



PROPERTY ELIGIBILITY APPLICATION FOR PROPERTY OCCUPANT (HOMEOWNER OR TENANT/RENTER)

Complete and return signed application and requested income eligibility documents to apply for additional rewards for eligible air sealing and insulation improvement and a FREE energy assessment. NOTE: This information will only be used to qualify the property for program rewards and will not be shared with third-parties without your consent. For assistance completing this application, refer to the Income Eligibility Application Guidebook available at focusonenergy.com/homeperformance or call **855.533.8103**. Focus on Energy rewards are subject to change.

SECTION 1: PROGRAM ELIGIBILITY (If you can answer "Yes" to items 1-6 below, please complete and return the application. You may be eligible for enhanced rewards. If you can answer "Yes" to items 1-4 and "No" to items 5-6, you are not eligible for the FREE energy assessment and enhanced rewards; however, you may still be eligible for Home Performance rewards. Visit focusonenergy.com/homeperformance for next steps)

		YES	NO
1	The property I am applying for receives utility services from a participating Focus on Energy utility company (refer to guidelines).	<input type="checkbox"/>	<input type="checkbox"/>
2	The property I am applying for is an existing home. NOTE: New construction or mobile homes are not eligible.	<input type="checkbox"/>	<input type="checkbox"/>
3	The property I am applying for is a residential building with 3 or fewer units.	<input type="checkbox"/>	<input type="checkbox"/>
4	At least 50% of the building is heated through natural gas or electricity.	<input type="checkbox"/>	<input type="checkbox"/>
5	The occupant(s)'s household income is less than 80% of the State Median Income (refer to guidelines).	<input type="checkbox"/>	<input type="checkbox"/>
6	HOMEOWNERS ONLY: Your home has <u>not</u> received insulation or air sealing services through a low income weatherization program in the past five (5) years?	<input type="checkbox"/>	<input type="checkbox"/>

SECTION 2: APPLICANT INFORMATION (If you are the landlord, please complete the landlord application available to download at focusonenergy.com/homeperformance or by calling 855.533.8103)

First Name:		Last Name:			
Installation Address:		City:	County:	State: WI	Zip:
Mailing Address (if different than the address above):		City:	County:	State: WI	Zip:
Daytime Phone:	Evening Phone:	Birth Date (mm/dd/yyyy):			
Email Address:			How did you hear about the program?:		

SECTION 3: PROPERTY INFORMATION

Home Type: Check ONE only. <input type="checkbox"/> Existing Home <input style="border: 1px solid black; padding: 0 2px;" type="checkbox"/> NA New Construction <input style="border: 1px solid black; padding: 0 2px;" type="checkbox"/> NA Mobile Home		Residential Building Type: Check ONE only. <input type="checkbox"/> Single Family <input type="checkbox"/> 2 Unit <input type="checkbox"/> 3 Unit <input style="border: 1px solid black; padding: 0 2px;" type="checkbox"/> NA 4+ Units			
Property Ownership: Check ONE only. <input type="checkbox"/> Homeowner <input type="checkbox"/> Tenant/Renter	Name of Landlord:	Landlord's Daytime Phone:	Referring Trade Ally (Contractor), if applicable:		

SECTION 4: PROPERTY'S UTILITY COMPANY/HEATING SOURCE INFORMATION

Electric Provider:	Electric Account Number:	Natural Gas Provider	Natural Gas Account Number:
Primary Fuel Used for Space Heating (At least 50% of the home must be heated through natural gas or electricity.) <input type="checkbox"/> Electric <input type="checkbox"/> Natural Gas <input style="border: 1px solid black; padding: 0 2px;" type="checkbox"/> NA Oil <input style="border: 1px solid black; padding: 0 2px;" type="checkbox"/> NA Propane <input style="border: 1px solid black; padding: 0 2px;" type="checkbox"/> NA Wood/Pellet <input style="border: 1px solid black; padding: 0 2px;" type="checkbox"/> NA LP <input style="border: 1px solid black; padding: 0 2px;" type="checkbox"/> NA Other			

SECTION 5: HOUSEHOLD MEMBERS (Please list all members of your household, including children)

HOUSEHOLD MEMBERS	FIRST NAME	LAST NAME	BIRTH DATE (MM/DD/YYYY)
Applicant			
Household Member #1			
Household Member #2			
Household Member #3			
Household Member #4			
Household Member #5			
Household Member #6			
Household Member #7			

SECTION 6: HOUSEHOLD INCOME (Include income for household members over the age of 18, excluding full-time high school students)

Name of Adult Household Member	Income Type (see guidelines)	Previous Three Months of Income (Gross)			3 Month Total	Income Support Documents Attached (see guidelines)	
		Month 1	Month 2	Month 3		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		\$	\$	\$	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
		\$	\$	\$	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
		\$	\$	\$	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
		\$	\$	\$	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
		\$	\$	\$	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
		\$	\$	\$	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
		\$	\$	\$	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Total 3 Month Household Income					\$		

SECTION 7: TERMS AND CONDITIONS AND ELIGIBILITY DECLARATION

By submitting this application, the Applicant(s) hereby certifies that he/she has read, agrees to and has met all Terms and Conditions and Program Qualifications as outlined in the application and guidelines.

- The Applicant further certifies that all of the information contained in this application and supporting documentation is complete, true and correct, and all household income has been fully disclosed.
- The Applicant may be required to provide proof of any information on this application and that giving false information will invalidate this application, require the return of any rewards received and could possible subject the Applicant to criminal prosecution.
- Applicant submitting an application who has not received approval for the program assume all risk, as they may not be approved for participation in the program and are therefore ineligible for program rewards listed on the application.
- Income eligibility approval does not guarantee payment of a reward. Applicants must meet all program requirements to be eligible for program rewards.
- All installations are subject to verification inspection by the program to ensure the measures were installed properly. Residents must allow, if requested, a program representative reasonable access to the home to verify installed measures.
- The Applicant can have as many energy assessments as they want completed on the property; however, the program will only pay for one FREE energy assessment. Rewards can only be paid to one person or entity (i.e. either the resident or Trade Ally, not both).
- The program is not responsible for items (i.e. Income Eligibility Applications, supporting documentation, reward checks) lost or damaged in the mail.

HOMEOWNER ONLY (Check the box signifying you have read and agreed to the statement)

If your income is at or below 60% of the State Median Income, you may qualify for the **Wisconsin Weatherization Assistance Program** administered by the Wisconsin Home Energy Assistance Program (WHEAP). This program provides greater monetary benefits for home retrofit work. Focus on Energy strongly recommends that you consider this program before moving forward with our program. To learn more, visit www.homeenergyplus.wi.gov or call **866.432.8947**.

I have been notified of other assistance options available to me, and choose to participate in Focus on Energy's Home Performance with ENERGY STAR Program. I understand that by participating in this program I am no longer eligible to receive assistance in the Weatherization Assistance Program for improvements eligible through the Home Performance Program even though the WHEAP Program may have greater rewards.

If I am approved for this program, I give the Home Performance Program my permission to provide the necessary documentation and contact information to other Focus on Energy or government-funded programs for the purposes of contacting me about their programs and the assistance available to me.

- Other Focus on Energy programs. Other government funded income assistance organizations such as Me², Green Madison, etc.
- If I am approved for this program, I give the Home Performance Program my permission to provide my contact information to partnering Trade Allies (contractors) for the purposes of scheduling my FREE energy assessment or discussing program rewards for eligible improvements.

SECTION 8: DOCUMENTS TO RETURN WITH YOUR APPLICATION (Please include the documents listed with your application to prevent delays)

Check the box signifying you have included the necessary document(s). Applicants should black out all Social Security Numbers listed on the documentation.

- Copy of your most recent electric and natural gas utility bill.**
- Income Support Documents (include the support documentation for each household member and income item listed in Section 6).**
- HOMEOWNER ONLY: Proof of homeownership (most recent real estate tax statement, current mortgage statement, recorded mortgage, land contract or life lease).**

SECTION 9: SIGNATURES (Property owner will be notified of program eligibility by phone or email, followed by a letter sent via U.S. Mail)

Homeowner or Tenant/Renter's Signature:	Date:
Print Name:	Date:

FORM SUBMITTAL – RETURN SIGNED, COMPLETED FORM TO:

Mail: Focus on Energy Income Eligibility Dept. c/o Conservation Services Group, 2821 Dairy Drive, Suite 5, Madison, WI 53718

Email: WisconsinHomePerformancelLevel2@csggrp.com **Questions: 855.533.8103**

MM-6113-0413