a Mayor's Design Award. Alderman Terry Witkowski joined the library team at the Daily Reporter ceremony at the Potawatomi Hotel. Deputy Library Director Joan Johnson accepted the Mayor's Award on our behalf at a ceremony at UWM's School of Architecture.

Assistant Library Director Judy Pinger, Cataloging and Database Maintenance Manager Cathy Markwiese, and Acquisitions and Serial Manager Erin Elliott traveled to Columbus, OH to tour the Columbus Public Library technical services operation. Columbus has long been in a leader in efficiencies and the MPL team returned excited about what they saw. Some immediate changes will be made and other long-term changes are under consideration.

Mayor Barrett invited me to continue serving as the Milwaukee Public Library Director for his next term and I happily accepted. My appointment requires Common Council confirmation. I will be meeting with Common Council members in July prior to a confirmation hearing before the Community and Economic Development Committee on July 13.

I attended a class at the Kennedy School of Government for local and state executives. I will be looking forward to sharing my experience with the Board at a future meeting.

Programs

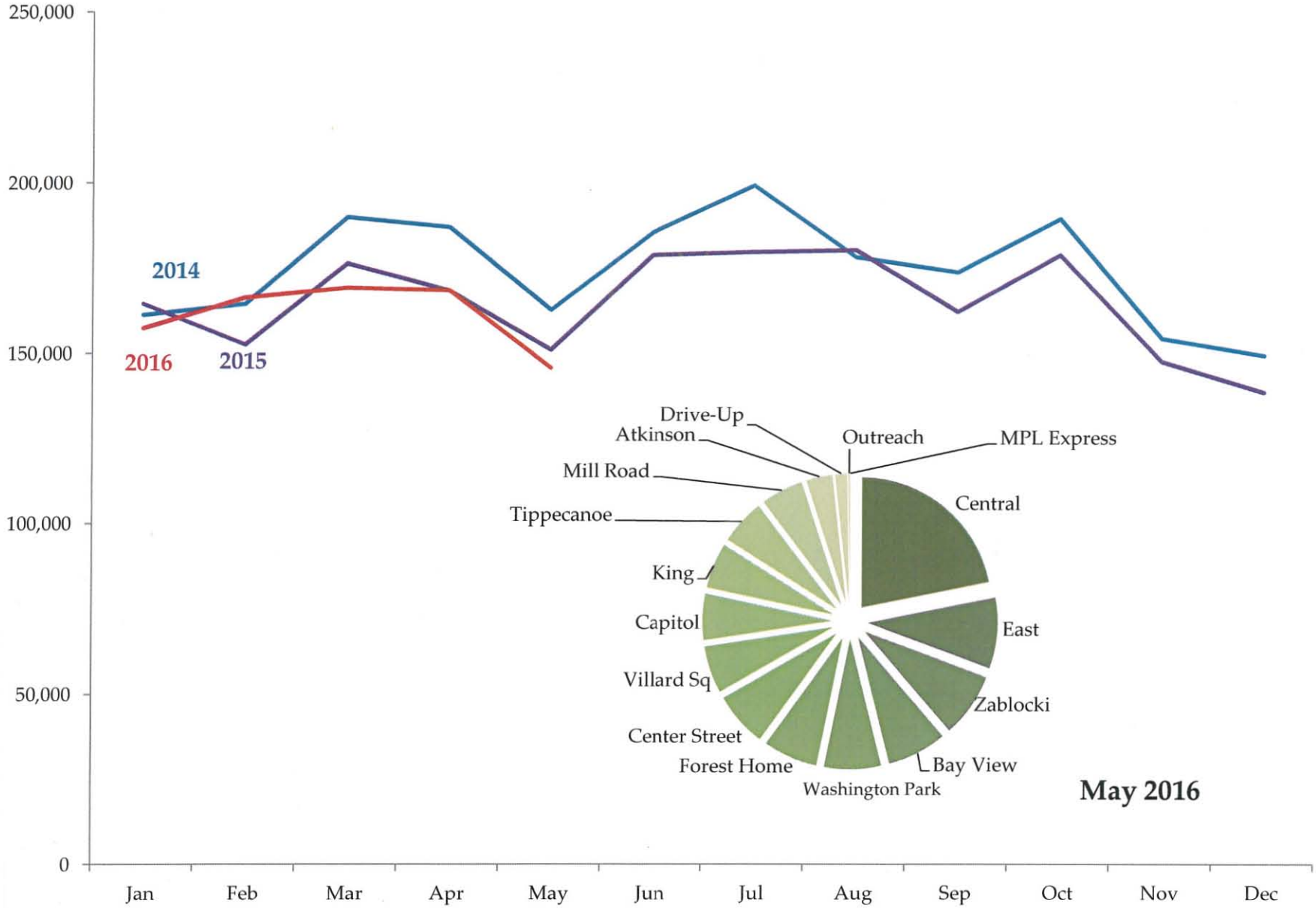
Author Illustrator Duncan Tonatiuh. On Saturday, May 14 children's author-illustrator Duncan Tonatiuh visited Forest Home Library all the way from Mexico to share his stories with 42 children, teens and adults. Mr. Duncan's artwork is distinctive from many children's picture books as he takes inspiration from ancient Mexican art, specifically the Mixtec codex. Mr. Duncan read a few of his stories including *Dear Primo* and *Pancho Rabbit and the Coyote,* while also explaining the way he creates the collage effect seen in his books. He also did a live drawing demonstration and hand stand (to the delight of attendees). Woodland Pattern was present to sell Mr. Duncan's titles, and sold every book that was brought for the event. The visit was made possible by a partnership with UW-Milwaukee's Center for Latin American and Caribbean Studies (CLACS), who also distributed five free copies of books to attendees via a raffle.

Audubon Print Program at Whitefish Bay Library. On the evening of May 18, 2016 the Milwaukee Public Library's Rarities Librarian participated in a program given by freelance curator/naturalist David Wagner at the Whitefish Bay Library on the work of naturalist John James Audubon. An original Audubon Print, the Carolina Parrot, one of the 435 prints that make up the Birds of America set, was taken to Whitefish Bay Library to enhance the program and a brief presentation was given on MPL's rarities collection and programming. Audience members were thrilled to be able to view an original Audubon at the program.

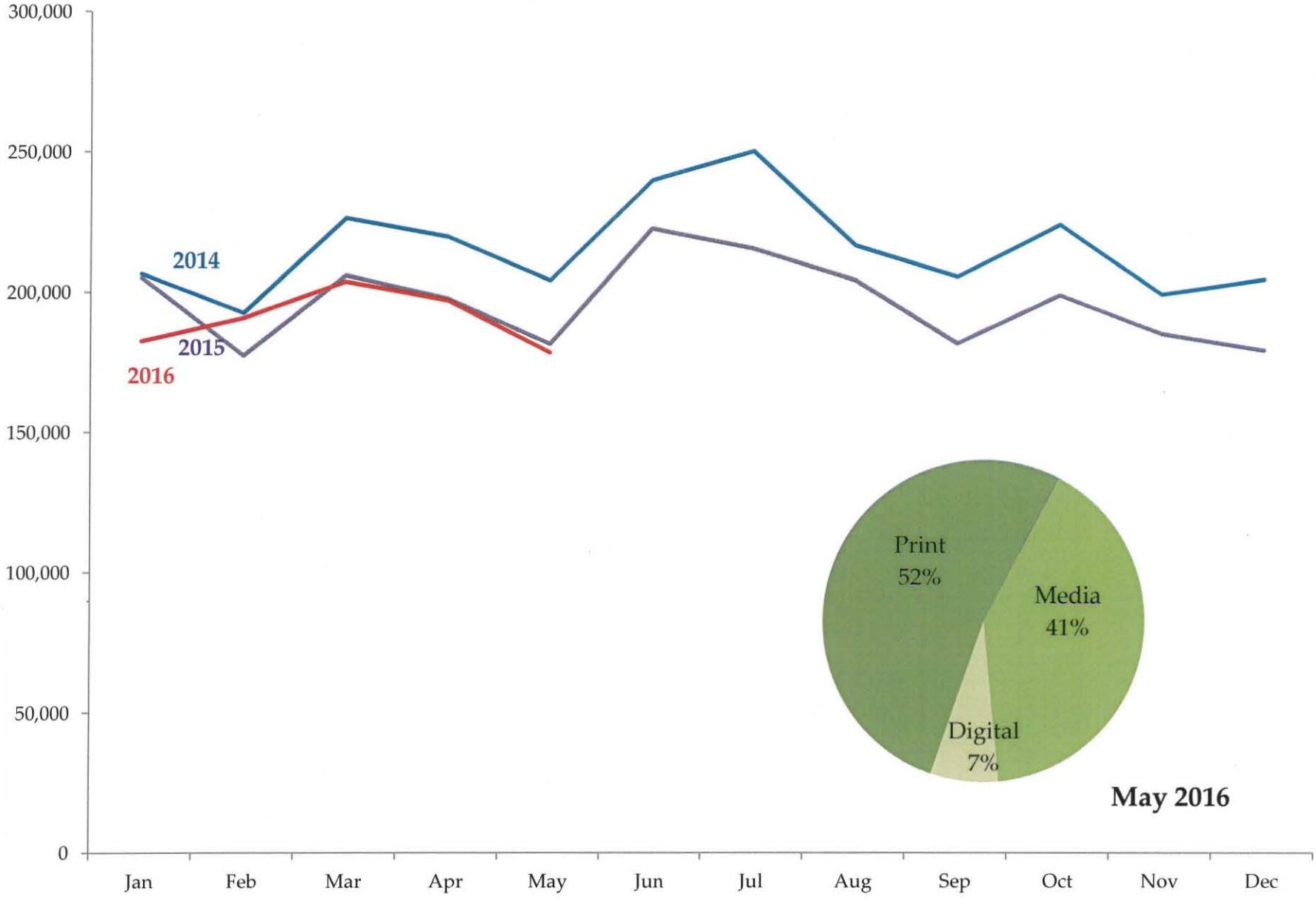
Krug Spotlight Exhibit Series – Launch. In order to provide greater access to MPL's rarities collection a monthly Richard E. and Lucile Krug Rare Books Room Spotlight Exhibit Series has been developed. On the second Tuesday of every month, from 12:00 p.m. to 7:30 p.m., visitors to the Central Library are able to take a self-guided tour of the Krug Rare Books Reception Room and view exhibits of rarities materials that are set up behind the glass. The series launch took place on May 10 and was attended by 20 visitors.

Treasures of the Milwaukee Public Library: The Milwaukee Road Archives. On May 16, the Milwaukee Public Library's Railroad Archives Librarian presented a program at Tippecanoe Library on the Milwaukee Road Archives collection. In the audience of 24 attendees were railroad historians from the Milwaukee Road Historical Association, model train enthusiasts and other interested laypersons.

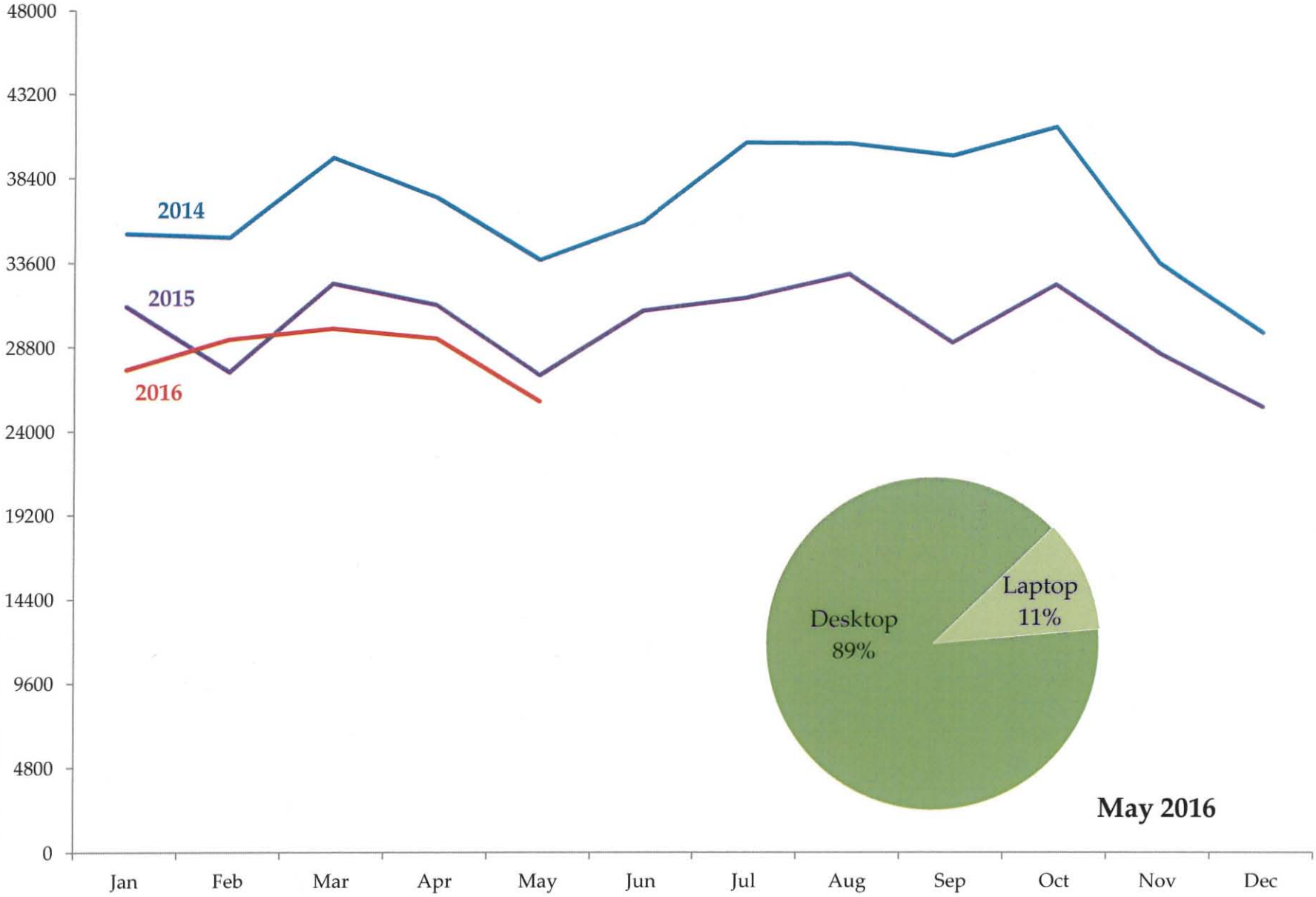
Milwaukee Public Library Visits



Milwaukee Public Library Circulation



Milwaukee Public Library Hours of Computer Usage



Milwaukee Public Library
Computer, Internet, and Electronic Statistics
May, 2016

Unique Visitors to the MPL Website						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	405,250	265,801	52.5%	2,138,788	1,167,858	83.1%

Database Hits						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	4,326	3,564	21.4%	22,456	22,407	0.2%

OverDrive Digital Download Circulation, by format						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
eBooks	7,990	6,831	17.0%	34,983	34,060	2.7%
Audiobooks	5,103	3,261	56.5%	22,774	15,797	44.2%

Downloads of Digital Music through Freegal						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	3,193	3,102	3%	15,240	15,222	0%

Milwaukee Patron Holds Placed Through CountyCat						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	36,531	38,860	-6.0%	197,488	208,021	-5.1%

Paging Slips						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central	10,760	10,823	-0.6%	59,785	61,030	-2.0%
Atkinson	691	577	19.8%	3,568	3,312	7.7%
Bay View	2,211	2,281	-3.1%	11,891	12,566	-5.4%
Capitol	1,451	2,201	-34.1%	8,991	12,301	-26.9%
Center Street	888	995	-10.8%	5,058	4,837	4.6%
East	1,799	1,725	4.3%	9,791	9,131	7.2%
Forest Home	815	817	-0.2%	4,933	4,843	1.9%
Martin Luther King	626	715	-12.5%	3,762	3,929	-4.3%
Mill Road	1,052	1,065	-1.2%	6,002	5,711	5.1%
Tippecanoe	1,426	288	395.1%	5,039	3,424	47.2%
Villard Square	687	722	-4.9%	4,036	4,265	-5.4%
Washington Park	774	908	-14.8%	4,564	5,231	-12.8%
Zablocki	1,838	2,070	-11.2%	11,177	11,743	-4.8%
YCOS--Outreach	63	52	21.2%	623	457	36.3%
TOTAL	25,081	25,239	-0.6%	139,220	142,780	-2.5%

MILWAUKEE
PUBLIC LIBRARY

Paula A. Kiely
Director

May 24, 2016

To: Library Building & Development Committee of the
Milwaukee Public Library Board of Trustees:
Chairperson Michele Bria, Sharon Cook, John Gurda, Ald. Nik Kovac,
Dir. Mark Sain *All trustees are welcome to attend.*
MPL: Joan Johnson, Jennifer Meyer, Sam McGovern-Rowen, Duane Wepking
HGA: Architect Team

Fm: Paula A. Kiely, Library Director

Re: Library Building & Development Committee Meeting
June 2, 2016, Thursday, 8:00 a.m.-9:00 a.m.
Central Library Meeting Room 1

MEETING NOTICE AND AGENDA

1. **Mitchell Street Project**. Architects from HGA will update the committee on the design progress of the Mitchell Street project.

2. **Mill Road Redevelopment Project**. The committee will discuss the Mill Road Redevelopment project.

Library Board Building & Development Committee members may vote to convene in Executive Session, pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," for the purpose of discussion of the redevelopment of the Mill Road Branch.

3. **Martin Luther King and Capitol Redevelopments**. Staff will present draft timelines for these projects.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX), or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

814 W. Wisconsin Ave. • Milwaukee, WI 53233 • 414-28

MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
BUILDING & DEVELOPMENT COMMITTEE
MINUTES
Thursday June 2, 2016
Central Library Meeting Room 1

PRESENT: Sharon Cook, John Gurda, Ald. Nik Kovac, Dir. Mark Sain, Paula Kiely

EXCUSED: Michele Bria

OTHERS PRESENT: MPL: Joan Johnson, Sam McGovern-Rowen, Crystal Sura, Duane Wepking
Budget and Management Division: Eric Pearson
HGA: Kevin Allebach, David Lang

Committee Vice-Chair Mark Sain called the MPL Board of Trustees Building & Development Committee meeting to order at 8:10 a.m. on June 2, 2016 with a quorum present.

1. **Mitchell Street Project**. HGA Architect Kevin Allenbach said that ongoing design meetings with the library team have been productive. A presentation showed plan updates, design options and the project schedule. The design is respectful of the historic mezzanine railing and columns that already exist in the Hills Building located at the corner of 9th Street and Mitchell Street. Mr. David Lang explained that for the community room, automated transparent hangar doors will allow the space to be open when not in use. Two tech clouds in the ceiling will support a maker space. A community engagement meeting will be scheduled in July to discuss the design concepts for the future library. The MPL Board will review the final design at their July 26, 2016 meeting. Following a formal bidding process, construction is expected to take place October 2016 through May 2017. The presentation is attached at the end of these minutes. Informational item.

2. **Mill Road Redevelopment Project**. Library Construction Project Manager Sam McGovern-Rowen reminded the Committee that the Mill Road Redevelopment project was not among the projects selected to receive Wisconsin Housing and Economic Development Authority (WHEDA) tax credits. The proposed new library would be a mixed-use project with 55 apartments on 7717 W. Good Hope Road. The tax credits are a necessary funding source for the project to move forward. He and Director Kiely met with Maures Development and the Royal Capital Group to consider if an appeal to WHEDA was a viable option. Library administration does not want to pursue the appeal process option because the process is new and not formalized. The developer proposed resubmitting the same project for tax credits in January 2017. Director Kiely said she is supportive of this proposal. She recommends beginning the RFP process to select an architect to design the new library, and begin negotiations for the development agreement. This work would be done with the expectation that the project is resubmitted and successful in receiving the WHEDA tax credits. She added that she and Mr. McGovern-Rowen will meet with WHEDA's executive director to better understand the application process. Discussion ensued. Director Kiely noted that she has a high level of confidence in Maures Development and the Royal Capital Group team. They have the expertise, the resources and support from the community. Trustee Cook moved and Trustee Sain seconded a motion to move forward with the Mill Road development agreement with Maures Development and Royal Capital Group, in anticipation of resubmittal of the Mill Road Redevelopment project to WHEDA and subsequent award of the tax credits as part of the funding structure. Motion passed.

3. **Martin Luther King and Capitol Redevelopments**. Library Construction Project Manager Sam McGovern-Rowen distributed a Branch Development Timeline which the committee reviewed. Location options for the redevelopment of the Martin Luther King Library will be presented to the committee at their July 7 meeting. The timeline is attached at the end of these minutes. Informational item.

The meeting of the Milwaukee Public Library Board's Building & Development Committee was adjourned at 9:10 a.m. on June 2, 2016.

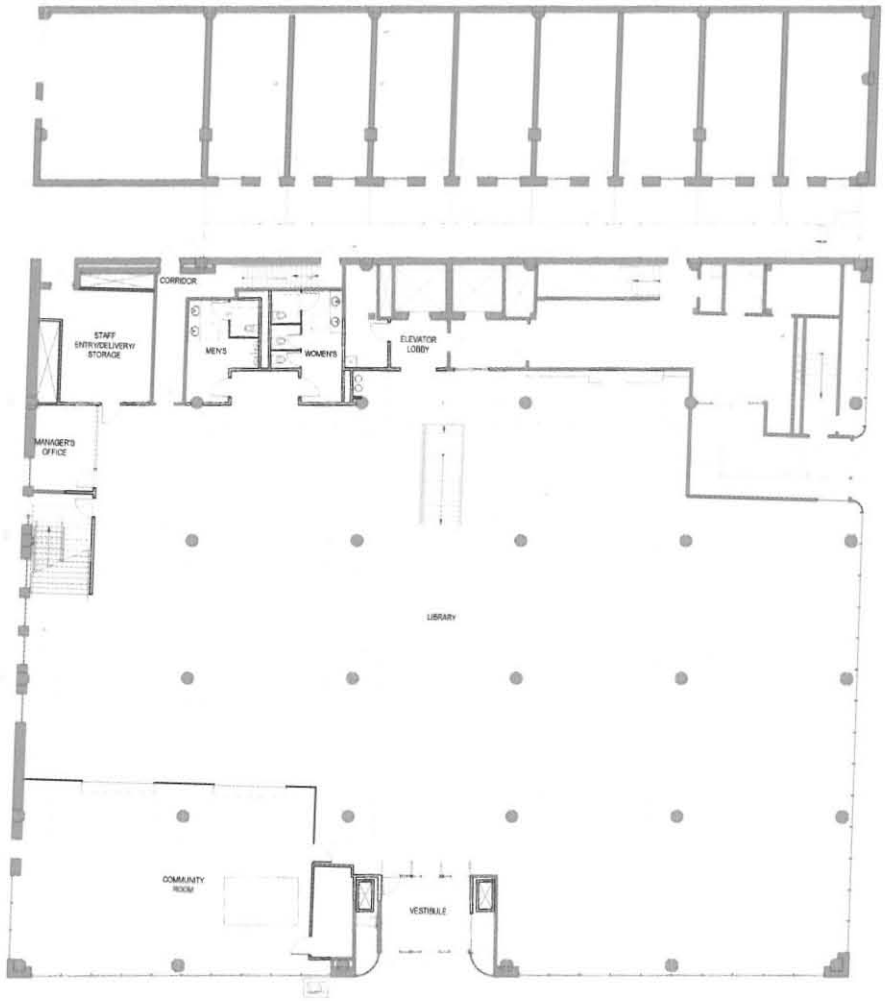
MILWAUKEE PUBLIC LIBRARY

Forest Home / Mitchell Street Library
Building Committee
June 2, 2016

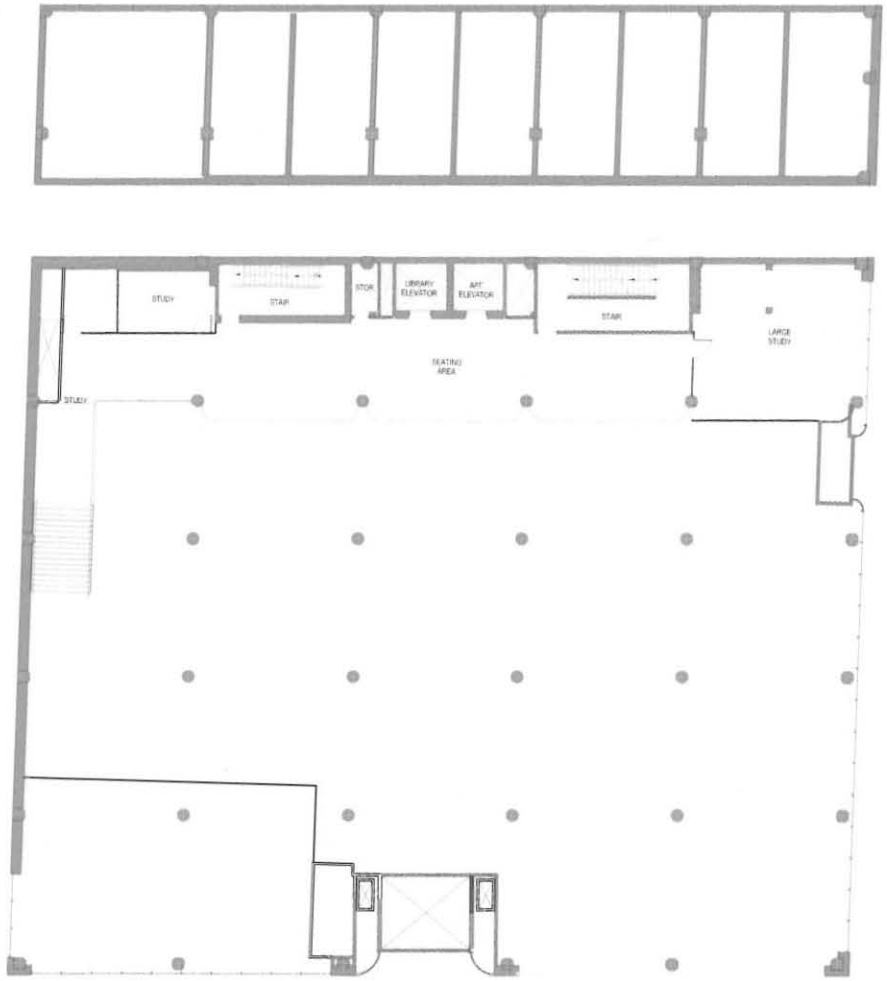
Agenda

1. Plan Updates
2. Design Options
3. Schedule + Next Steps

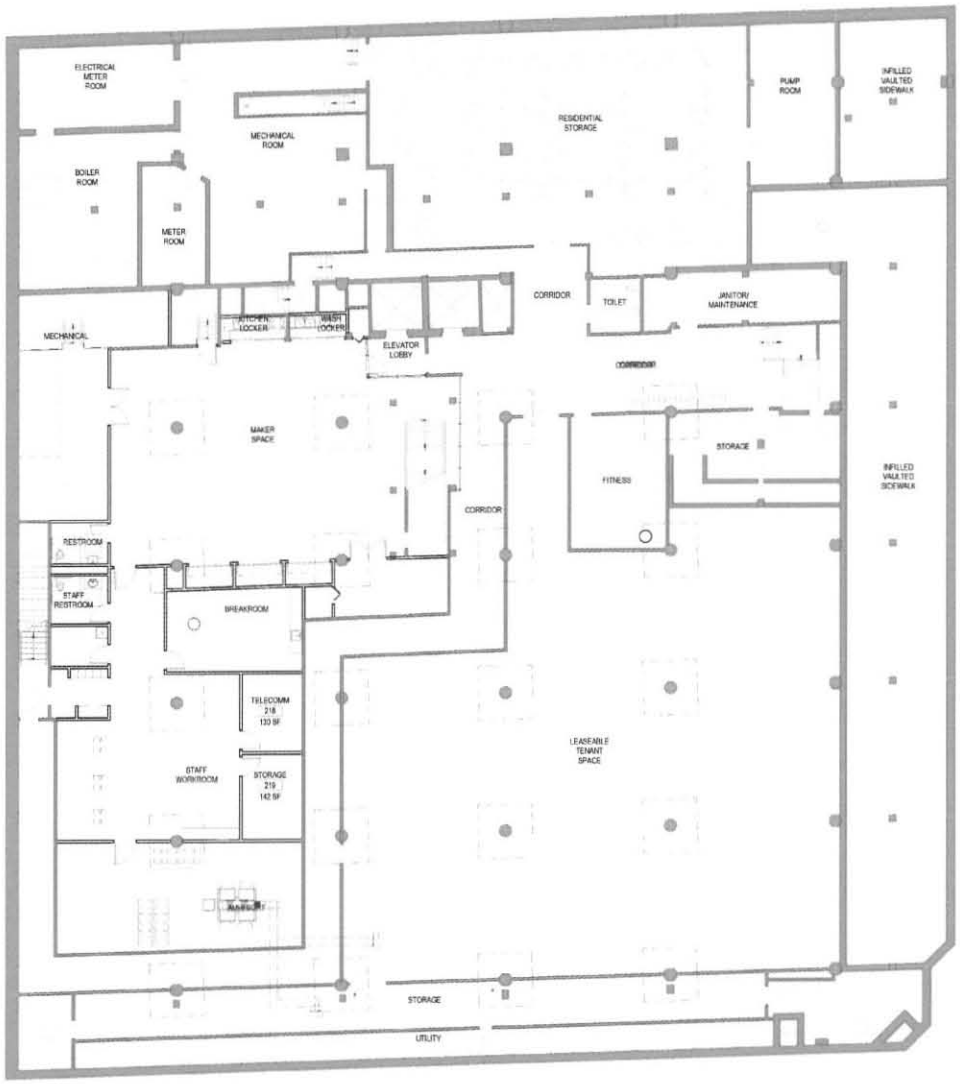
1. Plan Updates


CORRIDOR
STAFF ENTRY/DELIVERY/ STORAGE
MEN'S
WOMEN'S
ELEVATOR LOBBY
MANAGER'S OFFICE
LIBRARY
COMMUNITY ROOM
VESTIBULE

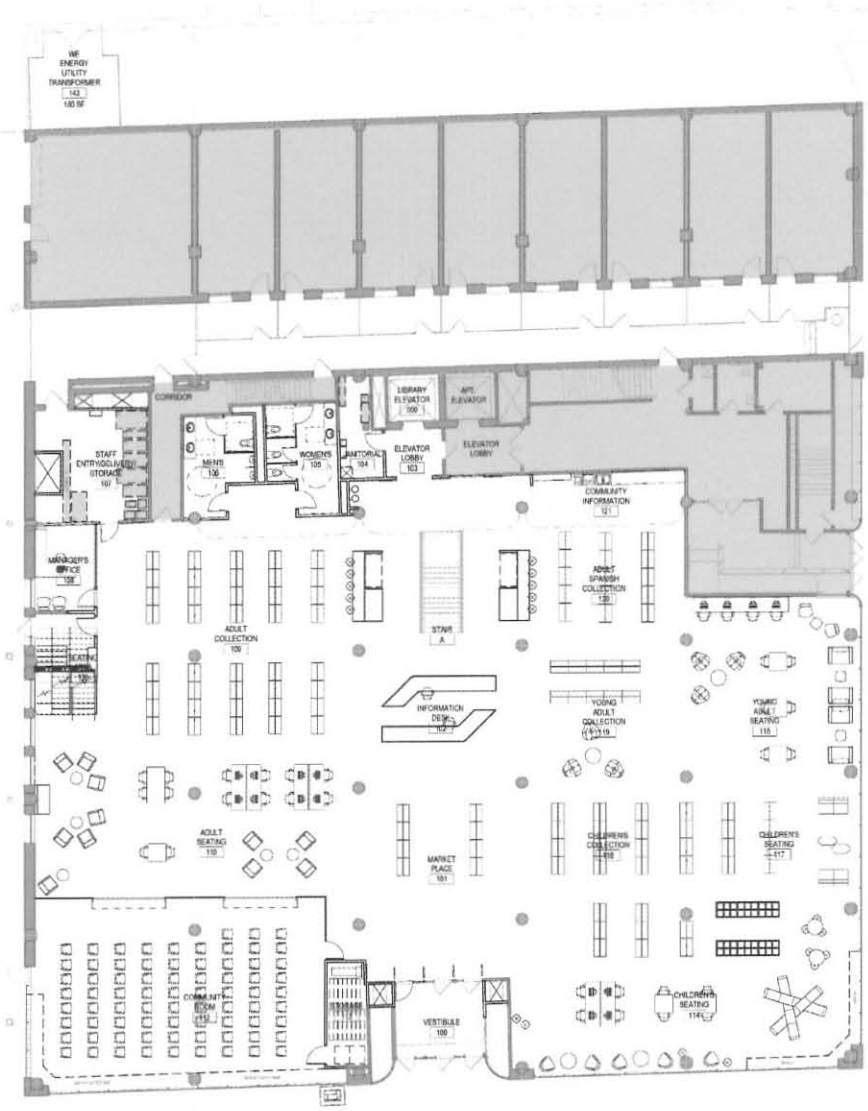
First Floor



Mezzanine Level

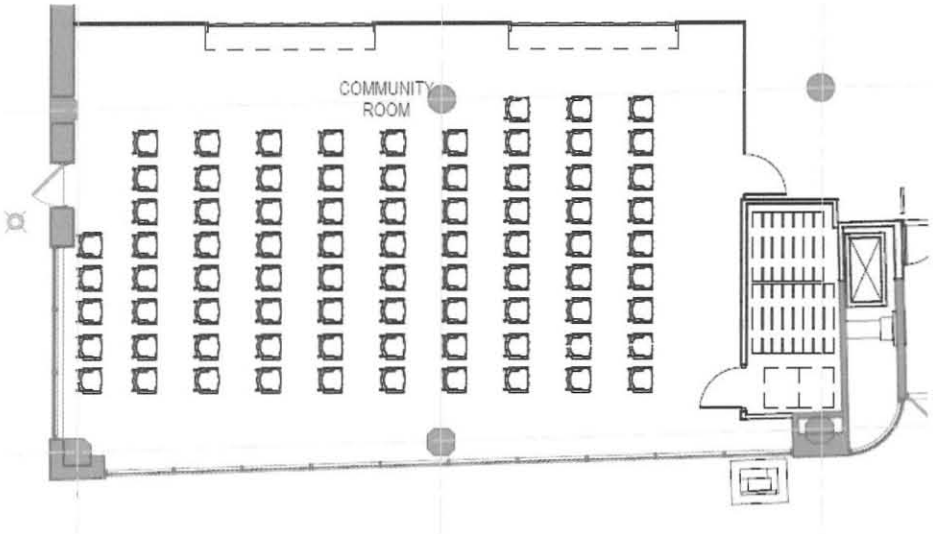

ELECTRICAL METER ROOM
MECHANICAL ROOM
RESIDENTIAL STORAGE
PUMP ROOM
INFILLED VAULTED SIDEWALK
BOILER ROOM
METER ROOM
CORRIDOR
TOILET
JANITOR/ MAINTENANCE
MECHANICAL
KITCHEN LOCKER
WASH LOCKER
ELEVATOR LOBBY
CORRIDOR
MAKER SPACE
STORAGE
FITNESS
INFILLED VAULTED SIDEWALK
CORRIDOR
RESTROOM
STAFF RESTROOM
BREAKROOM
TELECOMM 218 130 SF
STAFF WORKROOM
STORAGE 219 142 SF
LEASEABLE TENANT SPACE
STORAGE
UTILITY

Lower Level

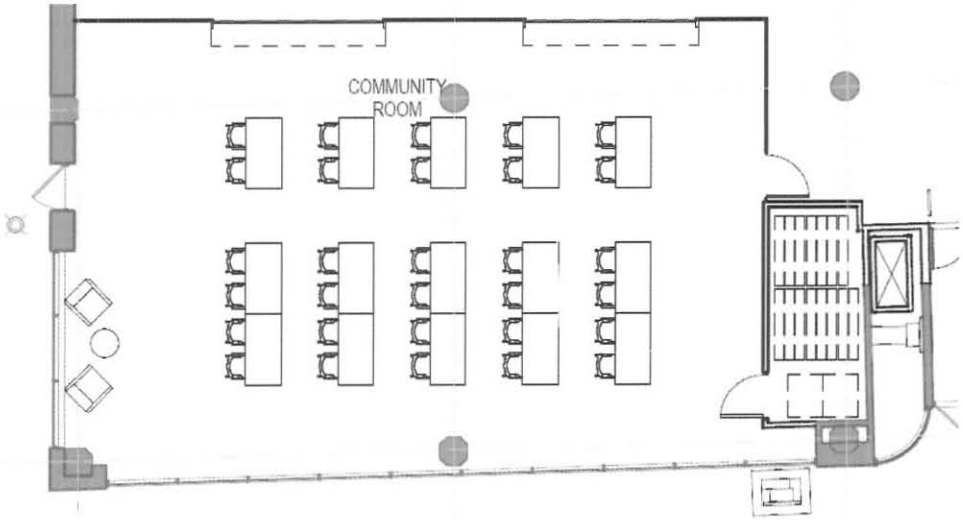

WE ENERGY UTILITY TRANSFORMER
143
140 SF
CORRIDOR
STAFF ENTRY/COLLATED STORAGE
MENS
WOMENS
JANITORIAL
LIBRARY ELEVATOR
ELEVATOR LOBBY
ELEVATOR LOBBY
COMMUNITY INFORMATION
MANAGER'S OFFICE
ADULT SPANISH COLLECTION
ADULT COLLECTION
STAIR A
INFORMATION DESK
YOUNG ADULT COLLECTION
YOUNG ADULT SEATING
ADULT SEATING
MARKET PLACE
CHILDREN'S COLLECTION
CHILDREN'S SEATING
COMMUNITY ROOM
VESTIBULE
CHILDREN'S SEATING

First Level

2. Design Options



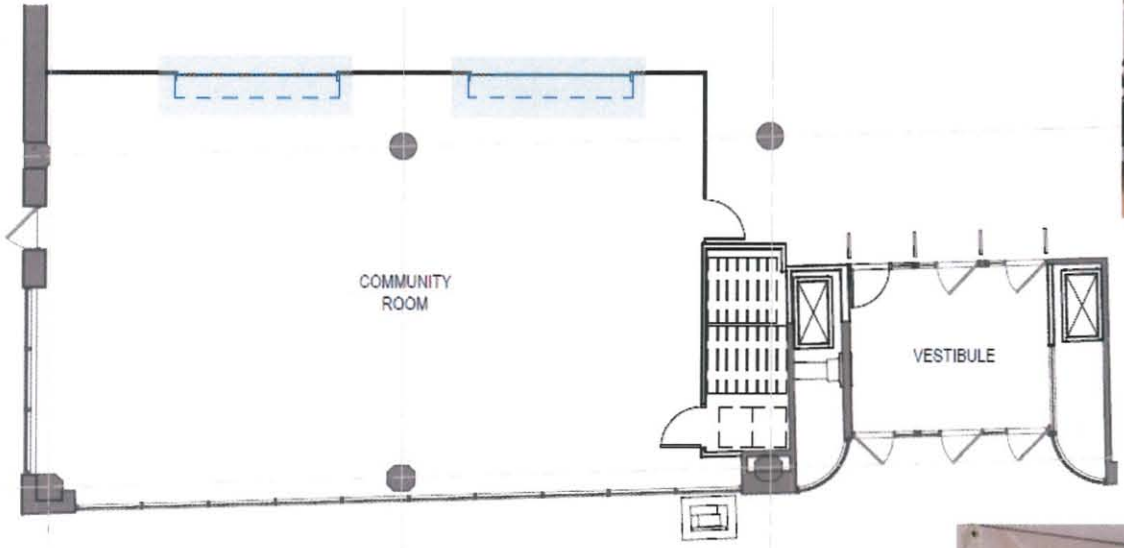
Seminar (80 Chairs; w/ all tables stored)



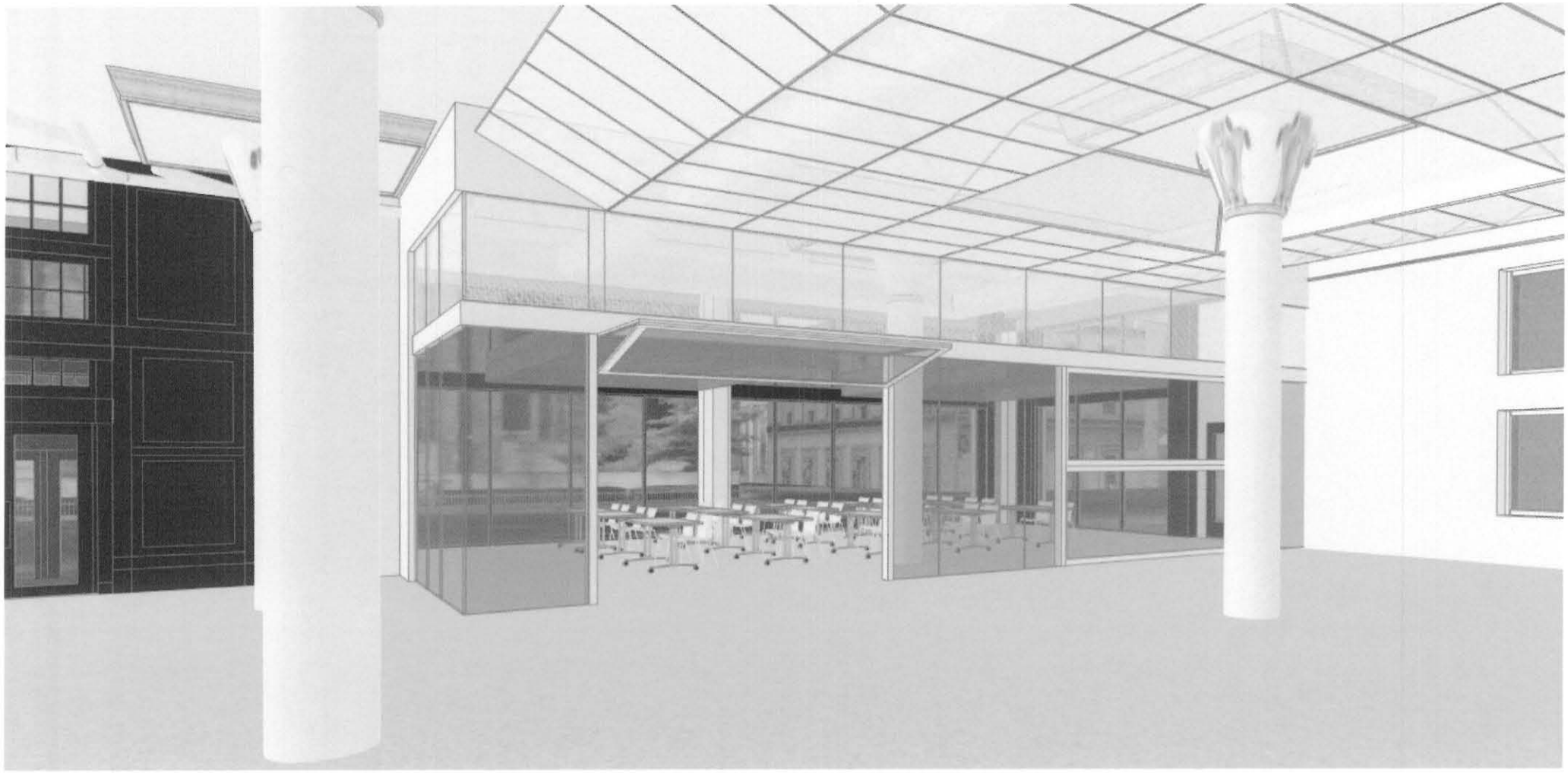
Training (15 Tables; 30 Chairs)

Storage capacity: 15 tables & 60-70 chairs (2 stacks of 30-35)

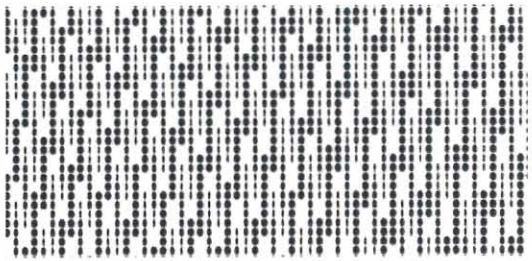
Community Room: Configuration



Community Room: Paired Openings- Garage or Hangar Doors



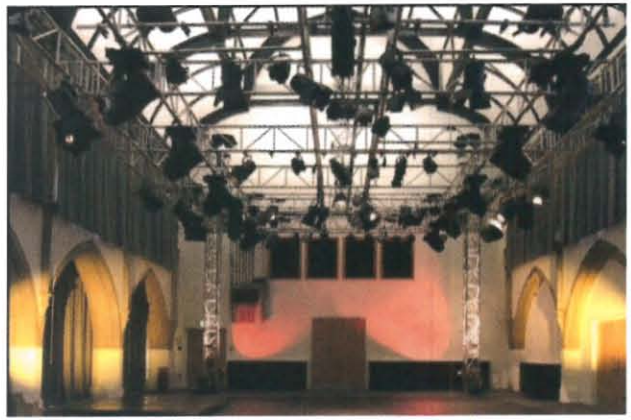
Community Room: Paired Openings- Hangar Doors

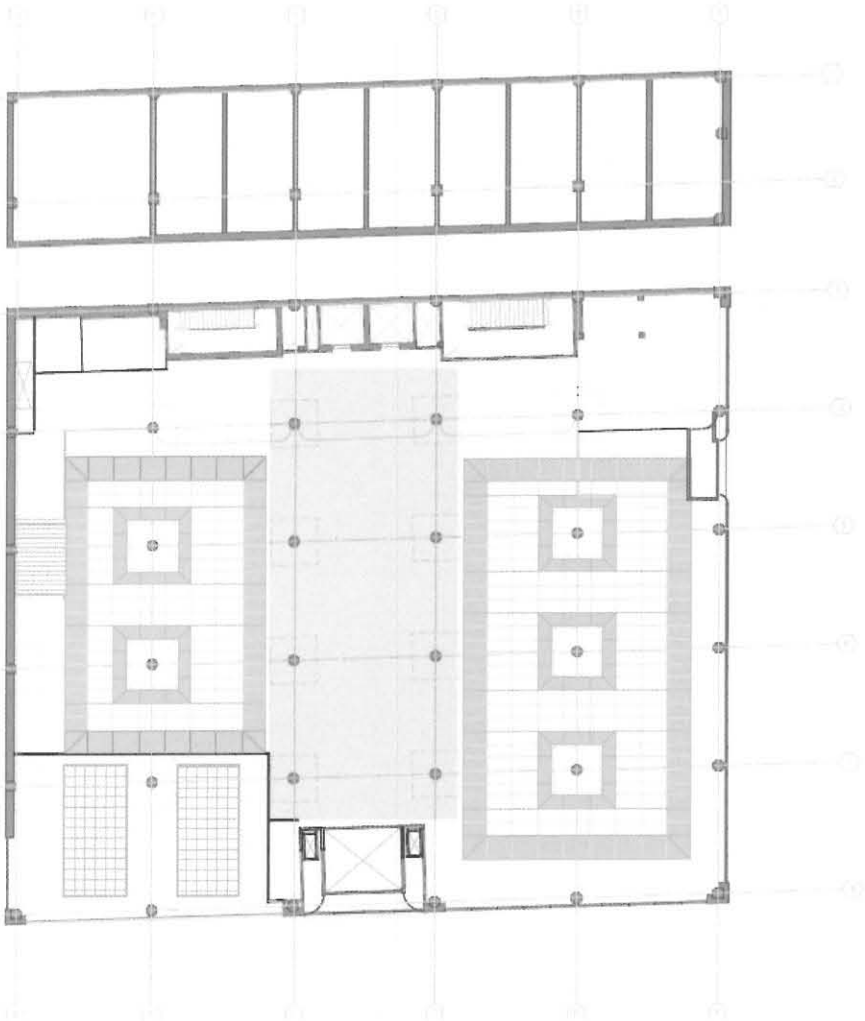


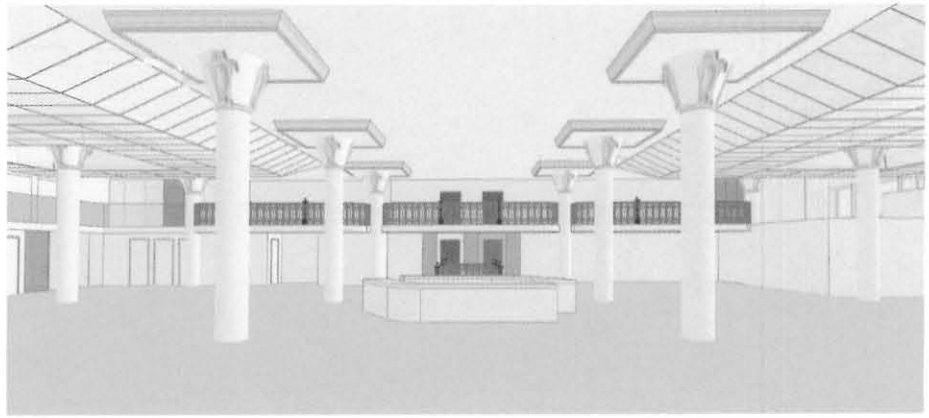
Ceiling

Perforated Metal Panels

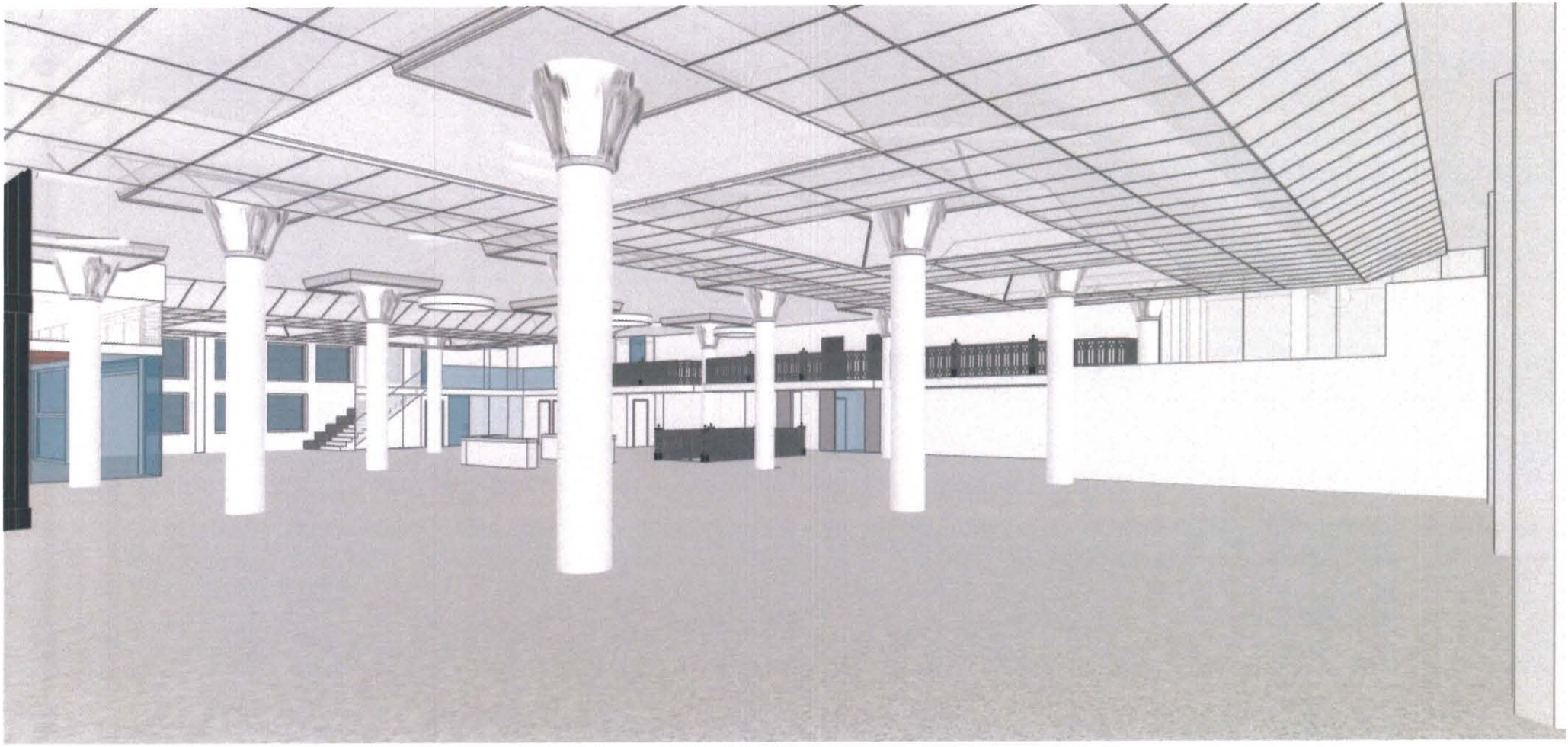
Tech Clouds



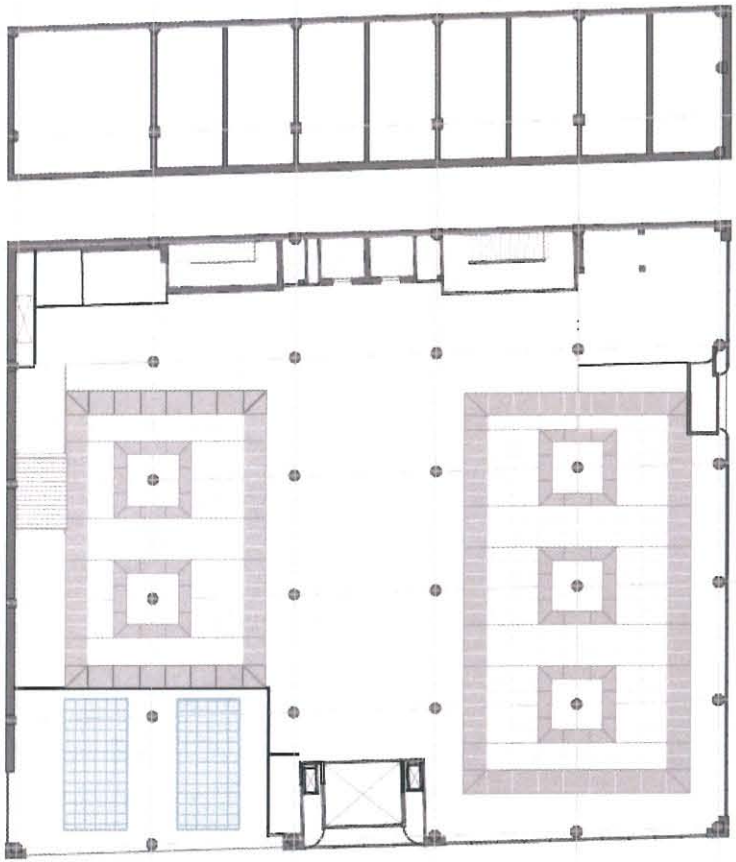




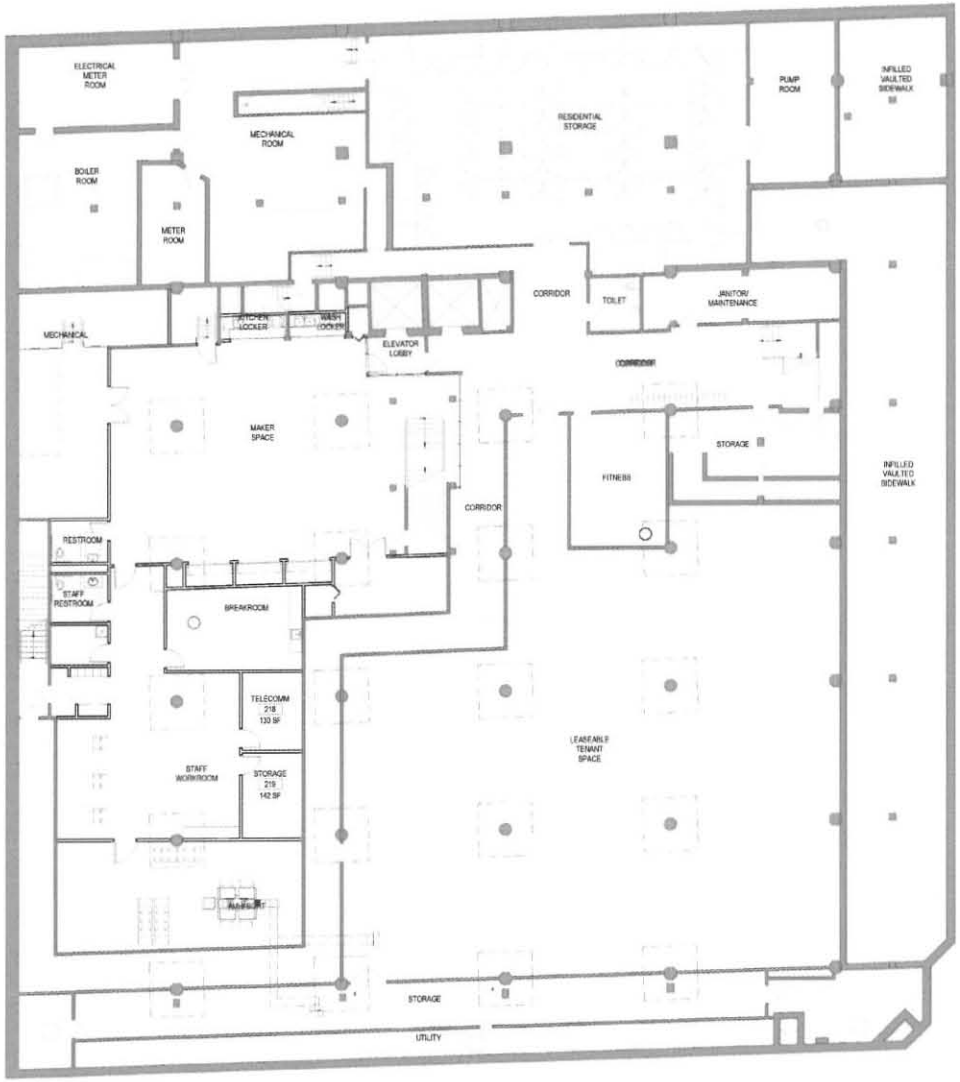
Ceiling



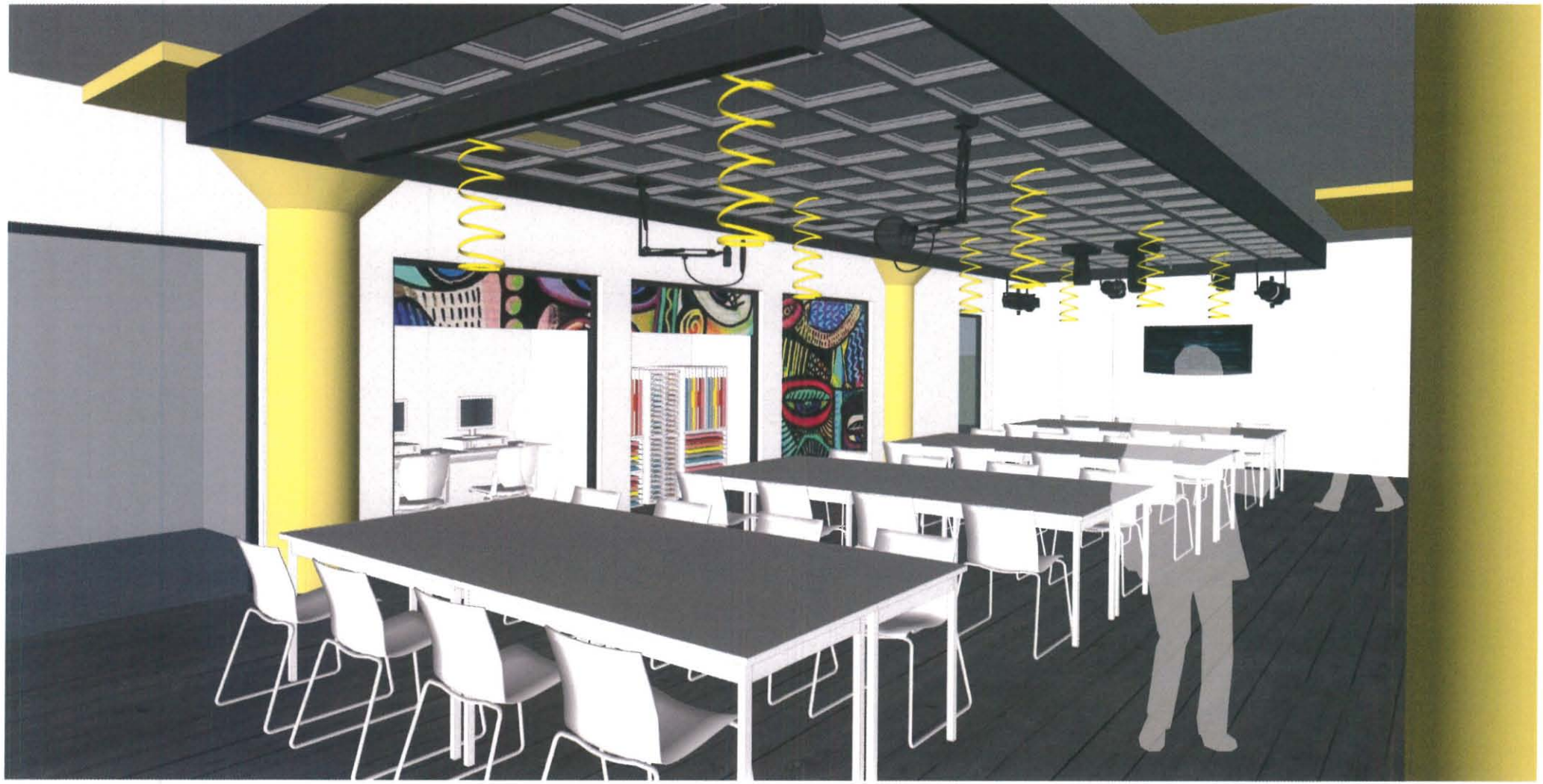
Ceiling



Ceiling: Two Tech Clouds


ELECTRICAL METER ROOM
MECHANICAL ROOM
RESIDENTIAL STORAGE
PUMP ROOM
INFILLED VAULTED SIDEWALK
BOILER ROOM
METER ROOM
CORRIDOR
TOILET
JANITOR/ MAINTENANCE
MECHANICAL
KITCHEN LOCKER
WASH LOCKER
ELEVATOR LOBBY
CORRIDOR
MAKER SPACE
STORAGE
FITNESS
INFILLED VAULTED SIDEWALK
CORRIDOR
RESTROOM
STAFF RESTROOM
BREAKROOM
TELECOMM 218 130 SF
LEASEABLE TENANT SPACE
STAFF WORKROOM
STORAGE 219 142 SF
STORAGE
UTILITY

Lower Level



Maker Space

3. Schedule + Next Steps

Project Schedule

- Schematic Design – January, February, March
- Property Closing/Demo begins – May 1
- Design Development – April + May
- CD's – June + July (2 meetings)
- Community Engagement Meeting #3 – TBD
- MPL Board Approval – July 26
- Bidding – August
- Furniture – August, September
- Public Art Selection Process – August, September
- Construction – October thru May 2017

hGA.

Branch development timeline

Mill Road-Good Hope

- Approve development agreement December 2016
- Approve design June 2017
- WHEDA award April 2017
- Begin construction August 2017
- New library opens summer 2018

Martin Luther King

- RFP selection October 2016
- Approve design July 2017
- Begin construction September 2017*
- New library opens summer/early fall 2018
- Schedule dependent on financing source

Capitol

- RFP selection October 2017
- Approve design July 2018
- Begin construction September 2018
- New library opens late summer/early fall 2019