



Installation Completion Certificate

Revised 2/12/2016

Complete & sign upon completion of installation. Please submit the completed document to: me2lenders@summitcreditunion.com

PARTICIPATING CONTRACTOR STATEMENT

The undersigned below hereby certifies that we installed the following items at the residence of

Homeowner _____, located at

Street _____

City _____ State _____ Zip _____

Proposed (Check all that apply)	Completed (Check all that apply)	Improvement	Focus on Energy Incentive?	Installation Date	Permit Number (if applicable)	Permit Status
<input type="checkbox"/>	<input type="checkbox"/>	10-19% energy reduction	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	20-29% energy reduction	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	30%+ energy reduction	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	Propane multi-stage furnace with ECM, 90% AFUE	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	Natural gas furnace, 95%+ AFUE	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>	Natural gas furnace with ECM, 95%+ AFUE	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	ENERGY STAR air conditioner, SEER 14+	No			
<input type="checkbox"/>	<input type="checkbox"/>	Natural gas furnace w/ECM, 95% AFUE & 16+ SEER AC combo	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	Modulating natural gas boiler w/outdoor reset control, 90% AFUE	No			
<input type="checkbox"/>	<input type="checkbox"/>	Modulating natural gas boiler w/outdoor reset control, 95% AFUE	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	Modulating combo natural gas boiler with integrated domestic hot water & outdoor reset control, 95% AFUE	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	Indirect water heater installed with qualified boiler	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	Natural gas storage water heater, EF 0.67+	No			
<input type="checkbox"/>	<input type="checkbox"/>	Natural gas condensing storage water heater, TE 90%+	No			
<input type="checkbox"/>	<input type="checkbox"/>	Natural gas tankless water heater, EF 0.82+	No			
<input type="checkbox"/>	<input type="checkbox"/>	ECM replacement	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	Air source heat pump, 16+ SEER & 8.4+ HSPF (propane, oil, or electric furnace only)	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	Geothermal heat pump system, EER 15+	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	Smart thermostat installed with qualified furnace, boiler or air source heat pump	Yes			
<input type="checkbox"/>	<input type="checkbox"/>	ENERGY STAR windows	No			
<input type="checkbox"/>	<input type="checkbox"/>	Support Measure #1:	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>	Support Measure #2:	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>	Support Measure #3:	<input type="checkbox"/>			

A. TOTAL PROJECT COST:

B. FOCUS ON ENERGY INCENTIVE:

C. OUT OF POCKET COST (Pd by Customer):

D. REQUESTED SUMMIT PAYMENT (\$15,000 max; subtract lines B & C from line A above):



Contractor Name: _____

Authorized Contractor Representative: _____

Email: _____ Phone: _____ Alternate Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip _____

Please confirm all of the following statements by checking the following boxes:

- I am a Me² Participating Contractor currently in good standing with the program.
- To the best of my knowledge, the proposed improvements (except for support measures) are eligible for Focus on Energy incentives as noted in Section 3 of the Project Detail Form and I will submit the incentive request to Focus on Energy within ten (10) business days of project completion. I will utilize the Instant Discount option so that the customer only pays the net project cost after incentives.
- I have pulled the required City of Milwaukee permits for the proposed improvements and will cure any deficiencies that do not pass permit inspection at no additional cost to the homeowner.
- I will cure any installation deficiencies identified by the Me² program staff or Focus on Energy program staff at no additional cost to the homeowner.
- I have properly disposed of or recycled all waste generated as a result of this project.
- I will provide the homeowner with a lien waiver upon payment by Summit Credit Union.
- I have provided the homeowner with all warranty information on the equipment I have installed and explained these warranties to them.
- It is my responsibility to submit this Completion Certificate to Summit Credit Union. I understand that I will be paid within two weeks by Summit Credit Union from the time I have completed this form for previously approved Me² homeowners.

To the best of my knowledge, the statements above are complete, true, and correct. I hereby certify that I am authorized to submit this Completion Certificate and affix my signature below.

Contractor Signature _____ Date _____

HOMEOWNER STATEMENT

The undersigned hereby certify personal ownership of the home specified above, that all materials and equipment included in the construction contract (work order, job order, bid summary, proposal, invoice, etc.) have been furnished and installed, that the work has been completed, and I am satisfied with the completed work. I have been previously approved by Summit Credit Union for an Me² loan. I authorize Summit Credit Union to pay the above contractor for the above services and I will begin making loan payments according to the terms of my Summit Credit Union loan.

Homeowner Signature _____ Date _____

