MILWAUKEE PUBLIC LIBRARY

Vision

MPL is an anchor institution that helps build healthy families and vibrant neighborhoods – the foundation of a strong Milwaukee.

Mission

Inspiration starts here – we help people read, learn, and connect.

BOARD OF TRUSTEES
REGULAR MEETING

John Gurda, President
Michele Bria, Vice-President
JoAnne Anton, Vice-Financial Secretary
Paula Kiely, Secretary
Ald. Milele Coggs, Sharon Cook, Ald. Ashanti Hamilton,
Joe'Mar Hooper, Ald. Nik Kovac, Chris Layden, Joan Prince, Dir. Mark Sain
Secretary's Assistant: Crystal Sura (414) 286-3021

Tuesday March 22, 2016
4:30 p.m.
Central Library
Meeting Room 1
814 West Wisconsin Avenue
Milwaukee, WI 53233

AGENDA

PUBLIC COMMENT

RESOURCES / RECOMMENDATIONS / RESEARCH

1. **Library Volunteers**. Volunteer Coordinator Deidre Steward will provide a presentation regarding volunteers and their role in supporting the library's programs, services and mission.

2. **MPL Foundation Update.** MPL Foundation Executive Director Ryan Daniels will present a short video that promotes the library.

CONSENT AGENDA Attachment A, page 3

3. **Regular Board Meeting Minutes January 26, 2016**.

4. **Administrative Reports**.
   a. Personnel Actions
   b. Financial Report
   c. Library Director's Reports

REPORTS

5. **Building and Development Committee**. Vice-Chair Sain will provide a report from the March 3, 2016 Building and Development Committee meetings regarding the Mitchell Street Project, the Resident Preference Program and the 2016 Committee meeting schedule.

   Attachment B, page 28

6. **Milwaukee County Federated Library System (MCFLS) Board**. Trustee Nik Kovac, Resource Library Representative, will report on the February 8, 2016 and March 21, 2016 MCFLS Board meetings.

OLD BUSINESS

7. **Awareness Campaign**. Library Administration will discuss plans for launching the awareness campaign.

NEW BUSINESS

8. **Department of Public Instruction 2015 Annual Report and Statement Concerning Public Library System Effectiveness.** The Board will discuss the library's report for 2015 and its response regarding the MCFLS providing effective leadership and adequately meeting MPL's needs.

   Attachment C, page 35

9. **2017 Library Budget**. The Board will discuss its priorities for the upcoming budget.

10. **2016 Board Schedule & Plan**. The Board will review the meeting schedule and upcoming activities.

    Attachment D, page 45

11. **Permanent Banning**. Director Kiely will seek approval to permanently ban Mr. Trevor Henry from all Milwaukee Public Libraries.

    Attachment E, page 46

STRATEGIC DISCUSSION

12. **ConnectEd-Library Card Challenge**. The Trustees will discuss the ConnectEd-Library Card Challenge.

***REMINDER**: Next scheduled meetings are:*

April 6, 2016 – Finance & Personnel – Central Library 4:00 p.m.
April 7, 2016 – Building & Development – Central Library 8:00 a.m.
April 26, 2016 – Regular Meeting – Central Library 4:30 p.m.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX) or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
Tuesday January 26, 2016
Tippecanoe Library
3912 S. Howell Avenue
Milwaukee, WI 53207

PRESENT: JoAnne Anton, Michele Bria, Sharon Cook, John Gurda, Joe'Mar Hooper, Ald. Nik Kovac, Chris Layden, Paula Kiely

EXCUSED: Ald. Milele Coggs, Ald. Ashanti Hamilton, Joan Prince, Dir. Mark Sain

STAFF: Ryan Daniels, Christopher Gawronski, Joan Johnson, Dawn Lauber, Jennifer Meyer, Mary Milinkovich, Sam McGovern-Rowen, Judy Pinger, Crystal Sura, Arvis Williams

OTHERS PRESENT: Amy Hefter; Legislative Reference Bureau
Ald. Terry Witkowski; Common Council
Mary Schanning; City Attorney's Office
Melissa Goins, Kevin Newell, Terrell Walter, Danielle Bergner; Maures Development / Royal Capital Group

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President John Gurda called the meeting of the Milwaukee Public Library Board of Trustees to order at 4:45 p.m. on January 26, 2016 with a quorum present.

PUBLIC COMMENT None.

Alderman Terry Witkowski welcomed the Board to the 13th district, Milwaukee's Garden District, giving an overview of the community.

President Gurda introduced Tippecanoe Branch Manager Christopher Gawronski who welcomed the Board to the renovated Tippecanoe Branch. He stated that patrons are delighted to be back in the building which seems brand new. Notable improvements that will be seen in the spring include green landscaping with new trees and perennials, rain garden swales in the parking lot and along the south side of the library, a permeable parking lot surface to reduce storm water runoff and a secret garden. Highlighting the services, he mentioned that the branch is planning programming around the green ideas.

SPECIAL COMMUNICATION

1. **Recognition of Service**. President Gurda mentioned the resolution of appreciation for Human Resources Officer Consuelo Hernandez on the occasion of her retirement. The resolution was listed as attachment A on page 3 of the agenda. Informational item.

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2. **Introduction**. Director Kiely introduced Ms. Arvis Williams, newly appointed as the library's Human Resources Officer. Informational item.

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3. **Introduction**. The library's newly appointed Assistant Library Director - Operations, Jennifer Meyer, was introduced to the Board. Informational item.

CONSENT AGENDA

After asking the Board if any items should be removed from the Consent Agenda presented as attachment B, page 4-46 of the agenda, President Gurda entertained a motion to approve. Trustee Sharon Cook moved and Trustee Joe'Mar Hooper seconded a motion to approve the Consent Agenda. Motion passed unanimously.

4. Regular Board Meeting Minutes November 24, 2015

5. Committee Reports.
   a. Executive Committee Meeting Minutes December 9, 2015
   b. Finance & Personnel Committee Meeting Minutes January 6, 2016

6. Administrative Reports.
   a. Personnel Actions
   b. Financial Report
   c. Library Director's Reports

REPORTS

7. **Building and Development Committee**. Committee Chair Michele Bria referred to the January 7, 2016 Building and Development Committee agenda and minutes, listed as attachment C, page 47 of the agenda. She highlighted the Tippecanoe reopening celebration that was held on December 12, 2015.

   She reported that at the meeting, Ms. Melissa Goins representing Maures Development, presented a revised financial model to redevelop the Mill Road Branch at 7717 West Good Hope Road. Royal Capital has joined Maures Development as a new partner to the project, replacing Common Bond. After a closed session discussion, the committee requested that a special Building and Development committee meeting be scheduled for January 13, 2016 to hear a detailed presentation by Maures Development / Royal Capital. It was also suggested that the Mill Road Branch district alderman be made aware of the changes in the financing strategy for various building models and how the models would possibly affect the award of tax credits from the Wisconsin Housing and Economic Development Authority.

   The committee also heard from Mr. Ted Matkom, the developer from Gorman and Company. He presented the current financial source of funds for the Forest Home / Mitchell Street Redevelopment Project. Informational item.

   Trustee Bria then reported that the special Building and Development Committee meeting scheduled for January 13, 2016 lacked a quorum and was not held. However, discussion between the parties present ensued and included President John Gurda, Trustee Nik Kovac, Director Paula Kiely, Library Construction Manager. Sam McGovern-Rowen, Assistant City Attorney Mary Schanning and the developer.

   After Trustee Bria completed her report and before convening in closed session, President Gurda asked Ms. Goins of Maures Development to introduce the new partner and to summarize the new strategy for financing. Ms. Goins distributed a document listing the Milwaukee Public Library / Mill Road Library summary update and development summary.

7. **Building and Development Committee**. (continued)
The updated financial structure was presented to the Board by Maures Development Group and Royal Capital. A letter from 9th District Alderman Robert Puente, dated January 26, 2016 was also distributed. The documents are attached at the end of these minutes. After a brief question and answer period, President Gurda stated his intention to convene in Executive Session, pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion related to the mixed-use development that will house a new Milwaukee Public Library at 7717 West Good Hope Road. Trustee Sharon Cook moved, Trustee Joe'Mar Hooper seconded the motion. Roll was called and unanimously passed. Director Paula Kiely, Deputy Director Joan Johnson, Library Construction Project Manager Sam McGovern-Rowen, Assistant Library Director - Operations Jennifer Meyer, Administrative Assistant Crystal Sura, and Assistant City Attorney Mary Schanning remained during closed session. After discussion, the Board convened in open session on a motion by Trustee Sharon Cook, seconded by Trustee Joe'Mar Hooper. In open session, Board Vice President and Chair of the Building and Development Committee Michele Bria moved and Trustee Joe'Mar Hooper seconded the following motion: that the Milwaukee Public Library Board declare its intent to partner with Maures Development and Royal Capital to erect a mixed use building on 7717 West Good Hope subject to the developer securing financing and concluding a development agreement with MPL. Motion passed unanimously.

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8. **Milwaukee County Federated Library System (MCFLS) Board**. Trustee Nik Kovac reported that at the last MCFLS Board meetings, the members agreed to commit to spending a small percentage of the MCFLS budget on a lobbyist on retainer for the good of all libraries in the state. At the meeting, the second quarterly update on the MCFLS Strategic Plan was reviewed by MCFLS Director Bruce Gay, noting that goals are generally on target. Director Gay also reported that all member libraries have signed the Member Agreement and the ILS, Resource Sharing & Technology Agreements. The Greenfield and West Allis libraries included a letter with their signed agreements. The Greenfield Board President requested that the MCFLS continue to increase communication between and among all system libraries. The West Allis Board President expressed disappointment in the numerous changes and resource shifting. Informational item.

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9. **MPL Foundation Update**. MPL Foundation Executive Director Ryan Daniels said that the Foundation's fiscal year ended December 31, 2015 and the Foundation raised over $1.83 million. The Foundation contributed $1.1 million to MPL. The Foundation Board of Director's approved Director Daniels' recommendation to add another position to the Foundation team. Ms. Valerie Lorenz will be promoted to a new Director of Marketing Position and a new staff member, Ms. Kristine Petersen, will fill the position of Manager of Annual Campaign and Events. He added that the Foundation team has been investing time and energy to broadening the donor base and he is confident that the Foundation can repeat and retain, as well as, continue to grow the base to sustain the fundraising goals. Director

9. **MPL Foundation Update**. (continued)
Daniels said he has been working closely with Director Kiely on the Foundation's budget in terms of support of library programs. The budget will be approved in March.
It was announced that an MPL Foundation Board member has committed to a gift in 2016 to name the teen area at the Tippecanoe Branch.
There was a brief discussion on the Foundation's use of a webpage pop-up window for year-end support on the homepage of MPL.org. Metrics on the decision and outcomes will be provided at a future meeting. Informational item.

NEW BUSINESS

10. **Municipal I.D.** Deputy Director Joan Johnson reported that Alderman José Pérez has been leading a task force, and working in partnership, with the County Board and othersto develop a municipal identification card program. This card would be used at some institutions instead of state or federal government issued identification. The library was recently invited to participate on the task force and was asked for a list of parameters MPL that would need to allow the use of the card as a library card, or acceptable identification. Since the last meeting, a legislative proposal that would prevent Milwaukee County from implementing the program, has delayed any progress on further discussions. Informational item.

With no further business, the Milwaukee Public Library Board of Trustees meeting of January 26, 2016 was adjourned at 6:00 p.m.

MAURES DEVELOPMENT GROUP

ROYAL CAPITAL Group LLC

Milwaukee Public Library | **Mill Road Library**

Summary Update

Following the Thursday, November 5, 2016 Building and Development Committee meeting, Melissa Goins, MBA, President and Founder of Maures Development Group, LLC (Maures), was tasked with reporting back to Milwaukee Public Library (MPL) staff within 30 days a financing plan for the Mill Road Library redevelopment. A thorough due diligence investigation of two possible funding options took place; 4% housing credits combined with New Market Tax Credits (NMTC) or 9% housing credits. In concluding the financial and legal analysis, it is recommended that the identified site for the Mill Road Library at 7717 W Good Hope Road be submitted to Wisconsin Housing and Economic Development Authority (WHEDA) for an allocation of Low Income Housing Tax Credits (LIHTC) by the January 29, 2016 funding deadline.

The development plans remain materially the same with 55 mixed income units and up to a 17,000 square foot new library condo. In order to structure the application to be competitive based on the 2015 awards, Maures sought out alternate development partners; CommonBond Communities has been substituted with Royal Capital, offering the same goals of a quality community asset now and in the future along with the added bonus of a diverse Milwaukee based team. As Developer/Managing Member, Royal Capital has been successful in receiving tax credits on over 500 units of housing and has a 100% award/approval rating on deals submitted to WHEDA.

Upon a successful award, the apartments and library would start construction in Fall 2016 and open Fall of 2017.

Development Summary

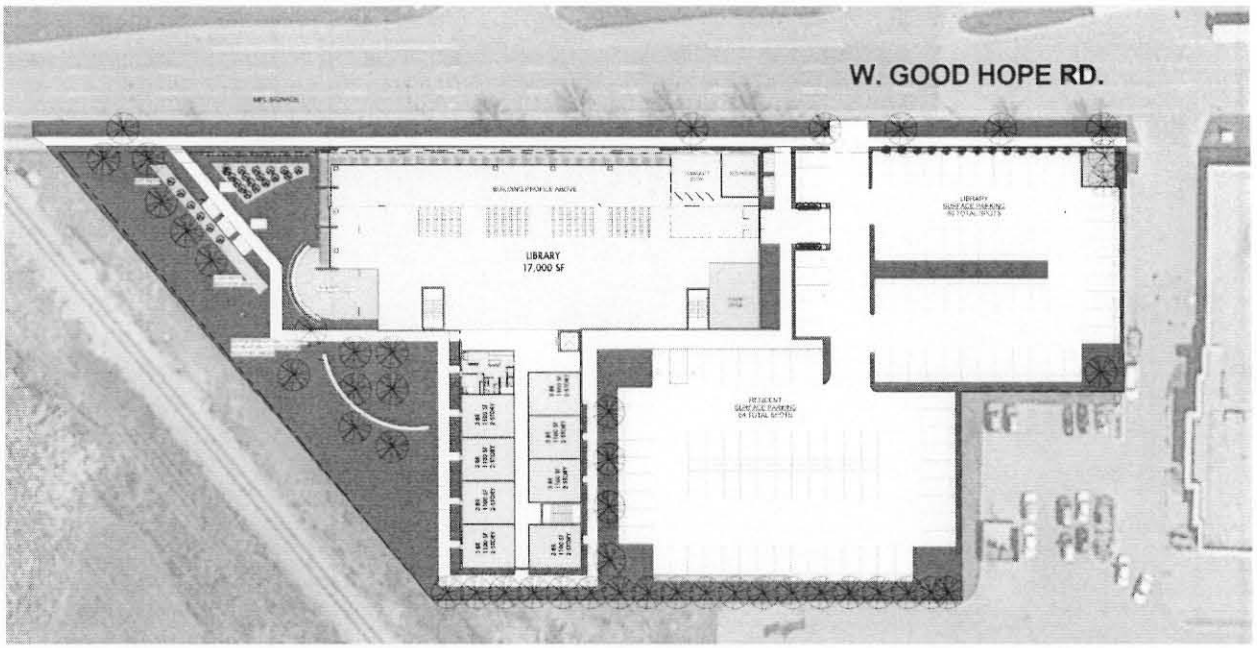
- 55 Units serving households at 30% , 50%, 60%, and market rate
- $10.5 million development costs, $12.5 million with Library build out
- Sources: Debt, Equity, Library Capital, Deferred Developer Fee

CommonBond COMMUNITIES

MAURES DEVELOPMENT GROUP

ROYAL CAPITAL Group LLC

Site Plan



CommonBond COMMUNITIES

City of Milwaukee

Alderman Robert W. Puente
9th District

Vice Chair
Public Safety Committee

Chair
Ambulance Service Board

Member
Licenses Committee

January 26, 2016

Sean O'Brien, Director, Commercial Lending
Wisconsin Housing and Economic Development Authority
201 W. Washington Avenue, Suite 700
Madison, WI 53701-1728

RE: Mill Road Library Redevelopment

Dear Mr. O'Brien:

I am writing to express my strong support for Maures Development Group, LLC (Maures) in partnership with Royal Capital Group (RGC) for their application to the Wisconsin Housing and Economic Development Authority (WHEDA) for an allocation of Low Income Housing Tax Credits (LIHTC) to redevelop and relocate the Mill Road Library to 7717 W. Good Hope Road. The plans encompass up to a 17,000 sf library and 55 mixed-use apartment units with an estimated cost of $10.8 million. Individuals, families, and veterans at 30%, 50% and 60% of CMI will benefit. The development also offers market rate units. The development will have a great impact on the stabilization and revitalization of the surrounding neighborhood and is an excellent candidate for an allocation of LIHTC. Upon a successful award, the apartments and library will open Fall of 2017.

Maures and RGC are committed to Milwaukee's prosperity. There is a direct correlation between their passion and the development work they undertake. The team's vision is to work in partnership with the Milwaukee Public Library (MPL) Board to deliver a high quality, high impact product that will last for generations to come which aligns with the Board's goals of completing the library developments in the targeted six year timeframe and emphasizes the shared commitment to neighborhoods, learning, safety and community. This is not just about reviving a library. It's about leveraging a public institution to be a catalyst for economic and neighborhood development and stability while meeting the needs of the MPL. The Mill Road Library shall become an important third place in the community.

This development maximizes library service and supports lifelong learning. Not only will this development stimulate private investment in the neighborhood, it will also create jobs for local residents, and will provide for a safe, affordable place to live for neighborhood families. I enthusiastically support this effort, and believe it will have a significant impact on the stabilization of our neighborhood and City for years to come.

Sincerely,

Robert W. Puente
Alderman, 9th District

City Hall, Room 205, 200 E. Wells Street, Milwaukee, WI 53202 • Phone (414) 286-
E-mail: rpuent@milwaukee.gov • Website: www.milwaukee.gov/d

MILWAUKEE PUBLIC LIBRARY SYSTEM

PERSONNEL ACTIONS

COVERING PERIOD: JANUARY 3, 2016 THROUGH FEBRUARY 27, 2016
The Secretary reports the following personnel actions:

REGULAR APPOINTMENT

Ayoka Huff-Johnson - Lib Technology Specialist - Tech Serv /Automation assigned to King	01/03/16
Elizabeth Kamper - Lib Circulation Aide - underfilling Lib Circulation Assistant I (1/2) - EOS	01/04/16
Caravaughn Frizzell - Library Circulation Aide - Bay View	01/05/16
Alexa Denk - Library Circulation Aide - Circulation	02/08/16
Nancy Bell - Library Circulation Assistant I - East	02/15/16
Katherine Caputa - Library Circulation Assistant I - WTBBL	02/15/16
Jamie Graczyk - LPT - Library Circulation Assistant I - Zablocki	02/15/16
Alan Her - Library Circulation Assistant I - Circulation	02/15/16
Dirk Konings - Library Circulation Assistant I - Circulation	02/15/16
Desmond London - LPT - Library Circulation Assistant I - Capitol	02/15/16
Hannah Henry - LPT - Library Circulation Assistant I - Mill Road	02/16/16
Samantha Polazzo - Library Circulation Assistant I - East	02/22/16

TEMPORARY APPOINTMENT

Karen Radtke - Librarian III - Extension Services	01/29/16
Acklen Banks - Librarian III - Extension Services	02/12/16
Erin Elliott - Librarian III (1/2) - Subject Services / Business Tech, Science and Periodicals To: Administrative Specialist Sr. - Technical Services / Acquistions and Serials	02/14/16
Lynn Smith - Library Branch Manager - Center Street	02/14/16

PROMOTION

Aspen Mitchell - Library Circulation Aide to Library Circulation Assistant I - Circulation	02/15/16

PROMOTION AFTER UNDERFILL

Robin Behringer - Office Clerk II to Office Assistant III - Business Office	01/17/16
Elizabeth Braithwaite - Lib Circulation Aide to LPT - Lib Circulation Asst I - Tippecanoe	01/31/16
Stephanie Burks - Lib Circulation Aide to LPT - Library Circulation Assistant I - Atkinson	01/31/16
Brenda Rodriguez - Lib Circulation Aide to LPT - Library Circulation Assistant I - Zablocki	02/14/16

TRANSFER

Alicia Groeschel - Librarian II - Capitol to EOS / CLCR	01/17/16
Catherine Malloy - Librarian I (Provisional) - EOS / CLCR to Capitol	01/17/16
Jessica Snell - LPT - Library Circulation Assistant I - Bay View to Atkinson	01/17/16

TRANSFER FROM ANOTHER CITY DEPT / POSITION CHANGE - EXEMPT APPT

Jennifer Meyer - Call Center Operations and Analytics Manager - ITMD To: Assistant Director - Library Operations - Administration	01/17/16

TRANFER TO ANOTHER CITY DEPARTMENT

India Willis - Library Circulation Assistant I - Villard Square To: Office Assistant III - Department of Neighborhood Services	02/27/16

LEAVE OF ABSENCE 24.0 OR MORE HOURS

Kelly Hughbanks - Librarian V - EOS / CLCR - 62.4 hours	01/04/16
Rose Laack - Library Technician II - Technical Services - 24.5 hours	01/06/16
Shayla Evans - Lib Circ Aide (underfilling LPT - Lib Circ Asst I) - Center Street - 1 month	01/14/16
Kelly Hughbanks - Librarian V - EOS / CLCR - 53.3 hours	01/18/16
Brian Schrank - Custodial Worker II - CL - Facilities and Fleet - 24.0 hours	01/25/16
Kelly Hughbanks - Librarian V - EOS / CLCR - 54.5 hours	02/01/16
Amy Hickman - Library Technician II - Tech Services / Acquisitions & Serials - 43.2 hours	02/06/16

RETURN FROM LEAVE OF ABSENCE

Jessica Snell - LPT - Library Circulation Assistant I - Atkinson	01/29/16
Shayla Evans - Lib Circ Aide (underfilling LPT - Lib Circulation Assistant I) - Center Street	02/15/16
Amy Hickman - Library Technician II - Technical Services / Acquisitions & Serials	02/15/16

SUSPENSION

Amy Finn - Librarian III - Mill Road	02/08/16

RETURN FROM SUSPENSION

Amy Finn - Librarian III - Mill Road	02/15/16

TERMINATION DURING PROBATION

Brian Schrank - Custodial Worker II - CL - Facilities and Fleet	01/29/16

EXPIRATION OF PROVISIONAL APPOINTMENT

Lynn Smith - Library Branch Manager - Center Street	02/13/16

EXPIRATION OF TEMPORARY APPOINTMENT

Acklen Banks - Librarian III - Extension Services	12/31/15
Acklen Banks - Librarian III - Extension Services	02/13/16

RESIGNATION

Trevonna Sims - Library Circulation Assistant I (1/2) - WTBBL	01/13/16
Briana Moynahan - Library Circulation Aide - Circulation	02/09/16
Shayla Evans - Lib Circ Aide (underfilling LPT - Lib Circulation Assistantt I) - Center Street	02/15/16
Rachel Collins - Library Branch Manager - East	02/20/16

RETIREMENT

Consuelo Hernandez - Human Resources Officer - Human Resources MPL Service Credit: 4 years 8 months 9 days	02/02/16
Roxanne Staveness - Administrative Specialist Sr. - Tech Serv / Acquisitions and Serials MPL Service Credit: 5 years 2 months 7 days	02/06/16
Pat DeFrain - Subject Services / Arts and Media MPL Service Credit: 30 years 1 day	02/25/16

MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
January 31, 2016

REVENUES

	2016			2015		
	Budget	Received to date	% Received	Budget	Received to date	% Received
Additional City Appropriation	$22,394,226	$2,145,073	9.6%	$20,861,227	$1,990,973	9.5%
Fines	$280,000	$29,050	10.4%	$350,000	$23,176	6.6%
Lost Materials, etc.	$120,000	$8,869	7.4%	$125,000	$25,366	20.3%
MCFLS Contracts	$720,000	$0	0.0%	$713,000	$0	0.0%
Total City Appropriation	**$23,514,226**	**$2,182,992**	**9.3%**	**$22,049,227**	**$2,039,515**	**9.2%**

EXPENSES

City

	Budget	Spent to date	% Spent	Budget	Spent to date	% Spent
Salaries	$12,577,933	$1,406,993	11.2%	$11,938,460	$1,433,834	12.0%
Fringe Benefits	$6,037,408	$532,986	8.8%	$5,372,306	$483,222	9.0%
Operating Expenses						
General Office Expense	$158,000	($253)	-0.2%	$158,000	$476	0.3%
Tools & Machinery Parts	$31,000	$285	0.9%	$31,000	$1,599	5.2%
Construction Supplies	$38,000	$22	0.1%	$37,400	$5,512	14.7%
Energy	$817,100	$84,291	10.3%	$759,551	$1,367	0.2%
Other Operating Supplies	$201,026	$6,678	3.3%	$211,200	$2,270	1.1%
Vehicle Rental	$8,300	$435	5.2%	$8,300	$626	7.5%
Non-Vehicle Equipment Rental	$32,700	$1,135	3.5%	$32,700	$938	2.9%
Professional Services	$70,000	$0	0.0%	$74,000	$0	0.0%
Information Technology Services	$315,198	$95,251	30.2%	$311,710	$59,496	19.1%
Property Services	$965,174	$17,585	1.8%	$886,900	$35,280	4.0%
Infrastructure Services	$28,000	$0	0.0%	$26,000	$0	0.0%
Vehicle Repair Services	$1,500	$0	0.0%	$500	$0	0.0%
Other Operating Services	$142,600	$10,668	7.5%	$117,600	$12,866	10.9%
Reimburse Other Departments	$79,900	($46)	-0.1%	$76,900	$0	0.0%
Total	**$2,888,498**	**$216,051**	**7.5%**	**$2,731,761**	**$120,430**	**4.4%**
Equipment						
Library Materials	$1,653,774	$0	0.0%	$1,553,652	$1,687	0.1%
Computers, etc.	$300,419	$26,962	9.0%	$403,250	$342	0.1%
Other	$56,194	$0	0.0%	$49,798	$0	0.0%
Total	**$2,010,387**	**$26,962**	**1.3%**	**$2,006,700**	**$2,029**	**0.1%**
Total City Expenses	**$23,514,226**	**$2,182,992**	**9.3%**	**$22,049,227**	**$2,039,515**	**9.2%**

MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
January 31, 2016

ADDITIONAL FUNDING SOURCES

	2016			2015		
	Budget	Spent to date	% Spent	Budget	Spent to date	% Spent
Other Dept. Appr.						
Villard Square Lease	$13,182	$0	0.0%	$13,182	$0	0.0%
Contract Grants						
Teacher in the Library	$100,000	$8,502	8.5%	$100,000	$0	0.0%
WTBBL	$968,700	$536,641	55.4%	$968,700	$512,367	52.9%
ILS	$96,849	$49,118	50.7%	$86,803	$48,133	55.5%
Total	**$1,165,549**	**$594,261**	**51.0%**	**$1,155,503**	**$560,500**	**48.5%**
Trust Fund						
Materials	$55,321	$0	0.0%	$59,468	$0	0.0%
Programming	$73,278	$2,536	3.5%	$74,250	$3,289	4.4%
Training	$9,200	$1,395	15.2%	$7,200	$2,904	40.3%
Marketing	$15,000	$0	0.0%	$12,000	$303	2.5%
Contingency	$1,600	$119	7.4%	$1,500	$350	23.3%
Total	**$154,399**	**$4,050**	**2.6%**	**$154,418**	**$6,846**	**4.4%**
Foundation Funds						
	Balance	Spent to date	% Spent	Balance	Spent to date	% Spent
Materials	$30,000	$0	0.0%	$149,500	$1,283	0.9%
Other Activities	$5,814	$0	0.0%	$50,500	$3,614	0.0%
Programming	$310,000	$5,000	1.6%	$83,015	$1,973	2.4%
Total	**$345,814**	**$5,000**	**1.4%**	**$283,015**	**$6,870**	**2.4%**

Investments

U.S. Bank National Assoc. Commercial Paper #338104232 (rated A1+) dated 01/04/16 and maturing 02/03/16 at a rate of 0.20%.....$340,000.

MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
February 29, 2016

REVENUES

	2016			2015		
	Budget	Received to date	% Received	Budget	Received to date	% Received
Additional City Appropriation	$22,394,226	$3,665,007	16.4%	$20,861,227	$3,630,754	17.4%
Fines	$280,000	$49,466	17.7%	$350,000	$58,723	16.8%
Lost Materials, etc.	$120,000	$17,907	14.9%	$125,000	$36,540	29.2%
MCFLS Contracts	$720,000	$0	0.0%	$713,000	$8,844	1.2%
Total City Appropriation	**$23,514,226**	**$3,732,380**	**15.9%**	**$22,049,227**	**$3,734,861**	**16.9%**

EXPENSES

City

	Budget	Spent to date	% Spent	Budget	Spent to date	% Spent
Salaries	$12,577,933	$2,355,389	18.7%	$11,938,460	$2,353,097	19.7%
Fringe Benefits	$6,037,408	$974,190	16.1%	$5,372,306	$893,593	16.6%
Operating Expenses						
General Office Expense	$158,000	$3,007	1.9%	$158,000	$3,805	2.4%
Tools & Machinery Parts	$31,000	$448	1.4%	$31,000	$2,206	7.1%
Construction Supplies	$38,000	$2,131	5.6%	$37,400	$5,814	15.5%
Energy	$817,100	$67,213	8.2%	$759,551	$104,839	13.8%
Other Operating Supplies	$201,026	$19,132	9.5%	$211,200	$29,081	13.8%
Vehicle Rental	$8,300	$850	10.2%	$8,300	$1,081	13.0%
Non-Vehicle Equipment Rental	$32,700	$1,062	3.2%	$32,700	$1,849	5.7%
Professional Services	$70,000	$1,612	2.3%	$74,000	$1,124	1.5%
Information Technology Services	$315,198	$110,047	34.9%	$311,710	$76,125	24.4%
Property Services	$965,174	$35,258	3.7%	$886,900	$68,529	7.7%
Infrastructure Services	$28,000	$0	0.0%	$26,000	$12,590	48.4%
Vehicle Repair Services	$1,500	$0	0.0%	$500	$0	0.0%
Other Operating Services	$142,600	$18,436	12.9%	$117,600	$17,299	14.7%
Reimburse Other Departments	$79,900	($632)	-0.8%	$76,900	($2,847)	-3.7%
Total	**$2,888,498**	**$258,564**	**9.0%**	**$2,731,761**	**$321,495**	**11.8%**
Equipment						
Library Materials	$1,653,774	$73,272	4.4%	$1,553,652	$158,937	10.2%
Computers, etc.	$300,419	$70,965	23.6%	$403,250	$7,739	1.9%
Other	$56,194	$0	0.0%	$49,798	$0	0.0%
Total	**$2,010,387**	**$144,237**	**7.2%**	**$2,006,700**	**$166,676**	**8.3%**
Total City Expenses	**$23,514,226**	**$3,732,380**	**15.9%**	**$22,049,227**	**$3,734,861**	**16.9%**

MILWAUKEE PUBLIC LIBRARY
FINANCIAL REPORT
February 29, 2016

ADDITIONAL FUNDING SOURCES

	2016			2015		
	Budget	Spent to date	% Spent	Budget	Spent to date	% Spent
Other Dept. Appr.						
Villard Square Lease	$13,182	$0	0.0%	$13,182	$0	0.0%
Contract Grants						
Teacher in the Library	$100,000	$11,655	11.7%	$100,000	$11,565	11.6%
WTBBL	$968,700	$580,344	59.9%	$968,700	$581,376	60.0%
ILS	$96,849	$54,211	56.0%	$86,803	$55,173	63.6%
Total	**$1,165,549**	**$646,210**	**55.4%**	**$1,155,503**	**$648,114**	**56.1%**
Trust Fund						
Materials	$55,321	$24,637	44.5%	$59,468	$51,244	86.2%
Programming	$73,278	$3,792	5.2%	$74,250	$4,887	6.6%
Training	$9,200	$1,395	15.2%	$7,200	$4,391	61.0%
Marketing	$15,000	$1,194	8.0%	$12,000	$803	6.7%
Contingency	$1,600	$119	7.4%	$1,500	$350	23.3%
Total	**$154,399**	**$31,137**	**20.2%**	**$154,418**	**$61,675**	**39.9%**
Foundation Funds						
	Balance	Spent to date	% Spent	Balance	Spent to date	% Spent
Materials	$30,000	$2,410	8.0%	$149,500	$49,622	33.2%
Other Activities	$5,814	$1,771	30.5%	$50,500	$7,337	0.0%
Programming	$310,000	$22,495	7.3%	$83,015	$13,105	15.8%
Total	**$345,814**	**$26,676**	**7.7%**	**$283,015**	**$70,064**	**24.8%**

Investments

U.S. Bank National Assoc. Commercial Paper #266084271 (rated A1+) dated 02/03/16 and maturing 03/04/16 at a rate of 0.20%.....$335,000.

Director's Report
February / March 2016

The past eight weeks have been particularly eventful and productive with process made on our most important projects. We continued working with the developers for the Mill Road and Forest Home redevelopments, while forging ahead on design work with architects HGA. Planning is underway for the Summer Reading Program and recruitment for new branch managers and librarians is moving along.

My time was spent, in part, on City business. I attended the Mayor's State of the City address, President Obama's event celebrating Milwaukee's achievement related to health insurance enrollment in which the Library was a partner in the effort, met with a representative from the Comptroller's Office to answer questions related to their work on risk assessment, and began work on the City's 2016 Combined Giving Campaign. My appointment to the City's Deferred Compensation Board by Common Council President Michael Murphy was confirmed by the Council and I took my oath of office.

Library related activities included meeting with our newly assigned assistant city attorney to orient her to library matters, working with Jodi Tabak from the Mayor's Office and Ruth Maegli from Milwaukee Public Schools on next steps following our trip to Washington D. C. on the ConnectEd Library Challenge, and consulting with Bill DeLind to discuss library artwork in need of restoration. I attended the 1-1/2 day orientation meeting in DeForest, WI as part of the Wisconsin Public Library System Redesign Initiative, which was very well managed and moved the project forward considerably. Along with other staff and three teens from our Teen Advisory Board, I attended Library Legislative Day in Madison. Finally, I was happy to provide a tour of the Central Library to President of the Northshore Library Board and Milwaukee County Federated Library System Board member Kurt Glaisner.

My community activities included attending a talk with Deputy Director Joan Johnson at the Water Council by Søren Boutrup, a Danish businessman studying Scale Up, a business development program.

I also attended United Way's annual meeting, planned for the Downtown Rotary's Reading is Fundamental (RIF) spring book distribution at Vieau School, hosted one hour of Woodland Pattern Book Center's Annual Poetry Marathon, and offered assistance to Karen's Ordinans on a Reach Out and Read project she and her Board are undertaking.

Events

Author Event. On Tuesday, January 26 Milwaukee Public Library welcomed home Lindsay Starck for the debut of her first novel, "Noah's Wife." One hundred twenty-six guests filled Central Library's Schoenleber Reading Room for the event. A warm welcome by Director Kiely was followed by Ms. Starck's humorous and insightful talk on her journey to becoming an author, the publishing process, and future projects. The evening concluded with a reading from Chapter 3 of "Noah's Wife", showcasing the author's vision and talent. The evening was filled with encouragement and joy as MPL family, friends, and guests joined in celebrating Ms. Starck's achievement. The event was co-sponsored by Boswell Book Company.

Poet Event. On Saturday, February 20, Milwaukee Public Library welcomed second inaugural poet, storyteller, and memoirist, Richard Blanco to Centennial Hall in an evening in celebration of self-journey and poetry. Blanco made history when chosen as the fifth inaugural poet of the United States, being the youngest, first Latino, and openly gay writer to serve in the role. The evening kicked off with a reception featuring the sounds of CNJ Latin Jazz and refreshments from Cubanitas. Local poet Carmen Murguia introduced Richard Blanco to a crowd of 98. Richard's talk was humorous and inspiring; the audience was clearly taken and Richard in particular struck a chord with a group of teen poets from Still Waters Collective. Books were available for sale by Outwords Books, Milwaukee's only independent lesbian, gay, bisexual, and transgender bookstore.

America's Black Holocaust Museum Founder's Day Gathering: Black Voices Matter! An Evening of Arts & Culture. On Saturday, February 27, the Milwaukee Public Library was pleased to provide the venue for the 2016 America's Black Holocaust Museum's Founder's Day Gathering which celebrated the life and work of Dr. James Cameron, scholar, historian and civil rights and anti-lynching activist. One of the highlights of the event was the unveiling of an exhibit vividly representing Dr. Cameron's work. Continuing a robust partnership between the two organizations, Milwaukee Public Librarian Maria Cunningham created the engaging exhibit which, after the event, was on display in Central Library's Schoenleber Reading Room. Central Library holds Dr. Cameron's collected works and, in an earlier collaborative effort with the Museum, obtained a grant to digitize the Cameron Collection.

Programs

Happy Birthday Dr. Seuss. The Milwaukee Public Library, along with countless other libraries and schools, is celebrating Dr. Seuss's birthday this month. The Children's Department hosted the kick-off event last Saturday and just over 1,000 children, parents and grandparents joined in the fun. Jeanie B! kept the crowd moving with her infectious music and bubble wrap. Chris Fascione shared his juggling and storytelling talents. Kids created nature-inspired art with Milwaukee Art Museum's Kohl's Color Wheels. Families decorated cookies, had their faces painted, met some turtles, matched fox's socks, and enjoyed stories in our story nook, too.This year, the "Boing! Bam! Boom! Poetry Writing Workshop" drew its largest crowd with 26 school age children diving into the world of onomatopoeia and poetry. See below for poems written by ukulele and popcorn enthusiasts. The success of the Seuss celebration depends on the work of every department in the building. Thanks to all for pitching in to create such a great day! The Seuss celebrations continue in the branches throughout the month of March.

Martin Luther King Day Celebration. On January 18, the Martin Luther King Branch offered the community a wide variety of activities and entertainment for all ages, including art and craft activities, health resources and a blood drive. The t-shirt art project was very successful and the entertainment was wonderful. The patrons seemed to thoroughly enjoy the day, which was a success despite bitter cold temperatures. Branch Manager Deborah Olguin and Library Reference Assistant Joy Mahaley began planning for this day the previous August and had the help and support of many people.

Sixth District Difference Maker. On January 20 at a Town Hall Meeting at Martin Luther King Branch, Library Reference Assistant Joy Mahaley received the Dr. James G. White 6th District Difference Makers Award, presented by Alderwoman Milele Coggs. Branch Manager Deborah Olguin nominated Ms. Mahaley for the award which recognizes selfless and dedicated work to improve the district, neighborhoods and the community.

UW Milwaukee School of Information Science Professional Immersion Day. The East Branch hosted this semester's Professional Immersion Day for UWM's School of Information Science (SOIS) on Friday, January 22. East LRA, Beth Gabriel provided a tour of the East Branch to the students, SOIS staff and area librarians followed by a presentation by Project Manager Sam McGovern-Rowen and Branch Manager Rachel Collins about Milwaukee Public Library Building and Renovation Projects. Event and Programming Librarian Kristina Gomez served on a panel discussion about Wisconsin Library Association mentoring, fieldwork and internships as opportunities for SOIS students. This was followed by three 15 minute 'speed' sessions on library careers with current professionals and graduates of the UWM SOIS program, including Ms. Collins, representing Public Librarianship and Management. The half-day event continued to build upon our partnership with UWM's Library School and exposed MPL to a new semester of SOIS students.

Open House for Trowbridge School Families. The Bay View Branch held an open house for Trowbridge School students and parents as part of the library card campaign on January 27. Approximately 40 children and parents attended. A highlight of the evening was the Reader's Theater performance of "Where the Wild Things Are," made possible through Librarian Fran Gieldon's connection with Trowbridge's 1st grade teacher. The children and families enjoyed refreshments, crafts, and stories.

Financial Wellness Workshops. From October 2015 to February 2016 the Mill Road Branch has hosted a series of financial wellness workshops presented by Ms. Kathryn Crumpton from Aurora Financial Services. Topics included Credit Reports; How to Survive the Holidays; 2015 Taxes; and Money Sense. The Credit Report session was the most popular. A patron leaving the session on 2015 Taxes stated "that was very useful information for me."

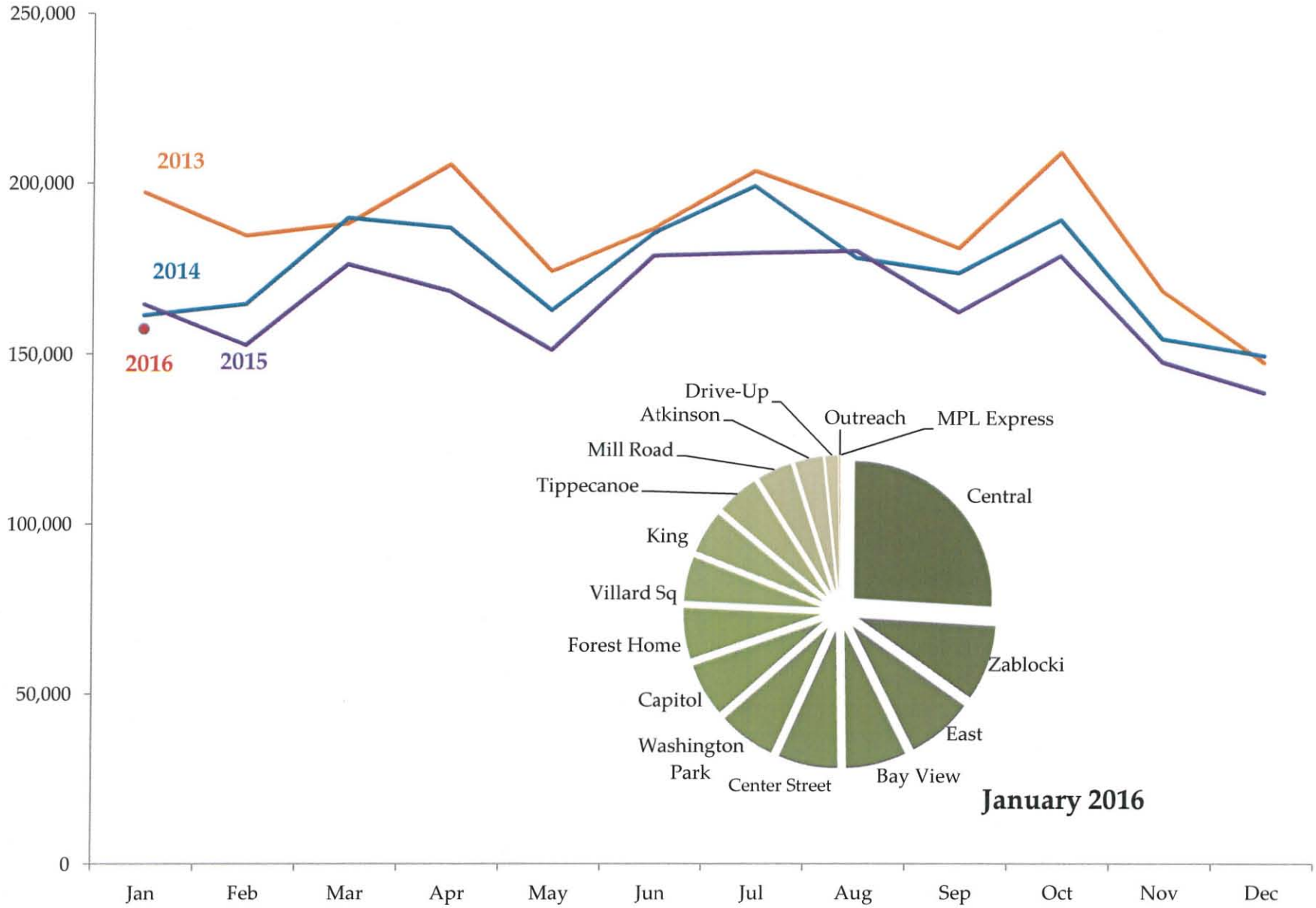
African American History Month. At Bay View Branch African American History month was celebrated with book displays for children and adults and a children's program featuring stories and bucket drumming on February 23. Preschool story time continues to be very popular, with an average of 45 children and caregivers at each session in February. Local schools, including Trowbridge, Atlas Prep, St. Lucas, and Downtown Montessori making class visits to the library.

Tippecanoe Branch Programming. Children's Librarian Jennifer Hron held a very successful Frozen Valentine's Day program for families on February 10, with more than 100 children and parents joining in the fun. Branch Manager Christopher Gawronski gave a tour of the library to North Shore Library Board President Kurt Glaisner on February 11. African American History month was celebrated with book displays for children and adults and a children's program featuring stories and bucket drumming on February 16. Ms. Hron held a Teen Top Chef program for young adults on February 22. Tippecanoe's History Buffs book club, run by Library Reference Assistant Fawn Siemsen-Fuchs, had its first discussion on February 25 and had a good start, with 8 readers in attendance. Neighborhood Library Services Assistant Kyle Davis held the first Bring Your Own Device sessions at Tippecanoe, a weekly Tuesday night program to help patrons use library digital collections with their e-book readers and tablets.

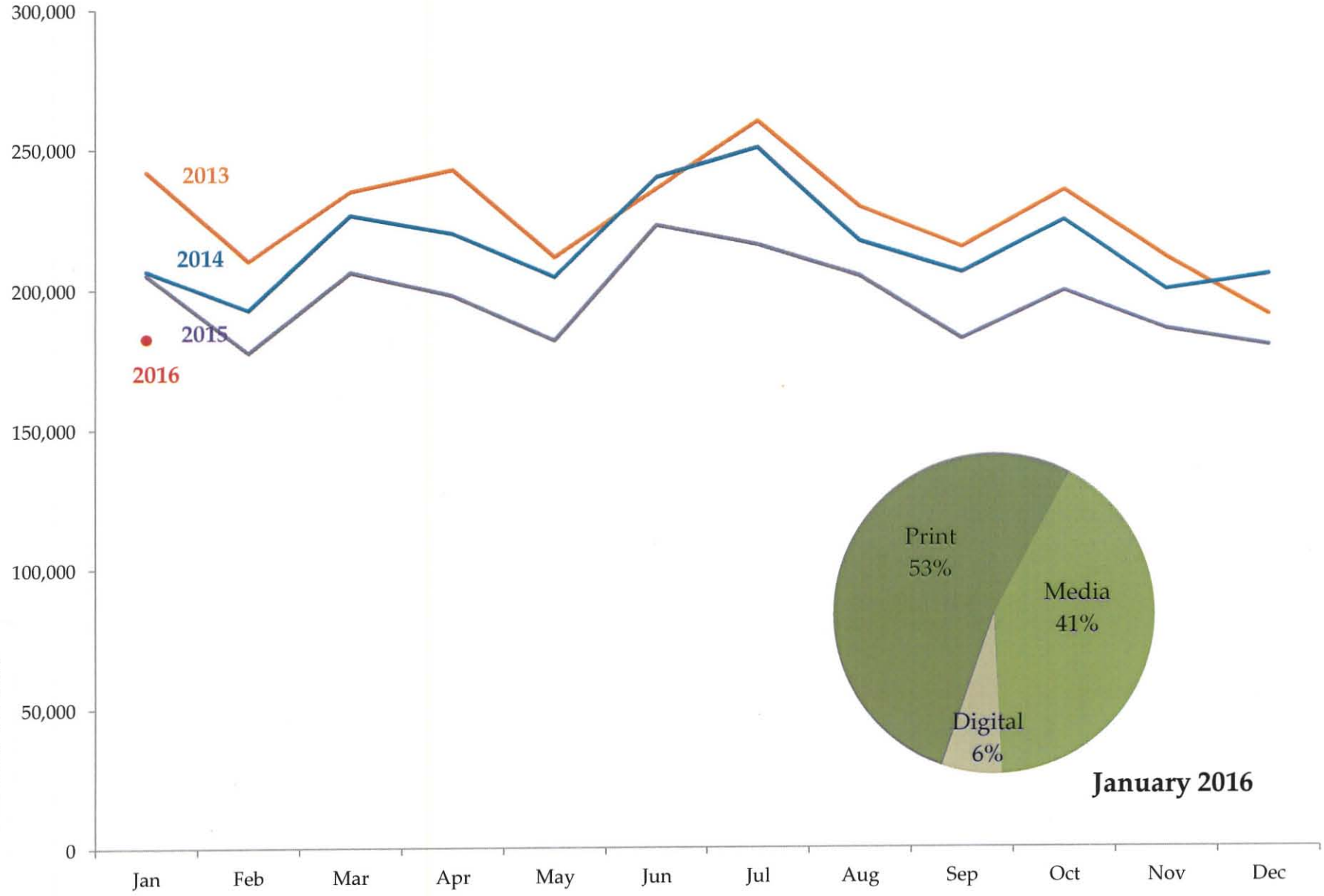
Keba Diabate and Jali Kunda Band. On February 3, Mr. Keba Diabate and his band Jali Kunda performed West African Drumming at Villard Square Branch, a last minute substitution for a performer cancellation, which was in addition to already scheduled performances at Martin Luther King, Mill Road, Center Street, Washington Park and Zablocki Branches. Villard Square's event brought 20 children and adults to listen and dance to the music. One parent with 5 children in tow left the performance thanking staff and remarked that she hadn't been planning to attend but came to the performance when invited as she entered the library. This patron also inquired about additional programming. In addition to sharing music, Mr. Diabate donated copies of his book, "The Hyena and the Rabbit."

Dream Big Dreams with Vel Phillips. This February Central and three branches hosted the program "Dream Big Dreams," a screening of Wisconsin Public Television's documentary on Vel Phillips. Each screening included a discussion following the film to further explore Milwaukee history and Ms. Phillips' achievements. Washington Park (February 2) and Central (February 16) had two attendees each at their screenings. On February 23, Atkinson had 16 attendees who enjoyed the documentary and had an interesting discussion. One participant in particular remembered the times of hardship, the protests and the fight for equality which helped the children who were present ask lots of good questions which the participant was happy to discuss. On February 29, Villard Square hosted 45 attendees for a screening. The group included discussion facilitator Celia Jackson from Alverno College, special guest Michael Phillips son of Vel Phillips, Alderman Ashanti Hamilton, Senator Lena Taylor and a visit by Mayor Tom Barrett. These sessions were extremely well received and participants and learned a lot about African American history. The film series will continue into March with Capitol, East and Mill Road branches.

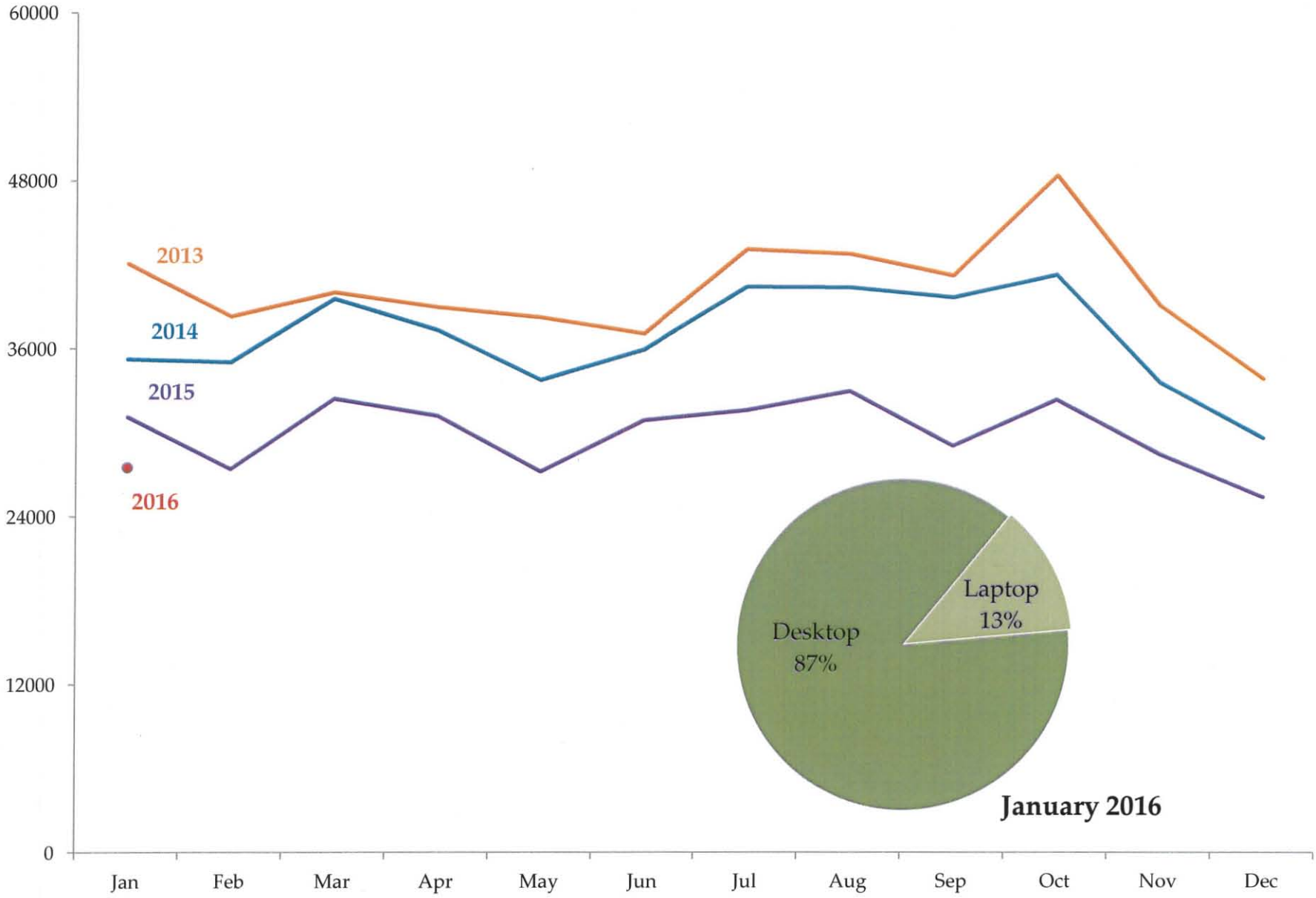
Milwaukee Public Library Visits



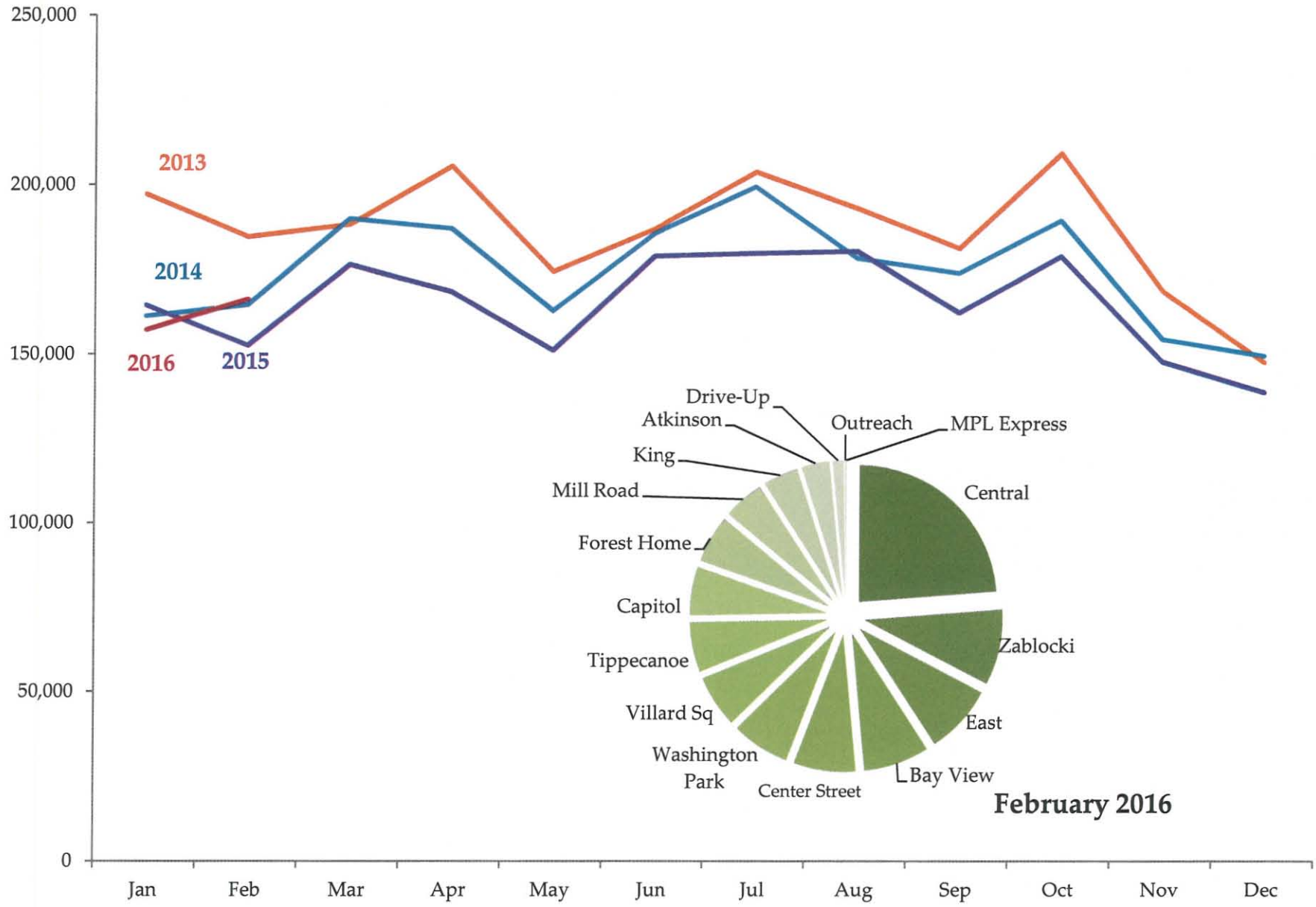
Milwaukee Public Library Circulation



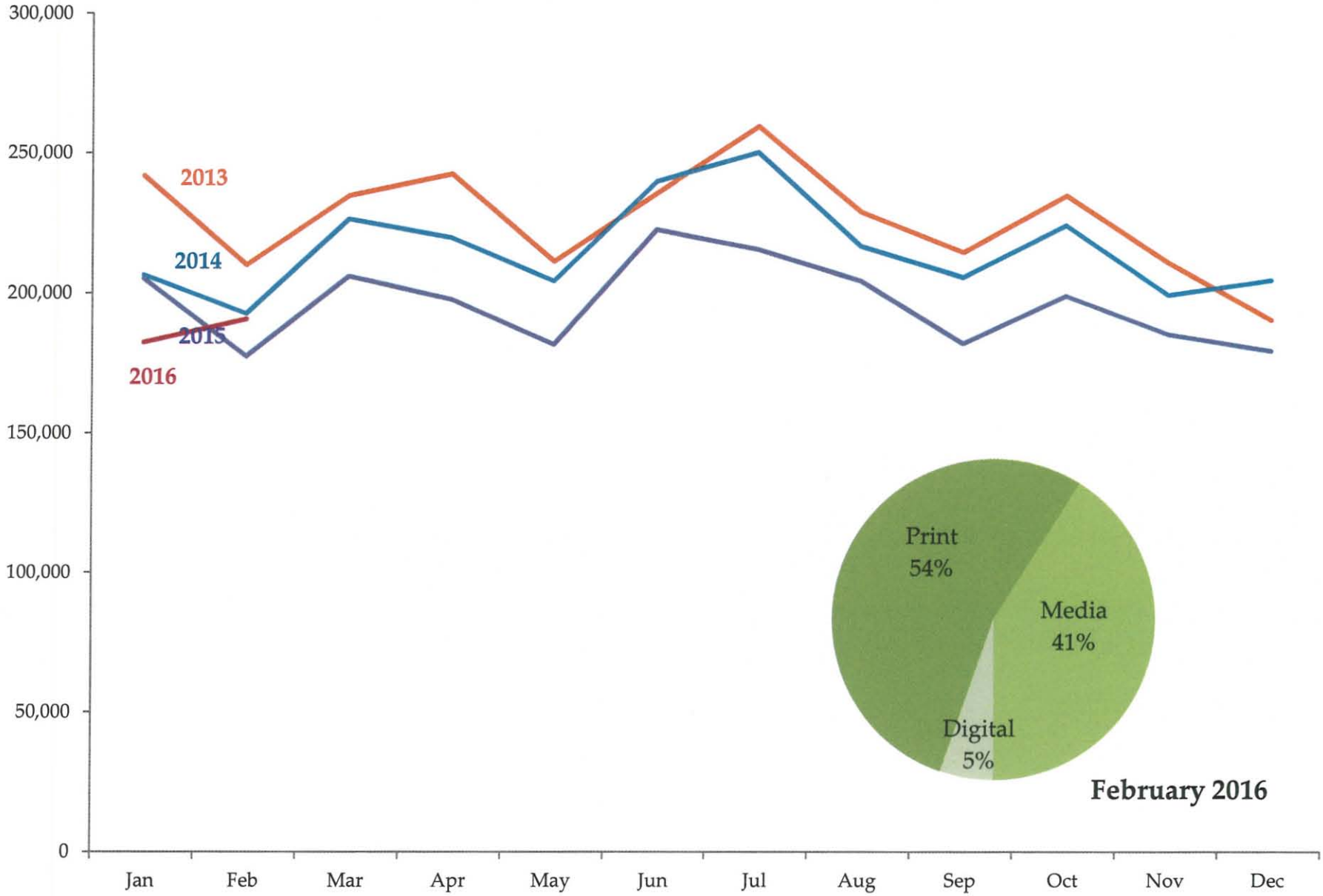
Milwaukee Public Library Hours of Computer Usage



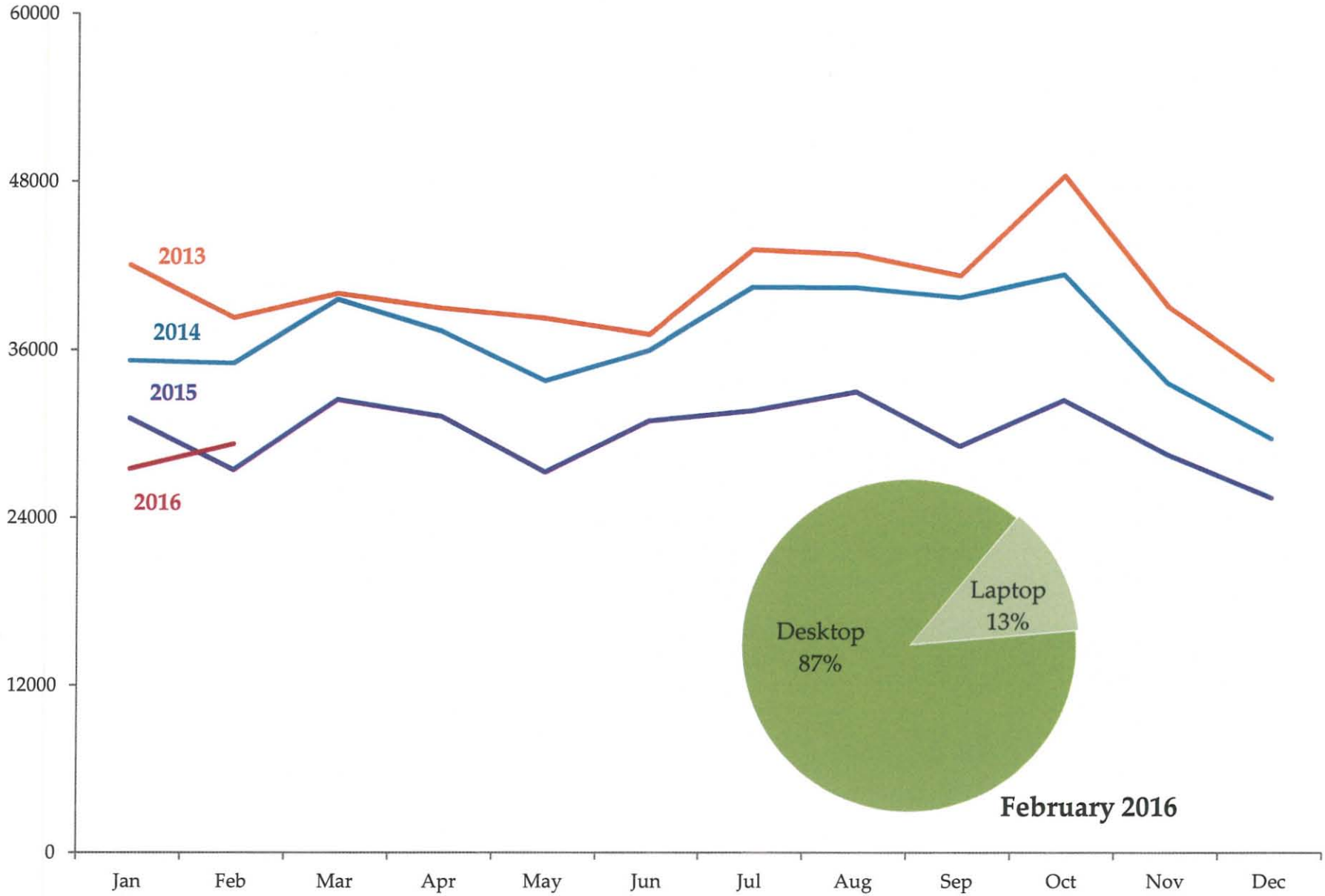
Milwaukee Public Library Visits



Milwaukee Public Library Circulation



Milwaukee Public Library Hours of Computer Usage



Milwaukee Public Library
Computer, Internet, and Electronic Statistics
January, 2016

Unique Visitors to the MPL Website						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	446,554	85,971	419.4%	446,554	85,971	419.4%

Database Hits						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	3,903	4,333	-9.9%	3,903	4,333	-9.9%

OverDrive Digital Download Circulation, by format						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
eBooks	7,156	7,216	-0.8%	7,156	7,216	-0.8%
Audiobooks	4,604	3,177	44.9%	4,604	3,177	44.9%

Downloads of Digital Music through Freegal						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	3,903	4,333	-10%	3,903	4,333	-10%

Milwaukee Patron Holds Placed Through CountyCat						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	41,914	45,132	-7.1%	41,914	45,132	-7.1%

Paging Slips						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central	12,206	12,823	-4.8%	12,206	12,823	-4.8%
Atkinson	714	715	-0.1%	714	715	-0.1%
Bay View	2,547	2,867	-11.2%	2,547	2,867	-11.2%
Capitol	2,021	2,547	-20.7%	2,021	2,547	-20.7%
Center Street	1,166	936	24.6%	1,166	936	24.6%
East	2,135	1,966	8.6%	2,135	1,966	8.6%
Forest Home	1,109	1,095	1.3%	1,109	1,095	1.3%
Martin Luther King	815	787	3.6%	815	787	3.6%
Mill Road	1,251	1,157	8.1%	1,251	1,157	8.1%
Tippecanoe	940	1,581	-40.5%	940	1,581	-40.5%
Villard Square	917	1,060	-13.5%	917	1,060	-13.5%
Washington Park	993	1,187	-16.3%	993	1,187	-16.3%
Zablocki	2,571	2,866	-10.3%	2,571	2,866	-10.3%
YCOS--Outreach	227	118	92.4%	227	118	92.4%
TOTAL	29,612	31,705	-6.6%	29,612	31,705	-6.6%

Milwaukee Public Library
Computer, Internet, and Electronic Statistics
February, 2016

Unique Visitors to the MPL Website						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	404,077	215,967	87.1%	850,631	301,938	181.7%

Database Hits						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	4,425	4,550	-2.7%	8,328	8,883	-6.2%

OverDrive Digital Download Circulation, by format						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
eBooks	6,497	6,442	0.9%	13,653	13,658	0.0%
Audiobooks	4,215	2,974	41.7%	8,819	6,151	43.4%

Downloads of Digital Music through Freegal						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	3,010	2,833	6%	6,080	5,845	4%

Milwaukee Patron Holds Placed Through CountyCat						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
	39,299	40,447	-2.8%	81,213	85,579	-5.1%

Paging Slips						
	This Month	Same Month Last Year	% Increase or Decrease	Year to Date	Previous Year to Date	% Increase or Decrease
Central	12,551	12,207	2.8%	24,757	25,030	-1.1%
Atkinson	596	665	-10.4%	1,310	1,380	-5.1%
Bay View	2,393	2,378	0.6%	4,940	5,245	-5.8%
Capitol	1,803	2,371	-24.0%	3,824	4,918	-22.2%
Center Street	1,064	945	12.6%	2,230	1,881	18.6%
East	1,995	1,630	22.4%	4,130	3,596	14.9%
Forest Home	1,037	938	10.6%	2,146	2,033	5.6%
Martin Luther King	804	747	7.6%	1,619	1,534	5.5%
Mill Road	1,292	1,157	11.7%	2,543	2,314	9.9%
Tippecanoe	856	419	104.3%	1,796	2,000	-10.2%
Villard Square	795	799	-0.5%	1,712	1,859	-7.9%
Washington Park	849	1,043	-18.6%	1,842	2,230	-17.4%
Zablocki	2,258	2,062	9.5%	4,829	4,928	-2.0%
YCOS--Outreach	142	158	-10.1%	369	276	33.7%
TOTAL	28,435	27,519	3.3%	58,047	59,224	-2.0%

MILWAUKEE
PUBLIC LIBRARY

Paula A. Kiely
Director

February 25, 2016

To: Library Building & Development Committee of the
Milwaukee Public Library Board of Trustees:
Chairperson Michele Bria, Sharon Cook, Ald. Nik Kovac, Dir. Mark Sain, John Gurda
All trustees are welcome to attend.
MPL: Joan Johnson, Sam McGovern-Rowen, Jennifer Meyer
City Attorney's Office: Mary Schanning
Redevelopment Authority of the City of Milwaukee (RACM): Dave Misky

Fm: Paula A. Kiely, Library Director

Re: Library Building & Development Committee Meeting
March 3, 2016, Thursday, 8:00 a.m.-9:00 a.m.
Central Library Meeting Room 1

MEETING NOTICE AND AGENDA

1. **Mitchell Street Project**. The Mitchell Street project developer, Gorman and Company, will present the details of the project's financing strategy for the committee to consider.

Library Board Building & Development Committee members may vote to convene in Executive Session, pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," for the purpose of discussion related to the financing strategy of the mixed-use development that will house a new Milwaukee Public Library on 9th Street and Mitchell Street. The Library Board may reconvene in open session at the conclusion of its closed session.

2. **Mitchell Street Library Design Team Project Update.** The committee will discuss the progress on the schematic design plan and building updates.

3. **Resident Preference Program (RPP)**. The Committee will discuss participation in the City's RPP and the impact on capital projects.

4. **2016 Meeting and Project Schedule**. The Committee will review the Library Building and Development Committee meeting schedule and upcoming activities.

Attachment A, page 2

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. More information is available at www.milwaukee.gov/lobby or by calling (414) 286-2238.

Please be advised that members of the Milwaukee Common Council who are also members of this body will be in attendance at this meeting. In addition, Common Council members who are not members of this body may attend this meeting to participate or to gather information. A quorum of the Common Council or any of its standing committees may be present, but no formal Common Council action will be taken at this meeting.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Make requests to the Library Director's Office at (414)286-3021, 286-2794 (FAX), or Central Library, 814 W. Wisconsin Ave., Milwaukee, WI 53233 Attn: Accommodation Request.

814 W. Wisconsin Ave. • Milwaukee, WI 53233 •

MILWAUKEE
PUBLIC LIBRARY

Building and Development Committee
2016 Meeting Schedule and Plan

Meeting Date	Topic
January 7	Approve Mill Road Developer Financing Model
February	RECESS
March 3	Approve Mitchell Street Project Financing Strategy Update on Mitchell Street Design Progress Approve Participation in RPP Approve Meeting Schedule and Plan
April 7	Approve Mitchell Street Development & Purchase Agreement Approve Forest Home Schematic Design Review Capital Budget Request Approve Contract for Central Mosaic & Scagliola Restoration
May 5	Approve Contract for Central Roof #2 & 5 EPDM Ballasted Replacement
June 2	Approve 4-T Space Planning Approve Contract for Central Annex West Façade Restoration
July 7	Approve Forest Home Final Design Approve Contract for Air Handler 7 replacement (serves tiers 1-3)
August	RECESS
September 1	Approve Mitchell Street Construction Contract Approve BookSeller Renovation
October 6	Approve Contract for Business & Periodicals Carpet Replacement
November 3	TBD
December	RECESS

MILWAUKEE PUBLIC LIBRARY
BOARD OF TRUSTEES
BUILDING & DEVELOPMENT COMMITTEE
MINUTES
Thursday March 3, 2016
Central Library Meeting Room 1

PRESENT: Sharon Cook, John Gurda, Ald. Nik Kovac, Dir. Mark Sain, Paula Kiely

EXCUSED: Michele Bria

OTHERS PRESENT: Gorman & Company: Ted Matkom
City Attorney's Office: Andrea Fowler, Mary Schanning
MPL: Joan Johnson, Sam McGovern-Rowen, Jennifer Meyer, Crystal Sura, Duane Wepking

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Vice-Chair Sain called the MPL Board of Trustees Building & Development Committee meeting to order at 8:10 a.m. on March 3, 2016 with a quorum present.

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1. **Mitchell Street Project**. Mr. Ted Matkom, the developer, distributed a memo dated March 3, 2016 titled Mitchell Lofts Apartments 60 Units which summarized the financial structure of the project. He explained that the Wisconsin Housing and Economic Development Authority (WHEDA) is no longer a source of funds. First Business Bank is the major lender. The subordinate lender, IFF, will be confirmed at a meeting in March. Equity from New Market Tax Credits, in addition to Historic Tax Credits, will increase the library's budget from $4.8 million to $5.3 million dollars. The revised closing schedule was reviewed. Construction would begin on May 1, 2016 and be completed on May 1, 2017. Mr. Matkom reminded the committee that the library design will need to be approved by the Milwaukee Historic Preservation Commission. Formal committee approval of the financial structure as part of the Development Agreement will take place at the next Library Building and Development Committee meeting scheduled on April 7, 2016. The memo is attached at the end of these minutes. Informational item.

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2. **Mitchell Street Library Design Team Project Update**. Architectural firm HGA has been chosen to design a library space that honors the historic features of the Hills Building in creating a modern library. Deputy Director Joan Johnson distributed a Space Planning Studies document prepared by HGA. Three design options that included the first level, the basement level and the mezzanine level, were reviewed. A public meeting regarding the Mitchell Street Project will be held on March 30, 2016. HGA architects will be sharing the draft design for the new library with the community and welcoming feedback. The meeting place is yet to be determined. Informational item.

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3. **Resident Preference Program (RPP)**. Assistant Library Director – Operations Jennifer Meyer distributed a document titled City of Milwaukee – Residents Preference Program (RPP), attached at the end of these minutes. She explained that the Mayor and Common Council have requested that the library add RPP provisions where feasible to formal BID and RFP documents and relevant contracts over $50,000. RPP provisions are a requirement for most City funded and Department of Public Works contracts. Ms. Meyer noted that the Department of Public Works did a RPP Report in 2014. Trustee Cook suggested that the report be shared with the committee. After discussion, Trustee Gurda moved approval to recommend to the Board that the library participate in the RPP and a policy regarding the RPP be drafted to include that the Library Director will review and amend the requirements for projects in special circumstances. Trustee Cook seconded the motion. Motion passed.

4. **2016 Meeting and Project Schedule**. The committee reviewed the Building and Development Committee 2016 Meeting Schedule and plan, listed as attachment A on page 2 of the agenda.

The meeting of the Milwaukee Public Library Board's Building & Development Committee was adjourned at 9:25 a.m. on March 3, 2016.

GORMAN & COMPANY, INC.
200 N. Main Street • Oregon, WI 53575
P: (608) 835-3900
F: (608) 835-3922
www.GormanUSA.com
REAL ESTATE DEVELOPMENT
MILWAUKEE MIAMI CHICAGO PHOENIX

MEMO

March 3, 2016

Mitchell Lofts Apartments
60 units

SOURCES OF FUNDS

First Mortgage – First Business Bank	$ 5,896,064
Subordinate Lender – IFF	$ 1,000,000
Federal HTC Equity	$ 1,833,369
State HTC Equity	$ 1,731,515
100% deferred developer fee	$ 450,000
Total Sources Of Funds	$10,910,948

Mitchell Library

Original RFP proposal – Uses

Gorman Shell Work per the RFP specs plus purchase price	$ 1,500,000
Milwaukee Library Buildout Allowance (300K increase due to HTC equity)	$ 3,300,000
Total	$ 4,800,000

Original RFP Proposal – Sources

Library Budget Amount	$ 4,500,000
HTC Equity	$ 300,000
Total	$ 4,800,000

Proposed Revised Uses

Gorman Shell Work per RFP Specs	$ 1,000,000
Library purchase of shell space	$ 0
Milwaukee Library Buildout Allowance (800k increase from budget with $500K increase due to NMTC, $300K increase due to HTC)	$ 4,300,000
Total	$ 5,300,000

Proposed Revised Sources

Library Budget	$ 4,500,000
HTC Equity	$ 300,000
NMTC Equity	$ 500,000
Total	$ 5,300,000

COMMENTS:

- NMTC equity $1.6M which will pay for the building so this eliminated 500k purchase price of shell by Library and added this to your amount allocated for use as amount allocated for buildout
- First Business Bank is the lender and purchase of HTC
- Chase purchaser of NMTC from BMO allocation
- Last piece of financing needed is IFF for $1M approval is March 9th
- BOZA zoning approval/HPC approval obtained
- Working with DPW on parking lot control for library/apartments
- Revised Closing Schedule
    - Secure Financing Commitment IFF – 3/9/16
    - Close Transaction - 4/30/16
    - Begin Construction - 5/1/16
    - Complete Construction - 5/1/17

City of Milwaukee – Residents Preference Program

BACKGROUND:
The Mayor and Common Council have requested that the Milwaukee Public Library (MPL) enhance the City's workforce development efforts for city residents. Specifically, MPL is asked to add Resident Preference Program provisions where feasible to formal BID construction documents and relevant contracts over $50,000.

Resident Preference Program provisions are a requirement for most City funded and Department of Public Works contracts. The Department of City Development (DCD) requires them on construction contracts except in special cases where the DCD Commissioner deems lessor levels of participation appropriate.

	Milwaukee Code of Ordinances	DPW - Chapter 309-41
Percentage	Percentage of worker hours/wage to total contract $	• 40% of contract cost paid to unemployed or underemployed residents (income guidelines) • Certified by one of 3 local agencies • Administered by contractor
Process	Add to formal BID documents Relevant contracts above $50,000	• Similar to SBE or Prevailing Wage requirements • Contractor submits affidavits/forms with proof
Reporting	Compliance review - Annual Department responsibility	• 10 days following completion or • Every 3 months; whichever occurs first
Sanctions	Documented in BID language	• Withholding of payment • Termination or suspension of contract • Deny participation in city projects 2 years
Benefits	Capitalize on current market and community commitment	• Lessen economic and poverty disparity in MKE • Taxpayer funding locally reinvested • Uniformity/transparency of City programs
Challenges	Certification/Training of workforce in Milwaukee	• Maintaining – verifying addresses of workers • Tracking of workers post project ? impact on Milwaukee poverty and unemployment rates

PROPOSAL/OPTIONS:
Request MPL Board approval that mirrors City DPW and DCD contract BID language provisions regarding RPP on MPL construction contracts based on requirements above. Insert language allowing the Library Director to review and amend 40 % requirements for projects in special circumstances.

Workforce Reform Committee still meeting – April 2016 conclusion and recommendations
Public Policy Forum is performing an analysis in Spring 2016

Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
PI-2401 (Rev. 10-15)
S. 43.05(4) & 43.58(6)
FOR THE YEAR 2015

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters.

Board-approved, signed annual reports for 2015 are due to the DPI Division for Libraries and Technology no later than February 29, 2016.

I. GENERAL INFORMATION

1. Name of Library	2. Public Library System
Milwaukee Public Library	Milwaukee County Federated Library System

3a. Head Librarian First Name	3b. Head Librarian Last Name	4a. Certification Grade	4b. Certification Type	5. Certification Expiration Date
Paula	Kiely	Gr 1	Regular	Permanent

6a. Street Address	6b. Mailing Address or PO Box	7. City / Village / Town	8a. ZIP	8b. ZIP4	9. County
814 W. Wisconsin Ave.	814 W. Wisconsin Ave.	Milwaukee	53233	2309	Milwaukee

10. Library Phone Number	11. Fax Number	12. Library E-mail Address of Director
(414)286-3000	(414)286-2794	pkiely@milwaukee.gov

13. Library Website URL	14. No. of Branches	15. No. of Bookmobiles Owned	16. No. of Other Public Service Outlets
www.mpl.org	12	1	134

17. Does your library operate a books-by-mail program?	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53?
No	No

19a. Winter Hours Open per Week	19b. Number of Winter Weeks	19c. Summer Hours Open per Week	19d. Number of Summer Weeks
58	30	54	22

20. Square Footage of Public Library	21. Did your library or a branch move to a new facility or expand an existing facility during the fiscal year?	22. DUNS Number *Nine digits*
457,919	No	030467963

II. LIBRARY COLLECTION

	a. Number Owned / Leased	b. Number Added
1. Books in Print *Non-periodical printed publications*	1,896,412	103,192
2. Electronic Books *E-books*	139,728	
3. Audio Materials	108,527	7,101
4. Electronic Audio Materials *Downloadable*	35,380	
5. Video Materials	90,113	12,742
6. Electronic Video Materials *Downloadable*	1,059	
7. Other Materials Owned *Describe* Kits, dvd-roms, puppets, bound periodicals, microfiche/film, etc.	213,776	
8. Databases Locally Owned or Leased	56	
9. Total Databases *Local, regional, and state*	104	
10. Subscriptions *Include periodicals and newspapers, exclude those in electronic format*	1,178	

III. LIBRARY SERVICES

1. Circulation Transactions		2. Interlibrary Loans	
a. Total Circulation	b. Children's Materials	a. Items Loaned *Provided to*	b. Items Received *Received from*
2,356,877	867,832	280,246	182,251

3. Number of Registered Users			4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL	a. Method	b. Annual Count	a. Method	b. Annual Count
391,568	112	391,680	Survey Week(s)	452,153	Actual Count	1,986,575

6. Uses of Public Internet Computers		7. Uses of Public Wireless Internet		8a. Number of Licensed Database Sessions	8b. No. of Locally-Created, Non-commercial Database Sessions
a. Method	b. Annual Count	a. Method	b. Annual Count		
Actual Count	473,727	Not Counted		50,312	470

9. Uses of Electronic Materials by Users of Your Library				
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials
80,999	77,777	936	159,712	9,081

10. Programs and Program Attendance Annual Count					11. Number of Public Use Computers	
	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL	a. Total	b. Internet Access
Number of Programs	3,346	118	1,893	5,357	752	734
Total Attendance	106,008	2,460	17,490	125,958		

IV. LIBRARY GOVERNANCE

Library Board Members. *List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.*

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT 1. John	Gurda	3337 South Delaware Avenue	Milwaukee	53207	mail@johngurda.com
2. Ashanti	Hamilton	200 East Wells Street, Room 205	Milwaukee	53202-3567	ahamil@milwaukee.gov
3. Chris	Layden	100 Manpower Place	Milwaukee	53212	chris.layden@experis.com
4. JoAnne	Anton	825 N. Jefferson Street, #350	Milwaukee	53202	janton@kltrust.com
5. Joan	Prince	PO Box 413, Chapman Hall 118	Milwaukee	53201	jprince@uwm.edu
6. Nik	Kovac	200 East Wells Street, Room 205	Milwaukee	53202-3567	nkovac@milwaukee.gov
7. Sharon	Cook	2974 South Delaware Avenue	Milwaukee	53207	scook296@wi.rr.com
8. Joe'Mar	Hooper	5225 West Vliet Street, PO Box 2181	Milwaukee	53208-2181	hooperjj@milwaukee.k12.wi.us
9. Mark	Sain	5225 West Vliet Street, PO Box 2181	Milwaukee	53208-2181	sainm1@milwaukee.k12.wi.us
10. Milele	Coggs	200 East Wells Street, Room 205	Milwaukee	53202-3567	mcoggs@milwaukee.gov
11. Michele	Bria	2110 West Scott Street	Milwaukee	53204	mbria@journeyhouse.org
12. Vacant	Vacant				

No. of Library Board Members
Include vacancies in this count
12

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service ***Only Joint libraries report more than one municipality here***

Municipality Type	Name	Amount
City	Milwaukee	$21,391,605
	Subtotal 1	$21,391,605

2. County

a. Home County Appropriation for Library Service — Subtotal 2a: $0

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
	$0		
	Subtotal 2b		$0

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
Resource Library Agreement	$187,390	Bibliographic Database Development and Maintenan	$387,127
Lease Agreement	$126,000	Interlibrary Loan Services Agreement	$40,675
b. Funds Carried Forward from Previous Year	$0	c. Other State Funded Program	945,751
		Subtotal 3	$1,686,943

4. Federal Funds *Name of program—for LSTA grant awards, grant number and project title*

Program or Project	Amount
15-136 Dr. James Cameron Pamphlet Collection	$5,620
Community Development Block Grant	$100,000
Subtotal 4	$105,620

5. Contract Income *From other governmental units, libraries, agencies, library systems, etc.*

Name	Amount	Name	Amount
West Milwaukee	$8,844		
		Subtotal 5	$8,844

6. Funds Carried Forward *Do not include state aid. Report state funds in 3b above.*	7. All Other Operating Income	8. Total Operating Income *Add 1 through 7*	9. What is the 2016 annual appropriation provided by your governing body/bodies for your public library?	10. Was your library's municipality exempt from the county library tax for 2015? *Wis. Stat. s. 43.64(2)*
$1,054,176	$1,077,297	$25,324,485	$22,807,408	No

VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages *Include maintenance, security, plant operations*	2. Employee Benefits *Include maintenance, security, plant operations*
$12,628,422	$5,201,453

3. Library Collection Expenditures

a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials	e. Subtotal 3
$1,255,461	$393,294	$361,187	$1,877	$2,011,819

4. Contracts for Services *Include contracts with other libraries, municipalities, and library systems here. Include service provider.*

Provider	Amount	Provider	Amount
MCFLS Automation and Technical Support	$201,189		
Utah State Library Division	$8,640		
		Subtotal 4	$209,829

5. Other Operating Expenditures	$3,836,949
6. Total Operating Expenditures *Add 1 through 5*	$23,888,472
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?	$104,357

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income.
Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal			
b. State			
c. Municipal	Repair & Maintenance Projects	$6,210,830	$6,210,830
d. County			
e. Other			

2. Debt Retirement	3. Rent Paid to Municipality / County		Total Revenue	Total Expenditure
$0	$0		$6,210,830	$6,210,830

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. *Wis. Stat. s. 43.58(6)(a)*

1. Total Amount of Other Funds at End of Year

$0

IX. TRUST FUNDS

1. Total Amount of Trust Funds Held by the Library Board at End of Year

$3,654,056

X. STAFF

1. Personnel Listing. *Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.*

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	$133,632	40.00	Asst. Director - Library Operations	Other	$87,230	40.00
Deputy Director	MLS (ALA)	$104,194	40.00	Human Resources Officer	Other	$69,967	40.00
Asst. Director - IT & Technical Se	MLS (ALA)	$77,269	40.00	Construction Project Manager	Other	$80,800	40.00
Public Services Area Manager	MLS (ALA)		40.00				
Librarian V	MLS (ALA)		40.00				
Branch Manager	MLS (ALA)		40.00				
Management Librarian	MLS (ALA)		40.00				
Marketing & Public Relations Offi	Other	$67,103	40.00				

b. Other Paid Staff *See instructions*

Position	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week
Librarian III	MLS (ALA)	$1,822,480	40.00	Library Circulation Assistant	Other	$2,506,643	40.00
Librarian II	MLS (ALA)	$613,624	40.00	Library Technician	Other	$549,662	40.00
Librarian I	MLS (ALA)	$287,231	40.00	Library Technology Specialist	Other	$160,008	40.00
Library Services Assistant	Other	$542,300	40.00	Library Custodial Worker	Other	$1,017,577	40.00
Library Reference Assistant	Other	$708,480	40.00	Library Circulation Aide	Other	$150,513	20.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE) *Include maintenance, plant operations, and security*	c. Total Library Staff (FTE)
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a		
74.25	0.00	74.25	234.00	308.25

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for your library from Section III, item 1, what was the total circulation to nonresidents *See instructions for definition of nonresident*

100,002

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County	95,890	2,551	98,441
3. Circulation to Nonresidents Living in Another County in Your System	0	0	0
4. Circulation to Nonresidents Living in an Adjacent County Not in Your System	1,561	0	1,561

5. Circulation to All Other Wisconsin Residents	6. Circulation to Persons from Out of the State
0	0

7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does your library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, do you allow residents in adjacent systems to purchase library cards?
Actual	Yes	Yes

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a.		f.	
b.		g.	
c.		h.	
d.		i.	
e.		j.	

XII. TECHNOLOGY

1. Does your library provide wireless Internet access for patrons' mobile devices?

Yes

2. What type of Internet connection do you have? *Mark all that apply*

- ☐ a. State TEACH line
- ☒ b. Other broadband connection Local cable, telco, community network, etc.

3. Does your library use any type of Internet filtering software or service?

- ☒ a. Yes, on all Internet workstations
- ☐ b. Yes, on some Internet workstations
- ☐ c. No filtering on any Internet workstation

XIII. YOUTH SERVICES

1. Literacy Offerings *Umbrella events that include programs and/or drop-in activities planned for a limited duration which specifically encourage individuals involved to read or build literacy skills in a focused way.*

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
Number of Summer Literacy Offerings	1	1		2
Total Unduplicated Individuals Involved	23,719	1,546		25,265
Number of Other Literacy Offerings	6	1	1	8
Total Unduplicated Individuals Involved	8,269	1,349	313	9,931

2. Drop-in Activities *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
Number of Drop-in Activities	0	0	0	0
Total Drop-in Activity Participation	0	0	0	0

3. Name and email address of primary staff person who serves as the children, youth, or teen librarian. *Only the primary is displayed here.*

a. First Name	b. Last Name	c. Email Address
Kelly	Hughbanks	KHugbh@milwaukee.gov

2015 MPL Youth Services Staff and Branch Managers
Coordinator of Youth Services: Kelly Hughbanks 286-3078

Library	Branch Manager	Children's Librarian and Library Youth Educator	YA Librarian
CLCR / Education and Outreach Services 814 W. Wisconsin Ave. 53233 CLCR: 286-3091 EOS: 286-3076	Kelly Hughbanks Coordinator of Youth Services khughb@milwaukee.gov 286-3078 Kelly Wochinske klwochi@milwaukee.gov 286-6065	Jeffrey Gold jgold@milwaukee.gov Alicia Groeschel akgroes@milwaukee.gov Karli Pederson Children's Book Selector klpeder@milwaukee.gov Allie Schwartz acschwa@milwaukee.gov Mary Madigan Early Education Specialist mrmadi@milwaukee.gov 286-8420 Victoria Sanchez School Age Education Specialist vlsanc@milwaukee.gov 286-3904	Katharina Himsel YA book Selector khimse@milwaukee.gov Alicia Groeschel akgroes@milwaukee.gov Petra Duecker Teen Education Specialist pkdueck@milwaukee.gov 286-3019
ATKINSON 1960 W. Atkinson Ave. 53209 286-3068	Tony Frausto AFraus@milwaukee.gov	Liz Humphrey (LRA) ebhumph@milwaukee.gov Marquisha Bradley mbbradl@milwaukee.gov	Liz Humphrey (LRA) ebhumph@milwaukee.gov
BAY VIEW 2566 S. Kinnickinnic Ave. 53207 286-3019	Chris Gawronski cgawro@milwaukee.gov	Fran Gieldon fgield@milwaukee.gov	Fran Gieldon fgield@milwaukee.gov
CAPITOL 3969 N. 74th St. 53216 286-3006	Amelia Osterud akoster@milwaukee.gov	Katie Malloy cemallo@milwaukee.gov Mildred McDowell (LYE) MLMcDow@milwaukee.gov	Katie Malloy cemallo@milwaukee.gov
CENTER STREET 2727 W. Fond du Lac Ave. 53210 286-3090	Lynn Smith lsmith@milwaukee.gov	Kim Johnson kjohns@milwaukee.gov	Kim Johnson kjohns@milwaukee.gov
EAST 2320 N. Cramer St. 53211 286-3058	Debbie Olguin daolgui@milwaukee.gov	Emily Stueven eastuev@milwaukee.gov Tom Hage (LYE) twhage@milwaukee.gov	Chriss Kulp cekulp@milwaukee.gov

Updated 02/29/16

FOREST HOME 1432 W. Forest Home Ave. 53204 286-3083	Dave Sikora dsikor@milwaukee.gov	Amanda Rentas agrenta@milwaukee.gov	Caitlin Sprague cmsprag@milwaukee.gov
M. L. KING 310 W. Locust St. 53212 286-3098	Debbie Olguin daolgui@milwaukee.gov	Joy Mahaley (LRA) JEMahal@milwaukee.gov Marquisha Bradley mbbradl@milwaukee.gov	Joy Mahaley JEMahal@milwaukee.gov
MILL ROAD 6431 N. 76th St. 286-3088	Enid Gruszka egrusz@milwaukee.gov	Christy Coulter cbcoult@milwaukee.gov Mildred McDowell (LYE) MLMcDow@milwaukee.gov	Christy Coulter cbcoult@milwaukee.gov
TIPPECANOE 3912 S. Howell Ave. 53207 286-3085	Chris Gawronski Cgawro@milwaukee.gov	Jennifer Hron jlhron@milwaukee.gov	Jennifer Hron jlhron@milwaukee.gov
VILLARD SQUARE 5190 N. 35th St. 53209 286-3079	Kimberly Boldt kmboldt@milwaukee.gov	Deborah Stewart dstewa@milwaukee.gov Tom Hage (LYE) twhage@milwaukee.gov	Jessica Moore jlmoore@milwaukee.gov
WASHINGTON PK 2121 N. Sherman Blvd. 53208 286-3066	Tony Frausto AFraus@milwaukee.gov	Alice Richards africha@milwaukee.gov	Alice Richards africha@milwaukee.gov
ZABLOCKI 3501 W. Oklahoma Ave. 53215 286-3055	Dave Sikora dsikor@milwaukee.gov	Gail Wilbert gwilbe@milwaukee.gov	Gail Wilbert gwilbe@milwaukee.gov

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats.*
A check (X) or a mark in the checkbox indicates compliance with the requirement.

☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].

☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].

☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].

☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].

☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]

☐ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].

☒ The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].

☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s. 43.15(4)(c)4].

☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].

☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].

☒ The library annually spends at least $2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature	Name of President *Print or type*	Date Signed
➢		
Library Director / Head Librarian Signature	Name of Director / Head Librarian *Print or type*	Date Signed
➢		

COMMENTS

SECTION_V
Grant Number
Teacher in the Library Initiative--2016-02-22
Name
Payment received is actually from the Milwaukee County Federated Library System (pass-through).--2016-02-22
SECTION_X
Annual Salary
Salary Range: $87,981 - $95,208--2016-02-19
Annual Salary
Salary Range: $51,150 - $82,713--2016-02-19
Annual Salary
Salary Range: $54,865 - $72,793--2016-02-19
Annual Salary
Salary Range: $54,865 - $79,791--2016-02-19

First Name
See attached listing of MPL Youth Services staff.--2016-02-19
SECTION_XIII
Does the library board supervise the administration of the library?
Library Director is appointed by the Mayor.--2016-02-19
SECTION_XV
Did the library system provide effective leadership and adequately meet the needs of the library?
This item will be on the agenda for the 3/22/16 Board of Trustees meeting.--2016-02-19

MILWAUKEE
PUBLIC LIBRARY

Library Board of Trustees
2016 Meeting Schedule and Plan

2016 Major Initiatives -
Forest Home and Mill Road Redevelopments, 2017 Budget, ConnectED Library Challenge, Awareness Campaign

Meeting Date	Topic
January 26	Approve Mill Road Developer Financing Model Municipal ID Program
February	RECESS
March 22	Education: Volunteer Program Participation in Resident Preference Program Capital Budget Request ConnectED – Library Card Challenge Awareness Campaign Update
April 26	Education: Business Services Approve Mitchell Street Development & Purchase Agreement Approve Forest Home Schematic Design Outcome of Mill Road Developer WHEDA Application Operating Budget Request Career Online High School
May 24	ANNUAL MEETING Election of Officers Express Vending Evaluation Results Expanded Hours – First Report on Impact Bloomberg Project
June 28	Committee Appointments Mid-Year Plan Update Teen Services Presentation Awareness Campaign Launch
July 26	Approve Forest Home Final Design 50+ Services Presentation Selection of Mill Road Architect
August	RECESS
September 27	Approve Mitchell Street Construction Contract Proposed 2017 Budget
October 25	Approve Trust Fund Disbursement for 2017 WLA Conference Reception at Central Library
November 22	TBD
December	RECESS

MILWAUKEE
PUBLIC LIBRARY

March 22, 2016

To: Milwaukee Public Library Board
Services and Programs Committee

Fr: Paula A. Kiely
Library Director

Re: Recommendation to Permanently Ban Trevor Henry from all Milwaukee Public Libraries

I support the recommendation from the Library Security Manager to permanently ban Mr. Henry from entering any City of Milwaukee Public Library.

This patron demonstrated egregiously inappropriate behavior while in the library and violated the Milwaukee Public Library Code of Conduct Policy. I have no confidence that his behavior will improve should he be allowed to return to the library. A permanent ban will help ensure a safe environment in the library for staff and patrons.

Permanent bans, if approved, will give MPL the ability to pursue legal action with the help of the District Attorney's Office if the patron violates the terms of the ban. The patron will have the right to appeal the ban.

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