



CITY OF MILWAUKEE - DEPARTMENT OF NEIGHBORHOOD SERVICES
 841 N BROADWAY, ROOM 105, MILWAUKEE, WI 53202
 PHONE (414) 286-5077 www.city.milwaukee.gov/dns

DNS USE ONLY
 Validation Must Appear Below

DNS TITLE SEARCH — Requested by _____

Requestor Contact Info _____

RE: _____ DATE: _____

TAXKEY NO _____ () FILE NO _____

SELLER NAME(S) _____

Title Search Fee: \$40.64

A check of our records in the Department of Neighborhood Services has disclosed the following:

PROPERTY REGISTRATION:

- (X) All properties in the City of Milwaukee must register with the Department of Neighborhood Services (**EXCEPT OWNER-OCCUPIED 1- AND 2-FAMILY PROPERTIES AND CONDOS**). Failure to file an application within 15 days of property transfer will result in a double fee.
- (X) All properties require a Seller's Notification filed with the Dept of Neighborhood Services (**EXCEPT OWNER-OCCUPIED 1- AND 2-FAMILY PROPERTIES AND CONDOS**) within 15 days of property transfer. Property Registration questions? Call (414) 286-8569.

RENT WITHHOLDING, FIRE INSPECTION, VACANT BUILDING REGISTRATION

- () The tenant is currently authorized to deposit **rent payments** into the City's escrow account. For more information, call **286-3645**.
- () This property is assessed an annual fire **inspection fee**, which is placed directly on the taxroll. This fee may change slightly each year. You may check the most recent property tax bill for an estimate. (The minimum fee is \$65.91; the maximum is \$395.46.) In addition, the property may be subject to **Fire Prevention Permits** and fees may be assessed.
- () This property is currently in the City's **Vacant Building Registration** Program. If the building is vacant for more than 30 days after transfer, the owner will be subject to the requirements of the ordinance and will be responsible for fees that may occur. For information on the program, go to www.milwaukee.gov/dns. Or you can call (414) 286-8824.

CODE VIOLATIONS/WORK ORDERS:

- () There is no record of pending work orders on our computer system **as of the date validated above**.
- () **There are pending work orders in the following sections of this department. Call the section for more information.**

() Cleanup/ Vehicle Nuisance	286-5771	() Interns	286-3673
() Commercial Code Enforcement	286-3874	() Plumbing/Sprinkler	286-3361
() Condemnation	286-2557	() Property Registration	286-8569
() Construction/Boiler/Hazardous	286-2513	() Residential Code Enforcement	286-3869
() Electrical/Elevator	286-2532	() Special Enforcement	286-3522
() Environmental	286-3286	() _____	_____

SPECIAL CHARGES:

- () There is no record of pending special charges on our computer system as of the date validated above.
- () At this time there are pending special charges as follows:

- | | | | |
|---------------------|-------|-----------------------------------|-------|
| () Boardup | _____ | () Reinspection Fees | _____ |
| () Razing | _____ | () Registration Enforcement Fees | _____ |
| () Litter Nuisance | _____ | () VBR Inspection Fee/No Entry | _____ |
| () _____ | _____ | () Fire Prevention Permit | _____ |
| () _____ | _____ | () _____ | _____ |

TOTAL AMOUNT DUE TO PAY SPECIAL CHARGE \$ _____

This amount will be placed on the taxroll if not paid in full. Also, if Pending Work Orders are shown above, reinspection fees and other special charges, in addition to this amount, may be assessed against this property on a future taxroll. Most DNS fees include a 1.6% Training & Technology surcharge.

To pay pending charges, please send a check, payable to **City of Milwaukee**, to the attention of the cashier at the address listed above.

Completed by DNS Employee _____

