

# Installation Completion Document

Complete and sign upon completion of installation and post assessment.

**Participating Contractor Statement:** The undersigned below hereby certifies that we installed the following items at the residence of \_\_\_\_\_ (homeowner), located at \_\_\_\_\_ (Street, City, State, Zip).

Description of Item(s) Installed (include Model Name, Output Capacity, and Efficiency Level if appropriate)	Contractor Name and Address	Contractor Signature	Date

If additional measures were installed, use a second form.

**Participating Consultant Statement:** The undersigned hereby certify that the energy efficiency improvements made at the home specified above met all post assessment tests, inspections, and verifications as required by the Me<sup>2</sup> program, receiving a score of “pass”; or that any improvements with a score of “fail” have been noted and explained to the customer for follow-up with the contractor.

Consultant Name \_\_\_\_\_ Consultant Signature \_\_\_\_\_ Date \_\_\_\_\_

**Homeowner Statement:** The undersigned hereby certify personal ownership of the home specified above, that all materials and equipment included in the construction contract (work order, job order, bid summary, proposal, invoice, etc.) have been furnished and installed, that the work has been completed, and I am satisfied with the completed work.

Homeowner Signature \_\_\_\_\_ Date \_\_\_\_\_

*By signing this Installation Completion Document, the homeowner acknowledges and approves that if a loan is part of the process, the loan proceeds, assuming the loan is through the Me<sup>2</sup> loan product being offered by Summit Credit Union, is to be paid directly to the contractor(s).*