Me2
Milwaukee Energy Efficiency
Smart energy pays.

Installation Completion Certificate

Complete and sign upon completion of installation.

Participating Contractor Statement: The undersigned below hereby certifies that we installed the following items at the residence of _____ (homeowner), located at _____ (Street, City, State, Zip).

Proposed to Summit (Check all that apply)	**Completed** (Check all that apply)	**Improvement**	**Eligible for Focus on Energy Incentives?**	**Installation Date**	**Permit Number (if applicable)**	**Permit Status**
☐	☐	Air Sealing	☐			
☐	☐	Attic Insulation	☐			
☐	☐	Exterior Wall Cavity Insulation	☐			
☐	☐	Interior Foundation Insulation	☐			
☐	☐	Sill Box Insulation	☐			
☐	☐	Attic Ventilation	☐			
☐	☐	Polyethylene Vapor Barrier	☐			
☐	☐	Vent Existing Exhaust Fans Out of the Attic	☐			
☐	☐	Natural Gas/LP/Oil, Multi-Stage furnace with ECM, 90%+ AFUE	☐			
☐	☐	Natural Gas, Multi-Stage furnace with ECM, 95%+ AFUE	☐			
☐	☐	95% Furnace, Multi-Stage with ECM & 16 SEER Central Air Conditioning Combo	☐			
☐	☐	Modulating Boiler with Outdoor Reset, 90%+ AFUE	☐			
☐	☐	Modulating Boiler with Outdoor Reset, 95%+ AFUE	☐			
☐	☐	Indirect water heater installed with qualified boiler	☐			
☐	☐	Replacement Electronically Commutated Motor	☐			
☐	☐	Natural Gas Storage Water Heater EF >0.67	☐			
☐	☐	Natural Gas Hot Water Heater Condensing Storage, TE 90%+	☐			
☐	☐	Natural Gas, Tankless Water Heater, EF 0.82+	☐			
☐	☐	Heat Pump Water Heater	☐			
☐	☐	Geothermal Heat Pump, EER rating >15	☐			
☐	☐	Support Improvement 1 (Describe):	☐			
☐	☐	Support Improvement 2 (Describe):	☐			
☐	☐	Support Improvement 1 (Describe):	☐			
☐	☐	Support Improvement 4 (Describe):	☐			

A. TOTAL PROJECT COST:

B. FOCUS ON ENERGY INCENTIVE:

C. OUT OF POCKET COST (Paid by Customer):

D. REQUESTED SUMMIT PAYMENT ($15,000 max loan; A-B-C above):

Contractor Name:
Authorized Contractor Representative:
Email:
Phone:
Alternate Phone:

Mailing Address:

Please confirm all of the following statements by checking the following boxes:

- ☐ I am a Me^2 Participating Contractor currently in good standing with the program
- ☐ To the best of my knowledge the proposed improvements are eligible for Focus on Energy incentives as noted in Section 3 (except support measures), and I will submit the incentive request to Focus on Energy within 10 business days of project completion. I will utilize the Instant Discount option so that customer only pays the net project cost after incentives.
- ☐ I have pulled the required City of Milwaukee permits for the proposed improvements and will cure any deficiencies that do not pass permit inspection at no additional cost to the homeowner.
- ☐ I will cure any installation deficiencies identified by the Me^2 program staff or Focus on Energy program staff at no additional cost to the homeowner.
- ☐ I have properly disposed/recycled all waste generated as a result of this project.
- ☐ I will provide the homeowner with a lien waver upon payment of by Summit Credit Union
- ☐ I have provided the homeowner with all warranty information on the equipment I have installed and explained these warranties to them.
- ☐ It is my responsibility to submit this Completion Certificate to Summit Credit Union. I will be paid within two weeks by Summit Credit Union from the time I have completed this form for previously approved Me^2 homeowners.

To the best of my knowledge, the statements above are complete, true, and correct. I hereby certify that I am authorized to submit this Completion Certificate and affix my signature below.

Contractor Signature Date:

Homeowner Statement: The undersigned hereby certify personal ownership of the home specified above, that all materials and equipment included in the construction contract (work order, job order, bid summary, proposal, invoice, etc.) have been furnished and installed, that the work has been completed, and I am satisfied with the completed work. I have been previously approved by Summit Credit Union for an Me^2 loan. I authorize Summit Credit Union to pay the above contractor for the above services and I will begin making loan payments according to the terms of my Summit Credit Union loan.

Homeowner Signature Date

White Copy – Submit to Summit Credit Union Yellow Copy – Homeowner Pink Copy – Prime Contractor