MPL

CITY OF
MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING

Ald. Ashanti Hamilton, President
John Gurda, Vice-President
Sup. Theo Lipscomb Sr., Financial Secretary
Paula Kiely, Secretary
Michele Bria, Denise Callaway, Ald. Milele Coggs, Sharon Cook, Ald. Nik Kovac, Chris Layden, Sam McGovern-Rowen, Joan Prince, Dir. Mark Sain
Secretary's Assistant: Crystal Sura (414) 286-3021

Tuesday April 22, 2014
4:30 p.m.
Washington Park Library
2121 N. Sherman Blvd.
Milwaukee, WI 53208

AGENDA

PUBLIC COMMENT

APPROVAL OF MINUTES March 25, 2014 Regular Meeting.

Attachment A, page 3

SPECIAL COMMUNICATION

1. **New Central Library Manager**. Director Kiely will introduce Judy Pinger to the Trustees.

COMMITTEE REPORTS

2. **Library Building & Development Committee**. The committee will report on the April 7, 2014 meeting regarding the East Library Redevelopment Project agreement.

   Attachment B, page 9

3. **Library Building & Development Committee**. The committee will report on the April 17, 2014 meeting regarding contracts for the renovation of Tippecanoe Library, branch carpet replacement and Central Library rotunda elevator upgrade.

4. **Finance and Personnel Committee**. The committee will report on the review of the performance of the MPL Trust Fund investments, and the internal accounting report, as discussed at their April 22, 2014 meeting.

5. **Nominating Committee**. The Nominating Committee will report on recommendations for Board officers from the April 15, 2014 meeting. The election will take place at the May 27, 2014 meeting.

6. **Milwaukee County Federated Library System (MCFLS) Board**. Trustee Kovac, Resource Library Representative, will report on the March 31, MCFLS Board meeting.

OLD BUSINESS

7. **Library Artifact**. The library board will move and vote to convene in closed session to discuss negotiations relating to the potential sale or permanent loan of the painting "The Bookworm" by Carl Spitzweg currently owned by the Milwaukee Public Library. The Board may reconvene in open session at the conclusion of the closed session.

Pursuant to the provisions of Wis. Stat. § 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

ADMINISTRATIVE REPORTS

8. **Personnel Actions**. Library administration reports the personnel activity for March 2014.

Attachment C, page 11

9. **Financial Report**. The financial report for March will be presented. Library administration reports the financial activity:
U. S. Bancorp Commercial Paper #338097732 (rated A1/P1) dated 03/05/14 and maturing 04/04/14 at a rate of 0.05%.....$490,000.

Attachment D, page 12

10. **Library Director's Reports**.

Attachment E, page 14

***REMINDER**: Next scheduled meetings are:*

May 5, 2014 – Services & Programs Committee – Central Library 5:30 p.m.
May 7, 2014 – Building & Development Committee – Central Library 11:00 a.m.
May 14, 2014 – Executive Committee – Central Library 4:00 p.m.
May 27, 2014 – Regular Meeting – Central Library 4:30 p.m.

ADJOURNMENT

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX), 286-3062 (TDD), or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Tuesday March 25, 2014
Central Library
814 W. Wisconsin Ave.
Milwaukee, WI 53233

PRESENT: Michele Bria, Denise Callaway, Ald. Milele Coggs, Sharon Cook, John Gurda, Ald. Ashanti Hamilton, Ald. Nik Kovac, Chris Layden, Sup. Theo Lipscomb, Joan Prince, Dir. Mark Sain, Paula Kiely

EXCUSED: Sam McGovern-Rowen

STAFF: Ryan Daniels, Kelly Hughbanks, Joan Johnson, Dawn Lauber, Taj Schoening, Crystal Sura, Brooke VandeBerg

OTHERS PRESENT: Amy Hefter, Legislative Reference Bureau

President Hamilton called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:42 p.m. on March 25, 2014 with a quorum present. Trustees Coggs and Layden participated by conference phone. Items were taken out of order; however, these minutes are presented in numerical sequence.

PUBLIC COMMENT None

APPROVAL OF MINUTES Trustee Prince moved and Trustee Cook seconded a motion to approve the February 12, 2014 minutes. Motion passed.

COMMITTEE REPORTS

1. **Library Services & Programs Committee**. Chair Cook briefly summarized the Library Services & Programs Committee meeting of March 3, 2014, attachment B, page 25 of the agenda. Trustee Cook moved and Trustee Gurda seconded a motion to permanently ban Fred Blacks and James Mayfield from all Milwaukee Public Libraries, due to their inappropriate and disruptive behavior while in the library. Trustee Cook stated the Board is committed to the safety of library patrons and staff. Motion passed.
   The committee also discussed library cards and ways to reach more customers through a card campaign this fall. Informational item.

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2. **Library Building & Development Committee**. Trustee Gurda explained that for security reasons, a second exit in the rear of the Center Street Library will be added. Two bids were received. Trustee Gurda moved and Trustee Cook seconded a motion to award the contracts to the low bidder Dalman Construction, Inc. for the base bid total of $154,400. Motion passed.
   The second topic of discussion during the committee meeting was the East Library-Timeline. Due to the delay of the construction of the library unit, the Developer agreement will need to be amended. Library administration has met with Assistant City Attorney Mary

2. **Library Building & Development Committee.** (continued)
Schanning and library representative Tim Clancy from the Concord Group to discuss legal aspects of the construction delay. Ms. Schanning will meet with the developer's (HSI), attorney to negotiate the agreement amendment. The committee authorized the library to move forward in amending the agreement which will need Board and Common Council approval. The direction included adding financial consequences for possible extension of the lease of the temporary East Library space and for possible additional expenses that the library's interior build-out contractor may incur. Informational item. The March 25, 2014 Building & Development Committee meeting agenda and minutes are attached at the end of these minutes.

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3. **Milwaukee County Federated Library System (MCFLS) Board**. Trustee Kovac, Resource Library Representative, reported that the Milwaukee County Executive appointed two new MCFLS Board members. Supervisor Khalif Rainy as Vice-President replaces Supervisor Jursik. Ms. Paula Pennebaker has been nominated to replace Ms. Suzanne Brier as Trustee pending County Board approval. Trustee Kovac added that he and Director Kiely are on the search committee for a new MCFLS Director. An initial committee meeting was held. Updates will be given to the MPL Board as information becomes available. Informational item.

NEW BUSINESS

4. **Library Artifact**. President Hamilton stated his intention of convening in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to Wisconsin Statutes 19.85(1)(e) and so moved. Trustee Cook seconded the motion. Roll called and unanimously passed at 4:45 p.m. Trustees Coggs and Layden were excused. Library staff Paula Kiely and Ryan Daniels, and Assistant City Attorney Ellen Tangen remained. The Committee moved to open session at 6:10 p.m. on a motion by Trustee Cook and seconded by Trustee Callaway. President Hamilton reported that the Board will hold the item at the call of the Chair.

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5. **Nominating Commitee.** President Hamilton named members of the Board's Executive Committee and previous past president to serve on the Nominating Committee. President Hamilton, Vice President Gurda, Financial Secretary Lipscomb and Trustee Prince will present a slate of Board officers at the April 22, 2014 meeting for election during the annual meeting on May 27, 2014. Informational item.

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6. **Annual Report to the Department of Public Instruction (DPI) and Statement Concerning Public Library System Effectiveness**. A copy of MPL's Public Library Annual Report submitted to DPI was given to the Board prior to the meeting. Director Kiely noted a few major changes compared to 2012. Due to the decreased budget, there were 1,500 less DVDs and subscriptions decreased by over 500; however, the library invested more in books and electronic resources.

6. **Annual Report to the Department of Public Instruction (DPI) and Statement Concerning Public Library System Effectiveness**. (continued)
Director Kiely explained that as part of the annual report, the Statement Concerning Public Library System Effectiveness gives an annual evaluation of the Milwaukee County Federated Library system, attachment C, page 30 of the agenda. After discussion, Trustee Callaway moved to not check 'did provide' or 'did not provide' and to add the library board's commentary on the successes and concerns with the library system's leadership. Motion passed.

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7. **Foundation Report**. MPL Foundation Executive Director Ryan Daniels reported that the Foundation Board approved the 2014 budget, which had a 20% increase in revenue. Additionally, the Board approved a business model with a set of goals which includes expanding the donor base. The Foundation will be utilizing a relationship-based fundraising model. He added that he would welcome the opportunity to share the business plan in detail with the Trustees and encouraged them to think about how the Foundation can leverage the Trustees' relationships to ensure that support comes back to the Foundation and in turn to the library. Informational item.

ADMINISTRATIVE REPORTS

8. **Personnel Actions**. The personnel activity for January and March were reviewed as listed on attachment D, page 31 of the agenda. Informational item.

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9. **Financial Report**. The financial activity for January and February was presented as attachment E, page 33 of the agenda. Library administration reports financial activity:
U. S. Bancorp Commercial Paper #266077292 (rated A1/P1) dated 01/03/14 and maturing 02/03/14 at a rate of 0.08%.....$435,000.
U. S. Bancorp Commercial Paper #266077579 (rated A1/P1) dated 02/03/14 and maturing 03/05/14 at a rate of 0.05%.....$450,000.

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10. **Library Director's Reports**. Director Kiely referred to attachment F, page 37 of the agenda. She stated that a Request for Proposal has been issued for the renovation of the Tippecanoe Branch. Selected architectural firms will present their designs at the Building and Development Committee meeting on April 17.
She highlighted the success of the Sue Monk Kidd author event on February 10 with over 330 people attending in Centennial Hall. Another successful program featured Charles Krauthammer promoting his book "Things That Matter," with 700 in attendance. The Happy Birthday Dr. Seuss celebrations were held throughout the system in March, thanks to the generous support of the Penworthy Company.
The January and February statistical reports were reviewed. System-wide, there were decreases in visits, circulation, computer use and electronic statistics over the course of the month, which may be attributed to the frigid weather. Neighboring suburban libraries may be serving East Library patrons during the construction of the new library. Informational item.

With no further business, the Milwaukee Public Library Board of Trustees meeting of March 25, 2014 was adjourned at 6:50 p.m.

MILWAUKEE
PUBLIC LIBRARY

Paula A. Kiely
Director

March 18, 2014

To: Library Building & Development Committee of the
Milwaukee Public Library Board of Trustees:
Chairperson John Gurda, Ald. Milele Coggs, Sharon Cook, Sup. Theo Lipscomb, Dir. Mark Sain *All trustees are welcome to attend.*
MPL: Taj Schoening, Joan Johnson
City Attorney's Office: Mary Schanning
Concord Group: Tim Clancy
HSI: Brett Haney

Fm: Paula A. Kiely, Library Director

Re: Library Building & Development Committee Meeting
March 25, 2014, Tuesday 4:00 p.m.-4:30 p.m.
Central Library Meeting Room 1

MEETING NOTICE AND AGENDA

1. **Center Street Library Emergency Exit Construction Contract**. The committee will be asked to approve a construction contract for the addition of an emergency exit at Center Street Library.

2. **East Library-Timeline**. The committee will be briefed on a delay in the construction of the library unit.

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814 W. Wisconsin Ave. • Milwaukee, WI 53233 • 414-286-3020

MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
BUILDING & DEVELOPMENT COMMITTEE
MINUTES
Thursday March 25, 2014
Central Library Meeting Room 1

PRESENT: Ald. Milele Coggs, Sharon Cook, John Gurda, Sup. Theo Lipscomb, Dir. Mark Sain, Paula Kiely

OTHERS PRESENT: Tim Clancy, Brett Haney, Joan Johnson, Dawn Lauber, Eric Pearson, Taj Schoening, Mary Schanning, Crystal Sura, Duane Wepking

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Committee Chair John Gurda called the MPL Board of Trustees Building & Development Committee meeting to order at 4:00 p.m. on Tuesday March 25, 2014 with a quorum present. Trustees Coggs, Sain and Kovac joined the meeting during the discussion of item 2.

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1. **Center Street Library Emergency Exit Construction Contract**. Library Business Operations Manager Taj Schoening referred to the memo dated March 20, 2014 regarding Bid Proposals Received for Center Street Emergency Exit. For security reasons, a second exit in the rear of the library building will be added. Two companies responded to a public bid for installation of the emergency exit. Library administration recommends awarding the contract to the low bidder Dahlman Construction, Inc. for the base bid total of $154,400. Trustee Cook moved and Trustee Lipscomb seconded a motion to accept the recommendation and forward it to the full Board at the regular meeting that will follow. The memo is attached at the end of these minutes. Motion passed.

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2. **East Library-Timeline**. Mr. Clancy from The Concord Group, a construction consultant firm, is the library's representative for the East Library Redevelopment Project. He explained that construction of the library unit has been delayed. The library unit was scheduled for completion in late March. Mr. Haney of HSI, noted that the library exterior work will not be complete until June, but the unit will be ready for the interior contractor to begin work in April. The Developer agreement will need to be amended to reflect the timeline changes to allow the library to begin work in the condominium space before it owns it. Ms. Schanning, assistant city attorney, briefly discussed liability issues. She will meet with HSI's legal representative to revise the agreement which will be sent to the Board and Common Council for approval. A special meeting of the MPL Board of Trustees will be scheduled for this action. The Committee asked that a formal statement of explanation of the construction delays be sent to the Concord Group from HSI's contractor, Stevens Construction Corporation. Director Kiely anticipates the grand opening of the new east library before the Thanksgiving holiday. Informational item.

With no further business, the meeting of the Board's Building & Development Committee was adjourned at 4:35 p.m. on Tuesday March 25, 2014.

MPL MEMORANDUM

Date: March 20, 2014

To: Library Building & Development Committee of the Milwaukee Public Library Board of Trustees

From: Taj Schoening, Library Business Operations Manager

Re: Bid Proposals Received for Center Street Emergency Exit

The Milwaukee Public Library issued a public bid for installation of an emergency exit in the Center Street Library. The bid was publicly advertised with the public bid opening held on March 17, 2014. Two companies submitted proposals.

	Base Bid	Alternate 1
Dahlman Construction, Inc	$154,400	-$4,200
Burkhart Construction Corp.	$174,500	-$1,100

The base bid includes using stainless steel railings and handrails. The alternate replaced stainless steel with painted metal railings. Library administration recommends awarding the contract to the low bidder Dahlman Construction, Inc. for the base bid total of $154,400.

MILWAUKEE
PUBLIC LIBRARY

Paula A. Kiely
Director

April 4, 2014

To: Library Building & Development Committee of the
Milwaukee Public Library Board of Trustees:
Chairperson John Gurda, Ald. Milele Coggs, Sharon Cook, Sup. Theo Lipscomb, Dir. Mark Sain *All trustees are welcome to attend.*
MPL: Taj Schoening
City Attorney's Office: Mary Schanning

Fm: Paula A. Kiely, Library Director

Re: Library Building & Development Committee Meeting
April 7, 2014 1:00-1:30 p.m.
Central Library Old Board Room

MEETING NOTICE AND AGENDA

1. **East Library Redevelopment Project**. The committee will move and vote to convene in closed session to discuss the delay of the construction of the library unit as it relates to the East Library Purchase, Sale & Development Agreement. The committee may reconvene in open session at the conclusion of the closed session.

Pursuant to the provisions of Wis. Stat. § 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

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MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
BUILDING & DEVELOPMENT COMMITTEE
MINUTES
Monday April 7, 2014
Central Library Old Board Room

PRESENT: Sharon Cook, John Gurda, Sup. Theo Lipscomb, Paula Kiely

EXCUSED: Ald. Milele Coggs, Dir. Mark Sain

OTHERS PRESENT: Taj Schoening, Mary Schanning, Crystal Sura

Committee Chair John Gurda called the MPL Board of Trustees Building & Development Committee meeting to order at 1:08 p.m. on Monday April 7, 2014 with a quorum present.

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1. **East Library Redevelopment Project**. Vice-President Gurda announced the intention of going into closed session to discuss the delay of the construction of the library unit as it relates to the East Library Purchase, Sale & Development Agreement. Trustee Cook moved that the committee convene in closed session pursuant to the provisions of Wisconsin Statutes. 19.85(1)(e): deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Trustee Lipscomb seconded the motion, roll was called and unanimously passed at 1:09 p.m. Director Kiely, Library Business Operations Manager Taj Schoening and Assistant City Attorney Mary Schanning remained. At the end of the closed session, Trustee Cook moved and Trustee Lipscomb seconded a motion to reconvene in open session. Unanimously passed at 1:49 p.m. No report was given.

The meeting of the Board's Building & Development Committee was adjourned at 1:49 p.m. on Monday April 7, 2014.

MILWAUKEE PUBLIC LIBRARY SYSTEM

PERSONNEL ACTIONS

COVERING PERIOD: MARCH 2, 2014 THROUGH MARCH 29, 2014
The Secretary reports the following personnel actions:

REGULAR APPOINTMENT

Lateasha Gordon - Library Circulation Aide - Circulation	03/03/14
Michael Lang - Custodial Worker II - CL - Facilities and Fleet	03/05/14
Michael Koller - Custodial Worker II - CL - Facilities and Fleet	03/10/14
José Casas - Custodial Worker II - CL - Facilities and Fleet	03/24/14
Nia Moody - Library Circulation Aide - Circulation	03/24/14
Richard Petersik - Custodial Worker II - CL - Facilities and Fleet	03/24/14

TEMPORARY APPOINTMENT

Jerome Hicks - Custodial Worker II - CL - Facilities and Fleet (AUX)	03/10/14

EXPIRATION OF TEMPORARY APPOINTMENT

Jerome Hicks - Custodial Worker II - CL - Facilities and Fleet (AUX)	03/29/14

REINSTATEMENT / VOLUNTARY DEMOTION

Beth Wisniewski - Library Circulation Assistant I - Circulation	03/03/14

EMERGENCY APPOINTMENT

Joy Kilimann - Librarian III - Extension Services	03/04/14
Nancy Torphy - Librarian III - Extension Services	03/18/14
Acklen Banks - Librarian III - Extension Services	03/20/14

EXPIRATION OF EMERGENCY APPOINTMENT

Nancy Torphy - Librarian III - Extension Services	02/20/14

LEAVE OF ABSENCE 24.0 OR MORE HOURS

Mary Jeske - Library Circulation Assistant I - Circulation - 24.0 hours	03/03/14
Anthony Murphy - Custodial Worker II - CL - Facilities & Fleet - 80.0 hours	03/03/14
Belinda Morris - Library Circulation Assistant I - Circulation - 68.3 hours	03/04/14
Anthony Murphy - Custodial Worker II - CL - Facilities & Fleet - 80.0 hours	03/17/14

TERMINATION WITHIN PROBATION

Kaliya Whitaker - Library Circulation Aide - WTBBL	03/06/14

RESIGNATION

Deidre Danley - Library Circulation Assistant I - Villard Square	03/07/14
Sarah Farhan - Library Circulation Aide - Tippecanoe	03/26/14

MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
March 31, 2014

REVENUES

	2014			2013		
	Budget	Received to date	% Received	Budget	Received to date	% Received
Additional City Appropriation	$20,692,441	$5,288,775	25.6%	$20,355,828	$5,274,036	25.9%
Fines	$350,000	$83,010	23.7%	$350,000	$88,241	25.2%
Lost Materials, etc.	$129,800	$27,254	21.0%	$136,300	$28,367	20.8%
MCFLS Contracts	$713,000	$12,155	1.7%	$791,100	$11,462	1.4%
Total City Appropriation	**$21,885,241**	**$5,411,194**	**24.7%**	**$21,633,228**	**$5,402,106**	**25.0%**

EXPENSES

City

	Budget	Spent to date	% Spent	Budget	Spent to date	% Spent
Salaries	$11,736,357	$3,191,146	27.2%	$11,669,888	$3,168,131	27.1%
Fringe Benefits	$5,516,088	$1,414,603	25.6%	$5,601,547	$1,454,281	26.0%
Operating Expenses						
General Office Expense	$171,158	$14,414	8.4%	$164,850	$7,154	4.3%
Tools & Machinery Parts	$26,100	$4,533	17.4%	$26,100	$6,850	26.2%
Construction Supplies	$40,900	$3,447	8.4%	$40,900	$3,795	9.3%
Energy	$743,658	$147,602	19.8%	$713,185	$167,783	23.5%
Other Operating Supplies	$262,246	$51,304	19.6%	$321,860	$76,460	23.8%
Vehicle Rental	$8,300	$1,712	20.6%	$8,300	$1,337	16.1%
Non-Vehicle Equipment Rental	$31,800	$5,348	16.8%	$31,300	$6,983	22.3%
Professional Services	$59,000	$4,857	8.2%	$56,187	$6,750	12.0%
Information Technology Services	$295,000	$22,054	7.5%	$201,000	$63,584	31.6%
Property Services	$871,862	$157,951	18.1%	$809,769	$117,527	14.5%
Infrastructure Services	$26,000	$10,300	39.6%	$26,000	$20,635	79.4%
Vehicle Repair Services	$500	$0	0.0%	$500	$0	0.0%
Other Operating Services	$137,212	$35,780	26.1%	$123,500	$33,328	27.0%
Reimburse Other Departments	$76,900	($1,220)	-1.6%	$76,900	($958)	-1.2%
Total	**$2,750,636**	**$458,082**	**16.7%**	**$2,600,351**	**$511,228**	**19.7%**
Equipment						
Library Materials	$1,566,653	$336,475	21.5%	$1,535,934	$262,901	17.1%
Computers, etc.	$256,110	$3,966	1.5%	$200,500	$2,980	1.5%
Other	$59,397	$6,922	11.7%	$25,008	$2,585	10.3%
Total	**$1,882,160**	**$347,363**	**18.5%**	**$1,761,442**	**$268,466**	**15.2%**
Total City Expenses	**$21,885,241**	**$5,411,194**	**24.7%**	**$21,633,228**	**$5,402,106**	**25.0%**

MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
March 31, 2014

ADDITIONAL FUNDING SOURCES

	2014			2013		
	Budget	Spent to date	% Spent	Budget	Spent to date	% Spent
Other Dept. Appr.						
Villard Square Lease	$13,182	$0	0.0%	$13,182	$0	0.0%
Contract Grants						
Teacher in the Library	$100,000	$23,967	24.0%	$113,000	$20,935	18.5%
WTBBL	$968,700	$643,598	66.4%	$968,700	$580,756	60.0%
ILS	$84,690	$57,431	67.8%	$84,690	$58,285	68.8%
Total	**$1,153,390**	**$724,996**	**62.9%**	**$1,166,390**	**$659,976**	**56.6%**
Trust Fund						
Materials	$53,846	$0	0.0%	$56,150	$38,056	67.8%
Programming	$23,500	$3,867	16.5%	$21,500	$5,712	26.6%
Training	$7,500	$2,294	30.6%	$7,368	$1,230	16.7%
Marketing	$11,000	$2,387	21.7%	$11,000	$150	1.4%
Contingency	$1,000	$350	35.0%	$1,500	$240	16.0%
Total	**$96,846**	**$8,898**	**9.2%**	**$97,518**	**$45,388**	**46.5%**
Foundation Funds						
	Balance	Spent to date	% Spent	Balance	Spent to date	% Spent
Materials	$118,481	$29,954	25.3%	$407,134	$66,602	16.4%
Programming	$98,433	$29,928	30.4%	$94,159	$54,362	57.7%
Total	**$216,914**	**$59,882**	**27.6%**	**$501,293**	**$120,964**	**24.1%**

Director's Report
March / April 2014

The last month has been filled with many terrific public programs and many meetings related to the East Redevelopment Project, library projects, and community activities.

Staff and I worked with the City Attorney's office to amend the agreement with HSI; design work continued with HGA; and, meetings were held with artists Ray Chi and katie e. martin related to their individual public art commissions. Technical Services and Collections Director Bruce Gay and I participated in e-rate conference call with Urban Libraries Council's Susan Benton and more than 50 other public libraries to discuss possible changes to e-rate regulations. Human Resources Officer Consuelo Hernandez and I met with Trustee Michele Bria and her staff to discuss recruiting more Spanish-speaking staff members. The entire Administrative Team hosted LaCrosse Public Library Director Kelly Kreig-Sigman, who spent a full day at MPL learning about our facilities plan and our new mixed-use branches. Library Business Operations Manager Taj Schoening and I appeared before the Capital Improvements Committee to present the Library's 2015 capital budget request.

I attended numerous community meetings throughout the month including meetings with the two finalists for the position of Dean of the School of Information Studies at UWM, a meeting of community stakeholders to provide feedback to the UWM's draft strategic plan, and a meeting of CEOs invited by the Business Journal to discuss the future of Downtown. I also attended the opening reception for BizStarts Milwaukee's new office, BizForge. BizStarts works with entrepreneurs, service providers, capital connections and other resources to help launch and grow new companies. MPL is a Resource Provider and a link to the Library is found on their website.

Youth and Community Outreach Coordinator Kelly Hugbanks and I participated in a meeting hosted by the Faye McBeath Foundation to discuss city-wide summer reading programs and opportunities for collaboration. I met with Foundation Board Member Mike Weiss and his TEC team to share information about the services of the library. I joined several other MPL staff in helping to process absentee ballots on Election Day.

Events

Tagore. The Milwaukee Public Library poet laureate event, Tagore : A Celebration, held in Central Library's Centennial Hall on March 22, 2014 from 2-4, was very well received with 192 people in attendance, including some people from as far away as India. Current Milwaukee Poet Laureate Jeff Poniewaz and former Milwaukee Poet Laureate Antler gave an introduction and read poems by Tagore, followed by members of Milwaukee's Bengali community who sang songs and danced. Dr. James Mathew, who set up a month-long display of Tagore first editions and other rare items in the second floor Koehler display case in conjunction with the event, gave a talk about Tagore's life and an introduction to the documentary "Tagore," by filmmaker Satyajit Ray. The program concluded with a screening of the documentary. Library staff Eric Johnson (Humanities & Archives), Christine O'Rourke (Ready Reference), Mary Milinkovich (Art & Media), Kari Steinbrenner (Business, Technology, Science & Periodicals), Aladd Cobb (Circulation) and Rich Thomas (Facilities & Fleet) contributed to the event's success.

Programs

Rare Books. A total of 46 people were provided with architectural tours and discussion on rare books by librarian Pat DeFrain on March 15 and March 29. The guests were from the Osher Lifelong Learning Institute, a program at UWM for inquiring minds and people over the age of 50.

Healthcare Help. On March 29, Villard Square, Washington Park, Bay View, Atkinson and Central libraries hosted a special effort to help people enroll in the Healthcare Marketplace. A total of 104 people were enrolled and more received assistance from the certified enrollment counselors.

Film and Discussion. The Film "The Abolitionists" was shown in the Richard and Lucile Krug Rare Books Room on March 11. Thirty two guests watched parts of the film and a discussion was led by Reggie Jackson from America's Black Holocaust Museum (ABHM). Librarian Maria Cunningham-Benn (Art & Media) is coordinating this series with ABHM.

Science Cafes. Also on March 11, the Medical College of Wisconsin and the library kicked-off the second year of Science Cafes at the Central Library. The topic was Take Care of Your Heat and Live It Up and forty one guests learned more about heart health. Librarian Mary Lou Klecha (Business, Technology, Science & Periodicals) welcomed the attendees to the library and also selected representative books from the collection for people to check out.

Mary Todd Lincoln. On March 16, Laura Keyes presented "Mary Todd Lincoln - the 'First' first lady" in the Rare Books Room. In character, and detailed period garments, Ms. Keyes brought insight into the life and times of a notable American woman for an audience of 24 people. Attendees especially enjoyed the in-character question and answer session. Librarians Richard Plachter (Art & Media) and Paula Nameth (Ready Reference) planned the event.

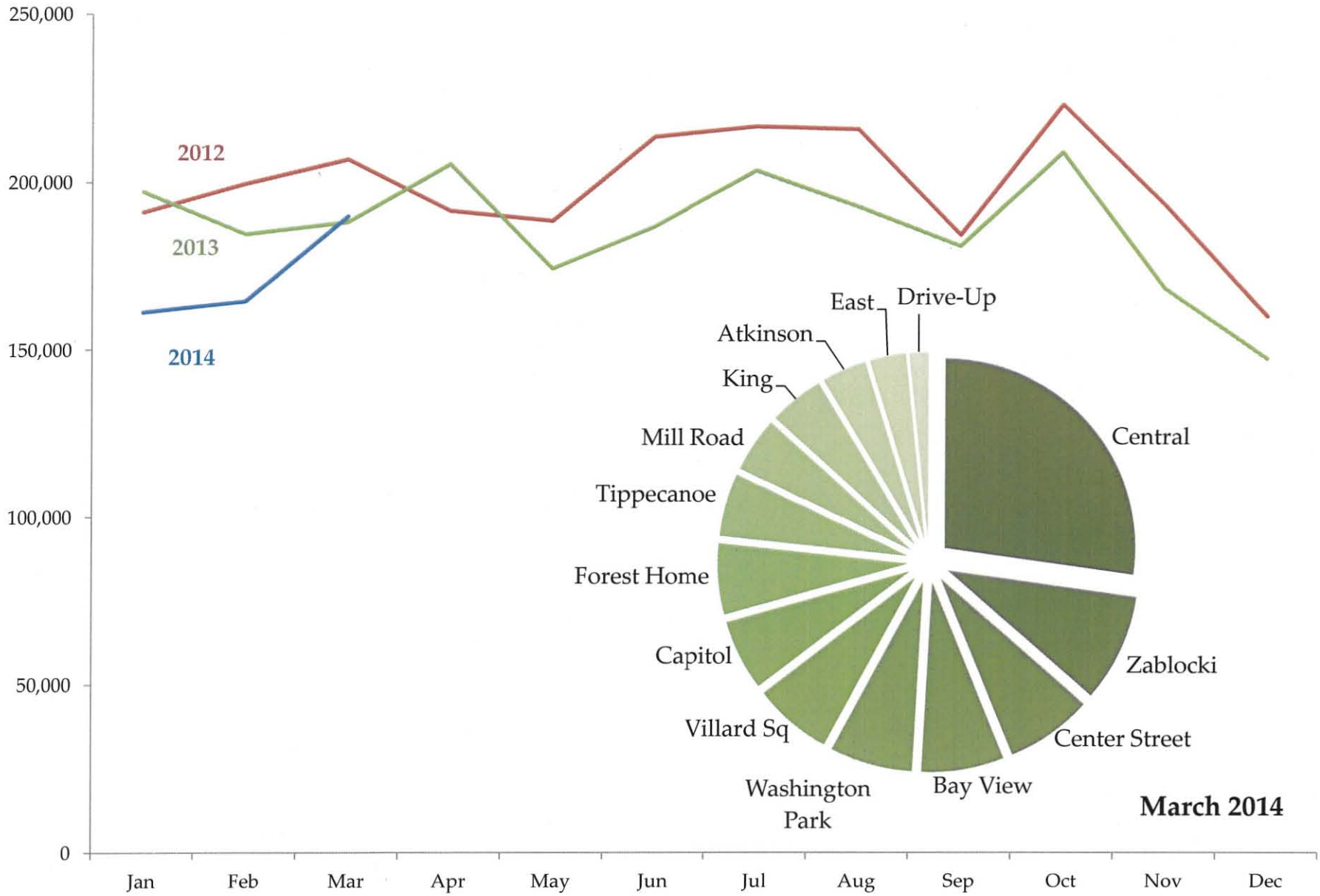
Outreach

Braille Games. On Thursday, March 13 at Gaenslen School, the Wisconsin Talking Book and Braille Library partnered with Audio and Braille Literacy Enhancement (ABLE) and Vision Forward to present the 14th Annual Braille Games. Over 40 children participated in Olympic-themed games to show their knowledge and appreciation for braille.

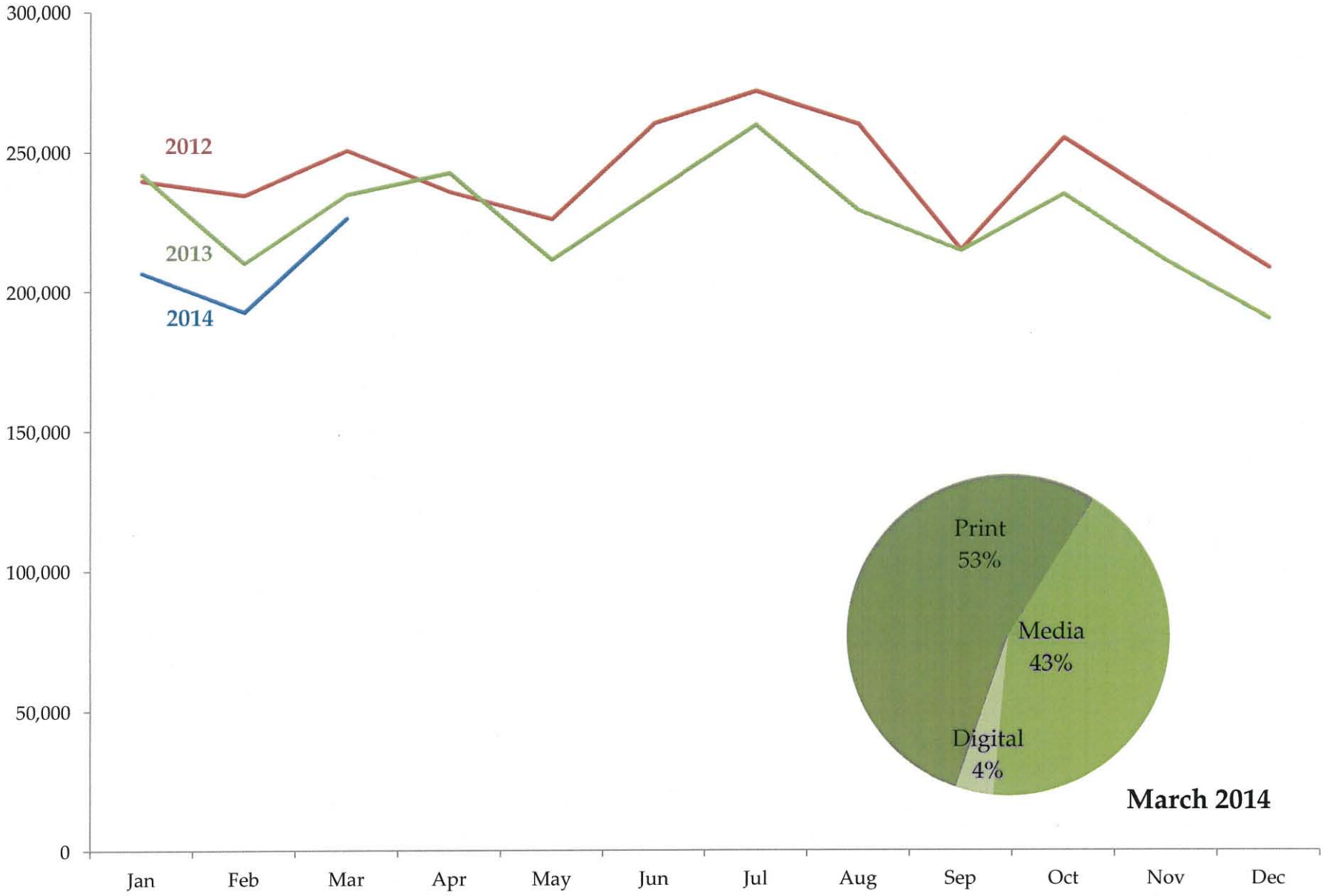
Exhibits

Gilder Lehrman Institute Exhibit. "Emancipation and Its Legacies," a national traveling exhibition from the Gilder Lehrman Institute, is available for viewing in Mozart's Grove from March 10 to April 7. Through reproductions of documents, photographs and poster, emancipation is observed through the eyes of individuals who lived from 1850 to 1964. Librarian Tom Olson (Humanities & Archives) is coordinating the exhibit.

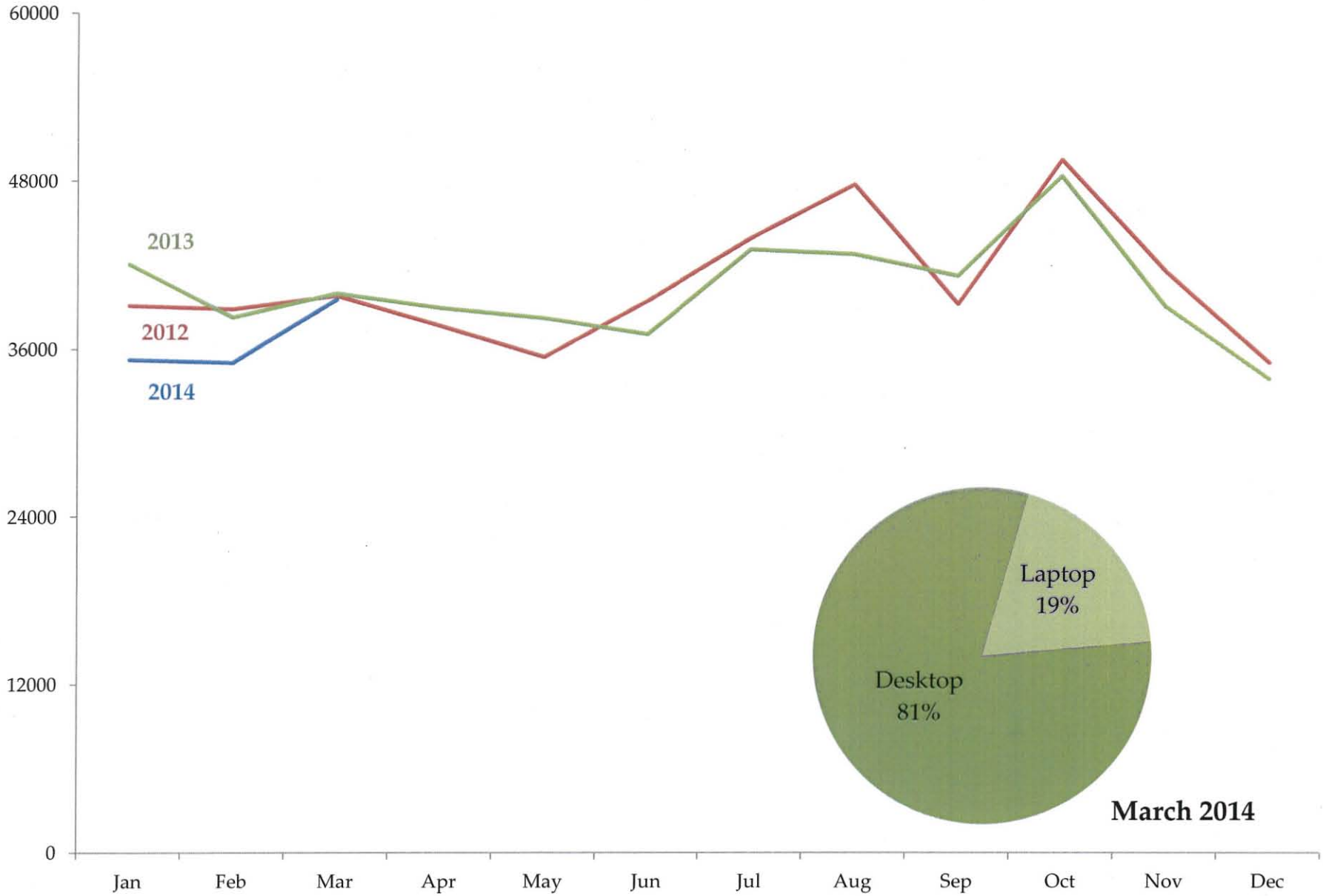
Milwaukee Public Library Visits



Milwaukee Public Library Circulation



Milwaukee Public Library Hours of Computer Usage



Milwaukee Public Library
Computer, Internet, and Electronic Statistics
March, 2014

Unique Visitors to the MPL Website						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	98,015	89,206	9.9%	271,621	269,882	0.6%

Database Hits						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	6,614	4,786	38.2%	15,806	14,930	5.9%
	22.3% In-library 77.7% Remote	35.1% In-library 64.9% Remote		21.9% In-library 78.1% Remote	33.4% In-library 66.6% Remote	

OverDrive Digital Download Circulation, by format						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
eBooks	6,155	5,043	22.1%	18,121	12,456	45.5%
Audiobooks	2,415	1,791	34.8%	6,953	4,714	47.5%

Downloads of Digital Music through Freegal						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	1,972	2,610	-24%	5,801	10,134	-43%

Milwaukee Patron Holds Placed Through CountyCat						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	45,532	42,157	8.0%	130,563	122,763	6.4%

Paging Slips						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central	14,569	12,491	16.6%	40,284	36,765	9.6%
Atkinson	835	670	24.6%	2,486	2,051	21.2%
Bay View	2,984	2,813	6.1%	8,948	8,663	3.3%
Capitol	2,655	2,238	18.6%	7,591	6,988	8.6%
Center Street	1,045	866	20.7%	3,121	2,674	16.7%
East	1,193	2,172	-45.1%	3,448	6,709	-48.6%
Forest Home	900	805	11.8%	2,697	2,386	13.0%
Martin Luther King	748	659	13.5%	2,232	2,075	7.6%
Mill Road	1,009	813	24.1%	3,038	2,692	12.9%
Tippecanoe	1,423	1,411	0.9%	4,329	4,166	3.9%
Villard Square	771	754	2.3%	2,214	2,276	-2.7%
Washington Park	922	927	-0.5%	3,160	2,817	12.2%
Zablocki	2,335	1,915	21.9%	6,509	5,813	12.0%
YCOS--Outreach	337	357	-5.6%	864	1,047	-17.5%
TOTAL	31,726	28,891	9.8%	90,921	87,122	4.4%