



**AGENDA**  
**BOARD OF CITY SERVICE COMMISSIONERS**  
 January 12, 2016  
 1:30PM  
 City Hall, 200 East Wells Street, Room 301-A



Francis Bock, President  
 Marilyn Miller, Vice President  
 Steve Smith  
 Jeremy Levinson  
 Janet Cleary

Maria Monteagudo, Secretary  
 Maurita Houren, Commission Attorney  
 Nola Nelson, Admin. Services Coordinator  
 (414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on December 8, 2015.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS, including REPORT OF PROBATIONARY PERIODS FOR RECLASSIFIED POSITIONS, for approval:

**DEPARTMENT OF CITY DEVELOPMENT**

Current	Request	Recommendation
DCD Accounting Specialist PR 2HX (\$54,865 - \$76,806) (Two Positions)	Study of Positions PR 2IX (\$58,462 - \$81,844)	DCD Accountant Lead PR 2IX (\$58,462 - \$81,844) (Two Positions)

**DPW-OPERATIONS DIVISION-FLEET SERVICES SECTION**

Current	Request	Recommendation
Operations and Dispatch Manager PR 1FX (\$62,338-87,270)	Operations and Dispatch Manager PR 1HX (\$70,827-99,154)	Fleet Operations Manager PR 1HX (\$70,827-99,154)
Equipment Operations and Training Manager PR 1CX (\$51,469-72,063)	Equipment Operations and Training Manager Study of Position	Fleet Operations and Training Manager PR 1EX (\$58,462-81,844)
Equipment Operations Supervisor I PR 1AX (\$45,306-\$63,426) (Two Positions plus Five Auxiliary Positions)	Title Change	Fleet Operations Supervisor PR 1AX (\$45,306-\$63,426) (Two Positions plus Five Auxiliary Positions)
Fleet Operations Manager PR 1JX (\$80,442-\$112,627)	Title Change	Fleet Services Manager PR 1JX (\$80,442-\$112,627)

**New and Changed Positions Report:**

**DEPARTMENT OF ADMINISTRATION**

Current	Request	Recommendation
New Position	Emergency Communications and Policy Director Study of New Position	Emergency Communications and Policy Director PR 2NX (\$80,442-\$112,627)

**DEPARTMENT OF CITY DEVELOPMENT**

Current	Request	Recommendation
New Position	Real Estate Coordinator II PR 2DN (\$46,347-\$59,498)	Real Estate Coordinator II PR 2DN (\$46,347-\$59,498)

**DPW-OPERATIONS-FORESTRY**

Current	Request	Recommendation
Urban Forestry Technical Services Manager PR 1FX (\$62,338-\$87,270)	Urban Forestry District Manager PR 1HX (\$70,827-\$99,154)	Urban Forestry District Manager PR 1HX (\$70,827-\$99,154)
New Position	Study of New Position	Property Maintenance and Compliance Manager PR 1DX (\$54,865-\$76,806)

**DPW-INFRASTRUCTURE SERVICES DIVISION**

Current	Request	Recommendation
Traffic Control Engineer V PR 1JX (\$80,442-\$112,627)	Traffic Engineer-Senior PR 1IX (75,478-\$105,669)	Traffic Engineer-Senior PR 1IX (75,478-\$105,669)

**DPW-OPERATIONS-SANITATION**

Current	Request	Recommendation
New Position	Office Assistant IV PR 6HN (\$37,830-\$41,863)	Office Assistant IV PR 6HN (\$37,830-\$41,863)

**DPW-WATER WORKS**

Current	Request	Recommendation
5 New Positions	Engineering Technician IV PR 3NN (\$45,185-\$61,296) 5 positions	Engineering Technician IV PR 3NN (\$45,185-\$61,296) 5 positions
New Position	Automated Systems Specialist PR 2GN (\$56,767-\$72,063)	Automated Systems Specialist PR 2GN (\$56,767-\$72,063)
Customer Service Representative III PR 6HN (\$37,830-\$41,863) (One Vacant Position)	Communications Assistant III PR 6HN (\$37,830-\$41,863)	Communications Assistant III PR 6HN (\$37,830-\$41,863) (One Vacant Position)

**EMPLOYEE RELATIONS**

Current	Request	Recommendation
Certification and Salary Systems Administrator PR 1DX (\$54,865-\$76,806)	Study of Position	Certification and Salary Systems Administrator PR 1EX (\$58,462-\$81,844)

**HEALTH DEPARTMENT**

Current	Request	Recommendation
Violence Reduction and Prevention Initiative Manager PR 1GX (\$66,435-\$93,010)	Recruitment Flexibility	Violence Reduction and Prevention Initiative Manager PR 1GX (\$66,435-\$93,010) FN: Recruitment may be at any rate in the pay range with the approval of DER and the Chair of the Committee on Finance and Personnel.

**LIBRARY**

Current	Request	Recommendation
Assistant Director - Library Operations PR 1HX (\$70,827-\$99,154)	Recruitment Flexibility	Assistant Director - Library Operations PR 1HX (\$70,827-\$99,154) FN: Recruitment may be at any rate in the pay range with the approval of DER and the Chair of the Committee on Finance and Personnel.

## GENERAL BUSINESS

3. The Secretary reports receipt of a request from the Department of Public Works for an EXTENSION OF TEMPORARY APPOINTMENT for Babette Kis to the position of Architect III, Infrastructure Division, Bridges and Buildings.
4. The Secretary reports receipt of a request from the Department of Employee Relations for an EXTENSION OF TEMPORARY APPOINTMENT for Katherine Green to the position of Labor Relations Officer, Labor Relations. This is the second request for extension.

## PUBLIC HEARING

5. The Secretary reports receipt of a request from the Department of Administration, Office of the Director to EXEMPT the new position of Emergency Communications and Policy Director, Pay Range 2NX.
6. Proposed changes to the City Service Rules VIII, Section 8, Probationary periods is INTRODUCED. The proposed changes are based on a communication from the Department of Public Works requesting that all Urban Forestry Trainees serve a probationary period equal to the length of the appointment to the Trainee classification.
7. The Secretary reports for Commission approval the proposed LAYOFF PLAN from the Municipal Court, Court Services Assistant IV, one position.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.