

November 3, 2011

A Regular Meeting of the Board of Fire and Police Commissioners was held on the above date, commencing at 6:00 P.M. at the City of Milwaukee Safety Academy, 6680 N. Teutonia Avenue.

PRESENT: Commissioners: Richard C. Cox, Chair
Carolina M. Stark
Kathryn A. Hein
Paoi X. Lor
Michael M. O'Hear

ABSENT: Commissioner: Sarah W. Morgan (Excused)

ALSO PRESENT: Mark Rohlfig, Chief, Milwaukee Fire Department; and Assistant Chief James Harpole, representing the Milwaukee Police Department.

1. COMMITTEE REPORTS:

a) Commissioner Hein presented the report of the Committee on Testing and Recruiting. The Committee met on October 26th and received status updates on the recruit classes. The Police Officer recruit class started on October 17th with 35 recruits, 9% female and 43% minority. The Police Aide recruit class started on October 31st with 24 recruits, 12% female and 44% minority. The Police Aide recruitment will end November 28th and we have approximately 300 applications to date. Improving recruitment was discussed including adding more social media. The Firefighter recruit class started October 31st with 34 recruits, 6% female and 12% minority. There was also discussion about the Fire Cadet program. The Director stated the Fire Cadet program should be approved in tomorrow's budget hearing. Commissioner O'Hear asked if the Fire Cadet program is expected to attract women. Commissioner Hein responded in the affirmative and added that it will also attract minorities. Commissioner Hein asked when the Fire Cadet recruitment will begin. Victoria Robertson, Human Resources Analyst – Senior, responded that the recruitment would begin in December and go through the holiday season. The Director added that the job announcement bulletin will be presented to the Board for approval next month.

2. EXAMINATIONS:

a) The Director presented for approval an examination announcement bulletin for the position of Police Telecommunicator – Seasonal in the Police Department. The Director asked if there were any changes from the previous bulletin. Victoria Robertson, Human Resources Analyst – Senior stated that it is similar to the previous bulletin because a job analysis has not been conducted yet, so there will be the same testing process. She added that clarifications were made regarding work hours and duties. Commissioner O'Hear moved approval of the bulletin, seconded by Commissioner Hein. The motion carried unanimously.

3. FIRE DEPARTMENT:

a) The Director presented a letter dated October 18, 2011, from Chief Rohlfig, wherein he notifies the Board that he has granted an unpaid medical leave of absence to Firefighter Rodney T. DePass effective October 28, 2011 and expiring January 28, 2012.

The Director presented a letter dated October 25, 2011, from Chief Rohlfig, wherein he notifies the Board that he has granted an unpaid military leave of absence to Fire Captain Timothy J. Reynolds effective November 2, 2011, until further notice.

The Director presented a letter dated October 19, 2011, from Chief Rohlfig, wherein he notifies the Board that Fire Lieutenant William J. Echevarria has returned from his unpaid military leave of absence effective October 19, 2011. The leave was granted June 21, 2011.

b) The Director presented a letter dated October 18, 2011, from Chief Rohlfing, wherein he requests classification of 13 new positions of Fire Cadet in the Training Division of the Bureau of EMS, Training, and Education. The Chair referred the request to the Department of Employee Relations for study and report.

c) The Director presented a letter dated October 27, 2011, from Chief Rohlfing, wherein he requests reclassification of one position of Management and Accounting Officer in the Bureau of Administration, Budget and Finance Section. The Chair referred the request to the Department of Employee Relations for study and report.

4. POLICE DEPARTMENT:

a) The following appointments, as presented by Chief Flynn, were approved by the Board:

TO OFFICE ASSISTANT I, contingent upon successful completion of a medical examination and drug screening, effective November 14, 2011:

KISHA GOLDEN and LACEY SHOWELL.

TO SCHOOL CROSSING GUARD (REGULAR), with effective dates:

IVAN A. CICLA (10/13/11); GREGORY E. MCNEELY (10/19/11); RAMONA RIVAS (09/19/11); and MARY T. SCHNEIDER (10/06/11).

b) The Director presented a letter dated October 26, 2011, from Chief Flynn, wherein he notifies the Board that Police Officer Brad Westergard has returned from his unpaid military leave of absence effective October 15, 2011. The leave commenced September 1, 2011.

5. PUBLIC COMMENT:

There was no comment made from the public present.

6. ADJOURNMENT:

Commissioner O'Hear moved to adjourn the meeting, seconded by Commissioner Lor. The motion carried unanimously.

The meeting concluded at 6:10 P.M.

Respectfully submitted,



Michael G. Tobin
Executive Director