

**DEFERRED COMPENSATION BOARD – PERSONNEL COMMITTEE
MEETING AGENDA**

Date: WEDNESDAY, OCTOBER 28, 2015
Time: 2:00 pm
Location: City of Milwaukee Comptroller’s Conference Room 405
200 East Wells Street, Milwaukee, WI 53202

- 1. Approval of the July 28, 2015 Personnel Committee Meeting Minutes**

- 2. Review Employee Handbook Draft**
 - a. Review work rules/policies for Deferred Comp Staff**
 - b. Clarification from City Attorney and DER**

- 3. Review Performance Evaluation Outline for both DC positions including key job competencies, responsibilities, and goals/objectives**

- 4. Review Amendment to Administration Rules on Annual Review Process**

- 5. Next Meeting Date**

Upcoming Meetings

Thursday, November 5, 2015 – EFC
Thursday, November 12, 2015 – Special Board (RFP)
Thursday, November 19, 2015 – Board
Thursday, December 10, 2015 – EFC

Because members of the Board who are not members of the Personnel Committee have indicated a desire to attend the Personnel Committee Meetings, this meeting is being noticed as a Board Meeting as well as a Personnel Committee meeting in order to comply with the open meetings law.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request services, contact the Deferred Compensation Board at 286-5541, (fax 286-0344; TDD: 286-2025) or by writing to us at 200 East Wells St., Room 404D, Milwaukee, WI 53202.

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