

OFFICIAL NOTICE

PUBLISHED BY THE DEPARTMENT OF NEIGHBORHOOD
SERVICES OF THE CITY OF MILWAUKEE

INVITATION FOR BIDS FOR DEMOLITION PROJECT

THE COMMISSIONER OF THE DEPARTMENT OF NEIGHBORHOOD SERVICES OF THE CITY OF MILWAUKEE ("Commissioner"), Milwaukee, Wisconsin, acting pursuant to Section 7-22-3, Milwaukee City Charter, will receive sealed bids in triplicate for furnishing all labor and materials and performing all work necessary for and incidental to the demolition of one (1) primary building located in the City of Milwaukee, Wisconsin, until 9:00 a.m. (central time) on WEDNESDAY, MAY 13, 2015, at which time all bids will be publicly opened and read. Any bids received after that time may be rejected and returned unopened.

1. Bids shall be awarded to lowest most qualified, responsive, and responsible bidder on a lump sum basis.
2. All bids shall be held open for a period of sixty (60) days subsequent to the opening of bids and no bid may be withdrawn without the written consent of the Commissioner. **IN THE EVENT THE COMMISSIONER, DURING THE SIXTY DAYS FOLLOWING BID OPENING, TAKES NO ACTION RELATIVE TO THE BID OR BIDS RECEIVED, THEN THE BID OR BIDS SHALL BECOME NULL AND VOID WITHOUT RECOURSE OF ANY KIND BY EITHER THE BIDDER OR COMMISSIONER, ACTING ON BEHALF OF THE CITY.**

As part of the bid, each bidder shall submit a full and complete list of all the proposed subcontractors and the class of work to be performed by each, which list shall not be altered without the written consent of the Commissioner.

The Commissioner reserves the right to reject any and all bids at any time, if it is in the best interests of the City, and to waive any informalities in bidding.

Attention is called to the fact that: (a) per changes in State Statute 66.0903, effective July 1, 2011, prevailing wage rates DO NOT apply to work advertised or performed under these bid/contract documents; (b) the successful bidder will not discriminate against any qualified employee or qualified applicant for employment because of sex, race, religion, color, national origin or ancestry, age, disability, lawful source of income, marital status, sexual orientation, gender identity or expression, past or present membership in the military service, familial status, or based upon affiliation with, or perceived affiliation with any of these categories as provided by Section 109-9 of the Milwaukee Code of Ordinances. This provision must be included in all subcontracts. (c) Contractor agrees that they will comply with all applicable requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. 12101, et seq.; (d) both parties understand that the City is bound by the Wisconsin Public Records Law, and as such, all of the terms of this Agreement are subject to and conditioned on the provisions of Wis. Stat. Section 19.21, et seq. Contractor acknowledges that it is obligated to assist the City in retaining and producing records that are subject to Wisconsin Public Records Law, and that the failure to do so shall constitute a material breach of this Agreement, and that the Contractor must defend and hold the City harmless from liability under that law. Except as otherwise authorized, those records shall be maintained for a period of seven (7) years after receipt of final payment under this Agreement.

Successful bidder will be required to complete an Affidavit of Compliance/Disclosure of Participation in or Profits Derived from Slavery by Contractors before contract can be executed if the company was established in or before 1865.

The Small Business Enterprise (SBE) requirement for this project is 25% of the contract base bid. **For a complete listing of City of Milwaukee certified SBE firms, please contact the Office of Small Business Development at 414-286-5553. More information can be found at www.milwaukee.gov/osbd.**

This bid includes a Local Business Enterprise (LBE) incentive in accordance with Chapter 365 Milwaukee Code of Ordinances.

Copies of the contract documents may be obtained electronically at <http://city.milwaukee.gov/Demobids>

Printed copies may be purchased in person at the Department of Neighborhood Services at the address shown below. The cost is \$.20 per page.

DEPARTMENT OF NEIGHBORHOOD SERVICES
OF THE CITY OF MILWAUKEE
841 NORTH BROADWAY
MILWAUKEE WI 53202-3650
May 5 & May 6, 2015

BID DOCUMENTS
FOR
DEMOLITION PROJECT
OPENING WEDNESDAY, MAY 13, 2015

Milwaukee, Wisconsin

DEPARTMENT OF NEIGHBORHOOD SERVICES

CITY OF MILWAUKEE

Room 105

841 North Broadway

Milwaukee, Wisconsin 53202-3650

**WHEN SUBMITTING A BID FOR THIS PROJECT, PLEASE
USE FORMS INCLUDED IN THIS PACKET.**

5.0.0

TECHNICAL SPECIFICATIONS

(for this contract only)

5.1.0. PARCEL LOCATION AND DESCRIPTION OF STRUCTURES FOR DEMOLITION PROJECT OPENING WEDNESDAY, MAY 13, 2015

Parcel numbers, street addresses, approximate sizes of main structures to be demolished under this contract are listed in Section 5.7.0.

5.2.0. WORK BY OTHERS

Certain disconnections from utilities to be made by others are noted under sec. 4.3.23., entitled "Utility Services: Protection and Disconnection."

5.3.0. WORK NOT INCLUDED IN CONTRACT

- A. Work mentioned in Technical Specifications as not being a part of this contract.
- B. Replacing of curb and walk removed in connection with demolition of street walk basements (sidewalk vaults).
- C. Trees which are not damaged and are not obstructions to demolition as interpreted by the Commissioner, or unless otherwise noted in the Technical Specifications.

5.4.0. DEMOLITION WORK WITHIN PARCELS

- A. The structures, including foundation walls, columns, piers, floors, partitions, and attached appurtenances shall be removed down to a level two feet below the present ground level unless otherwise noted in Section 5.6.0 SCHEDULE OF DETAILED WORK WITHIN PARCELS and in any case two feet below the accepted finished grade by any method allowable under the City Building Code except for the following provisions.
- B. It shall be understood that the Contractor shall take whatever precautions are necessary to protect the City sidewalk. The Contractor shall also provide protection to the electric power poles and lines.
- C. The Contractor shall remove all portions of footing and foundation walls to a depth of two feet below finish grade unless otherwise noted in Section 5.6.0 SCHEDULE OF DETAILED WORK WITHIN PARCELS. All building concrete slabs, concrete stoops and concrete stairs to the buildings are also to be removed.
- D. All material and debris which would be disallowed for use as fill by sec. 4.5.6. is to be completely removed from the site and properly disposed of in accordance with all Environmental Requirements (as defined in sec. 4.5.1. above), except with the express advance, written permission of the Commissioner.
- E. All concrete or masonry floors below existing grade shall be broken up to pieces no larger than approximately one foot in all directions to permit fill to drain.

5.5.0. SCHEDULE OF DRAWINGS

5.6.0. SCHEDULE OF DETAILED WORK WITHIN PARCEL

(ALL WORK TO BE DONE IN ACCORDANCE WITH THE CITY OF MILWAUKEE DEPARTMENT OF NEIGHBORHOOD SERVICES DEMOLITION AND SITE CLEARANCE GENERAL SPECIFICATIONS (1999 REVISION))

Parcel 1 — 5318 West Center Street – 1.5-story frame mixed use building

Remove mixed use building, fences, trees, bushes and shrubs. Contractor shall be responsible for removal of all tree stumps on this parcel as part of the demolition. FOOTINGS, FOUNDATION WALLS AND BASEMENT FLOOR SLABS ARE TO BE COMPLETELY DISPLACED AND BROKEN UP TO A SIZE NO LARGER THAN ONE CUBIC FOOT IF TO BE USED AS FILL MATERIAL. ALL CONCRETE RUBBLE PLACED FOR FILL SHALL NOT BE LARGER THAN ONE CUBIC FOOT IN ANY DIMENSION. SIXTY PERCENT OF THE AGGREGATE MUST BE NO LARGER THAN SIX INCHES IN ANY DIMENSION. CONCRETE CAN BE BROKEN UP AND STABILIZED WITH OTHER PERMITTED FILL AND THE EXCAVATION BACKFILLED. OPEN BASEMENT INSPECTION REQUIRED AFTER MATERIALS HAVE BEEN REMOVED OR BROKEN UP. Prior to demolition, the contractor must meet at the site with the Condemnation Inspector to provide a demolition plan. Contractor must also notify neighbors on the block face of the demolition that demolition activity is about to begin. This notification shall be done via a department-approved letter or door knocker. The inspection report from Harenda Management Group is included. **BID PRICE MUST INCLUDE THE PROPER REMOVAL AND DISPOSAL OF ANY ASBESTOS-CONTAINING MATERIALS OR ANY OTHER HAZARDOUS MATERIALS LISTED IN THE REPORT FROM HMG.**

(3 days to complete)

Parcel is owned by the City of Milwaukee.

The City of Milwaukee has contacted We Energies to cut gas and electrical services. Contractor is responsible for verifying that ALL utilities have been disconnected prior to starting work.

REQUIRED EROSION CONTROL MEASURES FOR PARCELS: CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AN EROSION CONTROL PERMIT AND INSTALLING CONTROL MEASURES PER THE REQUIREMENTS OF CHAPTER 290 OF THE MILWAUKEE CODE OF ORDINANCES. MEASURES MUST BE IN PLACE PRIOR TO DEMOLITION ACTIVITIES COMMENCING. CONTROL MEASURES MUST BE INTACT AT FINAL INSPECTION AND ARE TO REMAIN ON SITE.

FAILURE TO REQUEST OPEN BASEMENT INSPECTION WILL RESULT IN THE INSPECTOR REQUIRING COMPLETE RE-EXCAVATION OF THE PARCEL.

CONTRACTOR IS REQUIRED TO CONTACT THIS DEPARTMENT TO ARRANGE FOR AN INSPECTION IF ADDITIONAL ASBESTOS-CONTAINING MATERIALS ARE FOUND IN THE BUILDINGS AFTER ASBESTOS ABATEMENT ACTIVITIES OR DEMOLITION HAS COMMENCED.

IF MORE THAN 5 WASTE TIRES ARE REMOVED FROM ANY SITE, THEY MUST BE TRANSPORTED BY A LICENSED WASTE TIRE TRANSPORTER. LICENSED TRANSPORTER MUST BE LISTED IN THE LIST OF SUBCONTRACTORS SUBMITTED WITH THE BID DOCUMENTS IF OTHER THAN PRIME CONTRACTOR. FOR INFORMATION ON LICENSED TRANSPORTERS, CONTACT CITY OF MILWAUKEE WASTE TIRE COORDINATOR AT 414-286-5028.

MANAGEMENT OF ANY MERCURY-CONTAINING PRODUCTS SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF ALL APPLICABLE LOCAL, STATE AND FEDERAL REGULATIONS.

MANAGEMENT OF ANY PCB'S OR PCB-CONTAINING PRODUCTS SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF ALL APPLICABLE LOCAL, STATE AND FEDERAL REGULATIONS, INCLUDING CHAPTER NR157 OF THE WISCONSIN ADMINISTRATIVE CODE.

ANY REFRIGERANTS ON SITES MUST BE RECLAIMED BY A CERTIFIED CFC CERTIFIED RECLAIMER MUST BE LISTED IN THE LIST OF SUBCONTRACTORS SUBMITTED WITH THE BID DOCUMENTS IF OTHER THAN PRIME CONTRACTOR.

IF THE DEPARTMENT OF NEIGHBORHOOD SERVICES (DNS) HAS BEEN HOLDING A CONTRACT PAYMENT FOR A YEAR AND STILL HAS NOT RECEIVED REQUIRED DOCUMENTATION FROM THE CONTRACTOR TO CLOSE OUT THE CONTRACT, DNS MAY NOTIFY THE CONTRACTOR THAT UNLESS THE DOCUMENTATION IS FORTHCOMING WITHIN THIRTY (30) DAYS, THE PAYMENT WILL BE FORFEITED.

**5.7.0. LOCATION AND DESCRIPTION OF BUILDING TO BE DEMOLISHED.
(SEE ATTACHED)**

DEPARTMENT OF NEIGHBORHOOD SERVICES DEMOLITION PROJECTS

FORMAL BIDS

The complete Bid Documents shall include three Bids for Demolition forms, one Noncollusion Affidavit of Prime Bidder, one Bid Bond form, one Bid Bond Form Affidavit, one Certificate as to Corporate Principal, a complete List of Subcontractors, a completed Form B (Compliance Plan for SBE participation) and the Price Breakdown Sheet.

The demolition contractor must include the plumbing contractor, asbestos abatement contractor, certified CFC reclaimer, licensed waste tire transporter and concrete contractor in the List of Subcontractors. The contractor is responsible for any and all asbestos in buildings, and the cost should be included in bids at the time of bid opening.

If any bidder has any questions as to the Bid Documents or Specifications, please contact this office by calling 414-286-2503.

BID FOR DEMOLITION

Department of Neighborhood Services
841 North Broadway
Milwaukee, Wisconsin

Gentlemen:

1. The undersigned, having familiarized _____ with the existing conditions on the Project Area affecting the cost of the work, and with the Contract Documents revised January, 1999, (which includes Invitation for Bids, Instruction to Bidders, the form of Bid, the form of the Bid Bond, Form of Contract (or agreement), form of Non-Collusion Affidavit, Addenda (if any), General Conditions, Technical Specifications, Drawings (as listed in the schedule of drawings), and Form of Surety Bond or Bonds); hereby proposes to furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services including utility and transportation services and to perform and complete all work required for the demolition of one (1) primary building located in the City of Milwaukee, for Demolition Project opening May 13, 2015 all in accordance with the above-listed documents;

(a) for the lump sum of _____ Dollars (\$ _____), in addition to and above the value of such salvage materials specified to become the property of the Bidder;

(b) in consideration of any salvaged materials which under the Contract Documents are to become the property of the Bidder and other benefits, will pay the Department of Neighborhood Services of the City of Milwaukee, the sum of

_____ Dollars

(\$ _____),

(Bidder will strike out the subparagraph (a) or (b) not used.)

2. In submitting this Bid, the Bidder understands that the right is reserved by the Commissioner of the Department of Neighborhood Services of the City of Milwaukee to reject any and all Bids as provided in sec. 2.8.2. of the Instructions To Bidders. If written notice of the acceptance of this Bid is mailed, faxed or delivered to the undersigned within sixty (60) calendar days after the opening thereof, or at any time thereafter before this Bid is withdrawn, the undersigned agrees to execute and deliver an Agreement in the prescribed form and furnish the required bond within fourteen (14) calendar days after the agreement is presented to him or her for signature.

3. A Bid Guaranty equal in amount to at least 10% of the total bid is enclosed, which certified check, bank draft or bid bond is submitted as a guaranty of the good faith of the Bidder and as a further guaranty that the Bidder will enter into the written Contract as provided, if successful in securing the award thereof. It is hereby agreed that if at any time other than as provided in the Instructions to Bidder, the Bidder should withdraw this Bid, or if this Bid is accepted and there should be a failure on the part of the Bidder to execute the Contract and furnish the required surety bond or bonds, the Department of Neighborhood Services, in either of such events, shall be entitled and is hereby given the right to retain said Bid Guaranty.

4. Attached hereto is an affidavit in proof that the undersigned has not colluded with any person in respect to this Bid or any other Bid for the Contract for which this Bid is submitted.

5. The Bidder is prepared to submit a financial and experience statement upon request.

Date _____, 20____.

Company Name

OFFICIAL ADDRESS

By _____

TITLE _____

3.2.0. NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

STATE OF _____)
)SS
COUNTY OF _____)

_____, being first duly sworn, deposes and says that:

- (1) S/he is _____, (owner, partner, officer, representative or agent) of _____, the Bidder that has submitted the attached Bid.
- (2) S/he is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid.
- (3) Such bid is genuine and is not a collusive or sham bid.
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has had or will have communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder or to fix the overhead, profit or cost element of the bid price or the bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Department of Neighborhood Services of the City of Milwaukee or any person interested in the proposed Contract.
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.
- (6) Attached and following this affidavit is a full and complete list of all subcontractors and the class of work to be performed by each, which the Bidder proposes to use.

Subscribed and sworn to before me
this ___ day of _____, 20____

Notary Public, Milwaukee County, WI

Title

My commission expires: _____

3.8.0.

BID BOND AFFIDAVIT

STATE OF WISCONSIN)SS
MILWAUKEE COUNTY)

_____ ,

being first duly sworn, on oath deposes and says that s/he is

(Attorney-in-fact or agent)

of _____

surety on the within bond executed by

Affiant further deposes and says that no Commissioner or employee of the Department of Neighborhood Services of the City of Milwaukee, and no City official or employee of the City of Milwaukee has any interest, directly or indirectly in, or is receiving any premium, commission, fee or other thing of value on account of the sale or furnishing of said bid bond.

Subscribed and sworn to before me this

_____ day of _____, 20_____

Notary Public, Milwaukee County, Wisconsin

My commission expires _____

Rev. 1/00

3.7.0. CERTIFICATE AS TO CORPORATE PRINCIPAL

I, _____, certify that I am the
_____ Secretary of the corporation
named as Principal in the within bond; that
_____, who signed the said bond on
behalf of the Principal was then _____
of said corporation; that I know his signature, and his signature thereto is genuine, and that said
bond was duly signed, sealed, and attested to for and in behalf of said corporation by authority of
its governing body.

_____(Corporate)
Title _____(Seal)

3.3.0.

COMPLETE LIST OF SUBCONTRACTORS

(Include Plumbing Contractor, Hauling Contractor, Asbestos Abatement Contractor, Certified CFC Reclaimer, Licensed Waste Tire Transporter and Licensed Concrete Contractor)

	Name of Proposed Subcontractor	Class of Work
1.	_____ _____ Address	_____
2.	_____ _____ Address	_____
3.	_____ _____ Address	_____
4.	_____ _____ Address	_____
5.	_____ _____ Address	_____
6.	_____ _____ Address	_____
7.	_____ _____ Address	_____
8.	_____ _____ Address	_____

DEMOLITION PROJECT OPENING 5-13-15
LOCATION AND DESCRIPTION OF BUILDINGS TO BE DEMOLISHED

Parcel Number	Address	Stories	Construc.	Occupancy	Families	Owner	Cubic Footage
1	5318 West Center Street	1.5	frame	mixed use	-	CITY	23,400

Demolition contractor has the responsibility of verifying the listed information before bid is submitted. Bid is to be based upon contractor's own inspection of the structures and sites. No guarantee is made as to the accuracy of the above listed information, and the bid/contract shall not be invalidated by any errors in the descriptions and sizes listed.



ASBESTOS INSPECTION REPORT

Job Site:

**Mixed Use Building
5318 West Center Street
Milwaukee, Wisconsin**

For:

City of Milwaukee
Department of Neighborhood Services
Attn: Marge Piwaron
841 North Broadway 1st Floor
Milwaukee, Wisconsin 53202-3613

**HMG Report No.: 14-200-042.5318
Contract No.: 360-14-0745**

A handwritten signature in black ink, appearing to read 'Dean Jacobsen', is written over a horizontal line.

Dean Jacobsen
Asbestos Inspector No. AII – 14370

Prepared by:

**HARENDA MANAGEMENT GROUP
1237 West Bruce Street
Milwaukee, Wisconsin 53204**

October 2014

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I. INTRODUCTION

Harenda Management Group (HMG) was retained by the City of Milwaukee Department of Neighborhood Services to conduct an inspection for possible asbestos containing materials in the building at 5318 West Center Street, Milwaukee, Wisconsin.

The inspection included plaster, texture, stucco, drywall/joint compound, ceramic tile, vinyl wallbase, and fiberboard to determine if asbestos containing materials were present within the space as required by *US EPA NESHAP regulation 40 CFR 61 Subpart M*.

II. BUILDING SURVEY

Marge Piwaron, of the City of Milwaukee Department of Neighborhood Services, authorized HMG to conduct a building survey and to analyze samples taken during the inspection.

On October 9, 2014 HMG conducted an asbestos inspection of a mixed use building, scheduled for mechanical demolition, located at 5318 West Center Street, Milwaukee, Wisconsin. The inspection was conducted by Eric Christon, Wisconsin License No. AII – 12823.

The inspection was comprised of three elements:

1. A visual determination as to the extent of suspect materials within the building.
2. Sampling and documentation of observable suspect materials. Category I non-friable materials were assumed to be asbestos containing and not sampled except where on concrete.
3. Quantification of observable positive materials existing within the spaces.

The results of the survey integrated with the Polarized Light Microscopy with Dispersion Staining (PLM/DS) analysis of bulk samples taken are outlined in this document. If you have any questions please contact HMG at (414) 383-4800.

III. THE LABORATORY

A. METHOD OF ANALYSIS

Analysis is performed by using the bulk samples for visual observation and slide preparation(s) for microscopical examination and identification. The slides are analyzed for asbestos (chrysotile, amosite, crocidolite, anthophyllite, and actinolite/ tremolite), fibrous non asbestos constituents (mineral wool, paper, etc.), and nonfibrous constituents. Asbestos is identified by refractive indices (obtained by using dispersion staining), morphology, color, pleochroism, birefringence, extinction characteristics, and signs of elongation. The same characteristics are used to identify the non asbestos constituents.

The microscopist visually estimates relative amounts of each constituent using a stereoscope if necessary. The test results are based on a visual determination of relative volume of the bulk

sample components. The results are valid only for the item tested. Current US EPA NESHAP regulations state asbestos materials means material containing more than 1% asbestos as determined using the method specified in Appendix E, Subpart E, 40 CFR Part 763 Section I, Polarized Light Microscopy. Refer to 29 CFR 1926.1101 (Construction) and 29 CFR 1910.1001 (General Industry) for specific OSHA requirements.

IV. FINDINGS AND OBSERVATIONS

The materials identified as suspect asbestos containing materials (ACM) include plaster, texture, stucco, drywall/joint compound, ceramic tile, vinyl wallbase, and fiberboard. These materials were sampled and the following results were noted:

Sample #	Location and Description	Results	Approximate Quantity	Homogeneous Code
1	1 st floor – bar – north wall – texture	Negative	N/A	STX
2	1 st floor – bar – east wall – texture	Negative	N/A	STX
3	1 st floor – dance floor – west wall – texture	Negative	N/A	STX
4a	1 st floor – bar – west wall – joint compound	Negative	N/A	MDW
4b	1 st floor – bar – west wall – drywall	Negative	N/A	MDW
5a	1 st floor – dance floor – south wall – joint compound	Negative	N/A	MDW
5b	1 st floor – dance floor – south wall – drywall	Negative	N/A	MDW
6a	1 st floor – bar – on column – joint compound	Negative	N/A	MDW
6b	1 st floor – bar – on column – drywall	Negative	N/A	MDW
7	1 st floor – dance floor – ceiling – plaster	Negative	N/A	SPI
8	1 st floor – dance floor – ceiling – plaster	Negative	N/A	SPI
9	1 st floor – dance floor – ceiling – plaster	Negative	N/A	SPI
10a	1 st floor – bar – on foot rest – red ceramic tile	Negative	N/A	MCTMr
10b	1 st floor – bar – on foot rest – grout	Negative	N/A	MCTMr
11a	1 st floor – men’s restroom floor – green ceramic tile	Negative	N/A	MCTMg
11b	1 st floor – men’s restroom floor – grout	Negative	N/A	MCTMg
12a	1 st floor – women’s restroom floor – gray ceramic tile	Negative	N/A	MCTMy
12b	1 st floor – women’s restroom floor – yellow mastic	Negative	N/A	MCTMy
13	1 st floor – women’s restroom floor – 4” vinyl wallbase	Negative	N/A	MV4
14	1 st floor – women’s restroom – on wall – fiberboard	Negative	N/A	MFB
15	1 st floor – women’s restroom – on wall – fiberboard	Negative	N/A	MFB
16	1 st floor – men’s restroom – on wall – fiberboard	Negative	N/A	MFB
17	Exterior – south wall – stucco	Negative	N/A	STC
18	Exterior – south wall – stucco	Negative	N/A	STC
19	Exterior – south wall – stucco	Negative	N/A	STC

Notes: N/A = Not Applicable

Assumed Category I Non-Friable Asbestos Containing Material:

Floor Level	Location	Description	Approximate Quantity
Roof	Building	Built up Roofing & Flashing	2,400 Sq. Ft.

Homogeneous Material Codes

SPI	Plaster
STC	Stucco
STX	Texture
MDW	Drywall/Joint Compound
MCTMg	Green Ceramic Tile
MCTMy	Gray Ceramic Tile
MCTMr	Red Ceramic Tile
MV4	4" Vinyl Wallbase
MFB	Fiberboard

Note#1: Category I – Non-Friable Asbestos Containing Materials may become friable during mechanical demolition activities or maybe considered friable prior to demolition activities due to its current condition.

Note#2: If additional materials are discovered during demolition that are not listed above they are to be assumed to be asbestos containing.

Note#3: A copy of this report should be transmitted to the demolition contractor.

V. EXCLUSIONS

Roof visible only from ground. No visible or accessible areas were excluded from the scope of work.

HMG is not and shall not represent the building owner as its agent or representative for the purpose of the US EPA/NESHAP and/or the WDNR/NR447 regulations, as owner/operator.

This report represents the condition of the building and its visible/accessible suspect asbestos containing materials at the date and the times of the onsite inspection. Hidden materials or those materials that could be present at the point of inspection, over and above those stated in the inspection report, are the responsibility of the building owner and the demolition contractor.

VI. LIMITATIONS

The care and skill given to our procedures insures the most reliable test results possible. HMG utilizes Quantem Laboratories for our Polarized Light Microscopy, unless otherwise specified by the client. The findings and conclusions of HMG represent our professional opinions extrapolated from limited data. Significant limited data is gathered during the course of the preliminary asbestos specific site assessment. No other warranty is expressed or implied. Prior to any abatement or renovation activities, it is recommended that HMG be provided the opportunity to review such plans in order that the inspection and assessments contained herein are properly interpreted and implemented.

This report and the information contained herein are prepared for the sole and exclusive use and possession of the City of Milwaukee Department of Neighborhood Services. No other person or entity may rely on this report or any information contained herein. Any dissemination of the

Report or any information contained herein is strictly prohibited without prior written authorization from Harenda Management Group.

VII. PRE-DEMOLITION ENVIRONMENTAL CHECKLIST

This guide lists materials and products commonly found in buildings with examples. It is not intended as a substitute for reading the rules and statutes and making your own independent determination of their applicability to your demolition project. These examples presented here do not represent an exhaustive listing of types of materials that may be required to be removed from the building prior to demolition.

ASBESTOS

Persons conducting inspections for asbestos must hold a valid asbestos inspector certification card issued by the State of Wisconsin, Dept. of Health Services. **Please follow the Asbestos Inspection and Sampling Protocol for Buildings to be Demolished or Renovated.**

CFCs and HALONS

Equipment that may contain CFCs and Halons:

<u>N/A</u>	Air Conditioners (roof top, room, and central)
<u>N/A</u>	Dehumidifiers
<u>N/A</u>	Heat Pumps
<u>N/A</u>	Refrigerators, Freezers, Chillers
<u>N/A</u>	Vending Machines, Food Display Cases
<u>N/A</u>	Walk-in Coolers
<u>N/A</u>	Water Fountains (bubblers)
<u>N/A</u>	Fire Extinguishers (both portable and installed HALON suppression systems)
<u>N/A</u>	Water Coolers

LEAD

Lead or Lead Based Paint (LBP) is common in many older buildings. When recycling construction and demolition debris, be aware that wood containing lead paint may not be chipped and spread for landscaping. State law also prohibits the sale or transfer of any fixture or other object containing LBP that might be placed upon any surface of a dwelling, which is ordinarily accessible to children.

MERCURY

Products that may contain mercury:

LIGHTING

<u>6</u>	Fluorescent Lights – Exterior, Restroom, Attic
<u>N/A</u>	High Intensity Discharge -Metal Halide -High Pressure Sodium -Mercury Vapor
<u>N/A</u>	Neon
<u>N/A</u>	Switches for lighting using mercury relays -Look for any control associated with exterior or automated lighting systems such as "Silent" wall switches.

HVAC

Check thermostats and any control associated with air handling units for switches containing mercury.

HEATING, VENTILATING AND AIR CONDITIONING SYSTEMS

<u>N/A</u>	Old Thermostats
<u>N/A</u>	Aquastats
<u>N/A</u>	Firestats
<u>N/A</u>	Manometers
<u>N/A</u>	Thermometers

BOILERS, FURNACES, HEATERS AND TANKS – 2 Furnaces & 1 Water Heater in Basement

<u>N/A</u>	Mercury Flame Sensors by pilot lights
<u>N/A</u>	Manometers, Thermometers, Gauges
<u>N/A</u>	Pressure-trol
<u>N/A</u>	Float or Level Controls
<u>N/A</u>	Space Heaters

ELECTRICAL SYSTEMS

<u>N/A</u>	Load Meters and Supply Relays
<u>N/A</u>	Phase Splitters
<u>N/A</u>	Microwave Relays
<u>N/A</u>	Mercury Displacement Relays

PCBs

For electrical devices manufactured prior to 1987, it is safe to assume that they contain PCBs and should be managed accordingly. Most equipment manufactured after this time will say "PCB Free". The following is a list of areas in a building where PCBs may be found:

<u>N/A</u>	Transformers
<u>N/A</u>	Capacitors (appliances, electronic equipment)
<u>N/A</u>	Heat Transfer Equipment
<u>5</u>	Light Ballasts – Exterior, Restroom, Attic
<u>N/A</u>	Specialty Paints (such as for swimming pools or other industrial applications)
<u>N/A</u>	Sumps or Oil Traps (in maintenance and industrial facilities)

OTHER ENVIRONMENTAL ISSUES

<u>N/A</u>	Hazardous Waste
<u>N/A</u>	Oil Tanks
<u>N/A</u>	Well Abandonment
<u>N/A</u>	Junk Auto Tires
<u>N/A</u>	Junk Vehicles

VIII. LABORATORY RESULTS



2033 Heritage Park Drive / Oklahoma City, OK 73120 / (405) 755-7272 / Fax (405) 755-2058

Polarized Light Microscopy Asbestos Analysis Report

Quantem Lab No. 242355

Account Number: B929

Date Received: 10/10/2014

Received By: Leigh Armstrong

Date Analyzed: 10/14/2014

Analyzed By: Gayle Ooten

Methodology: EPA/600/R-93/116

Client: Harenda Management Group
 Dean Jacobsen
 1237 West Bruce St.
 Milwaukee, WI 53204

Project: DNS

Project Location: Milwaukee, WI

Project Number: 14-200-042.5318

Quantem Sample ID	Client Sample ID	Composition	Color / Description	Asbestos (%)	Non-Asbestos Fiber (%)	Non Fibrous
001	1	Homogeneous	Cream Joint Compound	Asbestos Not Present	NA	CaCO3 Paint
002	2	Homogeneous	White Joint Compound	Asbestos Not Present	NA	CaCO3 Paint
003	3	Homogeneous	White Joint Compound	Asbestos Not Present	NA	CaCO3 Paint
004	4	Layered	White Joint Compound	Asbestos Not Present	NA	CaCO3 Paint
004a		Layered	White Sheetrock	Asbestos Not Present	Cellulose 20	Gypsum
005	5	Layered	White Joint Compound	Asbestos Not Present	NA	CaCO3 Paint
005a		Layered	White Sheetrock	Asbestos Not Present	Cellulose 20	Gypsum

Unless otherwise noted, upon receipt the condition of the sample was acceptable for analysis.

Quantem is a NVLAP accredited PLM laboratory (Lab Code: 101959-0). This report relates only to the specific items tested. NVLAP accreditation applies only to analysis performed utilizing EPA/600/M4-82-020 and EPA/600/R-93/116 methods. This report may not be used to claim product endorsement by NVLAP or any agency of the US Government. This report may not be reproduced except in full, without the written approval of the laboratory.



2033 Heritage Park Drive / Oklahoma City, OK 73120 / (405) 755-7272 / Fax (405) 755-2058

Polarized Light Microscopy Asbestos Analysis Report

Quantem Lab No. 242355

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Analyzed By: Gayle Ooten

Methodology: EPA/600/R-93/116

Client: Harena Management Group
 Dean Jacobsen
 1237 West Bruce St.
 Milwaukee, WI 53204

Project: DNS

Project Location: Milwaukee, WI

Project Number: 14-200-042.5318

Quantem Sample ID	Client Sample ID	Composition	Color / Description	Asbestos (%)	Non-Asbestos Fiber (%)	Non Fibrous
006	6	Layered	White Joint Compound	Asbestos Not Present	NA	CaCO3
006a		Layered	White Sheetrock	Asbestos Not Present	Cellulose 20	Gypsum
007	7	Homogeneous	Tan Plaster	Asbestos Not Present	NA	Quartz CaCO3
008	8	Homogeneous	Tan Plaster	Asbestos Not Present	NA	Quartz CaCO3
009	9	Homogeneous	Tan Plaster	Asbestos Not Present	NA	Quartz CaCO3
010	10	Layered	Red Ceramic Tile	Asbestos Not Present	NA	Clay
010a		Layered	Black Grout	Asbestos Not Present	NA	Quartz CaCO3

Unless otherwise noted, upon receipt the condition of the sample was acceptable for analysis.

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2033 Heritage Park Drive / Oklahoma City, OK 73120 / (405) 755-7272 / Fax (405) 755-2058

Polarized Light Microscopy Asbestos Analysis Report

Quantem Lab No. 242355	Client: Harenda Management Group
Account Number: B929	Dean Jacobsen
Date Received: 10/10/2014	1237 West Bruce St.
Received By: Leigh Armstrong	Milwaukee, WI 53204
Date Analyzed: 10/14/2014	Project: DNS
Analyzed By: Gayle Ooten	Project Location: Milwaukee, WI
Methodology: EPA/600/R-93/116	Project Number: 14-200-042.5318

Quantem Sample ID	Client Sample ID	Composition	Color / Description	Asbestos (%)	Non-Asbestos Fiber (%)	Non Fibrous
011	11	Layered	Gray Ceramic Tile	Asbestos Not Present	NA	Clay
011a		Layered	Brown Grout	Asbestos Not Present	NA	Quartz CaCO3
012	12	Layered	Gray Ceramic Tile	Asbestos Not Present	NA	Clay
012a		Layered	Yellow Mastic	Asbestos Not Present	NA	Glue
013	13	Homogeneous	Black Floor Tile	Asbestos Not Present	NA	Vinyl CaCO3
014	14	Homogeneous	Brown Fiberboard	Asbestos Not Present	Cellulose 90	Paint
015	15	Homogeneous	Brown Fiberboard	Asbestos Not Present	Cellulose 90	Paint

Unless otherwise noted, upon receipt the condition of the sample was acceptable for analysis.

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2033 Heritage Park Drive / Oklahoma City, OK 73120 / (405) 755-7272 / Fax (405) 755-2058

Polarized Light Microscopy Asbestos Analysis Report

Quantem Lab No. 242355

Account Number: B929

Date Received: 10/10/2014

Received By: Leigh Armstrong

Date Analyzed: 10/14/2014

Analyzed By: Gayle Ooten

Methodology: EPA/600/R-93/116

Client: Harenda Management Group

Dean Jacobsen

1237 West Bruce St.

Milwaukee, WI 53204

Project: DNS

Project Location: Milwaukee, WI

Project Number: 14-200-042.5318

Quantem Sample ID	Client Sample ID	Composition	Color / Description	Asbestos (%)	Non-Asbestos Fiber (%)	Non Fibrous
016	16	Homogeneous	Brown Fiberboard	Asbestos Not Present	Cellulose 90	Paint
017	17	Homogeneous	White Plaster	Asbestos Not Present	NA	Quartz CaCO3 Paint
018	18	Homogeneous	White Plaster	Asbestos Not Present	NA	Quartz CaCO3 Paint
019	19	Homogeneous	White Plaster	Asbestos Not Present	NA	Quartz CaCO3 Paint

Gayle Ooten, Analyst

10/14/2014

Date of Report

Unless otherwise noted, upon receipt the condition of the sample was acceptable for analysis.

Quantem is a NVLAP accredited PLM laboratory (Lab Code: 101959-0). This report relates only to the specific items tested. NVLAP accreditation applies only to analysis performed utilizing EPA/600/M4-82-020 and EPA/600/R-93/116 methods. This report may not be used to claim product endorsement by NVLAP or any agency of the US Government. This report may not be reproduced except in full, without the written approval of the laboratory.



www.QuanTEM.com

ASBESTOS CHAIN OF CUSTODY

2033 Heritage Park Drive, Oklahoma City, OK 73120-7502
 (800) 822-1650 • (405) 755-7272 • Fax: (405) 755-2058

LEGAL DOCUMENT - PLEASE PRINT LEGIBLY

Contact Information Company: Harendra Management Group Contact: Dean Jacobsen Account #: B929 E-mail: djacobsen@harendra.com Date:		Project Information Project Name: DNS Project Location: Milwaukee, WI Project ID: 14-200-042.5318 P.O. Number:	
For Lab Use Only Lab No. 242355 <input checked="" type="checkbox"/> Accept <input type="checkbox"/> Reject		Report Results (☑ one box) <input checked="" type="checkbox"/> QuanTEM Website <input type="checkbox"/> Other email	

SAMPLED BY: Name: <i>Carla</i>	DATE & TIME 09/14 1800	VIA FedEx	RECEIVED BY <i>Aditya</i>	DATE & TIME 10/10/14 9:50
---------------------------------------	--------------------------------------	---------------------	-------------------------------------	---

REQUESTED SERVICES (Please ☑ the Appropriate Boxes)

PLM	PLM	TEM	TEM	TEM	TURNAROUND TIME		
						PLM	TEM
<input checked="" type="checkbox"/>	Bulk Analysis (EPA 600/R-93/116)	<input type="checkbox"/>	Air- AHERA	<input type="checkbox"/>	Bulk- Presence / Absence EPA600/R-93/116	<input type="checkbox"/>	Rush
<input type="checkbox"/>	400 Point Count	<input type="checkbox"/>	Air- NIOSH 7402	<input type="checkbox"/>	Bulk- Quantitative [weight%]- Chatfield	<input type="checkbox"/>	Same Day
<input type="checkbox"/>	1000 Point Count	<input type="checkbox"/>	Air- ISO 10312	<input type="checkbox"/>	Dust- Presence / Absence	<input type="checkbox"/>	24 - Hour
<input type="checkbox"/>	Gravimetric Preparation	<input type="checkbox"/>	Drinking Water- EPA 100.2	<input type="checkbox"/>	Dust- Quantitative [fibers/sq.cm]- ASTM D5755	<input checked="" type="checkbox"/>	3 - Day
<input type="checkbox"/>	Particle ID	<input type="checkbox"/>	Waste Water- EPA 600/4-83-043	<input type="checkbox"/>	Other	<input type="checkbox"/>	5 - Day

No.	Sample ID (10 Characters Max)	To Be Analyzed	Color	Description	Volume / Area (as applicable)	Comments / Notes
1		<input checked="" type="checkbox"/>				
2		<input type="checkbox"/>				
3		<input type="checkbox"/>				
4		<input type="checkbox"/>				
5		<input type="checkbox"/>				
6		<input type="checkbox"/>				
7		<input type="checkbox"/>				
8		<input type="checkbox"/>				
9		<input type="checkbox"/>				
10		<input checked="" type="checkbox"/>				Do Not Test Mastic



ASBESTOS CHAIN OF CUSTODY
2033 Heritage Park Drive, Oklahoma City, OK 73120-7502
(800) 822-1650 • (405) 755-7272 • Fax: (405) 755-2058

LEGAL DOCUMENT - PLEASE PRINT LEGIBLY

For Lab Use Only
Lab No. <u>242355</u>
<input checked="" type="radio"/> Accept <input type="radio"/> Reject

Project Information		Project Name: DNS		Project Location: Milwaukee, WI		
No.	Sample ID (10 Characters Max)	To Be Analyzed	Color	Description	Volume / Area (as applicable)	Comments / Notes
11	11	<input checked="" type="checkbox"/>				
12	12	<input type="checkbox"/>				
13	13	<input type="checkbox"/>				
14	14	<input type="checkbox"/>				
15	15	<input type="checkbox"/>				
16	16	<input type="checkbox"/>				
17	17	<input type="checkbox"/>				
18	18	<input type="checkbox"/>				
19	19	<input checked="" type="checkbox"/>				
20		<input type="checkbox"/>				
21		<input type="checkbox"/>				
22		<input type="checkbox"/>				
23		<input type="checkbox"/>				
24		<input type="checkbox"/>				
25		<input type="checkbox"/>				
26		<input type="checkbox"/>				
27		<input type="checkbox"/>				
28		<input type="checkbox"/>				
29		<input type="checkbox"/>				
30		<input type="checkbox"/>				

IX. HMG CERTIFICATION

Company Certificate

This certifies that

HARENDA MANAGEMENT GROUP

PO BOX 511305
NEW BERLIN WI 53151-2105

is certified under ch. HFS 159, Wis. Adm. Code as a

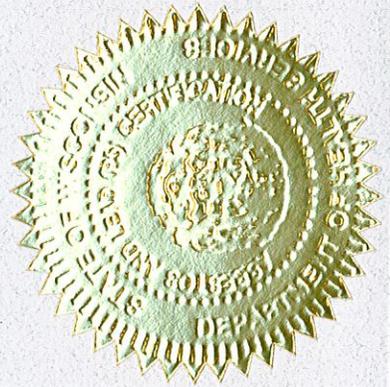
Asbestos Company - Primary

Certificate Issue Date: 09/11/2013
Expiration Date: 08/31/2015, 12:01 a.m.
Certification #: CAP-480540

Wisconsin Department of Health Services
Division of Public Health
Bureau of Environmental and Occupational Health
Asbestos & Lead Section
PO Box 2659
Madison WI 53701-2659
Phone: (608) 261-6876



Shelley A. Bruce
Shelley A. Bruce,
Unit Supervisor





ASBESTOS INSPECTOR

Issued By

STATE OF WISCONSIN

Dept. of Health Services

Eric Duane Christon
10908 W Langlade St
Milwaukee WI 53225-1319

		275 lbs	6' 01"
All-12823	Exp: 03/19/2015	11/16/1969	Male

Training due by: 03/19/2015

COPY

CONTRACTOR MUST SUBMIT FORM WITH ALL ORIGINAL SIGNATURES.

BID BOND FORM

KNOW ALL PERSONS BY THESE PRESENTS, That we the undersigned,

(Name of Principal)

as PRINCIPAL, and

_____, as SURETY

(Name of Surety)

are held and firmly bound unto the Department of Neighborhood Services of the City of Milwaukee hereinafter called the "Building Inspector", in the sum of 10 percent of the total bid of:

Parcel 1 _____ Dollars \$ _____

(bid price in words)

(bid price in numerals)

TOTAL BID _____ Dollars \$ _____

lawful money of the United States, in addition to and above the value of such salvage materials specified to become the property of the Bidder, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying Bid,

dated _____, 20 ____, for DNS PROJECT OPENING 5-13-15
DEMOLITION OF 1 PRIMARY BUILDING

NOW THEREFORE, if the Principal shall be awarded the contract and if his/her Bid shall not have been previously withdrawn in accordance with the provisions of the instructions to Bidders, and if the Principal shall enter into a formal contract with the Building Inspector in accordance with the accepted Bids, said Bid shall be accompanied by good and sufficient surety or sureties for the faithful performance of the work, then this obligation is void and of no effect.

However, in the event that the Principal shall be awarded the contract, his/her Bid not being previously withdrawn in accordance with the instructions to Bidders, and if the Principal shall neglect or fail to execute such contract or to give sufficient surety or sureties within the time specified, or if no time be specified, within 14 days, then the Principal and/or surety shall forfeit to the Building Inspector as liquidated damages the amount of this bond.

Revised 1/01

IN WITNESS WHEREOF, the above-bounded parties have executed this instrument under their several seals this _____ day of _____, 20____, the names and corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

In presence of:

_____(SEAL)
(Individual Principal)

(Business Address)

_____(SEAL)
(Individual Principal)

(Business Address)

Attest:

_____(SEAL)
(Corporate Principal)

(Business Address)

By _____ affix
corporate
seal

Attest:

Countersigned

(Corporate Surety)

by _____
Attorney-in-Fact

By _____ affix
corporate
Seal

State of _____

Power of attorney for person signing for surety company must be attached to bond

FORM B (3/13)
 CITY OF MILWAUKEE DEPARTMENT OF NEIGHBORHOOD SERVICES
 AFFIDAVIT OF COMPLIANCE WITH THE
 SMALL BUSINESS ENTERPRISE (SBE) PROVISIONS

BIDS DUE: 5-13-15

The bidders minimum commitment for SBE participation on this project is as follows:

REQUIRED OVERALL PROJECT PARTICIPATION			
SBE	25%		

The Commissioner of the Department of Neighborhood Services reserves the right to reject and disqualify any bid that does not achieve the percentage requirement for this project. This also applies if the undersigned contractor fails to comply with the City's requirements as outlined in the SBE provisions.

The undersigned hereby states that s/he has not discriminated in any manner on the basis of race, sex, or national origin in any manner in the preparation of the attached bid or selection of subcontractors and/or material suppliers for such bid.

The undersigned acknowledges, understands and agrees that submission of a bid shall commit the bidder to comply with the City's SBE policy to achieve the City's stated percentage requirements for SBE participation on this contract, including submission of the information required by the proposed schedule of subcontractors and/or material suppliers.

CONTRACTOR AFFIRMS THAT THEY WILL MEET THE FOLLOWING MINIMUM SBE PROGRAM REQUIREMENTS: (BIDDER MUST WRITE IN PERCENTAGE AND SUBMIT WITH BID DOCUMENTS.)

SBE: _____ %

The undersigned also states that all the submitted SBE information is true and correct to the best of his/her knowledge.

 Authorized Signature

 Date

 Printed Name

 Title

 Company Name

STATE OF WISCONSIN)
 COUNTY OF MILWAUKEE)

Personally came before me this _____ day of _____, _____,

_____ who acknowledges that s/he executed the foregoing document for the purpose therein contained for and on behalf of said company.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

 Notary Public, Milwaukee County, WI

My Commission expires: _____

**City of Milwaukee
Department of Public Works
Local Business Enterprise Provisions**

I. General:

- A. In accordance with Chapter 365 of the Milwaukee Code of Ordinances, the application of a Local Business Enterprise (LBE) program is required in all contracting activities of the Department of Public Works, unless contrary to federal, state or local law or regulation. To this end, the Commissioner of Public Works, as a contracting officer of the City, will apply an award standard in all bids so that an otherwise responsive and responsible bidder which is a Local Business Enterprise shall be awarded the contract, provided that its bid does not exceed the lowest bid by more than 5%.
- B. Bidders seeking the Local Business Enterprise preference shall prepare and submit with the bid an accurate affidavit certifying their LBE status. Failure to do so may result in an LBE forfeiting their rights to be considered for the program.
- C. Sanctions – If any document submitted to the city by a contractor under this chapter for the purpose of participating in any city contract contains false, misleading or fraudulent information, the Commissioner of Public Works, may direct the imposition of any of the following sanctions on the offending contractor:
1. Withholding of payment.
 2. Termination, suspension or cancellation of the contract in whole or in part.
 3. Denial to participate in any further contracts awarded by the City.
- D. Penalty – Any person, firm or corporation knowingly engaging in fraud, misrepresentation or in any attempt, direct or indirect, to evade the provisions of this chapter by providing false, misleading or fraudulent information shall, upon conviction, forfeit not less than \$2,000 nor more than \$5,000 together with the costs of prosecution.
- E. Right to Appeal – All contracts awarded under ss. 7-14-2 and 7-22 of the City Charter shall be awarded by the Commissioner of Public Works to the lowest responsible bidder determined in accordance with any applicable City Ordinances relating to the participation of Local Business Enterprises. Following the opening of any bid where the Commissioner has considered compliance with such City Ordinances, the Commissioner shall publish in an official City newspaper his or her determination as to the lowest responsible bidder. Any bidder who objects to the determination based on the consideration of such City Ordinances, may appeal the recommendation by filing a written appeal with the Commissioner within five (5) working days of the date of publication. The appeal shall state the specific objection to the determination, including supporting documentation, and specify an alternative determination. Any appeals that do not conform to this section shall not be considered. The Commissioner shall schedule a hearing before the Public Works Contract Appeals Committee which shall be comprised of the chair of the Economic Development Committee or his or her designee, and a member of the Economic Development Committee selected by the chair and the Director of Administration or his or her designee to be held within five days of receipt of the appeal. The Public Works Contract Appeals Committee shall have the authority by majority vote to affirm or set aside the determination of the Commissioner and their decision in this regard shall be final. In the event that a timely appeal meeting the requirements of this paragraph is not filed, or the Committee affirms the commissioner's determination following a timely appeal, the Commissioner shall make an award in accordance with his or her determination.

II. Definitions:

- A. Local Business Enterprise means a business which satisfies all of the following criteria:
1. Owns or leases property within the geographical boundaries of the City of Milwaukee. Post office boxes shall not suffice to establish status as a Local Business Enterprise.
 2. A residential address may qualify, but only if the business does not own or lease other real property, either within or outside the geographical boundaries of the City of Milwaukee.
 3. Leased property may qualify but only if at least half of the acreage of all the real property owned or leased by the business is located within the geographical boundaries of the City of Milwaukee.
 4. Has been doing business in the City of Milwaukee for at least one (1) year.
 5. Is not delinquent in the payment of any local taxes, charges or fees, or the business has entered into an agreement to pay any delinquency and is abiding by the terms of the agreement.
 6. Will perform at least 10% of the monetary value of the work required under the contract.

III. Local Business Enterprise requirement:

- A. Department of Public Works shall, unless contrary to federal, state or local law or regulation, apply an award standard in all bids so that an otherwise responsive and responsible bidder which is a Local Business Enterprise shall be awarded the contract, provided that its bid does not exceed the lowest bid by more than 5%.
- B. If the bids of two or more Local Business Enterprises do not exceed the lowest bid by more than 5%, the contract shall be awarded to the Local Business Enterprise that submitted a bid that exceeded the lowest bid by the smallest amount.
- C. If a bid submitted by a non-Local Business Enterprise and a bid submitted by a Local Business Enterprise are identical, the contract shall be awarded to the Local Business Enterprise, even if the bids are only identical due to the 5% award standard provided for in this chapter.
- D. If two bids submitted by two Local Business Enterprises are identical, the winner will be determined in accordance with the process for tie-breakers as established by the city purchasing director.
- E. If the difference between the low bidder's amount and the lowest Local Business Enterprise amount is within 5% of the low bidder and exceeds \$25,000, then the provisions in section III-A shall not apply.
- F. Paragraph III-A shall only be applied to the "base bid".



DEPARTMENT OF NEIGHBORHOOD SERVICES
CONTRACT DIVISION

**LOCAL BUSINESS ENTERPRISE (LBE) PROGRAM
AFFIDAVIT OF COMPLIANCE**

IMPORTANT: This form must be submitted with your bid to be considered for LBE status.

Bid/RFP #: _____
Company Name: _____
Address: _____
City, State, Zip _____

This affidavit of compliance will be the contractor's sworn statement that the business meets the following criteria:

1. The business owns or leases property within the geographical boundaries of the City of Milwaukee. Post office boxes shall not suffice to establish status as a Local Business Enterprise.
2. A residential address may suffice to establish compliance as a Local Business Enterprise, but only if the business does not own or lease other real property, either within or outside the geographical boundaries of the City of Milwaukee.
3. Leased property shall not suffice to establish compliance as a Local Business Enterprise unless at least half of the acreage of all the real property owned or leased by the business is located within the geographical boundaries of the City of Milwaukee.
4. The business has owned or leased real property within the geographical boundaries of the City of Milwaukee *and* the business has been doing business in the City of Milwaukee for at least one (1) year.
5. The business is not delinquent in the payment of any local taxes, charges or fees, or the business has entered into an agreement to pay any delinquency and is abiding by the terms of the agreement.
6. The business will perform at least 10% of the monetary value of the work required under the contract.

SITE VISITS: Please note the contractor agrees to allow the City to verify Local Business Enterprise status by allowing City Staff to visit the operation(s) of the business that is seeking Local Business Enterprise status at any time without notice, in an effort to maintain the integrity of the City's bidding process.

If applicable, initial here _____ if criteria in #3 above is satisfied.
Initial

I hereby declare compliance with the City of Milwaukee Code of Ordinances Chapter 365.

Authorized Signature: _____

Printed Name: _____

Date: _____

NOTARIZATION

Subscribed to before me on this _____ day of _____ in the year
_____, at _____ County,
_____ State.

NOTARY PUBLIC SIGNATURE: _____

(SEAL)

PRINT NAME: _____

My commission expires: _____

PLEASE SUBMIT THIS FORM WITH YOUR BID TO:
DEPT. OF NEIGHBORHOOD SERVICES
841 NORTH BROADWAY, ROOM 105
MILWAUKEE, WISCONSIN 53202



DEPARTMENT OF NEIGHBORHOOD SERVICES
CONTRACT DIVISION

**LOCAL BUSINESS ENTERPRISE (LBE) PROGRAM
BUSINESS PROPERTY LOCATION FORM**

Important Note: This form must be submitted with your bid to be considered for LBE status.

Bid / RFP # _____

Property Location 1 **Check one: Own [] Lease []**

Name:	
Address:	
City, State, Zip	

Property Location 2 **Check one: Own [] Lease []**

Name:	
Address:	
City, State, Zip	

Property Location 3 **Check one: Own [] Lease []**

Name:	
Address:	
City, State, Zip	

Property Location 4 **Check one: Own [] Lease []**

Name:	
Address:	
City, State, Zip	

PLEASE SUBMIT THIS FORM WITH YOUR BID TO:

DEPT. OF NEIGHBORHOOD SERVICES
841 NORTH BROADWAY, ROOM 105
MILWAUKEE, WISCONSIN 53202