



AGENDA
BOARD OF CITY SERVICE COMMISSIONERS
 December 8, 2015
 1:30PM
 City Hall, 200 East Wells Street, Room 301-B



Francis Bock, President
 Marilyn Miller, Vice President
 Steve Smith
 Jeremy Levinson
 Janet Cleary

Maria Monteagudo, Secretary
 Maurita Houren, Commission Attorney
 Nola Nelson, Admin. Services Coordinator
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on November 17, 2015.

2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS, including REPORT OF PROBATIONARY PERIODS FOR RECLASSIFIED POSITIONS, for approval:

Department of Administration – Office of the Director

| Current | Request | Recommendation |
|--------------|--|--|
| New Position | Director, Community Engagement and Achievement Collaborative (CEAC) Pay Range to be Studied | Community Engagement and Achievement Collaborative Manager PR 2JX (\$62,338 - \$87,270) |

Department of Administration – Budget and Management Division

| Current | Request | Recommendation |
|--------------|--|---|
| New Position | ADA Coordinator Pay Range to be Studied | ADA Coordinator PR 2IX (\$58,462 - \$81,844) |

Department of Neighborhood Services (Report Previously Submitted October 20, 2015 and now Revised)

Construction Trades Inspectors

| Current Classification | Current PR | Recommended PR |
|---|---|---|
| Boiler Inspector (Three Positions) | PR 2GN (\$62,152 - \$73,930) Footnote with Career Ladder Rates | PR 2HN (\$63,569 - \$76,806) Footnote with Revised Career Ladder Rates |
| Building Construction Inspector (17 Positions + 2 Auxiliary) | | |
| Electrical Inspector (Ten Positions) | | |
| Elevator Inspector (Four Positions) | | |
| Plumbing Inspector (17 Positions) | | |
| Sprinkler Construction Inspector (Four Positions) | | |

Code Enforcement Supervisors and Managers

| Current | Recommendation |
|---|--|
| District Code Enforcement Supervisor PR 1EX (\$63,810 - \$81,844) (Ten Positions) | District Code Enforcement Supervisor PR 1EX (\$63,810 - \$81,844) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |

| | |
|---|---|
| Building Codes Enforcement Manager PR 1GX (\$66,435 - \$93,010) | Building Codes Enforcement Manager PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |
| Environmental Code Enforcement Manager PR 1GX (\$66,435 - \$93,010) | Building Codes Enforcement Manager PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |
| Building Codes Enforcement Manager - Commercial PR 1HX (\$70,827 - \$99,154) | Building Codes Enforcement Manager - Commercial PR 1HX (\$70,827 - \$99,154) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |

Neighborhood Improvement, Construction Trades, Special Enforcement, Development Center and Court Enforcement Supervisors and Managers

| Current | Recommendation |
|---|--|
| Neighborhood Improvement Project Manager PR 1EX (\$58,462 - \$81,844) | Neighborhood Improvement Project Manager PR 1EX (\$58,462 - \$81,844) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |
| Special Enforcement Supervisor PR 1FX (\$62,338 - \$87,270) | Special Enforcement Supervisor PR 1FX (\$62,338 - \$87,270) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |
| Building Construction Inspection Supervisor PR 1FX (\$69,727 - \$87,270) (Two Positions) | Building Construction Inspection Supervisor PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |
| Electrical Inspection Supervisor Plumbing Inspection Supervisor (Two Positions) PR 1FX (\$62,338 - \$87,270) | Electrical Inspection Supervisor Plumbing Inspector Supervisor (Two Positions) PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |
| Operations Manager-Development Center PR 1FX (\$62,338 - \$87,270) | Operations Manager-Development Center PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |
| Building Codes Court Administrator PR 1GX (\$66,435 - \$93,010) | Building Codes Court Administrator PR 1GX (\$66,435 - \$93,010) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |

Division Managers

| Current | Recommendation |
|---|---|
| Building Construction Inspection Division Manager | Building Construction Inspection Division Manager |
| Permit and Development Center Manager | Permit and Development Center Manager |
| Special Enforcement Manager | Special Enforcement Manager |
| PR 11X (\$75,478 - \$105,669) | PR 11X (\$75,478 - \$105,669) Recruitment may be at any rate in the pay range with the approval of the Department of Employee Relations and the Chair of the Committee on Finance and Personnel. |

DPW-OPERATIONS DIVISION-FORESTRY SECTION

| Current | Recommendation |
|--|--|
| Urban Forestry Technician 8 positions PR 3NN (\$52,750 - \$61,296) | Urban Forestry Technician 10 positions PR 7LN (\$52,750 - \$62,522) |
| Urban Forestry Inspector 2 positions PR 3GN (\$42,539 - \$48,248) | FN: Up to \$63,426 with specific certifications FN: 1 assignment in Contract Administration additional 3% biweekly |
| Urban Forestry Crew Leader 22 positions PR 7IN (\$48,358 - \$56,527) | Urban Forestry Crew Leader 22 positions PR 7IN (\$51,474 - \$57,657) FN: Up to \$58,810 with specific certifications FN: Up to 6 assignments in Contractor Oversight, Trainee Program or Staff Training additional 3% biweekly |
| Nursery Crew Leader 1 position PR 8IN (\$42,188 - \$47,077) | Nursery Crew Leader 1 position PR 7IN (\$51,474 - \$57,657) FN: Up to \$58,810 with specific certifications FN: 1 assignment performing Greenhouse oversight additional 3% biweekly |
| Urban Forestry Specialist 119 positions PR 7EN (\$42,188 - \$47,963) | Urban Forestry Specialist 119 positions PR 7HN (\$42,188 - \$52,049) FN: Up to \$53,090 with specific certifications FN: Up to 9 assignments in a Core Forestry Operation additional 3% biweekly |
| Lead Equipment Mechanic 1 position PR 7FN (\$42,880 - \$49,155) | Lead Equipment Mechanic 1 position PR 7FN (\$42,880 - \$49,155) FN: Up to \$50,138 with specific certifications |
| Nursery Specialist 4 positions PR 7BN (\$38,785 - \$43,646) | Nursery Specialist 4 positions PR 7EN \$42,188 - \$47,985 FN: Up to \$48,944 with specific certifications FN: 1 assignment as lead worker additional 3% biweekly |
| Equipment Mechanic III 3 positions PR 7CN (\$40,639 - \$46,055) | Equipment Mechanic III 3 positions PR 7CN (\$40,639 - \$46,055) FN: Up to \$46,976 with specific certifications |
| Urban Forestry Specialist Trainee | Urban Forestry Specialist Trainee |

| | |
|--|---|
| Underfill Title PR 7AN (\$33,401 - \$39,087) FN: Recruitment up to \$36,406 with DER approval | Underfill Title PR 7AN (\$33,401 - \$36,406) FN: Recruitment up to \$36,406 with credentials/experience with DER approval. |
|--|---|

HEALTH DEPARTMENT

| Current | Recommendation |
|---|--|
| Public Health Nurse PR 2DN (\$53,044 - \$59,498) 50 Positions FN: Public Health Nurse Coordinator duties additional \$45 biweekly FN: Certifications attain/maintain or Master's Degree additional \$30 biweekly | Public Health Nurse 1 PR 2DN (\$53,044 - \$59,498) Underfill Title FN: Recruitment above minimum allowed commensurate with experience and credentials with DER approval. |
| | Public Health Nurse 2 PR 2EN (\$55,696 - \$63,426) Underfill Title FN: Recruitment above minimum allowed commensurate with experience and credentials with DER approval. |
| | Public Health Nurse 3 PR 2FN (\$62,060 - \$67,616) 36 positions |
| | Public Health Nurse Coordinator PR 2GN (\$56,234 - \$72,063) 14 positions |
| | FN all Titles: Related Master's Degree or Nursing Certification as designated by the Commissioner of Public Health additional \$30 biweekly. |
| Nurse Practitioner-STD/HIV Program PR 2GN (\$57,572 - \$72,063) | Nurse Practitioner PR 2HN (\$58,157 - \$76,806) |

GENERAL BUSINESS

3. The Secretary reports receipt of a request for REINSTATEMENT from Josh Radomski, Civil Engineer III, Department of Public Works.
4. The Secretary reports receipt of a request from the Department of Public Works for an EXTENSION OF TEMPORARY APPOINTMENT for Danny Miller to the position of Electrical Worker, Infrastructure Division, Electrical Services.
5. The Secretary reports receipt of a request from the Department of Public Works for an EXTENSION OF TEMPORARY APPOINTMENT for Raphiel Cole to the position of Urban Forestry Technician, Operations Division, Forestry.
6. The Secretary reports receipt of a request from the Department of Employee Relations for an EXTENSION OF TEMPORARY APPOINTMENT for Dorothy McCall to the position of Claims Representative, Employee Benefits Division.

7. The Secretary reports receipt of a request from the Department of Employee Relations for an EXTENSION OF TEMPORARY APPOINTMENT for Jasmine Agrait to the position of Office Assistant I, Certification Section. This is the fourth request for extension.
8. The Secretary reports receipt of a communication from the Department of Public Works requesting an EXTENSION OF PROBATIONARY SERVICE for 17 Urban Forestry Specialist Trainees, Operations Division, Forestry.
9. The Secretary reports receipt of a communication from the Fire and Police Commission requesting an EXTENSION OF PROBATIONARY SERVICE for Jason Stenglein, Human Resources Representative.
10. The Secretary reports receipt of a communication from the Department of City Development requesting a SHORTENED PROBATIONARY SERVICE for Gloria Analla, Grant Budget Specialist, Finance and Administration Division.

PUBLIC HEARING

11. The Secretary reports receipt of a request from the Department of Administration, Office of the Director to EXEMPT the new position of Community Engagement and Achievement Collaborative Manager, Pay Range 2JX.
12. The Secretary reports receipt of a request from the Milwaukee Health Department to RE-EXEMPT the position of Violence Reduction and Prevention Initiative Program Manager, Pay Range 1GX.
13. The Secretary reports for Commission approval the proposed LAYOFF PLAN from the Milwaukee Public Library – Library Driver.
14. The Secretary reports for Commission approval the proposed LAYOFF PLAN from the Department of Public Works – Public Works Inspector.
15. The Secretary reports receipt of a communication from the Department of Public Works requesting TEMPORARY APPOINTMENTS for nine employees to the Engineering Technician I title for 127 days. These employees are affected by the Public Works Inspector layoff on this agenda.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.