

City of Milwaukee

Office of the City Clerk

200 E. Wells Street

Milwaukee, Wisconsin 53202

Certified Copy of Resolution

FILE NO: 160076

Title:

Resolution approving an Operating Agreement with Milwaukee Marathon, Inc., for staging the second annual Milwaukee Running Festival in the City of Milwaukee.

Body:

Whereas, Milwaukee Marathon, Inc., (d/b/a Milwaukee Running Festival) has proposed the staging of a large marathon, half-marathon, 5K and one-mile distance running event within the City of Milwaukee on November 5 and November 6, 2016; and

Whereas, The economic impact of this type of event on Milwaukee would be substantial, with thousands of participants and their families using or visiting Milwaukee's hotels, restaurants and tourist attractions; and

Whereas, The staging of the Milwaukee Running Festival would also require significant City resources, particularly Milwaukee Police Department and Department of Public Works resources relating to traffic control before, during and after the event; and

Whereas, Section 105-55.5 of the Code of Ordinances defines a "special event" as "any planned extraordinary, temporary use of the public right of way or public premises of 25 people or more including but not limited to parades, processions, demonstrations, bicycle or foot races, festivals and block parties"; and

Whereas, Any person, group, organization or association, other than a city official for city business, desiring to hold a special event on the public right-of-way shall apply for a special event permit under Section 105-55.5 of the Code of Ordinances; and

Whereas, Section 105-55.5-2-c of the Code of Ordinances establishes the process and criteria for approval or denial of a special event permit application; and

Whereas, The Commissioner of Public Works is authorized to approve or deny special event permit applications according to the criteria set forth in Section 105-55.5-2-c-1 to c-11; and

Whereas, In the absence of an Operating Agreement between the City and Milwaukee Marathon, Inc., a special event permit would not meet the criteria in Section 105-55.5-2-c-1 because the Milwaukee Running Festival is of such a size or nature requiring the diversion of so great a number of police officers, ambulances or other emergency services as to deny reasonable emergency services to the city as a whole; and



August 1, 2016

Ms. Germaine Speth
City of Milwaukee
Department of Public Works
841 N. Broadway, Room 501
Milwaukee, WI 53202

RE: Special Event Permit Application for Milwaukee Running Festival

Dear Germaine:

Please find enclosed the permit application for the Milwaukee Running Festival. We have also included all of the information that was required as part of the operating agreement with the exception of our 2015 annual report, of which a copy is being sent to us from the Wisconsin Department of Financial Institutions. We will forward this to you as soon as it is received.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Ponteri', written over the word 'Sincerely,'.

Chris Ponteri
Executive Race Director



Department of Public Works
Special Event Permit Application

OFFICE USE ONLY
ALD:
FILE:

After completing, please return to:
dpwspecialerevents@milwaukee.gov or
Special Event Office, 841 N. Broadway, Rm. 501, Milwaukee, WI 53202
FAX: (414) 286-3953 Phone: (414) 286-3329

Event Name: Milwaukee Running Festival
Date of Event: Nov 6, 2016
Time street will be closed for setup: 6 am to 7 am
Event Start Time: 7 am
Event End Time (right-of-way open for public access): varies
Type of Event: [X] Walk/Run [] Parking [] Parade [] Photo Shoot [] Other (explain)
Event requires street closure: [X] Yes [] No
Estimated number of participants: 5,000

Permit Applicant Information:

Applicant Name: Chris Ponteri
E-Mail: chris@milwaueerunningfestival.com
Organization Name: Milwaukee Marathon, Inc.
Address: Kelle W. Wells St
City, State, Zip Code: Milwaukee WI 53233
Phone: 262 758 9226
Fax:

Alternate Permit Applicant Information (required):

Applicant Name: Frank DeGuire
E-Mail: deguirefrank@att.net
Address: 2000 Beaver Lane
City, State, Zip Code: Brookfield WI 53045
Phone: 262 349 6433
Fax:

Location or route of event - list all requested street closures. FOR EXAMPLE: North Water Street from East Kilbourn Avenue to East State Street. Or for foot or bicycle races, runs, rides or parades, include a detailed route for approval by the Police Department and Department of Public Works. (Please attach a separate sheet if necessary).
see attached information

If you would like to have parking meters hooded, please list the number that appears on each meter:

Your festival is required to recycle bottles and jars made of glass or plastic (#1 & #2 only -- and no cups), metal cans, and cardboard. Recycling is required by state law and city ordinance (79-35). Your application must include a recycling plan in order to be processed. Please describe your plan for the event, attaching additional page if necessary:
[] City recycling service is requested. (Attach request details - the City cannot grant all service requests)
[X] Recycling will be arranged through a private hauler.
[] Not applicable to my event.

Proposed routes may be altered at the discretion of the Police Department and the Department of Public Works. Special Event Permit office staff will work with the applicant to select an alternate route. (continued on page 2)

This permit includes the following provisions to which applicant agrees by signature:

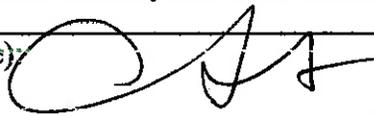
1. Fees vary with the size and nature of the event and equipment and services requested. The Police Department determines the classification of events - A, B, C, or D - according to the number of police service hours required. By ordinance, applicants for Class A, B and C events must furnish with the application fee an original certificate of insurance which provides minimum combined single limits for bodily injury and property damage of \$1,000,000, naming the City of Milwaukee as additional insured. A complete copy of the ordinance is available from the Special Event Permit Office. Private businesses and non-profit organizations, including churches, are charged event fees. By ordinance, fees are due within five days after the application has been approved by the Department of Public Works, the Milwaukee Police Department and the local alderperson. Fees are payable by cash or check made payable to "City of Milwaukee."
2. The permit holder is responsible for any damage to plantings, grass and irrigation systems on city boulevards and green spaces. A deposit of \$500 for the use of each stretch of boulevard and/or greenspace is required prior to issuance of the permit. An additional deposit may be required for trees. Permit holder is responsible for cleanup of garbage and litter generated by the event.

Your permit will be mailed to you after the Permit Office has received your payment, or if there is no fee, after the application is processed. Or, you may arrange to pick up the permit at the office.

Other permits may be necessary for your event:

- If you plan to sell alcoholic beverages, food, non-food items such as T-shirts, or if you will have carnival rides - contact the City Clerk's License Division at 286-2238.
- Permits for tents larger than 600 square feet, bleachers, non-chemical portable toilets, fireworks, carnival rides and use of LP gas are issued by the Development Center, 286-8210.
- For information about using electrical power at your event, call the Department of City Development at 286-8211.
- The Milwaukee County Special Events Office, 257-4503, issues permits for the use of county parks and recreational facilities.

Note (Please read before signing): This permit is subject to the Milwaukee Code of Ordinances, the City Charter and all rules and regulations governing street rights-of-way. The applicant agrees to indemnify and save harmless the City from and against all liabilities, claims, demands, judgments, losses and all suits at law or in equity, cost and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, including both parties hereto and their employees, arising from the holding of such special event. The applicant agrees that during the use of the public area, the sponsoring organization will not exclude any person from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, national origin or handicap.

Applicant's Signature (permittee): 	Date: 7/13/2016
Aldermanic Approval:	Date:

For DPW use only:

Application Received: _____

Equipment:	Fee:	Distribution:	
	\$	MPD	
	\$	Traffic Engineering	
	\$	Common Council	
	\$		
	\$		
Classification:	\$	Public Works Approval:	
	TOTAL	Date:	

**Milwaukee Running Festival
Identification of Race Management Company – 2016**

Milwaukee Marathon, Inc. has contracted with Vision Event Management to manage this year's race events. A copy of the contract is attached.

Agreement

This Agreement is entered into between Vision Event Management, LLC (“VEM”) and Milwaukee Running Festival (“Customer”).

WHEREAS, Customer desires to engage VEM to provide certain services in connection with the Customer’s Marathon, Half Marathon and 5K; and

WHEREAS, VEM agrees to perform such services upon the terms set forth herein.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. VEM Services. VEM shall perform the services set forth on Exhibit 1 (the “Services”).
2. Customer Services. Customer shall perform or provide the services set forth on Exhibit 2.
3. Term. The term of this agreement shall be for three (3) years, subject to other sections of this Agreement.
3. Fees. For the services to be provided by VEM, Customer shall pay VEM the sum of Fifty Thousand Dollars (\$50,000.00) per year (“Compensation”). The Compensation shall be payable as follows:
 - a. \$5,000.00 on March 1, 2015
 - b. \$10,000.00 on June 1, 2015
 - c. \$10,000.00 on Sept 1, 2015
 - d. \$10,000.00 on Nov 1, 2015
 - e. The balance of \$15,000.00 on, Dec 1, 2015

 - f. \$10,000.00 on March 1, 2016
 - g. \$10,000.00 on May 1, 2016
 - h. \$10,000.00 on Aug 1, 2016
 - i. \$10,000.00 on Oct 1, 2016
 - j. The balance of \$10,000.00 on, Dec 1, 2016

 - k. \$10,000.00 on March 1, 2017
 - l. \$10,000.00 on May 1, 2017
 - m. \$10,000.00 on Aug 1, 2017
 - n. \$10,000.00 on Oct 1, 2017
 - o. The balance of \$10,000.00 on, Dec 1, 2017

4. Expenses. Addition to the Compensation, Customer shall pay all of VEM's reasonable and necessary expenses (including, all travel and printing) associated with the Services.

5. Right of First Negotiation. In consideration of the Services to be provided, Customer shall offer to VEM the right to negotiate, in good faith, the terms and conditions for future Milwaukee Running Festivals. If Customer decides to hold future Milwaukee Running Festivals, then it shall notify VEM and provide VEM with the opportunity for 30-days after notice to negotiate the terms and conditions for such event.

6. Insurance and Indemnification.

(A) Customer shall maintain comprehensive general liability insurance for full coverage of any claims of any liability arising in any way out of the acts or omissions of Customer and its successors, assigns, owners, members, officers, directors, agents, affiliates, employees, and representatives ("Customer Group") performed pursuant to this Agreement. Limits of coverage shall not be less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. VEM and its successors, assigns, officers, members, directors, agents, affiliates, employees and volunteers ("VEM Group") shall be named as an additional insured on Customer insurance with this coverage shown as primary to any other coverage available to any members of the VEM Group. Customer shall deliver a certificate of insurance that evidences this coverage to VEM 30 days prior to the event.

(B) To the extent that insurance maintained on VEM's Group's behalf pursuant to subsection (A) above does not fully hold all members of the VEM's Group harmless, Customer hereby agrees to indemnify and hold the VEM Group harmless for any claim of liability, damages, losses, costs and expenses, including attorneys' fees and expenses, in any way arising out of acts or omissions of any member of the Customer Group pursuant to this Agreement even if the only claim asserted is the negligence of any member of the VEM Group.

7. Force Majeure; Governing Law; Choice of Forum. VEM shall not be liable to Customer for any delay, shortening or cancellation of any event or activity ("Altered Event"), or for any damages suffered by Customer, to the extent that any Altered Event or other nonperformance is due to causes beyond VEM's control, including, but not limited to, acts of God, war, civil strife, rain, fire, strikes, inclement or severe weather (including lightening strikes), power outages or inability to obtain necessary labor or materials. This Agreement shall be governed, construed and enforced in accordance with Wisconsin law, without regard to the principles of conflicts of laws thereunder. The parties agree to submit to the exclusive jurisdiction and venue of the court of Milwaukee County, Wisconsin for any action arising out of this Agreement. The prevailing party in any such litigation shall be entitled to recover its attorney's fees and costs for such action.

8. Representations and Warranties. Each party represents and warrants to the other party that such party has the full right and authority to enter into this Agreement, perform its obligations under this Agreement, grant the rights granted by it under this Agreement and that the execution and delivery of this Agreement have been duly authorized.

9. Compliance with Laws. Customer shall be solely responsible for and shall comply with all applicable laws, rules and regulations in connection with the services it performs and its other obligations under or in connection with this Agreement.

10. Termination. Either party may terminate this Agreement in the event of a breach of any material term or condition of this Agreement by the other party and a failure by such other party to cure the breach within 10 days after notification to the breaching party. Any Fees paid by Customer for services not yet rendered by VEM shall be refunded to Customer. Any Fees owed to the VEM for services provided but not yet paid by the Customer will be paid.

Notwithstanding any other provision of this Agreement, either party may immediately terminate this Agreement by providing written notice of termination to the other party if:

- a. The other party voluntarily files a petition in bankruptcy;
- b. An involuntary bankruptcy petition is filed against the other party;
- c. The other party has a receiver appointed for its business or property; or
- d. The other party has an assignee or a trustee appointed under the laws of the United States or any state.

Notwithstanding the foregoing and the Term of this Agreement, Customer shall have the right to terminate this Agreement if, at any time, Chad Antcliff, an employee of VEM, is no longer employed by VEM. Notwithstanding the foregoing and the Term of this Agreement, VEM shall have the right to terminate this Agreement if, at any time, Chris Ponteri, is no longer with the Customer.

11. Entire Agreement Amendment. This Agreement constitutes the entire understanding between the parties to this Agreement concerning the subject matter of this Agreement and supersedes any prior oral or written understandings or communications between the parties regarding the subject matter contained in this Agreement. This Agreement may only be amended by written instrument executed by the parties to this Agreement.

12. Non-waiver; remedies. The failure of either party to insist in any one or more instances upon performance of any of the provisions of this Agreement or to pursue its rights under this Agreement shall not be construed as a waiver of any provision or the relinquishment of any rights. Waiver by VEM of any breach of any covenant or duty of Customer under this Agreement is not a waiver of a breach of any other covenant or duty

of Customer, or any subsequent breach of the same covenant or duty. All rights and remedies provided in this Agreement shall be cumulative, and shall not be exclusive of one another or of any remedies available at law or in equity. Under no circumstances shall VEM be liable for any consequential, special or incidental damages arising out of this Agreement.

13. Relationship of the Parties. The relationship of the parties created by this Agreement shall be that of independent contractors. Nothing contained in this Agreement shall be construed or interpreted as creating a relationship of joint ventures, partners, principal and agent, or employer and employee under any circumstances. Neither party shall have the power to obligate or bind the other in any manner.

14. Assignment. Neither party shall assign this Agreement or any right, obligation, or interest it may have in or under this Agreement, without advance written consent to such assignment by the other party.

Agreed to and signed this _____ day of _____, 2015.

VEM

Customer

Mr. Jeff Graves
President
Vision Event Management

Authorized Signature

Title

Exhibit 1 VEM Responsibilities

- Plan and manage the course set-up and tear down including, police coordination cones, clocks, mile markers, volunteer placement, aid stations plans and any other course related items
- Manage start and finish line for the race
- Assist with the design of the routes
- Provide ALL of VEM race equipment for the event
- Manage the set-up of aid stations for the entire field including best practices for staffing these stations. Help with training of the hydration station captains
- Put together the First Aid Plan (start line, finish line, and on the course)
- Put together the Signage Plan (start, finish, on course)

- Help Develop Crisis Management plan
- Consultation for the race

Exhibit 2 Customer's Responsibilities

- The Customer is responsible for all items in above contract as listed
- The Customer will cover ALL the event costs and pay all bills
- The Customer is responsible for all rental equipment costs like radios, trucks, etc.
- The customer will provide VEM with 4 comp race entries
- Provide VEM with 3 expo booths and 3 goodie bag stuffing
- Reimburse race weekend staff/crew fees
- The Customer will plan and produce the 1 mile run on their own
- Pay race crew daily rate of \$250.00 based on marathon
- Reimbursement for all travel to meetings and race week for staff including the following
 - Mileage/airfare/rental car
 - Food
 - Hotel
 - Misc.
- Reimburse VEM for pre event site visits
- Reimburse VEM for any expenses with prior approval by Customer: Note (all reimburse will be made within 2 weeks of the being submitted to the Customer)

**Milwaukee Running Festival
List of Sponsors for 2016 Event**

**PNC Bank (title sponsor)
Marquette University
Catholic Financial Insurance
Runzheimer International
Harley-Davidson Motor Company
Miller Coors
OnMilwaukee.com
Running in the USA
Performance Running Outfitters
Milwaukee Magazine
WTMJ Radio
WKTJ Country Radio
Anodyne Coffee
GO Riteway
GU Energy
Argosy Foundation
bSpatial
Noodles & Company**

Business Checking Preferred

PNC Bank



For the Period 06/01/2016 to 06/30/2016

Primary Account Number: 46-2857-5174

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Number of enclosures: 0

MILWAUKEE MARATHON INC DBA
MILWAUKEE RUNNING FESTIVAL
27351 FOXHAVEN DR
WIND LAKE WI 53185-1969

For 24-hour banking sign on to
 PNC Bank Online Banking on pnc.com
FREE Online Bill Pay

For customer service call 1-877-BUS-BNKG
Monday - Friday: 7 AM - 10 PM ET
Saturday & Sunday: 8 AM - 5 PM ET

Para servicio en español, 1-877-BUS-BNKG

Moving? Please contact your local branch

- Write to: Customer Service
PO Box 609
Pittsburgh, PA 15230-9738
- Visit us at PNC.com/mybusiness/
- TDD terminal: 1-800-531-1648
For hearing impaired clients only

Business Checking Preferred Summary

Account number: 46-2857-5174

Milwaukee Marathon Inc DBA
Milwaukee Running Festival

Overdraft Protection has not been established for this account.
Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
3,576.95	22,930.83	23,252.51	3,255.27
		Average ledger balance	Average collected balance
		6,247.25	5,752.99

Overdraft and Returned Item Fee Summary

	Total for this Period	Total Year to Date
Total Overdraft Fees	.00	72.00

Deposits and Other Additions

Description	Items	Amount
Deposits	2	7,683.00
ACH Additions	8	14,247.83
Other Additions	1	1,000.00
Total	11	22,930.83

Checks and Other Deductions

Description	Items	Amount
Checks	13	19,581.44
Check Card Purchases	3	249.62
POS Purchases	2	126.26
ACH Deductions	3	3,245.19
Other Deductions	1	50.00
Total	22	23,252.51

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
06/01	318.28	06/07	713.17	06/16	7,186.17
06/02	1,328.17	06/09	11,733.55	06/21	6,186.17
06/03	3,773.17	06/14	11,598.93	06/22	4,334.25
06/06	3,213.17	06/15	4,984.72	06/23	7,121.31

Daily Balance continued on next page

Business Checking Preferred

For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 06/01/2016 to 06/30/2016
Milwaukee Marathon Inc DBA
Primary Account Number: 46-2857-5174
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Business Checking Preferred Account Number: 46-2857-5174 - continued

Daily Balance - continued

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
06/24	7,028.01	06/29	2,652.94	06/30	3,255.27
06/28	6,908.01				

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
06/03	2,500.00	Deposit	041506244
06/09	5,183.00	Deposit	033849907

ACH Additions

Date posted	Amount	Transaction description	Reference number
06/02	1,219.30	ACH Credit Dwolla Dwollaxxxxxx1000 Milwaukee Marat	00016154901326114
06/09	6,337.38	ACH Credit Dwolla Dwollaxxxxxx1000 Milwaukee Marat	00016161903934229
06/16	2,199.45	ACH Credit Dwolla Dwollaxxxxxx1000 Milwaukee Marat	00016168906039452
06/16	2.00	ACH Credit Transfer Paypal 4Xej29P5Gtbcy	00016168906144449
06/16	.20	ACH Credit Verifybank Paypal 104Xej222K3Jw92	00016168906340699
06/16	.11	ACH Credit Verifybank Paypal 204Xej222K3Jw92	00016168906340700
06/23	2,787.06	ACH Credit Dwolla Dwollaxxxxxx1000 Milwaukee Marat	00016175907565510
06/30	1,702.33	ACH Credit Dwolla Dwollaxxxxxx1000 Milwaukee Marat	00016182910110756

Other Additions

Date posted	Amount	Transaction description	Reference number
06/02	1,000.00	Online Transfer From 0000004631422275	MILWAUKEE MARAT

Checks and Other Deductions

Checks and Substitute Checks

* Gap in check sequence

Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number
06/01	1319 *	3,258.67	086138856	06/09	1324	500.00	089783657	06/21	1328	1,000.00	089128845
06/02	1320	1,070.84	089016260	06/29	1325	600.00	090394543	06/29	1331 *	3,576.60	080012047
06/02	1321	138.47	089016258	06/22	1326	1,818.96	089632913	06/30	1332	1,050.00	089595658
06/06	1322	560.00	095524683	06/15	1327	3,368.33	089647564	06/29	1334 *	138.47	080474501
06/07	1323	2,500.00	086257446								

Check Card Purchases

Date posted	Amount	Transaction description	Reference number
06/03	55.00	0213 Debit Card Purchase Google *Svcsapps_milwa Cc@google.C Ca	29853910028600213155
06/14	134.62	0213 Debit Card Purchase Storage Master (muskeg 414-4229700 Wi	78257910028600213166
06/28	60.00	0213 Debit Card Purchase City Of Mitw Parking W 414-3440840 Wi	98964910028600213180

Business Checking Preferred

 For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 06/01/2016 to 06/30/2016
Milwaukee Marathon Inc DBA
Primary Account Number: 46-2857-5174
Page 3 of 3

Business Checking Preferred Account Number: 46-2857-5174 - continued

POS Purchases

Date posted	Amount	Transaction description	Reference number
06/22	32.96	POS Purchase USPS 568715022 Wauwatosa WI	POS32505598 1292125
06/24	93.30	POS Purchase Costco Whse #1 New Berlin WI	POS99121211 1566197

ACH Deductions

Date posted	Amount	Transaction description	Reference number
06/15	2,044.88	Corporate ACH Usataxpymt IRS 270656754508152	00016166902333792
06/15	1,200.00	Corporate ACH Taxpymnt Wi Dept Revenue 976885120	00016167903499000
06/16	.31	ACH Debit Verifybank Paypal 404Xej222K3Jw92	00016168906340735

Other Deductions

Date posted	Amount	Transaction description	Reference number
06/30	50.00	Corporate Account Analysis Charge	000000000000053197

**Milwaukee Running Festival
List of Amounts Owed for 2015 Event**

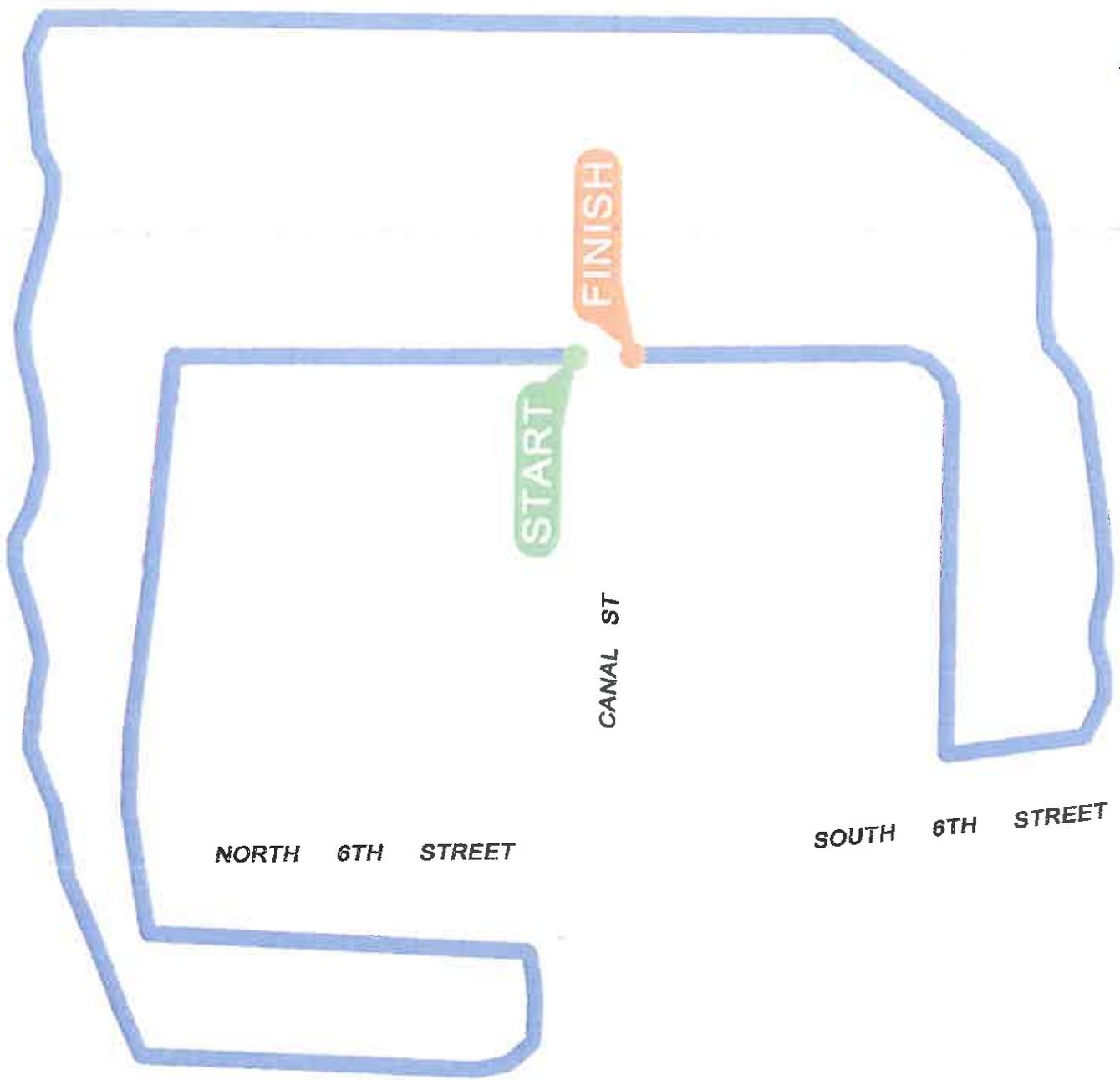
Milwaukee Marathon, Inc. currently has no outstanding debts from the 2015 Milwaukee Running Festival.



2016 MRF 5K Option 2
Distance: 3.26 mi
Elevation: 55.15 ft (Max: 615.78 ft)

mapmyrun





START

FINISH

CANAL ST

NORTH 6TH STREET

SOUTH 6TH STREET

MILWAUKEE

RUNNING FESTIVAL

MILWAUKEE
COMMUNITY DEVELOPMENT

Milwaukee Running Festival

Street Closure Request Time

Street	Beginning Point	Ending Point	Lanes	Closure Date	Closure Time	Re-open Date	Re-opening Time
Harbor Drive	Chicago	Michigan	All	11/6/2016	4:00 AM	11/6/2016	4:00 PM
Harbor Drive	Chicago	Polk	All	11/6/2016	4:00 AM	11/6/2016	4:00 PM
Chicago	Jackson	Harbor	All	11/6/2016	4:00 AM	11/6/2016	4:00 PM
Polk	Erie	Harbor	All	11/6/2016	7:00 AM	11/6/2016	2:30 PM
Michigan	Van Buren	Lake	All	11/6/2016	6:30 AM	11/6/2016	8:00 AM
Lincoln Memorial Drive	Michigan	Lake	All	11/6/2016	6:30 AM	11/6/2016	8:30 AM
Mason St.	Prospect	Lincoln Memorial Drive	All	11/6/2016	6:30 AM	11/6/2016	8:30 AM
Lafayette Hill	Lafayette Place	Lincoln Memorial Drive	All	11/6/2016	6:30 AM	11/6/2016	8:30 AM
Water Tower	Terrace	Lincoln Memorial Drive	All	11/6/2016	6:30 AM	11/6/2016	8:30 AM
Lake Drive	Kenwood	Park Place/Wahl	All	11/6/2016	7:00 AM	11/6/2016	8:30 AM
Wahl	Lake Drive	Terrace	All	11/6/2016	7:00 AM	11/6/2016	9:00 AM
Terrace	Wahl	Lafayette Place	All	11/6/2016	7:00 AM	11/6/2016	9:00 AM
Lafayette Place	Terrace	Oakland	All	11/6/2016	7:00 AM	11/6/2016	9:00 AM
Oakland	Lafayette Place	Cambridge	All	11/6/2016	7:00 AM	11/6/2016	9:00 AM
Cambridge	Oakland	Brady/Farwell	All	11/6/2016	7:00 AM	11/6/2016	9:00 AM
Brady	Farwell	Water	All	11/6/2016	7:00 AM	11/6/2016	9:30 AM
Water	Brady	Pearson	All	11/6/2016	7:00 AM	11/6/2016	9:30 AM
Pleasant	Commerce	2nd	All	11/6/2016	7:15 AM	11/6/2016	9:30 AM
2nd	Pleasant	Cherry	All	11/6/2016	7:15 AM	11/6/2016	9:30 AM
Cherry	2nd	Ediston	All	11/6/2016	7:15 AM	11/6/2016	9:30 AM
Juneau	Edison	King	All	11/6/2016	7:15 AM	11/6/2016	9:30 AM
King/3rd	Juneau	Wisconsin	All	11/6/2016	7:15 AM	11/6/2016	9:45 AM
Wisconsin	3rd	16th Street	All	11/6/2016	7:15 AM	11/6/2016	10:00 AM
16th Street	Wisconsin	Pierce	All	11/6/2016	7:30 AM	11/6/2016	10:15 AM
Wisconsin	16th	35th	All	11/6/2016	7:30 AM	11/6/2016	10:15 AM
35th	Wisconsin	Highland	All	11/6/2016	7:30 AM	11/6/2016	10:30 AM
Highland	35th	Villet	All	11/6/2016	7:30 AM	11/6/2016	10:30 AM
Villet	44th	40th	All	11/6/2016	7:30 AM	11/6/2016	10:30 AM
Lisbon	40th	44th	All	11/6/2016	7:30 AM	11/6/2016	11:30 AM
Sherman	Lloyd	Burleigh	All	11/6/2016	7:30 AM	11/6/2016	11:30 AM
Spaulding	42nd	Sherman	All	11/6/2016	7:30 AM	11/6/2016	10:45 AM
Garfield	44th	42nd	All	11/6/2016	7:30 AM	11/6/2016	11:30 AM
North	44th	42nd	All	11/6/2016	7:30 AM	11/6/2016	11:30 AM

Meinecke	44th	42nd	All	11/6/2016	7:30 AM	11/6/2016	11:30 AM
Wright	44th	42nd	All	11/6/2016	7:30 AM	11/6/2016	11:30 AM
Clark	42nd	Sherman	All	11/6/2016	7:30 AM	11/6/2016	11:15 AM
Center	44th	42nd	All	11/6/2016	7:30 AM	11/6/2016	11:15 AM
Hadley	44th	42nd	All	11/6/2016	7:30 AM	11/6/2016	11:15 AM
Locust	44th	42nd	All	11/6/2016	7:30 AM	11/6/2016	11:15 AM
Chambers	44th	Sherman	All	11/6/2016	7:30 AM	11/6/2016	11:15 AM
Lloyd	Lisbon	45th	All	11/6/2016	7:30 AM	11/6/2016	11:30 AM
Washington Blvd	Vliet	45th	All	11/6/2016	7:30 AM	11/6/2016	11:30 AM
Washington Blvd	45th	Hawley	All	11/6/2016	7:45 AM	11/6/2016	12:00 PM
Hawley	Washington Blvd	Valley Forge	All	11/6/2016	7:45 AM	11/6/2016	12:00 PM
State Street	60th	38th	All	11/6/2016	8:00 AM	11/6/2016	12:30 PM
41st	State	Blue Mound	All	11/6/2016	8:00 AM	11/6/2016	12:30 PM
Blue Mound	39th	44th	All	11/6/2016	8:15 AM	11/6/2016	12:30 PM

44th	Wells	Seligh	All	11/6/2016	8:15 AM	11/6/2016	12:30 PM
Story Hill	Blue Mound	Yount	All	11/6/2016	8:15 AM	11/6/2016	12:30 PM
Blue Mound	Story Hill	Zablocki	All	11/6/2016	8:15 AM	11/6/2016	12:45 PM
General Mitchell	Blue Mound	Seligh	All	11/6/2016	8:15 AM	11/6/2016	1:00 PM
Seligh	44th	Canal	All	11/6/2016	8:15 AM	11/6/2016	1:15 PM
Canal	Brewers Way	Milwaukee	All	11/6/2016	8:15 AM	11/6/2016	1:15 PM
Pierce	22nd	Reynolds	All	11/6/2016	8:30 AM	11/6/2016	1:30 PM
Reynolds	Pierce	Bruce	All	11/6/2016	8:30 AM	11/6/2016	1:30 PM
Bruce	Reynolds	9th	All	11/6/2016	7:30 AM	11/6/2016	1:45 PM
Muskego	Pierce	Bruce	All	11/6/2016	7:30 AM	11/6/2016	1:45 PM
West Virginia	9th	6th	All	11/6/2016	7:30 AM	11/6/2016	1:45 PM
Freshwater Way	Oregon	3rd	All	11/6/2016	7:30 AM	11/6/2016	2:00 PM
Pittsburgh	3rd	S. Water	All	11/6/2016	7:30 AM	11/6/2016	2:00 PM
S. Water	Barclay	Florida	All	11/6/2016	7:30 AM	11/6/2016	2:00 PM
Barclay	S. Water	Oregon	All	11/6/2016	7:30 AM	11/6/2016	2:00 PM
Young	S. Water	Milwaukee/Menomone	All	11/6/2016	7:30 AM	11/6/2016	2:15 PM
Erie	Water	River	All	11/6/2016	7:30 AM	11/6/2016	2:15 PM
Corcoran	Milwaukee	Erie	All	11/6/2016	7:30 AM	11/6/2016	2:15 PM
Jackson	Polk	Erie	All	11/6/2016	7:30 AM	11/6/2016	2:15 PM
Jefferson	Corcoran	Erie	All	11/6/2016	7:30 AM	11/6/2016	2:15 PM

**2016 Milwaukee Running Festival - 5K
Intersection Timeline & Details**

Course Marshal Start	# of Personnel	Intersection	Mile Location	First Participant	Last Participant	Participant Detailed Instructions	Participant Lanes Used	Vehicular Traffic Instructions	Start Time	End Time
1		Lagoon Drive	0	7:20	7:25	West on Lagoon				
2		Lagoon & Lincoln Memorial Drive	0.2	7:21	7:28	South on Lincoln Memorial Drive				
3		Lincoln Memorial Drive & Mason	0.81	7:24	7:38	South on Lincoln Memorial Drive				
4		Lincoln Memorial Drive & Michigan	1.25	7:26	7:45	East on Michigan				
		Michigan & Oak Leaf Trail	1.32	7:26	7:47	North on Oak Leaf Trail				

2016 Milwaukee Running Festival

Barricade Locations

Location	Number of Barricades	Organization
HARBOR DRIVE & CHICAGO	4	DPW
HARBOR DRIVE & MICHIGAN	2	DPW
MICHIGAN & LMD	8	DPW
CASS & MICHIGAN	2	DPW
VAN BUREN & MICHIGAN	2	DPW
PROSPECT & MASON	4	DPW
KENWOOD & LAKE	8	DPW
HAMPSHIRE & LAKE	2	DPW
MARIETTA & KENWOOD	4	DPW
LAKE & LINNWOOD	2	DPW
MARITTA & LINNWOOD	1	DPW
LAKE & LOCUST	2	DPW
MARIETTA & LOCUST	1	DPW
LAKE & NEWBERRY	4	DPW
MARIETTA & NEWBERRY	1	DPW
LAKE & PARK PLACE	2	DPW
SHEPARD & PARK PLACE	1	DPW
BELLEVIEW & LAKE	1	DPW
TERRACED & WAHL (NORTH)	2	DPW
TERRACE & BELLEVEIW (NO N OR E)	2	DPW
BELLEVIEW & WAHL	2	DPW
BRADFORD & WAHL	2	DPW
BRADFORD & TERRACE (NO S OR E)	2	DPW
TERRACE & WAHL	2	DPW
TERRACE & WATER TOWER ROAD	6	DPW
TOP OF WATER TOWER ROAD	2	DPW
LAKE & NORTH	6	DPW
TERRACE & WYOMING	2	DPW
LAKE & WYOMING	1	DPW
IVANHOE & TERRACE	2	DPW
LAKE & IVANHOE	1	DPW
TERRACE & KENNILWORTH	2	DPW
LAKE & KENILWORTH	1	DPW
TERRACE & WOODSTOCK	2	DPW
LAKE & WOODSTOCK	1	DPW
TERRACE & LAFAYETTE PLACE	1	DPW
WINDSOR PLACE & LAKE (NO S OR E)	8	DPW
LAKE & LAFAYETTE PLACE	2	DPW
TOP OF LAFAYETTE HILL	2	DPW
SUMMIT & WNSOR PLACE	2	DPW
LAFAYETTE & SUMMITT	2	DPW
LAFAYETTE & PROSPECT	4	DPW
IRVING & PROSPECT	6	DPW
ALLY ON LAFAYETTE(PROSPECT TO FARWELL)	1	DPW

FARWELL & LAFAYETTE	4	DPW
FARWELL & WINDSOR	4	DPW
ALLIES ON LAFAYETTE (FARWELL TO OAKLAND)	2	DPW
OAKLAND & LAFAYETTE	6	DPW
OAKLAND & WINDSOR	2	DPW
LAFAYETTE & BARTLETT	1	DPW
IRVING & OAKLAND	4	DPW
IRVING & BARTLETT	1	DPW
FARWELL & IRVING	1	DPW
KANE & OAKLAND	4	DPW
KANE & FARWELL	2	DPW
BARTLETT & KANE (NO E OR SE)	2	DPW
OAKLAND & ROYALL	4	DPW
FARWELL & ROYAL	2	DPW
CAMBRIDGE & BRADY DIAGNAL	8	DPW
WARREN & BRADY	4	DPW
ARLINGTON & WARREN	2	DPW
ARLINGTON & BRADY	4	DPW
ARLINGTON & PULASKI	1	DPW
FRANKLIN & BRADY	2	DPW
HAMILTON & FRANKLIN	1	DPW
HUMBOLDT & BRADY	4	DPW
KEWAUNKEE & HUMBOLDT	2	DPW
HUMBOLDT & PEARSON	2	DPW
ASTOR & BRADY	2	DPW
ASTOR & PEARSON	1	DPW
ASTOR & KEWAUNEE	1	DPW
MARSHALL & BRADY	2	DPW
MARSHALL & PEARSON	1	DPW
MARSHALL & KEWAUNEE	1	DPW
ALLEY ON BRADY (CASS TO MARSHALL	1	DPW
CASS & BRADY	2	DPW
ALLEY ON BRADY (CASS TO VAN BUREN	1	DPW
BRADY & VAN BUREN	6	DPW
VAN BUREN & PLEASANT	3	DPW
HOLTON & RESERVOIR	6	DPW
JACKSON & WATER	6	DPW
WATER & PLEASANT	3	DPW
JACKSON & PLEASANT	1	DPW
COMMERCE & VINE	1	DPW
COMMERCE & PLEASANT	4	MRF
PLEASANT & PALMER	2	MRF
HUBBARD & PALMER	1	MRF
ALLEY ON PLEASANT (PALMER TO 1 ST)	1	MRF
1 ST & PLEASANT	2	MRF
1 ST & VINE	1	MRF
2 ND & PLEASANT	4	MRF
2 ND & VINE	1	MRF

MLK & PLEASANT	1	MRF
2 ND & CHERRY	4	MRF
3 RD & CHERRY	1	MRF
WATER & CHERRY	1	MRF
WATER & JUNEAU	2	MRF
EDISON & JUNEAU	1	MRF
RIVERWALK & JUNEAU	4	MRF
3 RD & JUNEAU	8	MRF
4 TH & JUNEAU	2	MRF
3 RD & HIGHLAND	4	MRF
4 TH & HIGHLAND	1	MRF
3 RD & STATE	6	MRF
EDISON & STATE	4	MRF
WATER & STATE	6	MRF
3 RD & KILBOURN	8	MRF
WATER & KILBOURN	3	MRF
4 TH & KILBOURN	3	MRF
ALLEY ON 3 RD (KILBOURN TO WELLS)	1	MRF
3 RD & WELLS	6	MRF
2 ND & WELLS	2	MRF
4 TH & WELLS (NO E OR S)	4	MRF
ALLEY ON 3 RD (WISCONSIN TO WELLS)	1	MRF
3 RD & WISCONSIN	4	MRF
2 ND & WISCONSIN	2	MRF
4 TH & WISCONSIN	4	MRF
4 TH & MICHIGAN	1	MRF
5 TH & WISCONSIN	2	MRF
5 TH & MICHIGAN	1	MRF
6TH & WISCONSIN	8	MRF
6TH & WELLS	4	MRF
6TH & MICHIGAN	4	MRF
ALLEY ON WISCONSIN (6TH TO 7TH)	1	MRF
JAMES LOVELL & WISCONSIN	4	MRF
JAMES LOVELL & WELLS	2	MRF
JAMES LOVELL & MICHIGAN	3	MRF
ALLEY ON WISCONSIN (7 TH TO 8 TH)	1	MRF
8 TH & WISCONSIN	4	MRF
8 TH & WELLS	1	MRF
8 TH & MICHIGAN	1	MRF
9 TH & WISCONSIN	2	MRF
9 TH & WELLS	1	MRF
10 TH & WISCONSIN	3	MRF
10 TH & MIGHIAN	2	MRF
11 TH & WISCONSIN	3	MRF
11 TH & WELLS	3	MRF
12 TH & WISCONSIN	3	MRF
12 TH & WELLS	1	MRF
13 TH & WISCONSIN	2	MRF

13 TH & WELLS	1	MRF
16 TH & WISCONSIN	4	MRF
16 TH & CLYBOURN	4	MRF
13 TH & CLYBOURN	2	MRF
17 TH & CLYBOURN	2	MRF
17 TH & WISCONSIN	4	MRF
17 TH & WELLS	4	MRF
18 TH & WISCONSIN	4	MRF
18 TH & WELLS	1	MRF
18 TH & CLYBOURN	1	MRF
19 TH & WISCONSIN	4	MRF
19 TH & WELLS	1	MRF
19 TH & CLYBOURN	1	MRF
20 TH & WISCONSIN	2	MRF
20 TH & MICHIGAN	1	MRF
21 ST & WISCONSIN	2	MRF
21 ST & WELLS	1	MRF
22 ND & WISCONSIN	2	MRF
22 ND & WELLS	1	MRF
23 RD & WISCONSIN	4	MRF
23 RD & WELLS	1	MRF
23 RD & MICHIGAN	1	MRF
24 TH & WISCONSIN	4	MRF
24 TH & WELLS	1	MRF
24 TH & MICHIGAN	1	MRF
25 TH & WISCONSIN	4	MRF
25 TH & WELLS	1	MRF
25 TH & MICHIGAN	1	MRF
26 TH & WISCONSIN	4	MRF
26 TH & WELLS	1	MRF
26 TH & MICHIGAN	1	MRF
27 TH & WISCONSIN	6	MRF
27 TH & WELLS	2	MRF
27 TH & MICHIGAN	2	MRF
28 TH & WISCONSIN	4	MRF
28 TH & WELLS	1	MRF
28 TH & MICHIGAN	1	MRF
ALLEY ON WISCONSIN (28 TH TO 29 TH)	2	MRF
29 TH & WISCONSIN	4	MRF
29 TH & WELLS	1	MRF
29 TH & MICHIGAN	1	MRF
30 TH & WISCONSIN	2	MRF
30 TH & MICHIGAN	1	MRF
31 ST & WISCONSIN	4	MRF
31 ST & WELLS	1	MRF
31 ST & MICHIGAN	1	MRF
32 ND & WISCONSIN	4	MRF
32 ND & WELLS	1	MRF

32 ND & MICHIGAN	1	MRF
34 TH & WISCONSIN	2	MRF
34 TH & WELLS (NO S OR W)	3	MRF
35 TH & WISCONSIN (DIAGNOL NW TO SE)	8	MRF
35 TH & MICHIGAN	4	MRF
ALLEY ON 35 TH (WISCONSIN TO WELLS)	1	MRF
35 TH & WELLS	6	MRF
37 TH & WELLS	1	MRF
ALLIES ON 35 TH (WELLS TO KILBOURN)	2	MRF
35 TH & KILBOURN	4	MRF
37 TH & KILBOURN	2	MRF
34 TH & KILBOURN	3	MRF
ALLIES ON 35 TH (KILBOURN TO STATE)	2	MRF
35 TH & STATE	4	MRF
34 TH & STATE	1	MRF
37 TH & STATE	2	MRF
37 th & JUNEAU	2	MRF
HIGHLAND & 35 TH (DIAGNOL NW TO SE)	8	MRF
33 RD & HIGHLAND	2	MRF
35 TH & JUNEAU	2	MRF
HIGHLAND & 37 TH	4	MRF
38 TH & HIGHLAND	4	MRF
38 TH & STATE	3	MRF
38 th & JUNEUA	2	MRF
LITE LANE & HIGHLAND	2	MRF
MILLER MALL & HIGHLAND	2	MRF
MARTIN DRIVE & HIGHLAND	1	MRF
MARTIN DRIVE & JUNEAU	3	MRF
MCKINLEY COURT & HIGHLAND	1	MRF
HIGHLAND & VLIET	8	MRF
42 ND & VLIET	3	MRF
40 TH & VLIET	2	MRF
40 TH & LISBON	2	MRF
41 ST & LISBON	4	MRF
41 ST & LLOYD	1	MRF
LLOYD & LISBON	4	MRF
42 ND & LLYOD	1	MRF
SHERMAN & LISBON	8	MRF
LLOYD & SHERMAN	2	MRF
45 TH & LLOYD	2	MRF
46 TH & LLOYD	2	MRF
LLOYD & OFF-RAMP	4	MRF
LISBON & 44 TH	2	MRF
SPAULDING & SHERMAN	2	MRF
SPAULDING & 42 ND	1	MRF
SHERMAN & GARFIELD	4	MRF
GRANT & GARFLIED	1	MRF
44 TH & GARFIELD	1	MRF

ALLEY ON SHERMAN (GARFIELD TO NORTH)	1	MRF
SHERMAN & NORTH	4	MRF
GRANT & NORTH	1	MRF
44 TH & NORTH	1	MRF
SHERMAN & MEINECKE	4	MRF
GRANT & MEINECKE	1	MRF
44 TH & MEINECKE	1	MRF
SHERMAN & WRIGHT	4	MRF
GRANT & WRIGHT	1	MRF
44TH & WRIGHT	1	MRF
SHERMAN & CLARKE	2	MRF
44TH & CLARKE	1	MRF
SHERMAN & CENTER	6	MRF
GRANT & CENTER	2	MRF
44TH & CENTER	2	MRF
SHERMAN & HADLEY	4	MRF
GRANT & HADLEY	1	MRF
44TH & HADLEY	1	MRF
SHERMAN & LOCUST	4	MRF
GRANT & LOCUST	1	MRF
44TH & LOCUST	1	MRF
SHERMAN & CHAMBERS	2	MRF
44 TH & CHAMBERS	1	MRF
SHERMAN & BURLEIGH	6	MRF
47 TH & WASHINGTON BLVD	4	MRF
47 TH & VINE	2	MRF
48 TH & WASHINGTON BLVD	2	MRF
48 TH & GALENA	1	MRF
49 TH & WASHINTON BLVD	2	MRF
49 TH & VINE	1	MRF
50 TH & WASHINGTON BLVD	4	MRF
50 TH & GALENA	1	MRF
HI MOUNT & VINE	1	MRF
51 ST & WASHINTON BLVD	2	MRF
51 ST & VINE	1	MRF
52 ND & WASHINGTON BLVD	2	MRF
52 ND & GALENA	1	MRF
53 RD & WASHINTON BLVD	2	MRF
53 RD & VINE	1	MRF
54 TH & WASHINGTON BLVD	2	MRF
54 TH & GALENA (NO N OR W)	2	MRF
55 TH & WASHINTON BLVD	8	MRF
55 TH & VINE	2	MRF
56 TH & WASHINGTON BLVD	2	MRF
ALLIES ON HAWLEY(WASHINTON BLVD TO GALENA)	2	MRF
HAWLEY & GALENA	2	MRF
ALLEIS ON HAWLEY (GALENA TO CHERRY)	2	MRF
HAWLEY & CHERRY	2	MRF

54 TH & CHERRY	1	MRF
ALLEIS ON HAWLEY (CHERRY TO VLIET	2	MRF
HAWLEY & VLIET	4	MRF
57 TH & VLIET	1	MRF
55TH & VLIET	1	MRF
ALLEY ON HAWLEY(VLIET TO MCKINLEY)	1	MRF
HAWLEY & MCKINELY	2	MRF
57TH & MCKINGLEY	1	MRF
55TH & MCKINLEY	1	MRF
HAWLEY & MARTIN	4	MRF
55TH & MARTIN	2	MRF
HAWLEY & NOTRE DAME	4	MRF
SB ENTRANCE RAMP TO STATE FROM HAWLEY	4	MRF
HAWLEY & STATE	6	MRF
60 TH & STATE	2	MRF
54 TH & STATE	1	MRF
50 TH PL & STATE	2	MRF
50 TH ST. & STATE	2	MRF
ALOIS & STATE	2	MRF
OFF RAMP ON ALOIS FROM HWY 41	2	MRF
47 TH & STATE	2	MRF
ALLEY ON STATE (47 TH TO 46 TH)	2	MRF
46 TH & STATE	2	MRF
45 TH & STATE	1	MRF
41 ST & STATE	4	MRF
39 TH & BLUEMOUND	4	MRF
MICHIGAN & 39 TH	1	MRF
40 TH & BLUEMOUND	2	MRF
CLYBOURN & 40 TH	1	MRF
BLUEMOUND & 44 TH NORTH	2	MRF
45TH & WELLS	4	MRF
46 TH & WELLS	2	MRF
44 TH & BLUEMOUND SOUTH	2	MRF
44 TH & SELIG	4	MRF
TUNNEL PATH AND STORY	4	MRF
SELIG & 44TH & MILLER LOT	4	MRF
BLUEMOUND & STORY	6	MRF
49 TH & BLUEMOUND	2	MRF
49 TH & PINECREST	3	MRF
50 TH & BLUEMOUND	4	MRF
WOODLAWN & 50 TH	1	MRF
SUNNYSIDE & 50 TH	1	MRF
51 ST & BLUEMOUND	4	MRF
51 ST & WISCONSIN	1	MRF
GENERAL MITCHELL & BLUEMOUND	4	MRF
GENERAL MITCHELL & STORY	2	MRF
SELIG & YOUNT	2	MRF
SELIG & WHEELHOUSE	4	MRF

SELIG & MILWAUKEE	4	MRF
CANAL & MILWAUKEE	4	MRF
GENERAL MITCHELL & VA ENTRANCE	2	MRF
52 ND & WISCONSIN	1	MRF
ZABLOCKI DRIVE & BLUEMOUND	4	MRF
53 RD & BLUEMOUND	4	MRF
22 ND & PIERCE	4	MRF
23 RD & PIERCE	1	MRF
22 ND & NATIONAL	1	MRF
21 ST & PIERCE	2	MRF
21 ST & NATIONAL	1	MRF
20 TH & PIERCE	2	MRF
20 TH & NATIONAL	1	MRF
PIERCE & REYNOLDS	2	MRF
16 TH & BRUCE	2	MRF
16 TH & PIERCE	1	MRF
16 TH & NATIONAL	4	MRF
MUSKEGO & PIERCE	2	MRF
MUSKEGO & BRUCE	2	MRF
13 TH & BRUCE	1	MRF
12 TH & BRUCE	2	MRF
12 TH & PIERCE	2	MRF
11 TH & BRUCE	4	MRF
PIERCE & 11 TH	2	MRF
10 TH & BRUCE	2	MRF
10 TH & PIERCE	2	MRF
9 TH & BRUCE	4	MRF
9 TH & PIERCE	1	MRF
6 TH & VIRGINIA	6	MRF
6 TH & BRUCE	1	MRF
3 RD & PITTSBURGH	1	MRF
ALLEY ON PITTSBURGH 2 ND TO 3 RD	1	MRF
2 ND & PITTSBURGH	4	MRF
OREGON & 2 ND (NO W OR N)	2	MRF
SEEBOTH & 2 ND	1	MRF
1 ST & PITTSBURGH	4	MRF
OREGON & 1 ST	2	MRF
SEEBOTH & 1 ST	2	MRF
PITTSBURGH & BARCLAY	4	MRF
OREGON & BARCLAY	1	MRF
SEEBOTH & BARCLAY & WATER	2	MRF
WATER & PITTSBURGH	4	MRF
FLORIDA & WATER	1	MRF
ERIE & YOUNG	8	MRF
ERIE & WATER	4	MRF
MENOMONEE & MILWAUKEE	4	MRF
CHICAGO & MILWAUKEE	2	MRF
MILWAUKEE & ERIE	3	MRF

CORCORAN & JEFFERSON	1	MRF
JEFFERSON & ERIE	4	MRF
POLK & ERIE	4	MRF
JACKSON & CHICAGO	2	MRF

Milwaukee Running Festival Police & Course Marshals

LOCATION	OFFICER/CM	PERSONNEL #	LIT INTERSECTION	INTERSECTION	BARRICADES	NOTES
1	-			34th & Wells (no south or west)	3	Allow eastbound traffic on Wisconsin south on 35th street
2	PO	1		Lincoln Memorial Drive & Mason	2	County
3	PO	2		Lincoln Memorial Drive & Lagoon	2	County
4	PO	3		Lincoln Memorial Drive & Lafayette Hill	4	County
5	PO	4		Lincoln Memorial Drive & Water Tower	4	County
6	PO	5		Lincoln Memorial Drive & Lake Park road	2	County
7				Lincoln Memorial Drive & Ravine		County (if Ravine Road opens in the future, barricades will need to be added)
8	PO	6		Harbor & Chicago (no north or south)	4	
9	PO	7		Chicago & Jackson	2	
10	VOL	1		Lagoon & Lincoln Memorial Drive		
11	PO	8		Harbor & Michigan	2	
12	PO	9	x	Michigan & Lincoln Memorial Drive	8	
13	PO	10	x	Michigan & Cass	2	
14	PO	11	x	Michigan & Van Buren	2	
15	PO	12	x	Prospect & Mason	4	
16	PO	13		Kenwood & LMD	2	
17	PO	14	x	Lincoln Memorial Drive & Lake Drive	8	
18	-			Marmetta & Linnwood	1	
19	VOL	2		Linnwood & Lake	2	
20	-			Locust & Marmetta	1	
21	VOL	3		Locust & Lake	2	
22	-			Newberry & Shepherd	1	
23	VOL	4		Newberry & Lake	2	
24	-			Park & Shepherd	1	
25	PO	15		Lake & Wahl & Park	2	

26	VOL	5			Terrace & Wahl	2	
27	-				Terrace & Bellevue	2	
28	-				Bradford & Terrace	1	
29	VOL	6			Bradford & Wahl	2	
30	VOL	7			Wahl & Bellevue	1	
31	PO	16			Wahl & Terrace	2	
32	PO	17			Terrace & Water Tower	6	
33	VOL	8			Terrace & Wyoming	2	
34	-				Wyoming & Lake	1	
35	VOL	9			Terrace & Ivanhoe	2	
36	VOL	10			Terrace & Kenilworth	2	
37	-				Kenilworth & Lake	1	
38	VOL	11			Terrace & Back Bay	1	
39	VOL	12			Terrace & Woodstock	2	
40	-				Woodstock & Lake	1	
41	PO	18			Lafayette Place & Windsor	1	
42	PO	19			Terrace & Lafayette Place	1	
43	-				Lake & Windsor	4	
44	-				Lafayette Place & Lake	4	
45	PO	20			Top of Lafayette Hill	2	
46	VOL	13			Lafayette Place & Summit	2	
47	PO	21			Lafayette & Prospect	1	
48	PO	22		x	Kane & Prospect	6	
49	PO	23			Prospect & Royall (no north or west)	5	
50	VOL	14			1700 E. Kane (alley)	2	
51	VOL	24			Kane & Farwell	2	
52	VOL	25			Farwell & Windsor	4	
53	PO	26			Lafayette & Farwell		
54	-				Irving & Farwell	2	
55	-				Irving & Oakland	2	
56	-				Irving & Bartlett	2	
57	VOL	15			Lafayette & Bartlett	2	
58	-				Oakland & Windsor	2	

59	-				Oakland & North	4
60	-				Kane & Oakland	1
61	-				Farwell & Royall Place	4
62	-				Cambridge & Kane	1
	PO				Oakland & Lafayette	
63	PO	27			Royal & Oakland & Cambridge (no south or east)	2
64	PO	28	x		Farwell & Brady	8
65	VOL	29			Prospect & Brady	2
66	VOL	16			Brady & Warren	4
67	-				Warren & Arlington	2
68	VOL	17			Brady & Arlington	4
69	-				Arlington & Pulaski	1
70	PO	30			Brady & Franklin	2
71	-				Franklin & Hamilton	1
72	PO	31	x		Brady & Humboldt	4
73	-				Humboldt & Pearson	2
74	-				Humboldt & Kewaunee	2
75	VOL	18			Brady & Astor	2
76	-				Astor & Pearson	1
77	-				Astor & Kewaunee	1
78	VOL	19			Brady & Marshall	2
79	-				Marshall & Pearson	1
80	-				Marshall & Kewaunee	1
81	VOL	20			alley on Brady from Marshall to Cass	1
82	VOL	21			Brady & Cass	
83	VOL	22			alley on Brady from Cass to Van Buren	1
84	PO	32	x		Brady & Van Buren	6
85	-				Van Buren & Pleasant	3
86	PO	33			Van Buren & Water	2
87	PO	34			Water & Jackson	1
88	-				Water & Pleasant	2
89	-				Water & Humboldt	2
90	VOL	23			Water & Marsupial Bridge	

91	VOL	24		Marsupial Bridge & Oak Leaf Trail		
92	VOL	25		Oak Leaf Trail & Commerce		
93	PO	35		Reservoir & Hotton/Van Buren		2
94	-			Hubbard & Palmer		3
95	VOL	26		Palmer & Pleasant		4
96	PO	36		Commerce & Pleasant		2
97	VOL	27		alley on Pleasant/Palmer to 1st		1
98	VOL	28		Pleasant & 1st		2
99	-			1st & Vine		1
100	VOL	29		Pleasant & 2nd		4
101	-			2nd & Vine		1
102	PO	37	X	Pleasant & MLK		8
103	VOL	30	X	MLK & Galena		1
104	PO	38		Cherry & Water		2
105	PO	39	X	MLK & Cherry		4
106	VOL	31		Cherry & Riverwalk		1
107	-			MLK & McKinley		8
108	-			Knapp & Edison Street		2
109	-			Knapp & Water		2
110	PO	40	X	MLK & Juneau		8
111	-			Juneau & 4th		2
112	PO	41		Juneau & Edison		1
113	PO	42	X	3rd & Highland		4
114	-			Highland & 4th		1
115	PO	43	X	3rd & State		6
116	PO	44		State & Edison		2
117	-			Water & State		6
118	PO	45	X	3rd & Kilbourn		8
119	PO	46		Kilbourn & Water		4
120	-			Kilbourn & 4th		4
121	VOL	32		alley (3rd/Kilbourn to Wells)		1
122	PO	47	X	3rd & Wells		6
123	-			Wells & 2nd		2

157	PO	55	x	Wisconsin & 17th 17th & Wells	4
158	-				4
159	VOL	44		Wisconsin & 18th 18th & Wells	4
160	-				1
161	-			18th & Clybourn	1
162	VOL	45	x	Wisconsin & 19th 19th & Wells	4
163	-				1
164	-			19th & Clybourn	1
165	VOL	46		Wisconsin & 20th	2
166	-			20th & Michigan	1
167	VOL	47		Wisconsin & 21st 21st & Wells	2
168	-				1
169	VOL	48		Wisconsin & 22nd 22nd & Wells	2
170	-				1
171	VOL	49		Wisconsin & 23rd	4
172	-			23rd & Wells	1
173	-			23rd & Michigan	1
174	VOL	50	x	Wisconsin & 24th 24th & Wells	4
175	-				1
176	-			24th & Michigan	1
177	PO	56		Wisconsin & 25th	4
178	-			25th & Wells	1
179	-			25th & Michigan	1
180	PO	57	x	Wisconsin & 26th 26th & Wells	4
181	-				1
182	-			26th & Michigan	1
183	PO	58	x	Wisconsin & 27th 27th & Wells	6
184	-				2
185	-			27th & Michigan	2
186	VOL	51		Wisconsin & 28th	4
187	-			28th & Wells	1
188	-			28th & Michigan	1
189	VOL	52		28th Place & Wisconsin	2

190	-				28th Place & Wells	1
191	VOL	53			Wisconsin & 29th	4
192	-				29th & Wells	1
193	-				29th & Michigan	1
194	VOL	54			Wisconsin & 30th	2
195	-				30th & Michigan	1
196	VOL	55			Wisconsin & 31st	4
197	-				31st & Wells	1
198	-				31st & Michigan	1
199	PO	59		x	Wisconsin & 32nd (south)	2
200	-				32nd & Michigan	1
201	PO	60			Wisconsin & 32nd (north)	2
202	-				32nd & Wells	1
203	VOL	56			Wisconsin & 34th	2
204	PO	61		x	Wisconsin & 35th	8
205	-				35th & Michigan	4
206	VOL	57			717 N. 35th Street (alley)	1
207	-			x	35th & Wells	6
208	-				36th & Wells	1
209	VOL	58			alley - 818 N. 35th Street	1
210	VOL	59			alley - 864 N. 35th Street	1
211	PO	62		x	35th & Kilbourm	4
212	-				34th & Kilbourm	2
213	-				37th & Kilbourm	2
214	VOL	60			alley - 917 N. 35th Street	1
215	VOL	61			alley - 987 N. 35th street	1
216	PO	63		x	35th & State	4
217	-				34th & State	1
218	-				37th & State (no north or east)	2
219	PO	64		x	35th & Highland	8
220	-				33rd & Highland	2
221	-				35th & Juneau	2
222	VOL	62			Highland & 37th	4

223	-					37th & Juneau	1	
224	VOL	63				Highland & 38th	4	
225	-					Juneau & 38th	1	
226	PO	65				State & 38th	1	
227	PO	66				Highland & Juneau	1	
228	VOL	64				Martin Drive & Highland	3	
229	VOL	65				Highland & McKinley Ct.	1	
230	PO	67			x	Highland & Vilet	8	
231	-					42nd & Vilet	3	
232	PO	68			x	Vilet & 40th	4	
233	PO	69			x	40th & Lisbon	4	
234	-					39th & Lisbon	2	
235	PO	70				40th & Brown (no south or west)	2	
236	VOL	66				Lisbon & Brown	2	
237	-					41st & Brown	4	
238	PO	71				Lisbon & Lloyd	4	
239	-					42nd & Lloyd	1	
240	VOL	67			x	Sherman & Lloyd	2	
241	PO	72				Lisbon & Sherman	8	
242	-					44th & Lisbon	2	
243	VOL	68				Sherman & Spaulding Pl	2	
244	-					42nd & Spaulding Place	1	
245	PO	73				Sherman & Garfield	4	
246	-					42nd & Sherman	1	
247	-					44th & Sherman	1	
248	VOL	69				alley - 2254 N. Sherman	1	
249	PO	74			x	Sherman & North	4	
250	-				x	Grant Blvd & North	1	
251	-					44th & North	1	
252	PO	75				Sherman & Meinecke	4	
253	-					Grant Blvd & Meinecke	1	
254	-					44th & Meinecke	1	
255	-					Grant Blvd & North	1	

256	-				44th & North	1	
257	PO	76	x		Sherman & Wright	4	
258	-				Grant Blvd & Wright	1	
259	-				44th & Wright	1	
260	PO	77			Sherman & Clarke	2	
261	-				Grant Blvd & Clarke	1	
262	PO	78	x		Sherman & Center	6	
263	-				Grant Blvd & Center	2	
264	-				44th & Center	2	
265	PO	79			Sherman & Hadley	4	
266	-				Grant Blvd & Hadley	1	
267	-				44th & Hadley	1	
268	PO	80	x		Sherman & Locust	4	
269	-				Grant Blvd & Locust	1	
270	-				44th & Locust	1	
271	PO	81			Sherman & Chambers	2	
272	-				44th & Chambers	1	
273	PO	82	x		Sherman & Burleigh	6	
274	-				42nd Pl & Burleigh	1	
275	-				Sherman & Auer	2	
276	-				Burleigh & 44th	1	
277	VOL	70	x		Lisbon & Washington Park	6	
278	PO	83			44th & Lloyd	4	
279	PO	84			Washington Blvd & 47th	4	
280	-				47th & Vine	2	
281	VOL	71			Washington Blvd & 48th	2	
282	-				48th & Galena	1	
283	VOL	72			Washington Blvd & 49th	2	
284	-				49th & Vine	1	
285	PO	85			Washington Blvd & 50th	4	
286	-				Hi Mount Blvd & Vine	1	
287	-				50th & Galena	1	
288	VOL	73			Washington & 51st	2	

289	-				51st & Vine	1	
290	VOL	74			Washington & 52nd	2	
291	-				52nd & Galena	1	
292	VOL	75			Washington Blvd & 53rd	2	
293	-				53rd & Vine	1	
294	VOL	76			Washington Blvd & 54th	2	
295	-				54th & Galena (no north or west)	2	
296	PO	86	x		Washington Blvd & Hawley	8	
297	-				55th & Vine	2	
298	-				56th & Washington Blvd	2	
299	VOL	77			alley - 1627 N. 56th Street	1	
300	VOL	78			alley - 1616 N. Hawley Road	1	
301	PO	87			Hawley & Galena	2	
302	VOL	79			alley - 1536 N. Hawley Road	1	
303	VOL	80			alley - 1530 N. Hawley Road	1	
304	PO	88			Hawley & Cherry	2	
305	-				54th & Cherry	1	
306	VOL	81			1460 n. Hawley (alley)	2	
307	PO	89	x		Hawley & Vliet	4	
308	-				55th & Vliet	1	
309	-				57th & Vliet	1	
310	VOL	82			alley - 1368 N. Hawley	1	
311	PO	90			Hawley & McKinley	2	
312	-				55th & McKinley	1	
313	-				57th & McKinley	1	
314	VOL	83			Hawley & Martin Drive	4	
315	-				55th & Martin Drive	2	
316	VOL	84			Hawley & Notre Dame	4	
317	VOL	85			Hawley & Roder Ct	1	
318	PO	91			Hawley & Valley Forge Drive	4	
319	VOL	86			Hawley & State Street	6	
320	-				Hawley & State (nb exit ramp from Hawley	4	
321	PO	92			60th & State	2	

322	VOL	87	X	State & 54th	1
323	VOL	88		State & 50th Place	2
324	-			50th Pl & Juneau	1
325	VOL	89		50th St. & State	2
326	-			50th St. & Juneau	1
327	VOL	90		State & Alois	2
328	PO	93		Alois & I-41	2
329	-			Alois & Vliet	2
330	VOL	91		State & 47th	2
331	VOL	92		4660 W. State (alley)	2
332	VOL	93	X	State & 46th	2
333	-			46th & Martin Drive	1
334	VOL	94	X	45th & State	1
335	VOL	95	X	State & 41st	4
336	-			38th & State	2
337	PO	94		39th & Blue Mound	4
338	-			39th & Michigan	1
339	VOL	96		40th & Bluemound	2
340	-			551 N. 41st	1
341	-			40th & Clybourn	1
342	PO	95		Blue Mound & 44th (west)	2
343	VOL	97		Blue Mound & 44th (east)	2
344	-			44th & Selig	2
345	PO	96		45th & Wells	2
346	PO	97		45th & Bluemound	2
347	VOL	98		4500 w. Bluemound (curve from Bluemound road towards Wisconsin & Bluemound	4
348	PO	98		Wisconsin & Bluemound	6
349	VOL	99		4619 W. Bluemound	4
350	VOL	100		Bluemound & Story Parkway	4
351	-			Story Parkway & Clarendon Place	1
352	PO	99		Bluemound & 49th Street	2
353	-			49th & Pinecrest	3
354	VOL	101		50th & Bluemound	4

355	-			50th & Woodlawn Ct	1
356	-			50th & Sunnyside Drive	1
357	PO	100		51st & Bluemound	4
358	-			51st & Wisconsin	1
359	VOL	102	x	52nd & Bluemound	4
360	-			Story & Bluemound	1
361	-			52nd & Wisconsin	1
362	VOL	103		General Mitchell & Bluemound	2
363	PO	101		53rd & Bluemound	4
364	VOL	104		General Mitchell & Story Parkway	2
365	VOL	105		General Mitchell & VA Entrance	2
366	VOL	106		General Mitchell & Sellig	2
367	VOL	107		Canal & Oak Leaf Trail (Bridge)	4
368	-			Mitchell Park	
369	PO	102		22nd & Pierce	4
370	VOL	108		2217 W. Pierce (alley)	1
371	PO	103		23rd & Pierce	1
372	-			22nd & National	1
373	PO	104		Pierce & 21st	2
374	-			21st & National	1
375	VOL	109		Pierce & 20th	2
376	-			20th & National	1
377	VOL	110		19th & Pierce	2
378	-			19th & National	1
379	PO	105		Pierce & Reynolds	2
380	-			Cesar Chavez & Pierce	1
381	VOL	111		Reynolds & Bruce	1
382	-			Ceasar Chaez & National	1
383	VOL	112		Bruce & Muskego	1
384	PO	106		Muskego & 16th Street	2
385	VOL	113		Bruce & 12th	2
386	-			12th & Pierce	2
387	VOL	114		Bruce & 11th	4

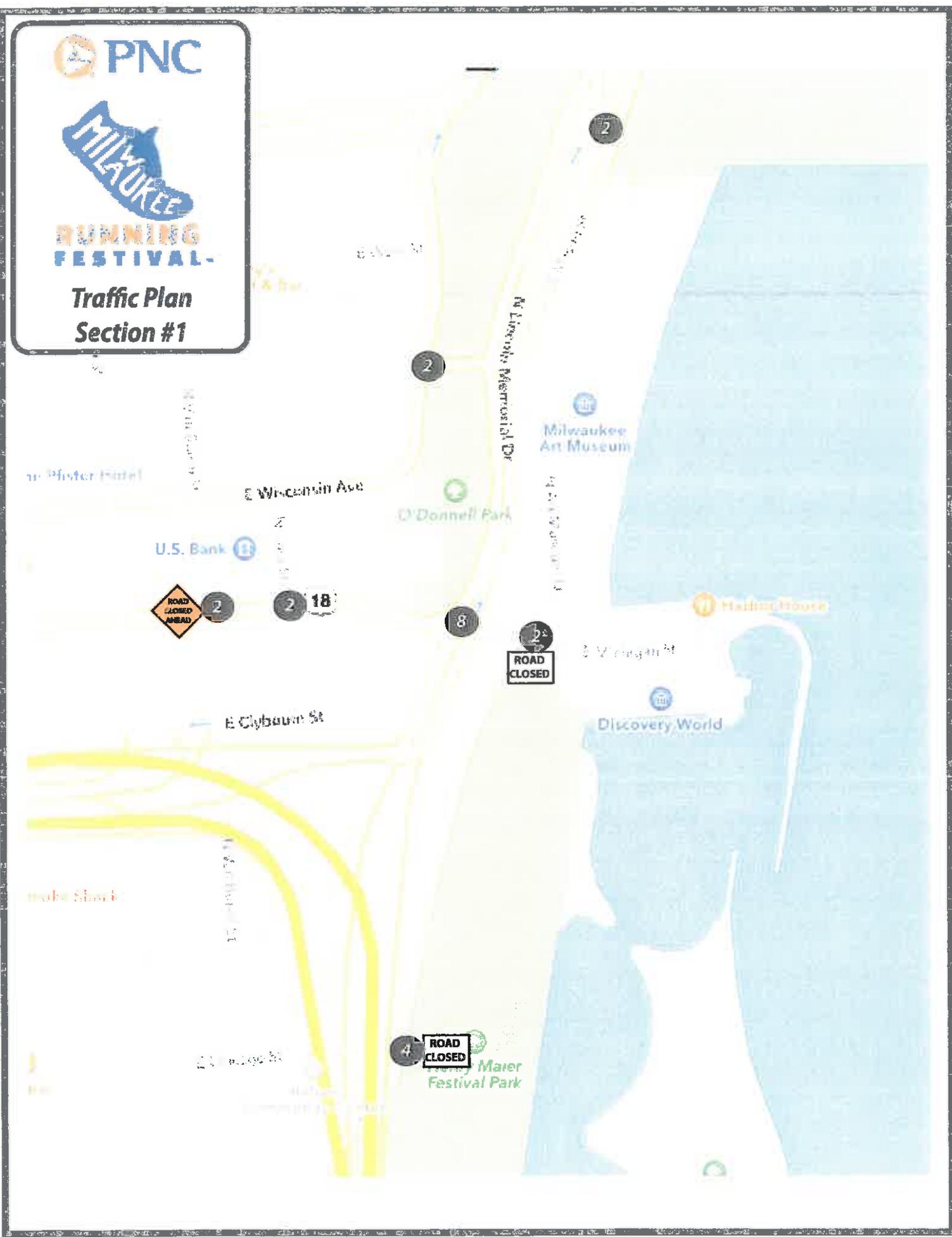
388	PO	107			Bruce & Pierce	2	
389	VOL	115			Bruce & 10th	2	
390	PO	108			Bruce & Pierce	2	
391	VOL	116			Bruce & 9th	4	
392	VOL	117			Pierce & 9th	1	
393	VOL	118			6th & Bruce	1	
394	PO	109			West Virginia & 6th	6	
395	VOL	119			Freshwater & 3rd	1	
396	PO	110			Freshwater & 2nd	4	
397	-				2nd & Seebboth	1	
398	-				2nd & Oregon (no west or north)	2	
399	-				3rd & Oregon	1	
400	VOL	120			250 W. Freshwater Way (alley)	2	
401	PO	111	x		Pittsburgh & 1st	4	
402	-				1st & Water	2	
403	-				1st & Oregon	2	
404	PO	112			Pittsburgh & Barclay	4	
405	-				Pittsburgh & Water	1	
406	-				Barclay & Oregon	1	
407	PO	113			Pittsburgh & S. Water	4	
408	-				Water & Davidson (Florida)	1	
409	PO	114	x		Young & Erie	8	
410	-				Water & Erie (no south or east)	4	
411	PO	115			Menomonee & Erie	4	
412	-				Milwaukee & Chicago	2	
413	-				Milwaukee & Corcoran	3	
414	-				Jefferson & Corcoran	1	
415	PO	116			Erie & Polk	4	
416	PO	117			Polk & Harbor	4	
417	VOL	121			Erie & Jackson	2	
418	VOL	122			Erie & Harbor	2	
419	VOL	123			Lakeshore State Park & BMO		
420	VOL	124			Lakeshore State Park & Gate 1		

421	VOL	125			Michigan & Oak Leaf Trail		
422	VOL	126			Oak Leaf Trail & Flags		
423	VOL	127			Oak Leaf Trail & Lagoon		



**RUNNING
FESTIVAL**

**Traffic Plan
Section #1**





RUNNING FESTIVAL

**Traffic Plan
Section #3**



Local Traffic Only



At Edgewood

2
32

ROAD CLOSED

8

2

2

7

2

7

2

1

4

32

ROAD CLOSED

2

7

2

2

2

2

2

32



32



Columbia St
Mary's Ho

ROAD CLOSED

2

6

Bradford Beach

Bartolotta's
Lake Park Bistros

Lake Park
Golf Course

Lake Park

North Shore
Recreation

W. Edgewood Ave

N. Lake Dr

N. Lake Dr

N. Lake Dr

N. Lake Dr

Bradford Beach

E. Edgewood Blvd



Traffic Plan Section #4

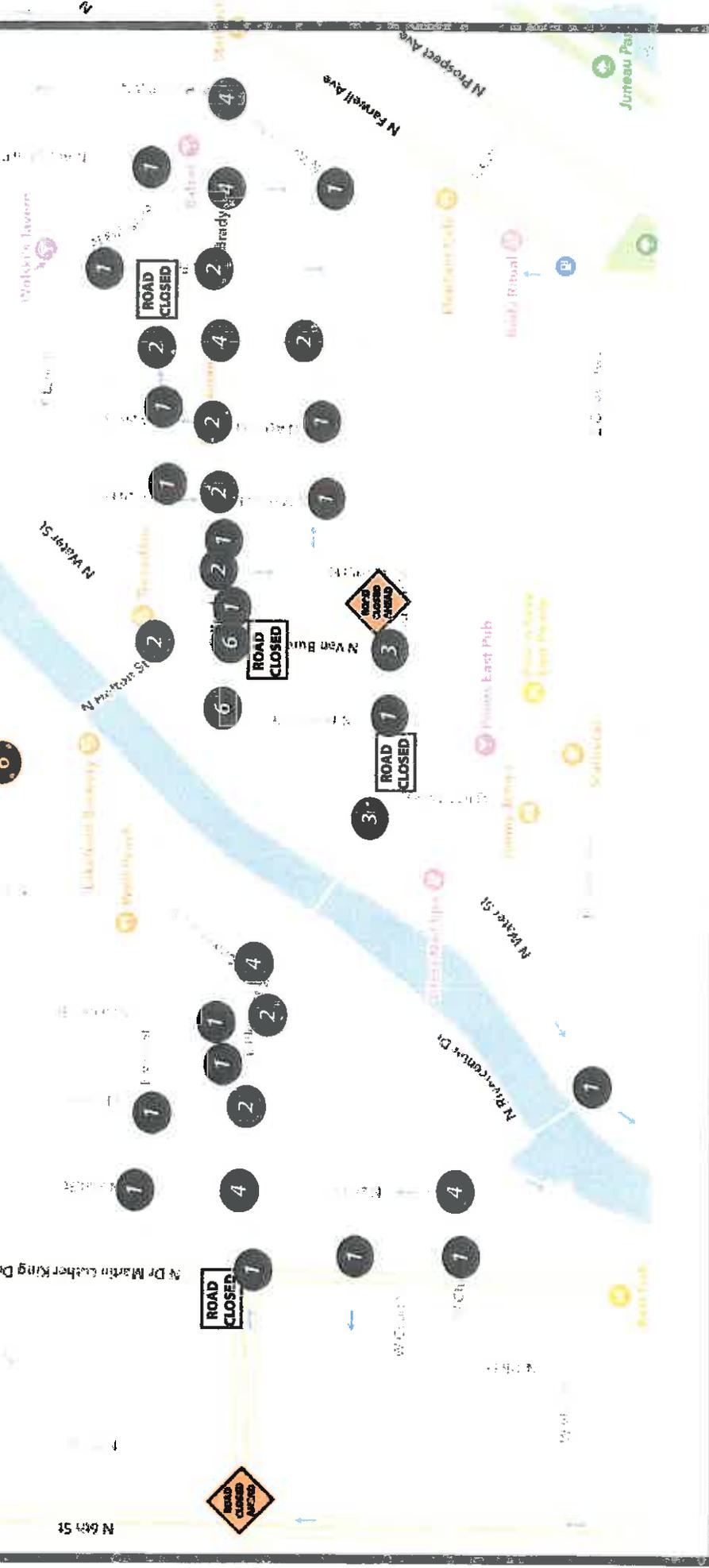


Local Traffic Only

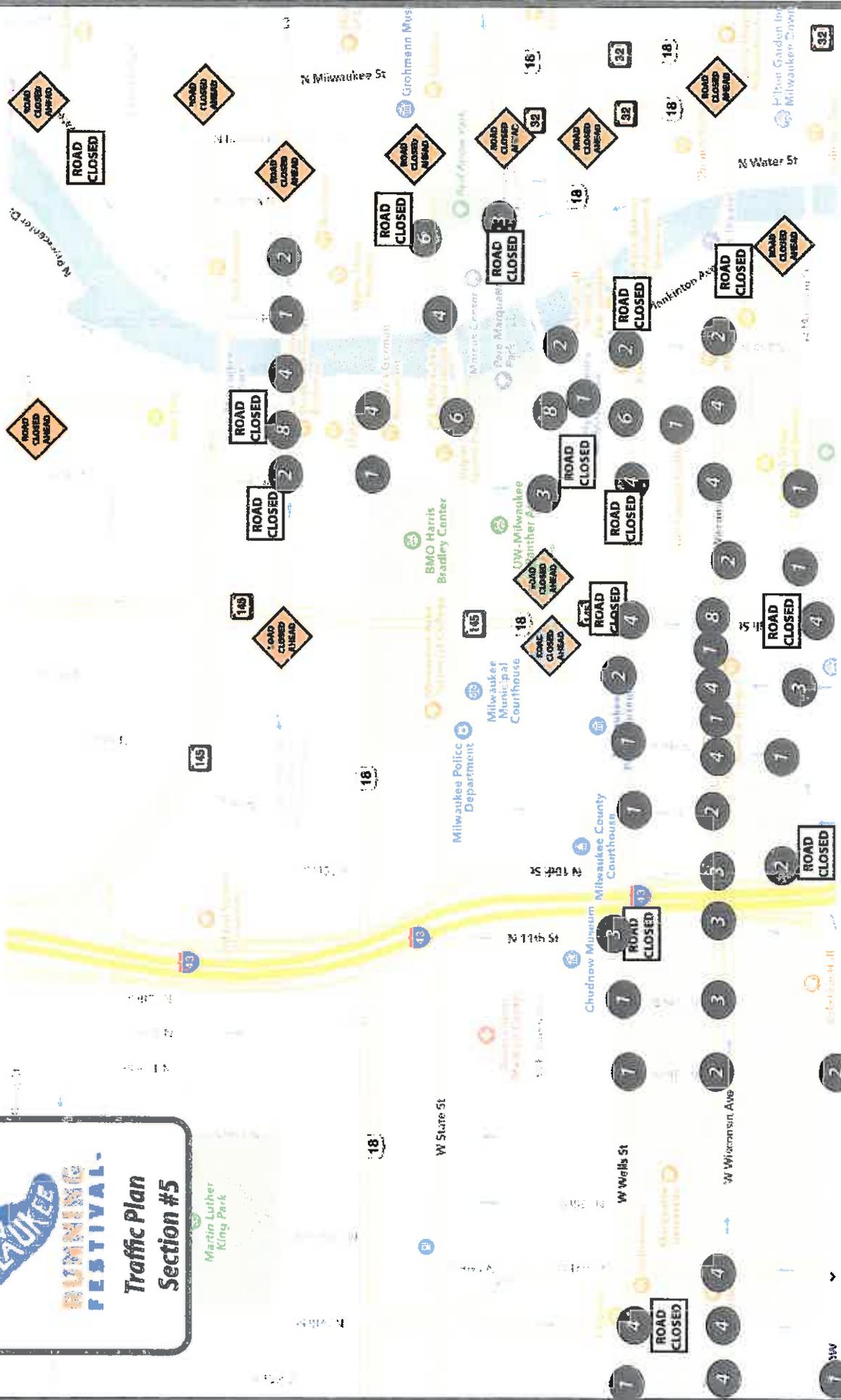
E North Ave

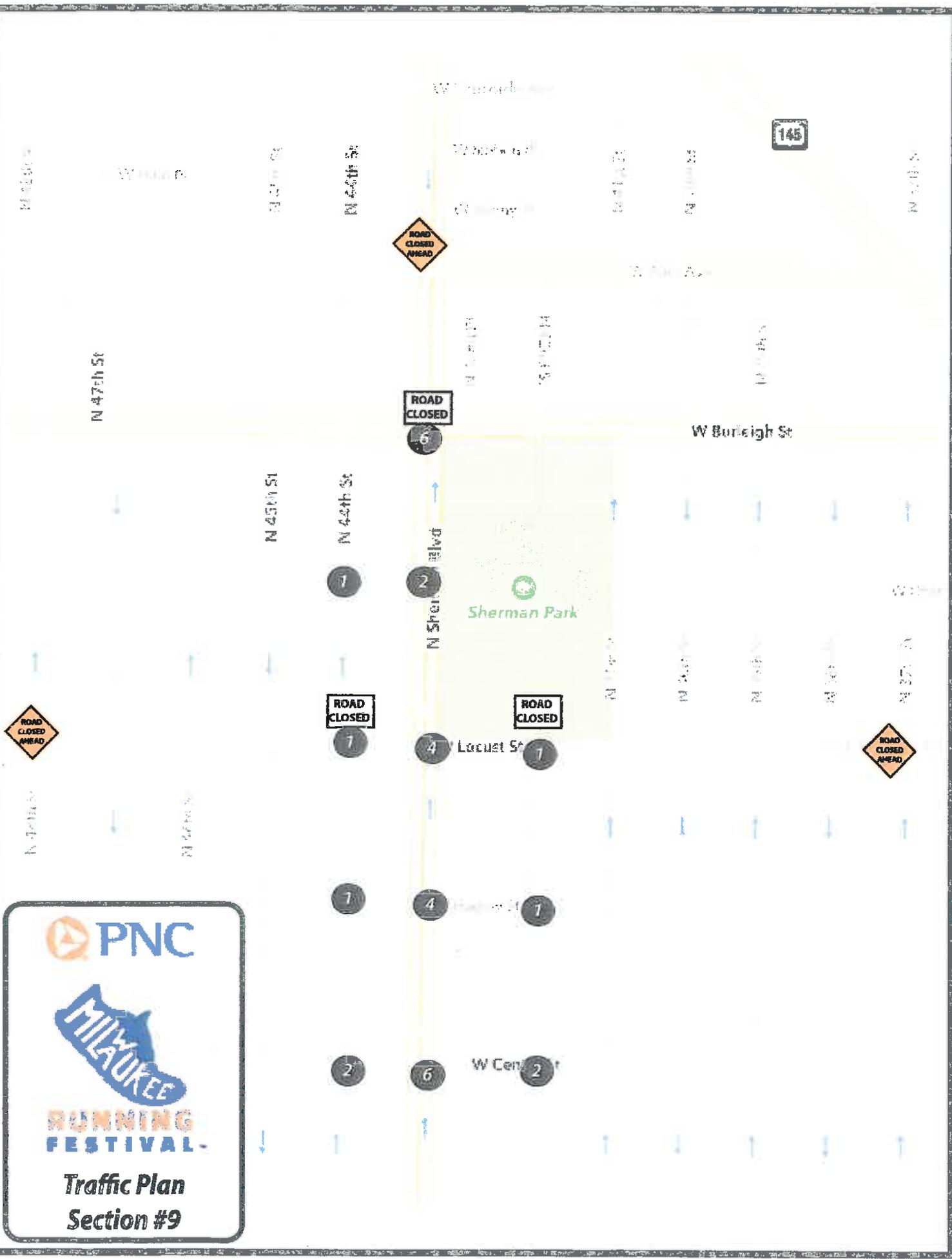
W North Ave

N 4th Ave



PNC
MILWAUKEE
RUNNING FESTIVAL
Traffic Plan
Section #5

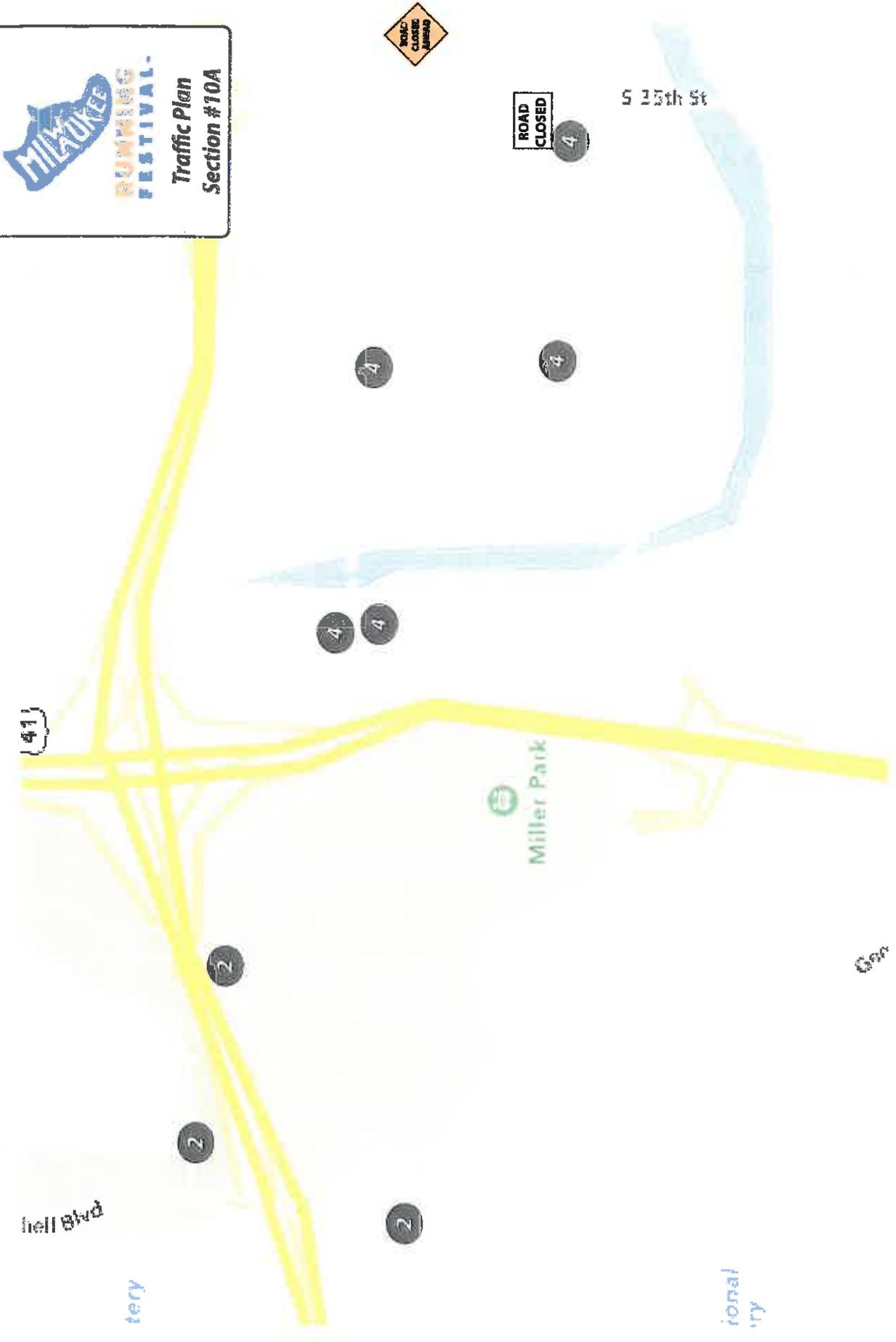




PNC
MILWAUKEE
RUNNING FESTIVAL
Traffic Plan
Section #9




Traffic Plan
Section #10A



Miller Blvd

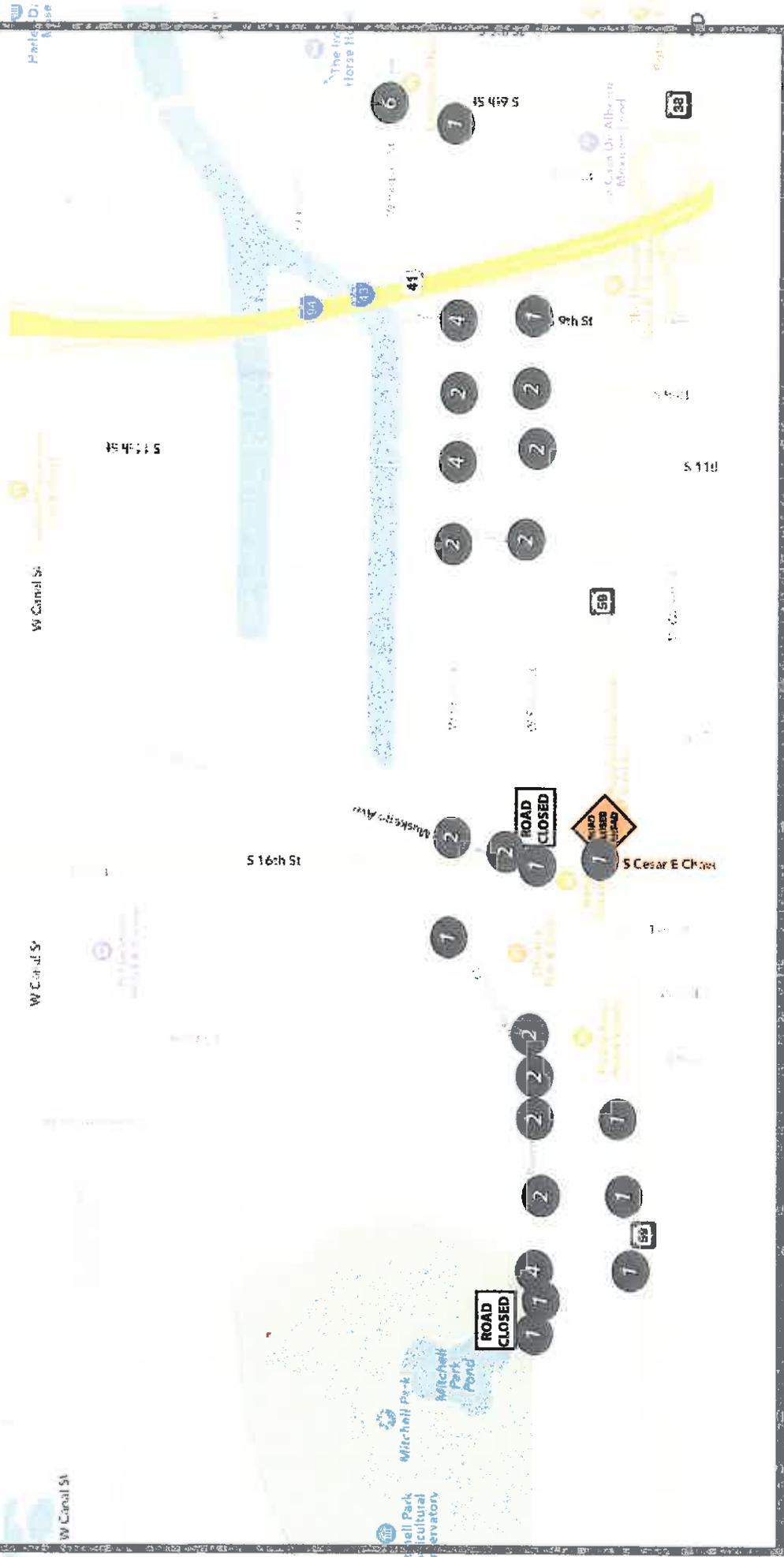
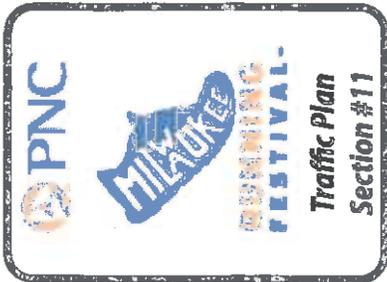
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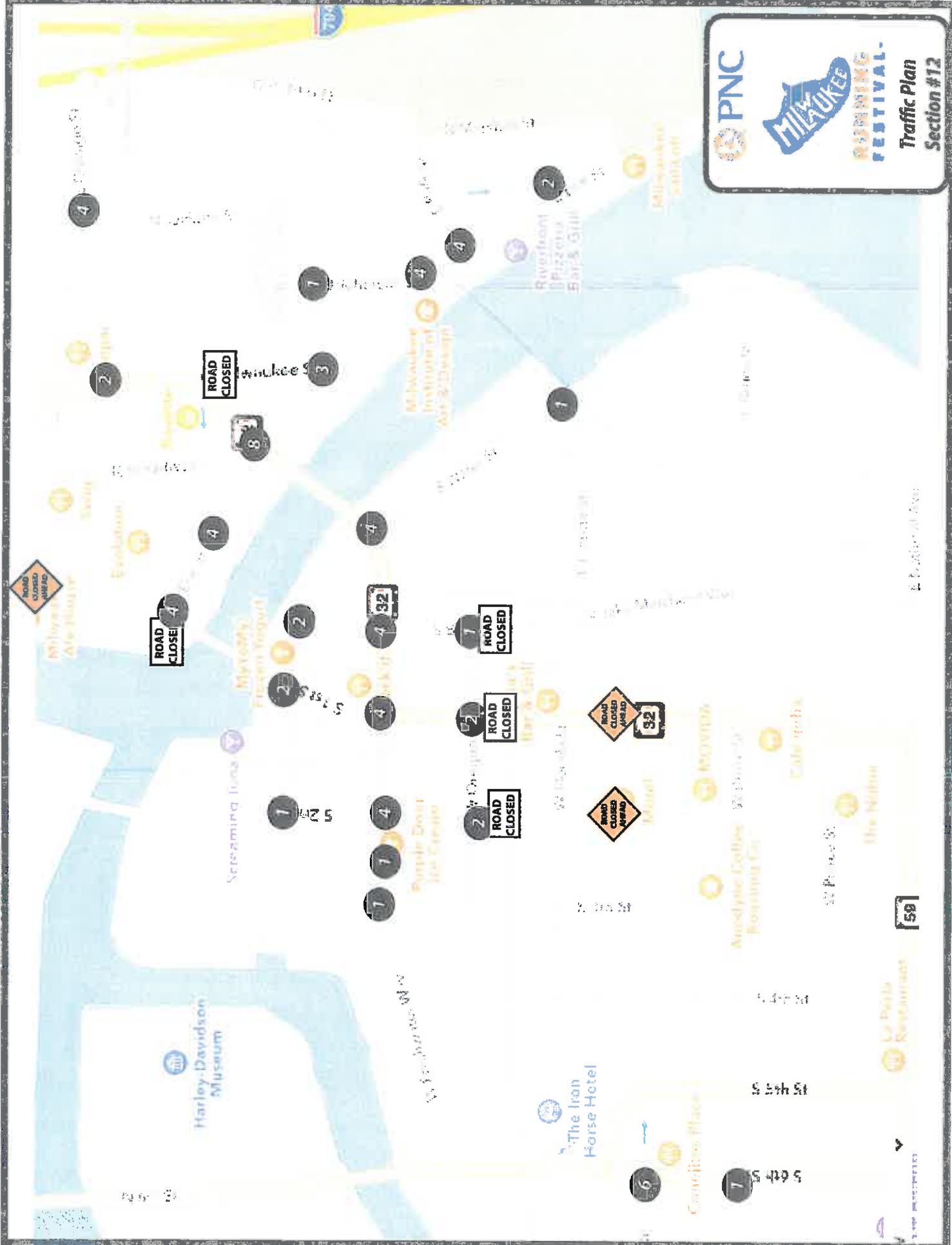
Miller Park

55th St

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try





ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED AHEAD

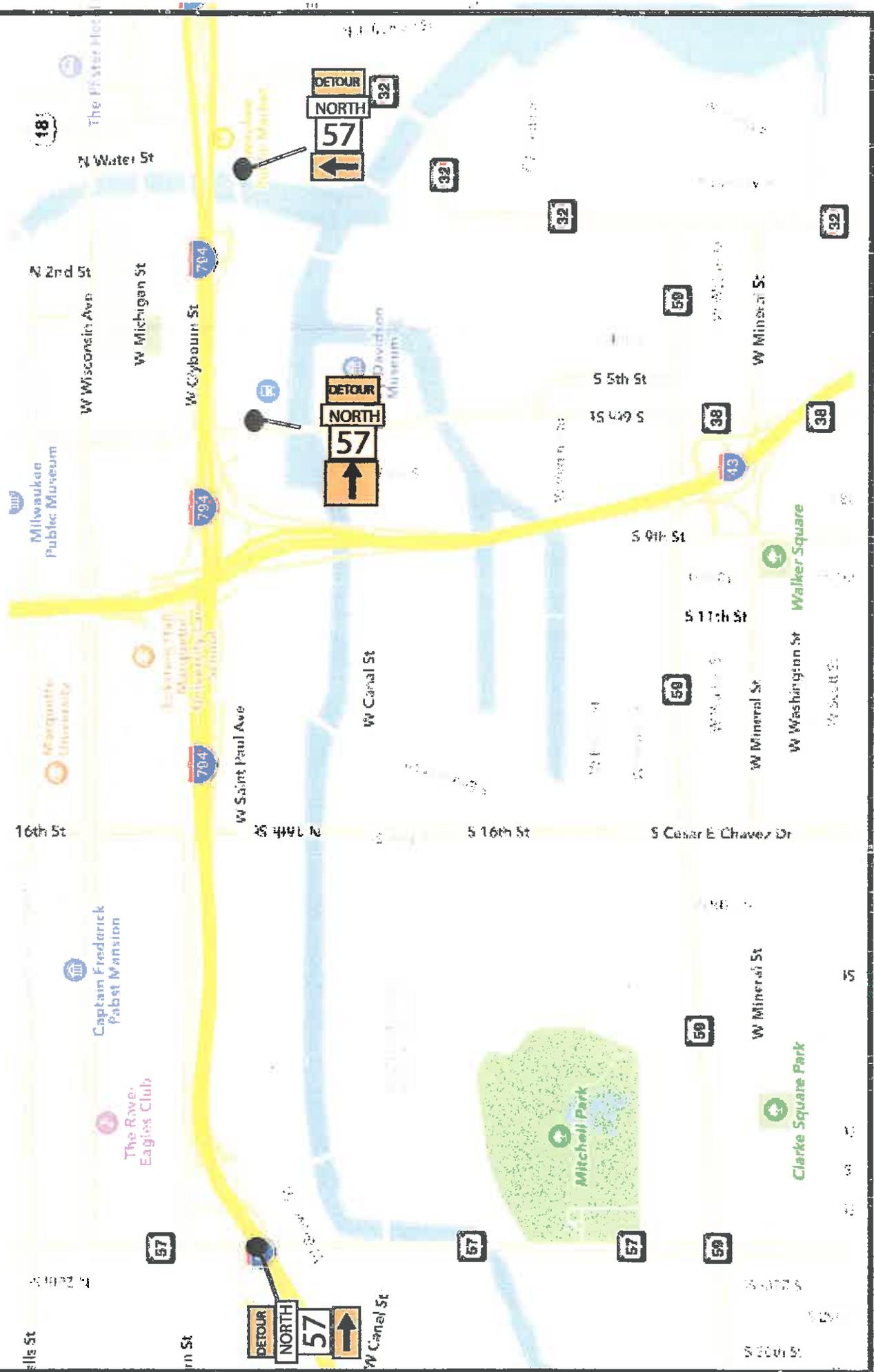
ROAD CLOSED AHEAD

59

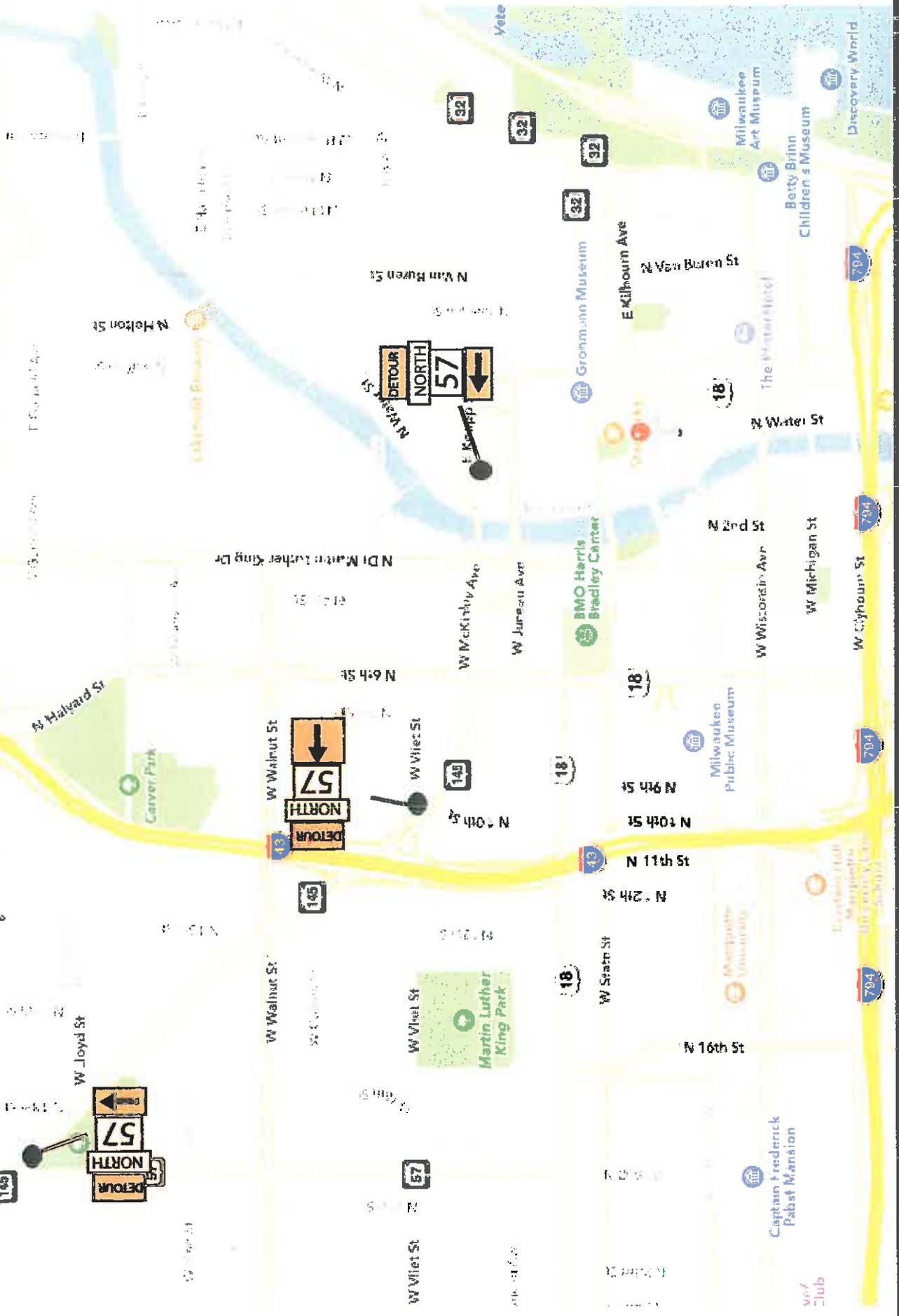
59

59

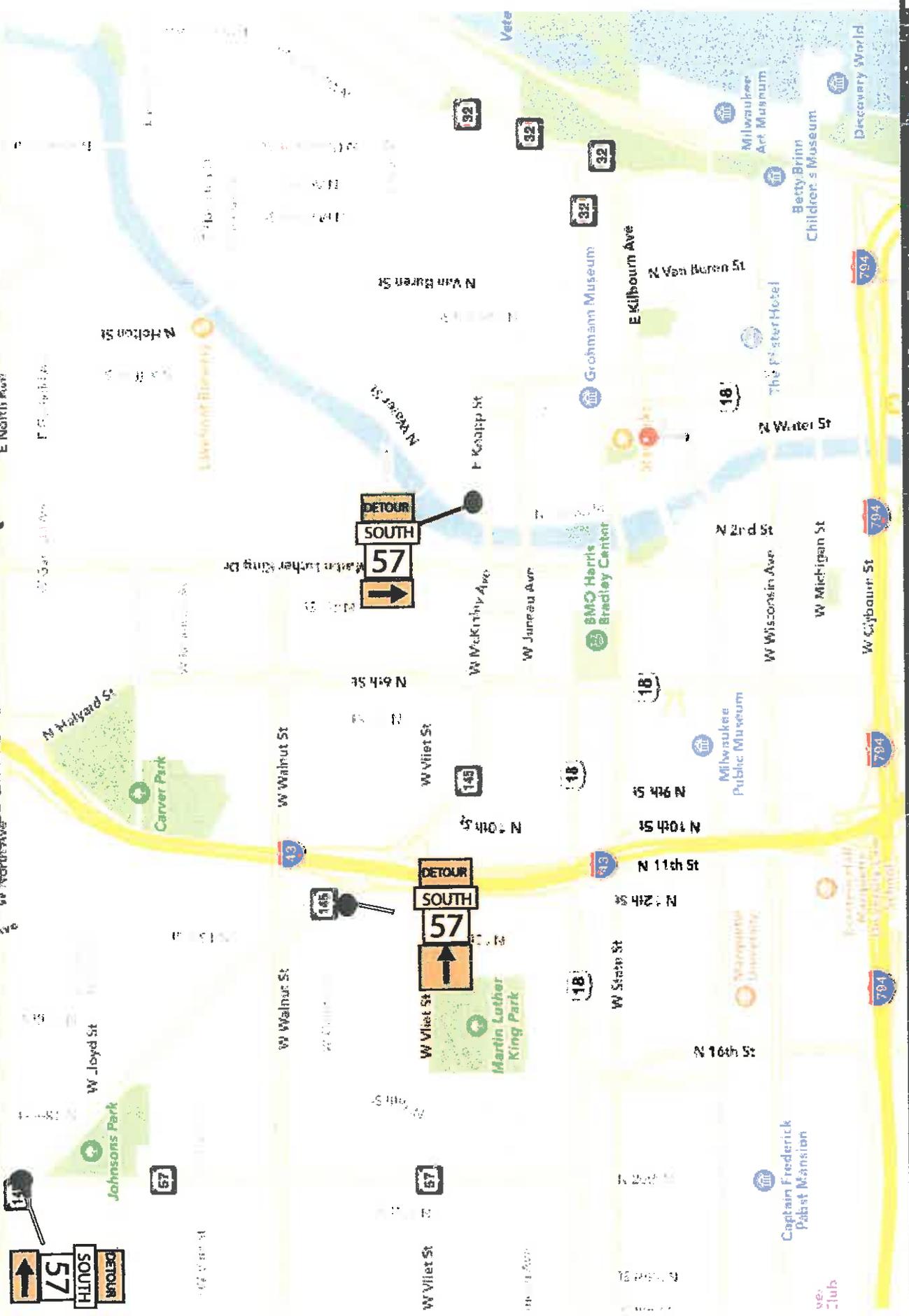
Milwaukee Running Festival Northbound 57 (1 of 2)



Milwaukee Running Festival Northbound 57 (2 of 2)



Milwaukee Running Festival Southbound 57 (1 of 2)



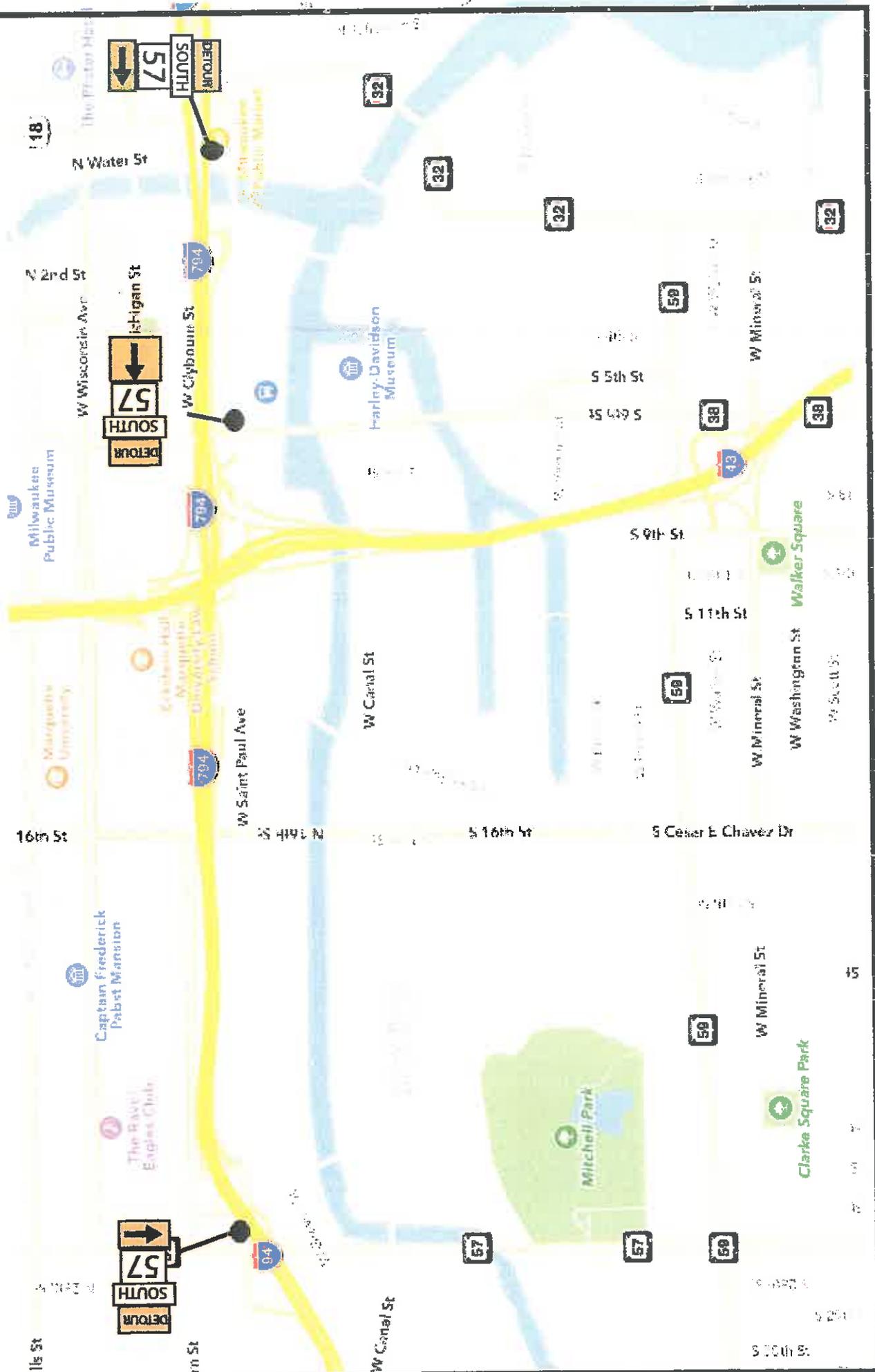
↑
57
SOUTH
DETOUR

DETOUR
SOUTH
57
→

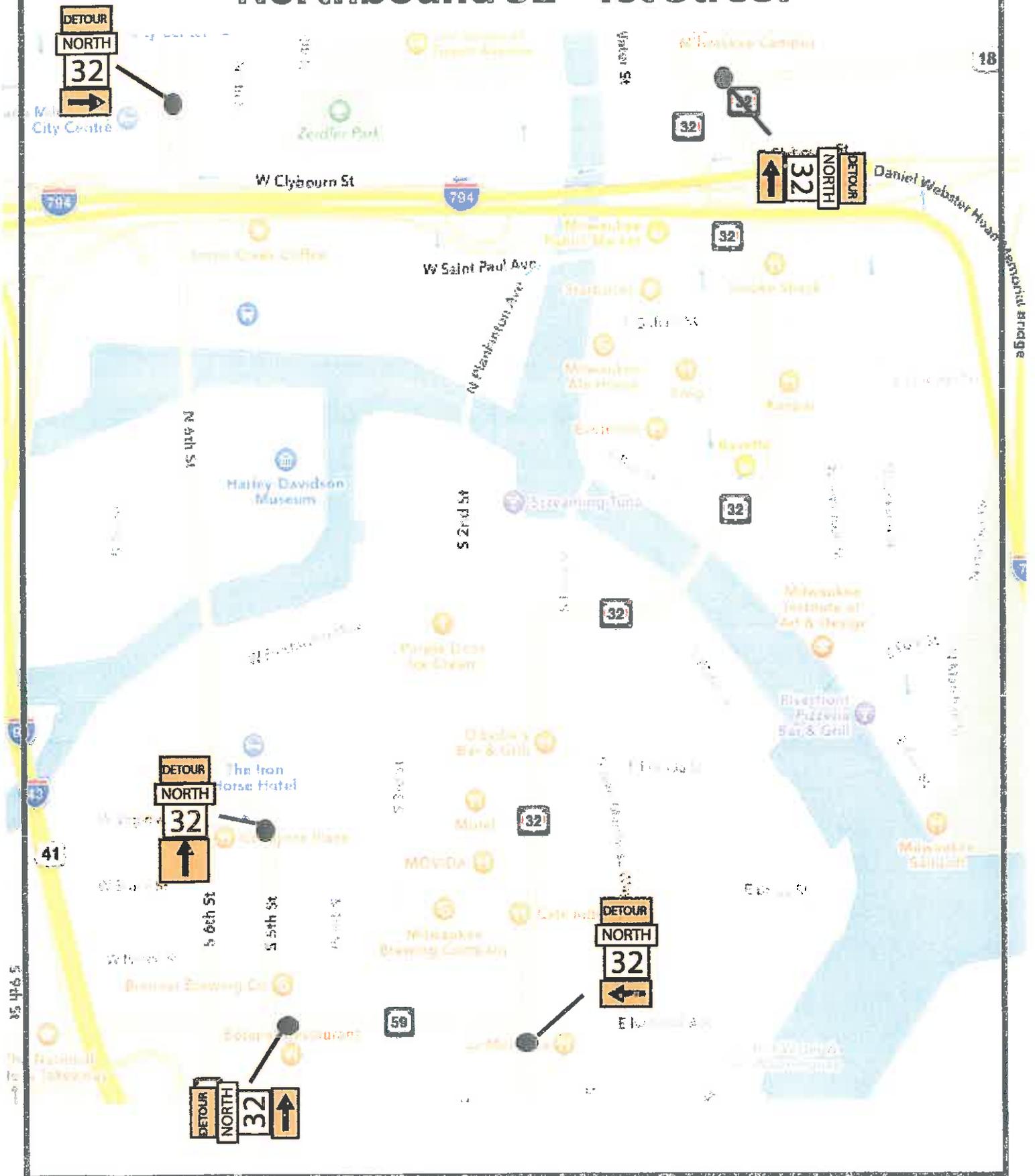
DETOUR
SOUTH
57
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see
club

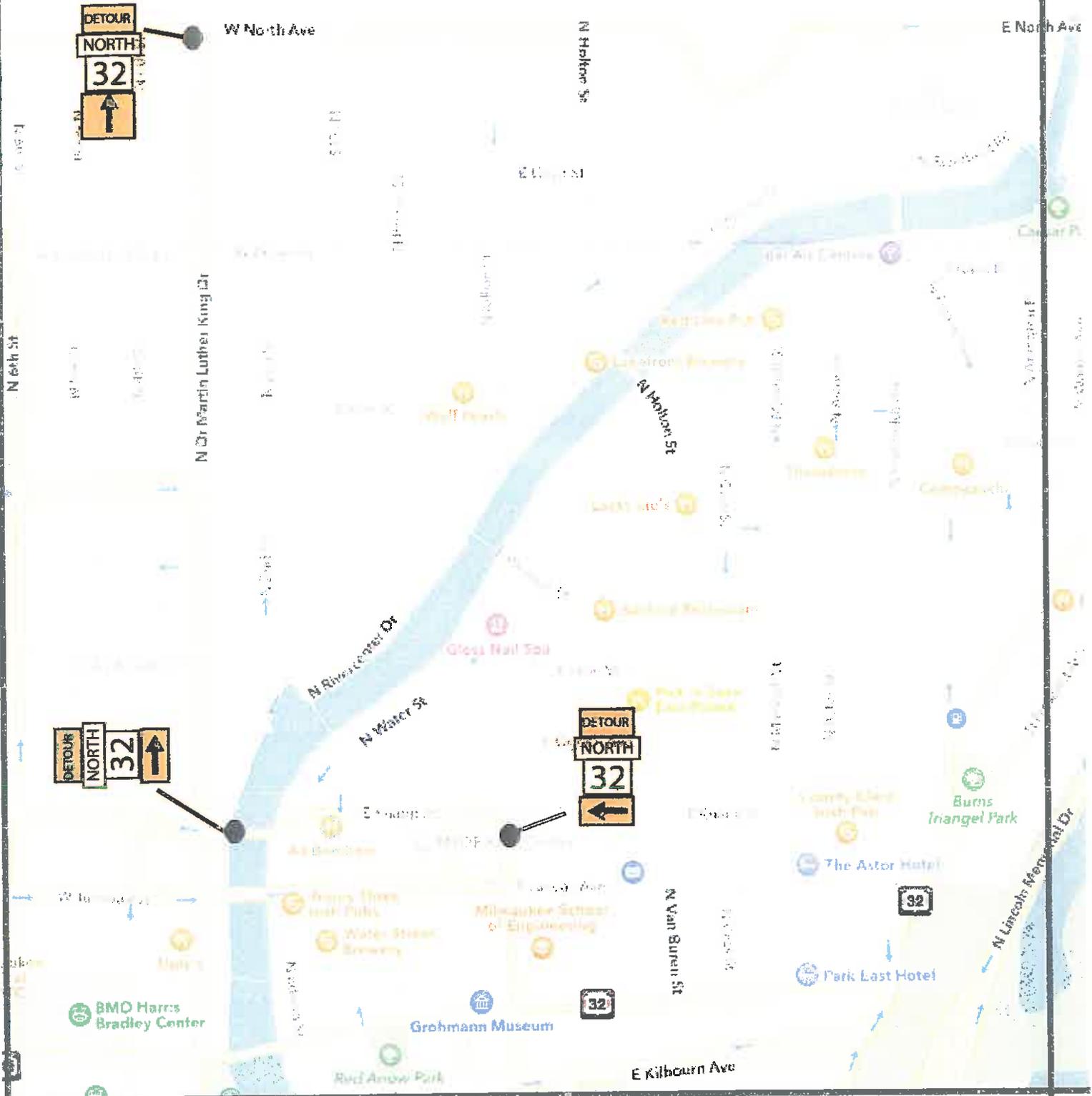
Milwaukee Running Festival Southbound 57 (2 of 2)



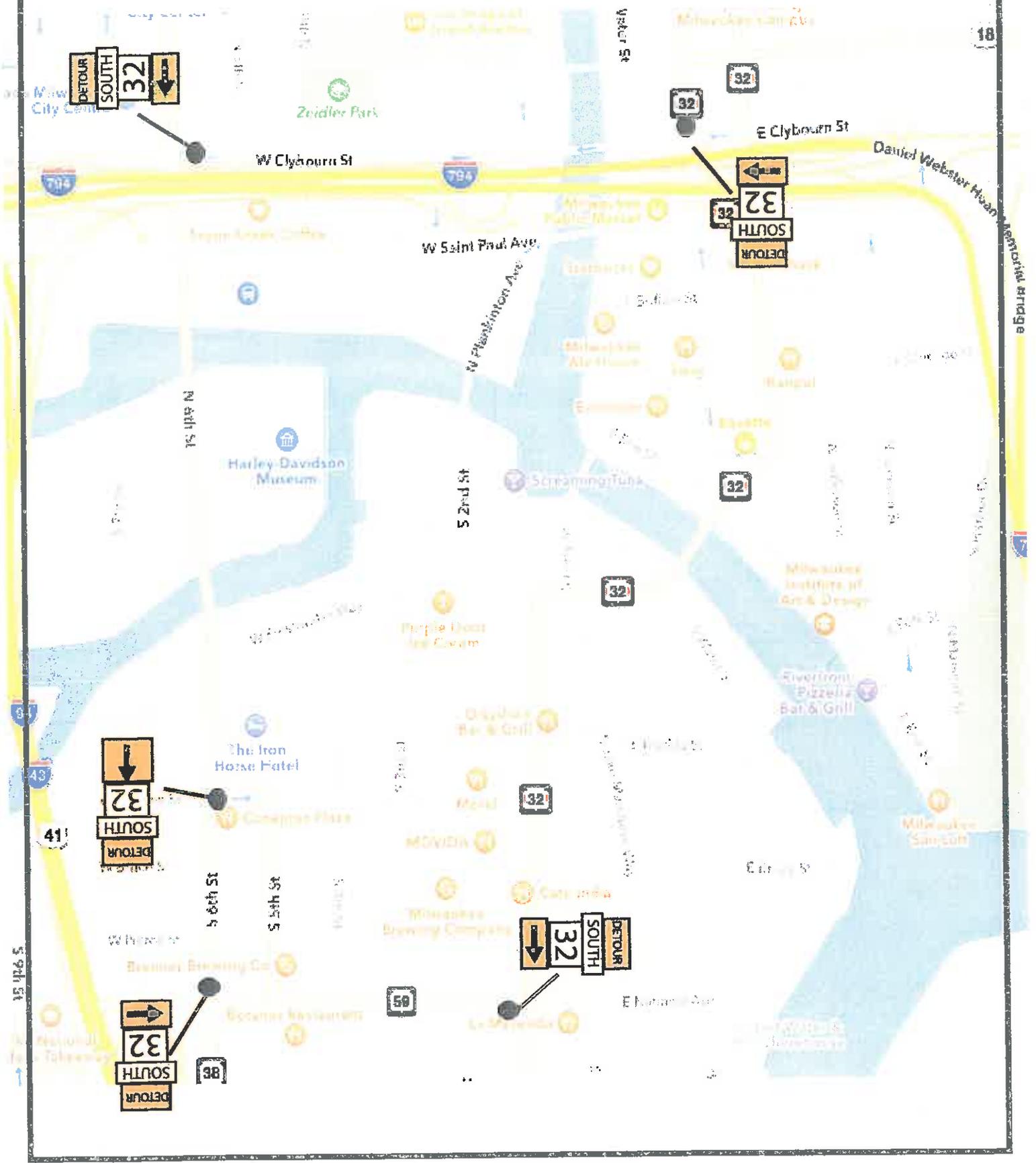
Milwaukee Running Festival Northbound 32 - 1st Street



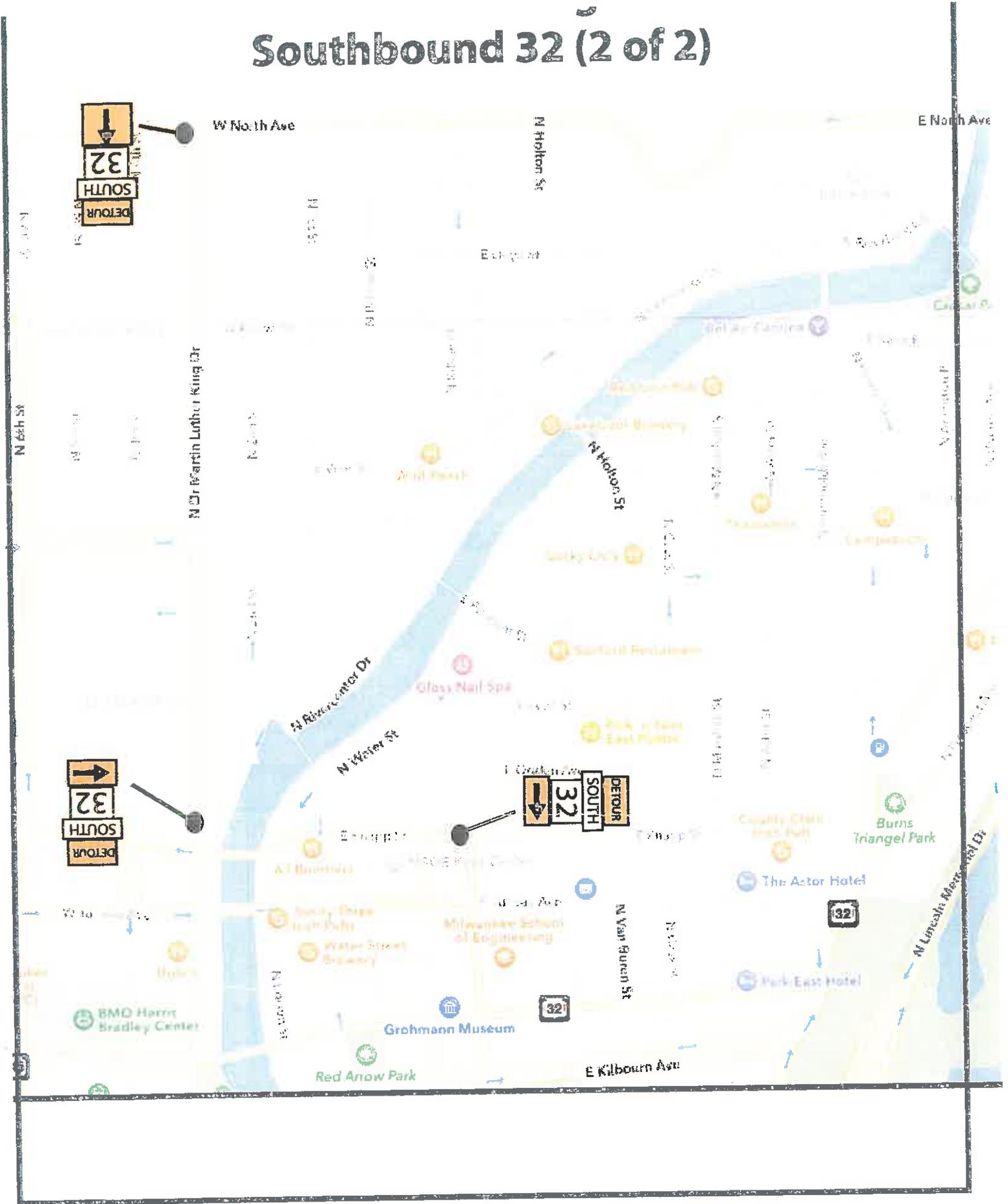
Northbound 32 (2 of 2)



Milwaukee Running Festival Southbound 32 - 1st Street

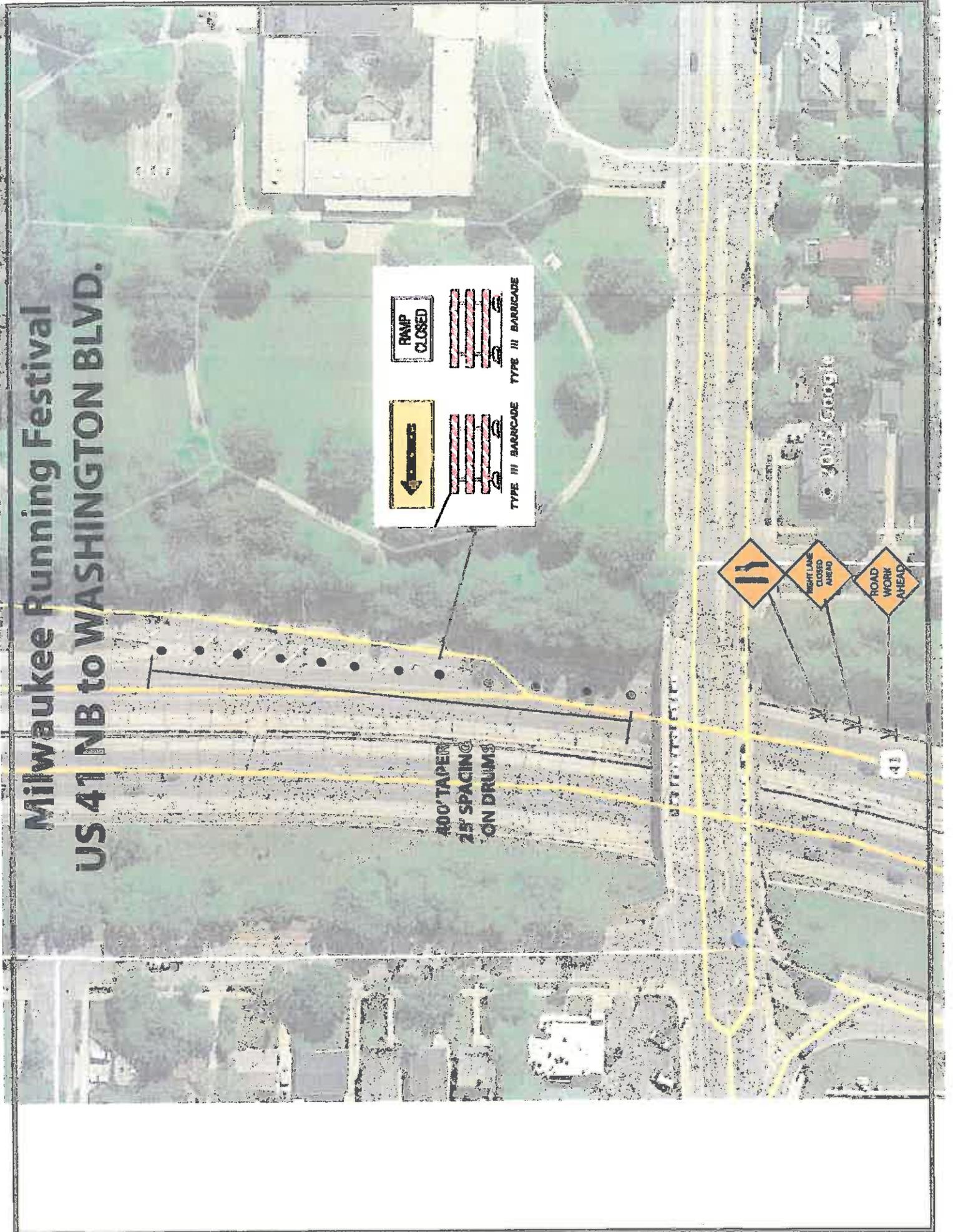
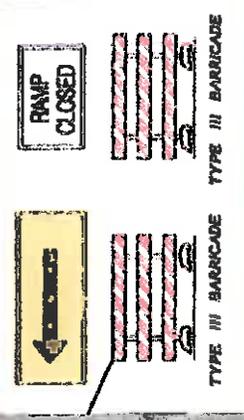


Southbound 32 (2 of 2)

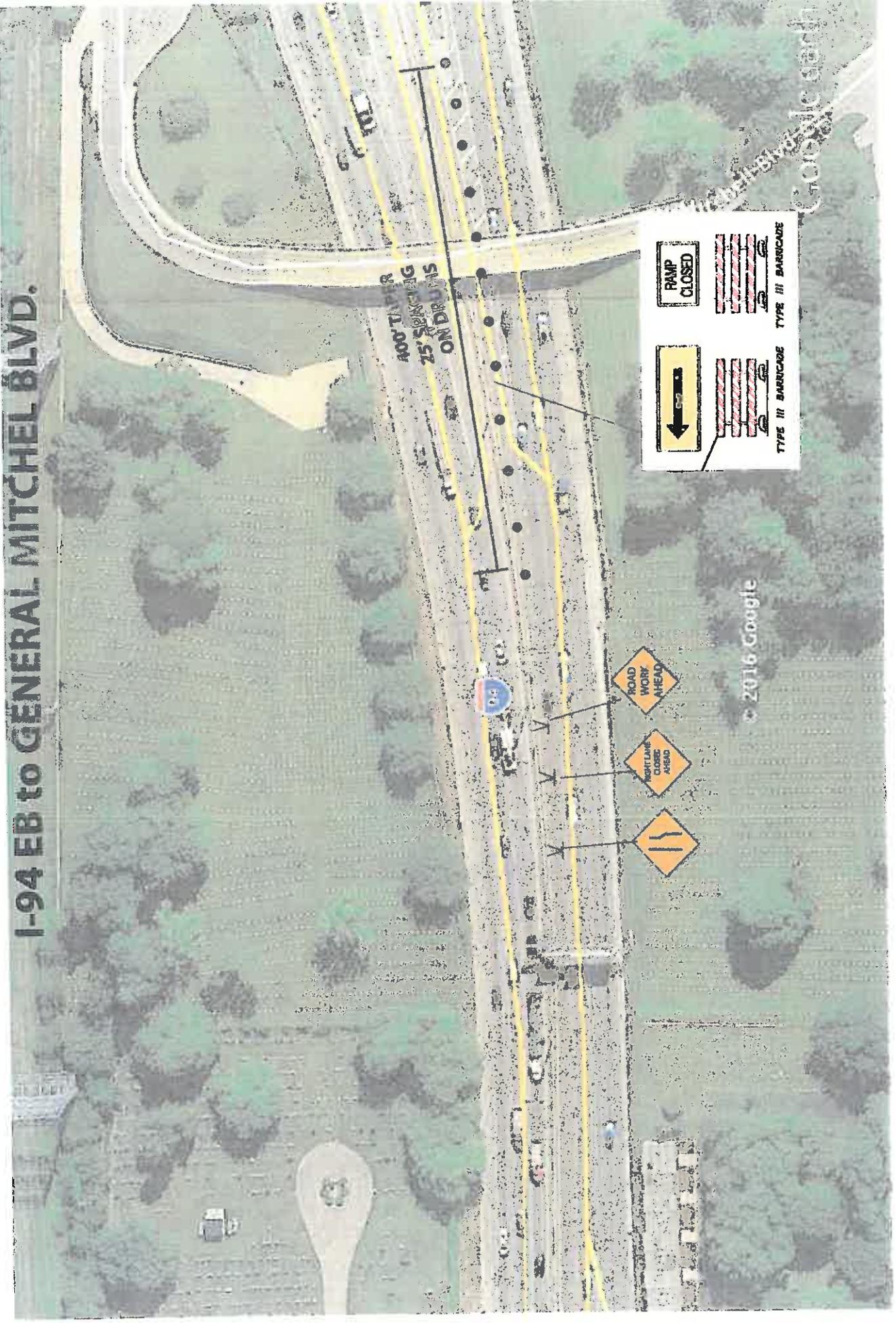


Milwaukee Running Festival US 41 NB to WASHINGTON BLVD.

400' TAPER
25' SPACING
ON DRUMS



Milwaukee Running Festival I-94 EB to GENERAL MITCHEL BLVD.



RAMP
CLOSED



TYPE III BARRICADE

TYPE III BARRICADE

© 2016 Google

Google Earth

Milwaukee Running Festival MILLER PARK WAY NB to CANAL STREET



TYPE III BARRICADE TYPE III BARRICADE



400' TAPER
25' SPACING
ON DRUMS

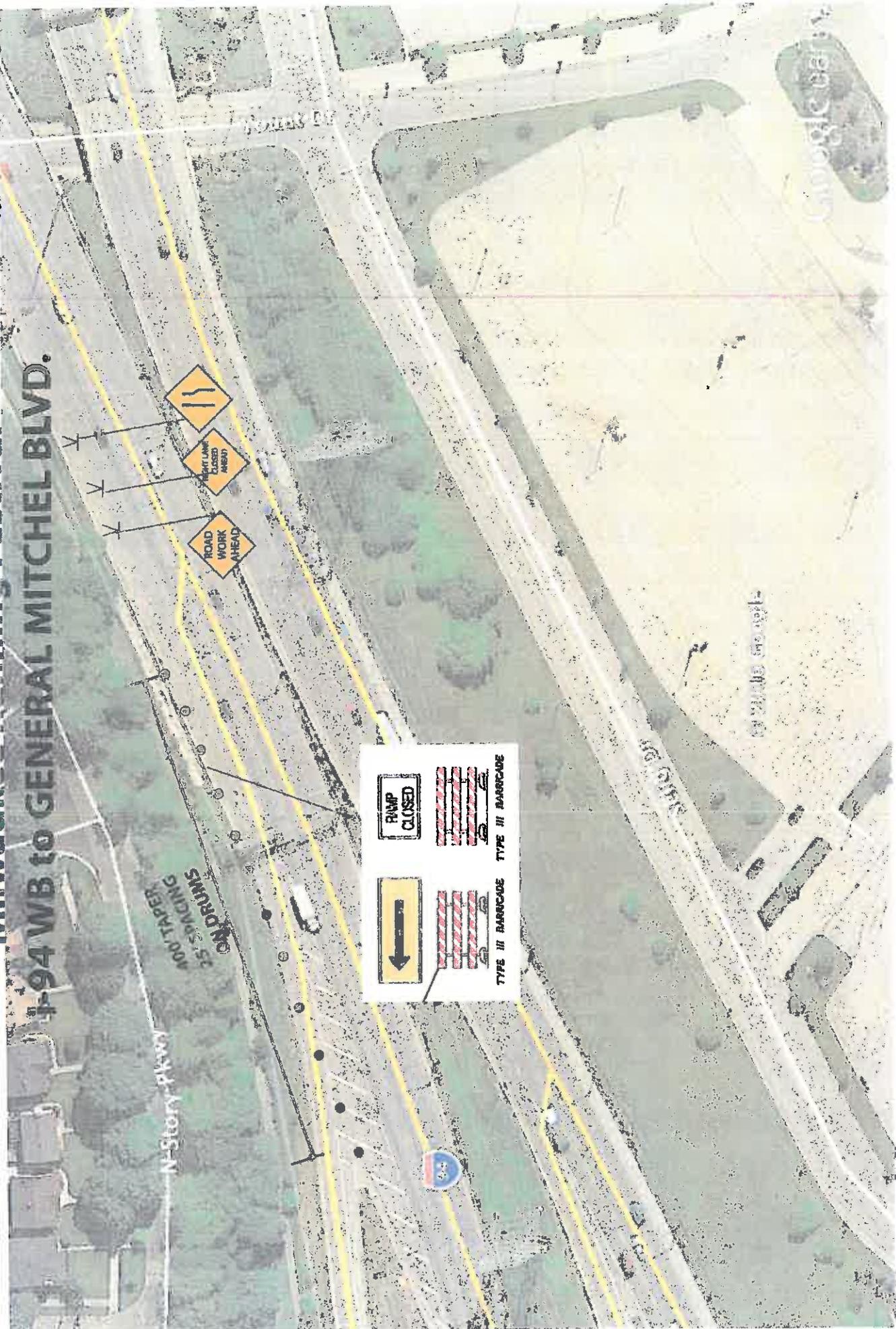
341

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Milwaukee Running Festival

I-94 WB to GENERAL MITCHEL BLVD.



400 TAPER
35' SPACING
ON DRUMS

N-Story Highway

General Mitchel Blvd

General Mitchel Blvd

General Mitchel Blvd

General Mitchel Blvd

		TYPE III BARRICADE
		TYPE III BARRICADE

**Milwaukee Running Festival
Identification of Traffic Control Company**

We are in the process of securing a contract with Traffic Control & Protection to implement the traffic control plan for the 2016 event. This will be finalized prior to September 1.

TCP's contact information is as follows:

**Traffic Control & Protection
31 W351 North Avenue
West Chicago, IL 60185
Attn: Collin Doud
(630) 293-0026**

2016 Milwaukee Running Festival
Security Needs

Friday, November 4, 2016

Staff	Position	Responsibilities	Time In	Time Out
1	CPS Lot	Monitor equipment staged in race site lot	12:00 PM	6:00 AM

Saturday, November 5, 2016

Staff	Position	Responsibilities	Time In	Time Out
2	CPS Lot	Monitor equipment staged in race site lot	6:00 AM	6:00 AM

Sunday, November 6, 2016

Staff	Position	Responsibilities	Time In	Time Out
1	Beer Garden	Roam race site, monitoring equipment and activity	6:00 AM	3:00 PM
2	Medical & Command	Monitor medical equipment. Only allow medical personnel, race staff and only participants who need medical treatment are in medical area.	6:00 AM	3:00 PM
2	Finish line	Runner Services after finish line to keep participants moving	6:30 AM	2:00 PM
2	Runner Services Exit	Do not allow spectators into Runner Services and do not allow participants to re-enter once they have left	6:30 AM	2:00 PM
2	CPS Lot - Gear Check	Monitor bags participants are dropping off for pickup after the event	5:00 AM	3:00PM

**Emergency Procedures & Communication Protocol
Milwaukee Running Festival
November 6, 2016**

Please Review this Document Prior to the Event!

No one should speak to any media representative in regards to any emergency event except for:

- **Chris Ponteri (MRF)**

The above may empower the Medical Director of the Milwaukee Running Festival to comment on any details.

Command Group Meeting Area

The Command Group will meet in the Command Center located in the Command Tent next to the Medical Tent. We will implement the following procedures depending on the emergency presented:

- If an emergency occurs before the start of the race, Command Group members not located at the Finish Line will conference call into the Command Center to make any decisions.
- In the event of inclement weather conditions or any safety-related events along the Marathon, Half Marathon or 5K course or start/finish areas, the following people will meet in the Command Tent:

<u>Command Group</u>		<u>Phone #'s</u>
Jeff Graves	President, VEM	317-294-3622
Chad Antcliff	Race Director, VEM	317-333-1092
Chris Ponteri	Executive Director, MRF	262-758-9226
Officer Katie Kovacic	Police Department	414-943-0244
Captain Steven Riegg	Fire Department	414-406-4191
Tricia Carlson	Sheriff's Department	414-975-3731
Chris Anderson	Bell Ambulance	414-349-3732
Dr. Ben Weston	Medical Director, MCW	414-559-9707

Those not stationed in the Command Center, will be called to the Command Tent via: Radios/Cell Phones.

The Telvent Weather Service contracted by VEM will be monitored for continual updates on information regarding the weather conditions. The Command Group will be the key decision-makers to decide on the continuation, continuation with yellow or red flags, termination, or delay of the event.

In addition, the following people should also report to the Command Center to assist in relaying the information to the necessary people:

Volunteer Coordinator
Marketing & PR
Social Media

All emergency communications done by radio will be prefaced with a "STAFF ONLY" alert. Staff on radio should turn down the volume on their radio or go to a location where they are out of public view. If a staff member is in a position where they cannot step out of public view, they need to turn their radio way down and alert the Command Center via radio, cell phone or text, that they need to be notified a different way other than radio.

Information will be relayed to the following people:

<u>Responsibility</u>	<u>Contact #'s (Radio Channel)</u>
Command Center	PD FD Medical Director EMS Private Ambulance Service Any other Public Safety Agency Course Section Leaders Aid Station Leaders Course Marshal Leaders Entertainment Coordinator Runner Services Information Tent Gear Check Race Photography Transportation
Jeff Graves	Start Line Coordinator Finish Line Coordinator Timing & Scoring Results Area Race Announcer
Chris Ponteri	Milwaukee Running Festival Staff
Volunteer Coordinator	Volunteer Leaders and volunteers Call and text status updates
Marketing/PR	Facebook Twitter Website Texting Updates
Marketing/PR	Media- work on media quote for media and or press release

Emergency Plans

Inclement Weather Plan

If severe weather or the threat of severe weather becomes a concern, the Command Group will meet to determine the status of the event. Information will be relayed to the Race Staff via the above relay plan.

Severe weather can include, but is not limited to:

Lightning	Wind
Heat	Tornado
Humidity	

Other Public Safety Emergency

If a public safety emergency or the threat of an emergency becomes a concern, the Command Group will meet to determine the status of the event. Information will be relayed to the Race Staff via the above relay plan.

Inclement Weather Emergency Evacuation Plan

- Once the Command group determines a weather-related evacuation is warranted, the **COMMAND GROUP** will initiate the process of contacting Race Staff via the above relay procedure.
- Participants and spectators will be notified via the Announcer (Start / Finish), Stage (post-party), and Race Staff (course). They will be informed to **SEEK SHELTER** in the following locations:
START LINE
 - All spectators and participants will be asked to seek shelter.FINISH LINE
 - All spectators and participants will be asked to seek shelter.

Each staff member will be assigned to a location. A Command Runner will bring a megaphone to your location to make announcements regarding updates on the status of the race.

After the all clear is given, participants and spectators will be allowed to exit the area.

Flag Warning System

The Flag Warning System will be used to relay to participants and volunteers the status of the race with respect to weather and safety conditions.

The following information will have been distributed to participants via Confirmation Email, Facebook, event web site and in displays at the Packet Pick-Up.

Flag Warning System

There will be a simple flag color system along the course to help warn participants of weather related or course related problems. Flags are located at each mile marker along the course.

- **Green Flag** – Everything is Normal
- **Yellow Flag** – The heat index is at a point where runners/walkers should slow their pace if they are sensitive to the heat. Participants should be aware of their hydration level.
- **Red Flag** – Dangerous weather. Participants should slow down and increase their hydration, and if they are sensitive to heat or humidity, should not run. Race timing has stopped and no awards will be given out at this time. Race photography and on-course Entertainment has also stopped.
- **Black Flag** – Race has been cancelled due to extreme weather or course emergency. Events such as lightning, tornado, or human disaster have occurred or are occurring and all participants need to seek shelter immediately. Participants will be evacuated from the route.

Changing Flags

When a change in flags goes into effect, the following steps will be taken:

- Command Representatives will begin to complete Flag Change Checklist, located in Command.
- Course Staff will change flags at each Mile Marker and each aid station.
- Air horns will sound at each aid station, giving 3 short blasts every 30 seconds for 3 minutes to alert participants.
- Aid Station Captains will utilize the megaphone in their supply tub to announce the change in flag status.
- Text message updates will be sent to Race Staff, Volunteer Leads, Entertainment Groups and any other personnel on the course or at the start/finish lines.

Inclement Weather Emergency Evacuation Plan

In the event of severe weather during the event, the following will be asked to seek appropriate shelter:

- All Race Staff will be notified via radio or cell phone. Any staff member in the affected areas should immediately begin notifying the general public and volunteers.
- Kevin Swiontek (VEM) or Bill Schneider (Race Announcer) will be responsible for making an announcement from the PA system located at the start line. Start Line volunteers will be responsible for sweeping the Start Line area
- Jenny Adler (VEM) will be responsible for making an announcement from the PA system located at the finish line.
- TBD (MRF) will make an announcement from the main.
- Jeff Graves (VEM) will be responsible for contacting Race Announcer. Race Announcer will make the PA announcement (Start Line area if prior to race start or finish line area after race start).

For all emergency requests, please contact Command Center: 219-863-1325

Medical Emergencies at the Finish Line

- ❑ Assess the situation at the finish line.
- ❑ Any request for medical assistance should be directed to the Command Center.
- ❑ Do not attempt to help an injured person other than to let them know you are calling for medical assistance; **do not comment on the situation to anyone!**
- ❑ Speak slowly and clearly – do not yell. Give your name, location and your request for medical assistance.
 - ❑ Example: “(Your name) to Command Center” (wait for response). “Requesting medical assistance for sprained ankle at the Massage Area. Please confirm.”
- ❑ Provide the following information: Which part of the street you are on (northside, southside, middle) and a prominent landmark that describes your position and the injured runner’s bib number.
- ❑ Remain with the injured runner until medical assistance arrives. Upon their arrival, let the Command Center know they have arrived and are treating the injured runner.
- ❑ Gather information for the Event Incident Report. (NOTE: for medical situations involving race participants during the race, the Event Incident Report is not necessary)
- ❑ If you do not have a radio available, call Chad Antcliff in the Command Center and follow his directions.

Non-Medical Security Situation at the Finish Line

- ❑ Any request for security assistance should be directed to the Command Center.
- ❑ Locate the nearest landmark and relay that as your location, then go or send someone to that marker to guide security to the incident location.
- ❑ If there is an emergency that requires emergency vehicles in the Finish Area, Kat Hawkins (VEM) and Security should be requested to assist in moving people to the side to avoid further injury or to assist in diverting the participants around the situation.
- ❑ For any type of security issue (suspicious character, fighting, etc), please call the Command Center and request security. Speak slowly and clearly. Give your name, location and your assessment of the situation.
- ❑ The person who initially called in the situation should notify the Command Center once the situation is under control, and inform them of the outcome.
- ❑ Gather information for the Event Incident Report.

Medical Emergencies on Course

- ❑ Assess the situation
- ❑ To speed response time, any request for medical assistance should be directed to a uniformed police officer or medical team. Each Aid Station will have medical personnel located in the area who can relay the request to the medical system. If none of the above are nearby, use a cell phone and call Chad Antcliff in the Command Center at **219-863-1325**.
- ❑ Do not attempt to help an injured person other than to let them know you are calling for medical assistance; **do not comment on the situation to anyone!**
- ❑ Speak slowly and clearly – do not yell. Give your name, location and your assessment of the situation.
- ❑ **If you are at the Start Line**, please specify as best you can where you are located.

- ❑ **If you are on the course**, please be as detailed as possible. Include the nearest home street address, cross street or landmark, and which side of the street where medical assistance is needed.
- ❑ Remain with the person until medical assistance arrives.
- ❑ Gather information for the Event Incident Report. **NOTE:** for medical situations involving race participants during the race, the Event Incident Report is not necessary.
- ❑ If you do not have a radio available, call Chad Antcliff in the Command Center at **219-863-1325** and follow his directions.

Non-Medical Security Situation on Course

- ❑ To speed response time, any request for security assistance should be directed to a uniformed police officer or call Chad Antcliff in the Command Center at **219-863-1325**. Each Aid Station will have medical personnel located in the area who can also relay the request. If neither police nor medical personnel are nearby, use a cell phone and call 9-1-1.
- ❑ **If you are at the Start/Finish Line**, locate the nearest landmark and specify as best you can where you are located.
- ❑ **If you are on the course**, please be as detailed as possible. Include the nearest street address, cross street or landmark and which side of the street that security is needed.
- ❑ Gather information for the Event Incident Report

General Conduct during Emergency or Urgent Situations

- Do not make any comment to the media
- Never run
- Remain calm at all times
- Assess the situation before taking action
- Remember to gather information for the Event Incident Forms

Lost Persons

Sometimes kids will get separated from parents in the spectator viewing area or Post-Party or a runner may not finish the race for some reason and his/her family is trying to locate them.

- ❑ The Information Tent located inside the Post-Party area will coordinate the Lost Persons process.
- ❑ The Information Tent will open a Lost Persons report form for each case. This form must be closed-out prior to the end of the event.
- ❑ The Information Tent will remain open and staffed until the Finish Area is cleared of all participants and spectators.
- ❑ Lost Person Coordinator: TBD (VEM)

Lost Persons Process

If at the Information Tent

- ❑ Ask the person if the person they are missing is actually lost, i.e. child, or if they can't find them, i.e. runner who may not have finished. If they can't find them, direct them to Results Tent to determine if they've finished.
- ❑ If the person is missing, complete the Lost Persons Report.

- **Describing a Child.** Please include the child's name, age, clothing description, and other identifying characteristics. If referring to the child's race say Caucasian, African-American, Asian, or Hispanic. If the child has some sort of physical or mental handicap, please refer to them as a special needs child.
- Once the report is completed, the Lost Persons Coordinator at the Info Tent, TBD will put the call out to everyone in the Finish Area. (Command Center, Ask Me Volunteers, Staff).
- Encourage the person filing the report to notify someone if they find the missing person on their own so we don't continue to search.
- If there has been no success in locating the missing person after 10 minutes of everyone being notified, please notify everyone that the person is still lost and continue to do so until the person is found.
- If the missing person is successfully located, please notify everyone the person has been found. Also note on their missing person form they have been found.

If not at Information Tent

- Ask the person if the person they are missing is actually lost, i.e. child, or if they can't find them, i.e. runner who may not have finished. If they can't find them, direct them to the computer lookup folks located in the Results Tent.
- If the person is missing, encourage them to go to the Info Tent.
- If they choose not to go to the Info Tent, take the report yourself.
- Notify the Info Tent you are taking the report and have someone come to your location to get the report.
- **Describing a Child.** Please include the child's name, age, clothing description, and other identifying characteristics. If referring to the child's race say Caucasian, African-American, Asian, or Hispanic. If the child has some sort of physical or mental handicap, please refer to them as a special needs child.
- Once the report is completed, the Lost Person Coordinator at the Info Tent will put the call out to everyone in the Post-Race Party Area. (Command Center, Ask Me Volunteers, Staff)
- Encourage the person filing the report to notify someone if they find the person on their own so we don't continue to search.
- If the person isn't successfully located after 10 minutes of everyone being notified, please notify everyone the person is still lost and continue to do so until the person is
- If the person is successfully located, please notify everyone the person has been found. Also note on their missing person form they have been found.

.....
officer.

Lost Child is found

- The Info Tent should be notified and the person should be taken to the Info Tent.
- Stay with the child until the Lost Person Coordinator can take charge of the child. **DO NOT LEAVE THE CHILD UNATTENDED!**
- Complete the lost persons form, so we have it on file when someone comes looking for the child.
- Once the report is completed, the Lost Person Coordinator at the Info Tent will put the call out to everyone in the Finish Area. (Command Center, Ask Me Volunteers,

- ❑ If the child is not picked up after 10 minutes of everyone being notified, please notify everyone the child is still at the Info Tent and continue to do so until the child is picked up by a parent / guardian.
- ❑ Once the child is picked up at the Info Tent by a parent / guardian, please notify everyone the child has been picked up. Also note on their missing person form they have been picked up.

Use of 2-way Radios/Cellular Phones:

- The Race committee has the use of 2-way radio communication.
- Be selective of what you say over the radios.
- Never allow your voice to become hysterical. Remain calm at all times.
- Relay only the FACTS of the situation. NEVER make a comment like, "We really messed up...." Or "We're in big trouble....."
- Always remember that many people around you may hear every word you say given the size of the event. Same can be said for anyone with a radio scanner.
- Remain calm at all times.
- Except for lost children, only refer to a participant by their bib number when communicating to Medical or Command Group.

All emergency and/or security situations MUST be relayed to the Command Center for documentation purposes.

All committee members and Ask Me volunteers will have Event Incident Report forms to fill out. Complete the report immediately at the end of the shift and turn the out the form as soon as possible. These forms should be returned to Chad Antcliff in the Command Center immediately after the event.

Milwaukee Running Festival
Lost Person Report

Time of Report: _____ am/pm EVENT: _____

Missing Person:

Name: _____

Age: _____

Physical Description/Clothing: _____

Location last seen:

Time last seen:

Did the child/person have a favorite game/place, etc. during the event?:

Reporting Info:

Name of person making report:

Phone number where you can be reached today:

Relationship to missing person:

Milwaukee Running Festival staff/volunteer:

Time missing person is found: _____

Notes/Actions Taken:

Milwaukee Running Festival Event Incident Report

All information provided should be completed as soon as possible. Please ensure a copy of this report is given to Chad Antcliff.

1. DATE OF EVENT: _____ 2. EVENT: _____

3. TIME OF INCIDENT: _____ 4. TIME OF REPORT: _____

5. PERSON(S) INVOLVED: _____

(Please include full name and contact information)

6. WEATHER SITUATION: _____

7. CAUSE OF INCIDENT: _____

(Please attach additional sheet(s) if needed)

8. SITUATION (Who, What, When, Where and Why): _____

(Please attach additional sheet(s) if needed)

9. PERSON(S) CONTACTED/WITNESSES: _____

(Please include complete contact information for each person(s))

10. MEDICAL INFORMATION

A. Was Medical Treatment Required? YES / NO

B. Was First Aid Required? YES / NO

C. Was anyone transported to a Medical Facility? YES / NO

D. If anyone was transported, where were they taken? _____

E. Name of person or medical organization (i.e. Madison Fire, UW Health) administering medical treatment? _____

11. Keep a copy of this report and add it to your AFTER ACTION REPORT.

STAFF MEMBER NAME(S): _____

**Notification Plan for Milwaukee Running Festival
Sunday, November 6th, 2016**

A "Save the Date" email will go out to all of our BID and/or Association Directors before April 15th, 2016 as the Directors usually have the most comprehensive and up-to-date email addresses available. Those businesses that do not use email will be mailed a paper notification. (Directors have notified us of those businesses)

A similar email will also go out to our own list of businesses and churches on or within two blocks of the route, again, before April 15th. These emails will also let BIDs/ Associations/businesses/churches know that either Steph Salvia or Chris Ponteri are available to attend meetings, or meet face to face, to provide additional information to anyone if requested.

MRF Newsletters will be e-blasted to this list as well, keeping everyone in constant communication with our group.

Personal phone calls will also be made to all churches on/near the route- several forms of outreach seem most effective for this group since the churches are busy on Sundays. We want to give them as much information as possible as soon as possible!

Three weeks prior to the event, a postcard mailer will be sent to all 10,000+ residences, businesses, and churches on the route and within one block of the route. It will be printed on brightly colored card stock. The front of the postcard will include a general map of the course route with a Road Closed sign. The back of the postcard will have a message letting everyone know what the event is, the date, and the website to find all the details of the road closures, timing, and any other info.

The postcard mailer will also include Chris Ponteri's phone number to call for questions for those who do not use computers.

For race-day information, we will create a website called MRFinfo.com and use this to publish road closures, transit re-routes and detours, get-around plans, freeway ramp closures, route maps, parking information and spectator information. This website will be launched by November 1 and will be pushed out to local media.

mrinfo.com

mrinfo.com is a website dedicated to providing up-to-date traffic, closures and parking information for the Milwaukee Running Festival. Features include:

- Course maps
- General race information
- Get-around plans for residents, businesses and churches on race-day
- Time lines for street closures
- Parking information for participants and volunteers
- Contact information if people have questions
- Bus re-routes and detours

We will communicate **mrinfo.com** in the following ways:

- News media
- Race website
- Post cards and mailings to residents, businesses and churches
- City, county and transit websites
- Social media outlets

Milwaukee Running Festival Cleanup Plan

Start Line, Finish Line & Post-Race Party Area

A designated cleanup crew will be responsible for sweeping the start line area on Lagoon Drive in Veterans Park, picking up trash, clothes which were tossed at the start and any remaining trash. This trash will be taken to dumpsters brought in for the event. 150 cardboard trash boxes will be placed around the area to be used as receptacles.

Course

Each Aid Station will be responsible for cleaning the area around their station, including about ¼ mile past their station for any cups tossed after the station. They are required to do this as part of their Aid Station Manual and training. Vision Event Management on-course staff will monitor this at each station to ensure the volunteers are meeting this requirement. Volunteers will begin cleaning once the pack of runners has passed their station so they don't have to do all the cleanup after the last participant. 25 trash boxes with over 100 55-gallon trash liners will be supplied to each station to collect trash. Vision Event Management will also supply each station with 10 rakes, 10 shovels and a leaf blower to help the cleanup of cups and trash.

After the trash is picked up, bagged and stacked, it will be left at each station. Waste Management will come through after the last participant and begin picking up the trash with a crew and a trash truck. All trash will be removed immediately following the event.

Recyclable materials will be stacked and bagged in the same process and will be ready for pickup by Waste Management.

Discovery World & Milwaukee Art Museum Lakefront Event Sign-off

Date: 7/22/16

Submitted by: Chris Fontesi

Phone: 262 758 9226

Email: Chris@milwaukee-running-festival.com

Name of the Event: Milwaukee Running Festival

Event Sponsor(s): PNC Bank, Argory Foundation

Event Date(s): Nov 6, 2015

Projected Number of Participants: 8000

What lakefront roads/sidewalks will be impacted?

Michigan ___ East ___ West ___

Lincoln Memorial X North ___ South ___ (North of Veteran's Park--sidewalks only)

Art Museum Dr. 2

Describe impact: Include specific times for road/sidewalk closings and openings.

(Please use the reverse side if necessary.)

runners will use the sidewalk that runs directly along the lake & into Lakeshore State Park but it will never be "closed" to the general public.

Has this event occurred before? If yes, when?

Yes - Nov 2015

Are there promotional or collaborative opportunities for Discovery World or the Milwaukee Art Museum?

Describe: Have items in runner goody bags

Contact Name: Chris Fontesi

Phone: 262 758 9226

Email: Chris@milwaukee-running-festival.com

Discovery World Sign-off: [Signature]

Milwaukee Art Museum Sign-off:

Date: 7/22/16

Date: [Signature]

 **DISCOVERY WORLD**
science • technology center

MILWAUKEE ART MUSEUM

**Milwaukee Running Festival
Status of Permit Approvals**

Milwaukee County Parks – permit application was submitted on July 22, 2016. Status is pending.

Wisconsin DNR – permit application was submitted on July 21, 2016. Status is pending.



2016 SPECIAL EVENT PERMIT APPLICATION

APPLICANT INFORMATION:

Organization/Business Name Milwaukee Marathon, Inc. Name of Applicant Chris Ponteri
 Street Address 1616 W. Wells Street City, State, Zip Milwaukee, WI 53233
 Daytime Phone 262-758-9226 Evening Phone 262-758-9226
 Cell Phone 262-758-9226 Email chris@milwaukeeerunningfestival.com
 On-Site Contact (if different from applicant) _____ On-Site Cell Phone _____
 On-Site Alternative Phone _____ On-Site Email _____

Is your organization tax exempt by the State of WI? NO YES

Attach a copy of your Certificate of Exempt Status (CES#) issued by the Department of Revenue from the State of Wisconsin

EVENT INFORMATION:

Event Description:
Marathon, Half Marathon, 5k Race

Event Name Milwaukee Running Festival Estimated Attendance 5,000
 Requested Park/Parkway Veterans/Washington/Mitchell Location in Park various
 Event Date(s) November 6, 2016 Day of the Week (Monday-Sunday) Sunday
 Event Start Time(s) 7 AM PM Event Ending Time(s) 2 AM PM
 Setup Date(s) November 4-5 Setup Start Time(s) 7 AM PM
 Teardown Date(s) November 6 Teardown End Time(s) 2 AM PM
 Will your event be publicly advertised? NO YES Event Website www.milwaukeeerunningfestival.com

PAVILION OR PICNIC AREA(S) REQUEST:

Applying for a Special Event Permit does not guarantee pavilion/picnic permit availability. Please indicate below the pavilion and/or picnic area you are requesting to use during your event. Please include your setup and teardown time below.

Pavilion Request _____ Date(s) _____ Time _____ AM PM
 Picnic Area(s) Request _____ Date(s) _____ Time _____ AM PM

SITE MAP:

Your application will not be reviewed if a site map is not included with your application. All site maps are subject to the approval of Milwaukee County Parks. The site map should indicate the location of the following: sources of amplified sound, stages, tents, canopies, inflatables/bounce houses, portable toilets, dumpsters, fences, barricades, vendors, vehicles, parking and any other structures used for the event.

ROUTE MAP:

Your application will not be reviewed if a route map is not included with your application.

If your event is a run, walk, bike race or other activity in which participants follow a course, you must attach a separate map of the proposed route. Download a Milwaukee County Park map by visiting <http://county.milwaukee.gov/AbTheParkSystemmap10627.htm>.

Per Participant Fees: There is a \$0.50 per participant fee (plus sales tax) for registered participant groups of 500 to 4,999, and a \$0.75 per participant fee (plus sales tax) for registered participant groups of 5,000 and over. This fee is required for all walks, runs, races and rides. The per participant fee is due thirty (30) days after the event.

- Expected Number of Participants? 5,000
- Expected Number of Spectators? 10,000
- Will participant registration be capped? NO YES What is the registration capped at? _____
- Is your event a timed race? NO YES
- Are you marking your course? NO YES Describe: Signage, cones
- Does your route cross any roads or parkways? NO YES Describe: See attached map
- Are you requesting any road closures? NO YES Describe: Lincoln Memorial Drive, Lagoon Drive and more

All proposed routes are subject to Milwaukee County Park approval, and use of any space outside the park (such as a City street) must be approved by the municipality. If your event route utilizes City of Milwaukee streets, please call (414) 286-3329, <http://city.milwaukee.gov/ObtainLicensesPermit54.htm>. Events cannot close any city streets, roads or parkways using volunteers or event staff. All closures need to be handled by the municipality and/or Milwaukee County Sheriff's Department. Milwaukee County Parks are not responsible for any costs associated with the denial of a proposed route. Routes cannot be marked on cement or pathways. Spray Paint and Spray Chalk are only permitted on grass areas with prior approval from the Regional Manager.

PARKS CONCESSIONS DEPARTMENT:

The Milwaukee County Parks Department reserves the right to operate its own concession area (Food & Beverages) during any and all events held in its parks.

The Parks Concessions Department may be able to provide all your food and/or beverage needs and make this portion of your event hassle free. When Parks are the exclusive alcohol provider, there is no need for your organization to obtain a **Class B Liquor License, Licensed Bartenders** or **Liquor Liability Insurance**. The Parks Department works with most beer, wine, and soda suppliers and is able to sell a specific product line if that vendor is a sponsor of your event. **Your group keeps all sponsorships dollars!**

As a special offer to special events you qualify for prepaid beverage vouchers good for a can of beer, bottled soda, water or Gatorade. The fee is \$2.25 per beverage ticket, up to 999 tickets and only \$2.00 per ticket if 1,000 or more tickets are purchased. For example if you purchase 500 tickets your fee would be \$1,125.00 and if you purchased 1,000 tickets your fee would be \$2,000.00. This fee can be added to participant registration fees and they would receive this "free" beverage. Minimum of 500 beverage tickets must be purchased. Additional food and beverage options are available. If you are interested in having the Parks Concessions Department part of your event, please contact Joe Mrozinski at 414-257-5180 or joseph.mrozinski@milwaukeecountywi.gov.

ALCOHOL:

- Are you requesting permission to serve alcohol at your event? NO YES
- Are you requesting permission to sell alcohol at your event? NO YES
- Are you requesting the Milwaukee County Parks to sell alcohol at your event? NO YES

Event will not need to provide a Class B Liquor License, Licensed Bartenders or Liquor Liability Insurance if the Milwaukee County Parks are the exclusive alcohol vendor for the event.

For events to *serve* or *sell alcohol* at a **public event**, you are required to submit:

- A copy of the **City Municipal Liquor License**. For the City of Milwaukee, please call (414) 286-2238 or visit <http://city.milwaukee.gov/ObtainLicensesPermit54.htm>.
- A Certificate of insurance for \$1,000,000 in **liquor liability insurance**, naming Milwaukee County as an additional insured party.
- Any event involving the sale of alcoholic beverages will involve additional costs and support from the Milwaukee County Sheriff's Department.

SALES AND SAMPLING:

The **Milwaukee County Parks Department** reserves the right to operate its own concession area (Food & Beverages) during any and all events held in its parks.

Any exchange of money in or use of a Milwaukee County Park for fundraising or material gain, including admission/entry fees, collecting money donations or holding a silent auction/raffle require a remittance to Milwaukee County and additional fees will apply. Permit holder is wholly responsible for remitting all appropriate sales and vendor fees.

Provide a list of vendors with vendor payment to the Special Events Office two weeks prior to the event date.

Please answer the following questions as it pertains to **Milwaukee County Parks Property**-

- Selling Food? NO YES
- Selling Non-Alcoholic Beverages? NO YES
- Selling Merchandise? NO YES
- Will you be charging admission on event date? NO YES
- Will you be collecting money donations? NO YES
- Will you be holding a silent auction/raffle? NO YES
- Will samples be distributed at no cost? NO YES Describe: _____

A city or local municipal license may also be required. For the City of Milwaukee, please call (414) 286-2238 or visit <http://city.milwaukee.gov/ObtainLicensesPermit54.htm>.

AMPLIFIED SOUND:

Are you requesting permission to have amplified sound? NO YES

Hours of amplification (including sound check):

- Start time 6 AM PM (Amplified Sound cannot begin before 8:00 AM including sound checks)
- End time 2 AM PM
- DJ NO YES
- Band NO YES
- Type(s) of music played popular

The City of Milwaukee is the only municipality that requires a **Noise Variance Permit**. Please call (414) 286-3280 or visit http://city.milwaukee.gov/NoiseVariances3711.htm#_VFki_TTF_Ss to apply for your Noise Variance Permit.

Amplified sound must be directed away from residences. Amplified sound must comply with Section 47.022, Noise, of Chapter 47 of the Milwaukee County Ordinances. It is the responsibility of the Event Organizer to provide electrical power to support the event.

PORTABLE RESTROOMS:

Applicant is responsible for providing sufficient portable restrooms to accommodate the size of the event. One portable restroom for every 100 people is required for all special events that do not provide beverages and one portable restrooms for every 50 people is required for special events providing beverages. The Milwaukee County Parks Department does not have a list of preferred vendors.

- Portable Restrooms must be provided by event organizer if estimated attendance is above 250 people.
- Milwaukee County Parks restroom facilities are available May 1st to October 15th for events under 250 people.

EQUIPMENT REQUESTS & FEES:

Please discuss your needs for equipment with the Regional Manager (recycling containers, waste containers, barricades, and picnic tables) and plans for garbage collection. The Regional Manager will determine the availability of equipment and costs associated with your request. Invoice for equipment and garbage collection will be sent after the event. Wisconsin State taxes may apply.

- Recycling Container Rental NO YES Quantity Requested: 10 \$5.00 Per Container, Per Day
- Waste Container Rental NO YES Quantity Requested: 10 \$7.00 Per Container, Per Day
- Barricade Rental NO YES Quantity Requested: _____ \$8.00 Per Container, Per Day
- Picnic Table Rental NO YES Quantity Requested: 50 \$15.00 Per Container, Per Day
- Garbage Collection NO YES \$50.00 per hour

STRUCTURES:

Please contact the Regional Manager if you are planning to erect, install or use any of the following structures: banners, barricades, dumpsters, fencing, port-a-johns, stages or tents. It is the responsibility of the permit holder to obtain these structures, which may require a separate permit from the municipality of the park you are reserving.

- Will you be bringing in a dumpster? NO YES
- Will you be bringing in a stage? NO YES

Please note: Dumpsters and stages are not available through the Milwaukee County Parks. The Milwaukee County Parks Department does not have a list of preferred vendors.

- Will you be using tents or canopies? NO YES Quantity 6 Size various

Please be advised, staking of tents is ABSOLUTELY PROHIBITED without prior approval from the Regional Manager.

If approved, a hotline fee of \$500.00 dollars will apply for staking and event organizer is responsible for contacting Diggers Hotline at (800) 242-8511. While Diggers Hotline services are free of charge, they cannot detect Milwaukee County Park's utilities. Therefore the Milwaukee County Parks Maintenance Department must hotline this area as well. Confirmation or ticket number issued by Diggers Hot Line must be submitted to the Regional Manager. If tents and/or canopies are not staked, they must be secured with sand bags or water barrels.

PROMOTIONAL FEATURES:

Will your event feature:

- Animals NO YES Describe _____
- Banners NO YES Banners may be displayed in park with Regional Manager's approval
- Car Display NO YES Approximate number of cars _____
- Inflatables/Bounce Houses NO YES Quantity _____
- Carnival Rides NO YES Types of Rides: _____
- Other promotional features? NO YES Please describe _____

VEHICLES:

Vehicles are prohibited from driving on grass, athletic fields, park walkways and trails. Any damage caused by vehicles will be the responsibility of the permit holder.

- Will you request special parking needs? NO YES
- Will you request any vehicular access? NO YES

Describe special parking needs or vehicular access needed for event:

Need as much on-site parking as possible

SECURITY PLAN:

Depending on the size and activities of your proposed event, Milwaukee County Parks may require the presence of security at your event. Milwaukee County Sheriff's Department presence may also be required at your event.

Have you made provisions for on-site security services? NO YES
Will you have overnight security at your event? NO YES

Security Company TBD Contact Name _____

Cell Phone _____ Email _____

MEDICAL SERVICES:

Have you made provisions for on-site medical services? NO YES

Medical Company TBD Contact Name _____

Cell Phone _____ Email _____

SIGNATURE:

The permit holder named above will be responsible for the conduct of the group and for the condition of the reserved area. This permit is subject to all municipal codes and Milwaukee County Ordinances (S. 47.04, 47.16, 47.28, 63.01, 63.02) in addition to all rules and regulations governing parks and parkways. The applicant agrees that, while using the park facility, the sponsoring organization will not exclude anyone from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of the person's race, color, national origin or handicap.

I do solemnly swear (or affirm) that all answers given and statements made on this application are full and true to the best of my knowledge and beliefs. I have read the terms and conditions outlined in this document and agree to abide by them.

Chris Ponteri

Name of Applicant (Print Name)

I AGREE THAT THE ENTRY OF MY FULL NAME BELOW CONSTITUTES AN ELECTRONIC SIGNATURE.

Chris Ponteri

Signature of Applicant
(Electronic Signatures Accepted)



7/13/16

Date



W Lloyd St

W Washington Ave

N 40th St

14

Urban Ecology Center
- Washington Park

W Ro

N 40th St

W Wa

W Washington Blvd

W Ga

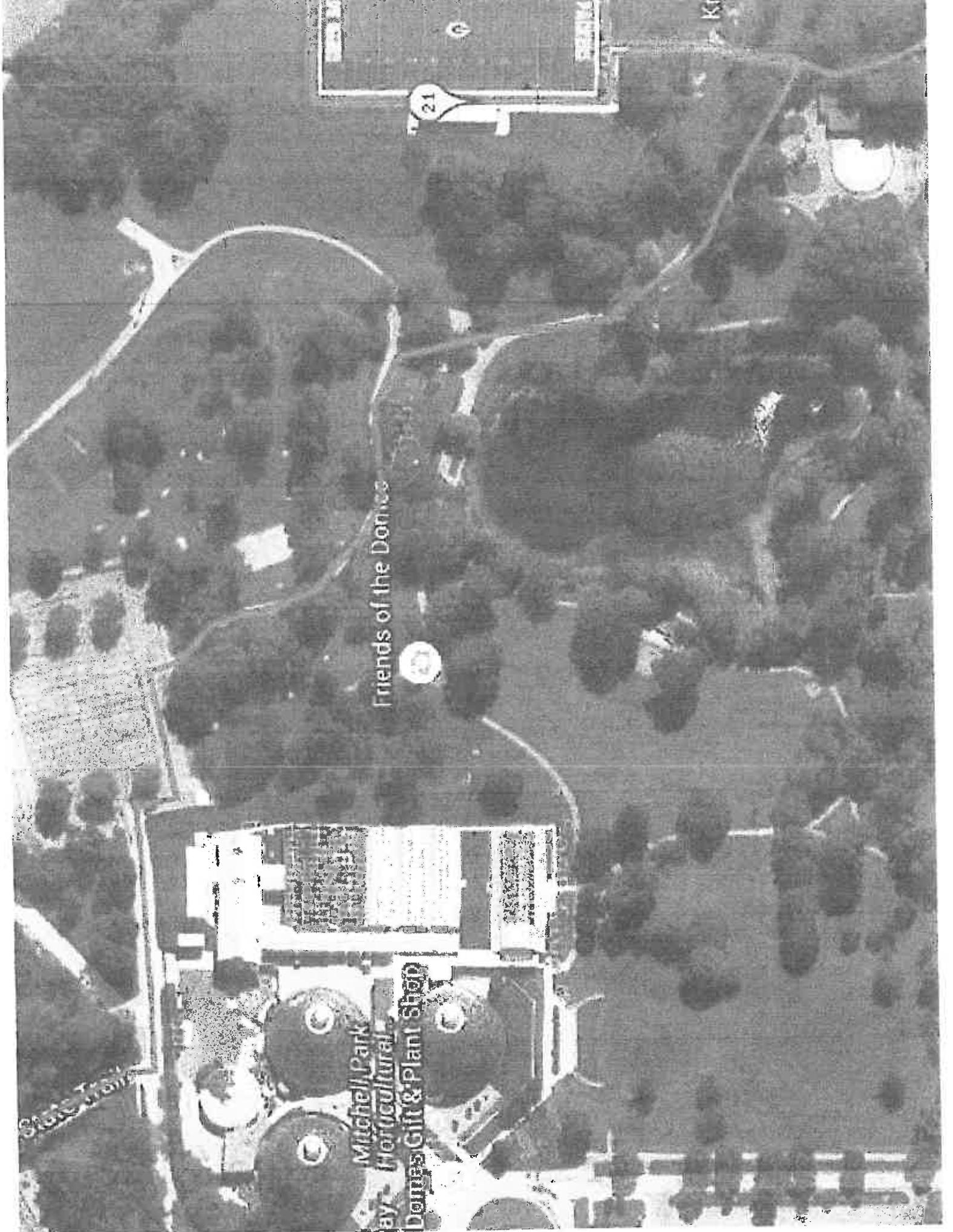
12

W Washington Blvd

W Galena St

W Che

N 45th St



Friends of the Donors

21

Mitchell Park
Day Horticultural
Donors Gift & Plant Shop

State Trunk

Notice: To apply for a license to use state-owned land for recreational events, applicant are required to provide information requested on this form. Submittal of this form constitutes an agreement with the Department of Natural Resources, under ss. 23.09(2)(h) and 27.01(2)(d-f), Wis. Stats. The Department will be unable to process your agreement unless you provide all information requested. Personally identifiable information collected will be used for administrative and enforcement purposes and may also be provided to requesters as required under Wisconsin Open Records law [ss. 19.31 - 19.39, Wis. Stats.].

Instructions: The requesting organization should complete this form with the Property Manager and obtain documentation of insurance 30 days prior to the event. Refer to Recreation Area Operations and Maintenance Standards Handbook 2505.1 Chapter 600, for complete instructions.

Licensee Information			
Organization <i>Milwaukee Marathon, Inc.</i>	Contact Person <i>Chris Ponteri</i>	Day-time Telephone Number <i>262 758 9226</i>	
Street or Route <i>Kelle W. Wells St</i>	City <i>Milwaukee</i>	State <i>WI</i>	ZIP Code <i>53233</i>

Event Information	
Property Name <i>Milwaukee Running Festival</i>	Type of Event <i>Running</i>
Describe Applicable Area (include trail name/distance, picnic area, shelters, parking lots and similar facilities – Attach a map of the area to the license) <i>Lakeshore State Park Hank Aaron State Trail (from Miller Park to Mitchell Park)</i>	

Describe Event Activities
Marathon and half marathon with estimated 3,000 runners

Will a Concession Be Set Up? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Type of Concession	Items Sold at Concession
How Will Event Be Advertised? <i>Internet, TV, radio</i>	Type of Advertising Allowed On Site <i>none</i>	On-Site Product Vendors (e.g., running shoes) <i>none</i>

Describe Items or Structures to be Erected or Placed on State-Owned Lands
Course signage - mile markers

Event Dates		Alternate Event Dates		License Fee	Fee Due Date	# of Participants
Start	End	Start	End			
<i>11/16/16</i>	<i>11/16/16</i>					<i>3,000</i>

Terms and Conditions		Signature of Property Superintendent or Designee	Date Signed
<input type="checkbox"/> Approved <input type="checkbox"/> Denied			

- This license is subject to the following conditions and requirements:
1. The Department may terminate or modify the conditions of this license by giving verbal notice to the Licensee at any time.
 2. All applicable laws and administrative rules must be followed by the Licensee and participants in the recreational event.
 3. Neither this license nor any right or duty in whole or in part by the Licensee under this license may be assigned, delegated or subcontracted without the written consent of the Department.
 4. Only items listed above and agreed to by the Department may be placed in the use area.
 5. If the planned event cannot be held on the event dates listed above, this license and conditions will govern the alternate dates listed above.
 6. Except as it may unreasonably interfere with the event, the area described in this license will remain open for use by the public.
 7. The Department agrees that the Licensee shall have sole control of the method, hours worked, and time and manner of any performance under this license other than as specifically provided herein. The Department reserves the right only to inspect the event site or premises for the sole purpose of insuring that performance is progressing or has been completed in compliance with the license. The Department takes no responsibility for supervision or direction of the performance of the Licensee to be performed by the Licensee or the Licensee's employees or agents. The Department further agrees that it will exercise no control over the selection and dismissal of the Licensee's employees or agents.

Special Events Recreational Use Application and License

Form 2200-127 (R 1/09)

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8. All waste and debris resulting from this event shall be disposed of by the Licensee as directed by the Department. The licensed area shall be maintained in a clean, neat condition for the duration of the event.
9. No cutting or trimming of trees shall be done without the Department's approval.
10. The Licensee shall inspect the area described by this license before the event and shall remove, eliminate or correct any unsafe or dangerous conditions or hazard. The Licensee shall maintain the licensed area in safe condition for the duration of the event.
11. The Licensee shall indemnify the Department and its employees against all claims, damages, costs, and expenses including reasonable attorney's fees arising either from the management of the event or from any breach or default on the part of the Licensee in the performance of the license agreement, or from any negligence of the Licensee in the event. The Licensee shall purchase liability insurance to be effective the dates of the event and naming both the State of Wisconsin Department of Natural Resources and its employees and the Licensee as insureds in the amount of \$1,000,000.00 single limit per occurrence including coverage of \$1,000,000.00 for bodily injury, including death, and \$25,000.00 property damage so the Department and its employees will be protected from any liability arising out of conducting the event by the Licensee. If the Licensee is a state approved friends group, the Licensee shall purchase liability insurance to be effective the dates of the event and naming both the State of Wisconsin Department of Natural Resources and its employees and the Licensee as insureds in the amount of \$500,000.00 single limit per occurrence including coverage of \$300,000.00 for bodily injury, including death, and \$25,000.00 property damage so the Department and its employees will be protected from any liability arising out of conducting the event by the Licensee.
12. The Licensee shall furnish the Department with a copy of the insurance policy or certificate of insurance thirty days prior to the event. This license is conditioned upon the Department's approval of the insurance policy. The Licensee will immediately notify the Department both verbally and in writing of any action by the insurer to cancel the insurance policy.
13. No fire(s) shall be started without Department approval except in Department-provided grills and fire-rings.
14. The Licensee shall take reasonable actions under a plan approved by the property manager to direct and supervise the parking of participants' and spectators' motor vehicles in order to prevent traffic problems. The Licensee shall post observers at all points where the event crosses a road.
15. The Licensee shall not discriminate against any employee, participant, or applicant for employment in the event because of age, race, color, sex, religion, handicap, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation or national origin.
16. The Licensee shall furnish the Department with financial statements and such other operating reports concerning the event in such detail as the Department may require. These reports and statements from this event shall be submitted to the Department within 30 days of the Department's request for the information.
17. This license, together with the requirements herein and referenced parts and attachments, shall constitute the entire license and previous communications or license pertaining to this license are hereby superseded. Any contractual revisions including cost adjustments and time extensions must be made by an amendment to this license or other written documentation, signed by both parties at least 30 days prior to the ending date of this license.
18. Additional conditions specifically concerning this event shall be in effect if numbered and listed in the space between this condition and the closing signatures. Each such condition will be initialed by the Licensee and the Department representative.

Department of Natural Resources
For the Secretary

Property Manager Signature

Date Signed

By

The undersigned representatives of the Licensee represent individually and as officers of the Licensee that they have been duly authorized to sign this license and bind their organization.

Licensee President Signature

Date Signed

7/22/16

Licensee Secretary Signature

Date Signed



S 28th St

Monomonee River

120

Three Bridges Park

S 33rd Ct

PIZZA HUT



MILWAUKEE POLICE DEPARTMENT EXTRA-DUTY LETTER OF AGREEMENT



Contractor Information					
Name: <u>Milwaukee Running Festival</u>		D.O.B.:		Fax:	
Email: <u>Chris@milwaueerunningfestival.com</u>		Contact Person: <u>Chris Porter</u>			
Address: <u>1616 W Wells St</u>		Phone:		Mobile Phone: <u>726-789226</u>	
City: <u>Milwaukee</u>		State: <u>WI</u>	Zip Code: <u>53233</u>	Email (if different): <u>262</u>	
Contact Person at Job Site During Event: <u>Chad Arkoff</u>				Mobile Phone: <u>317-333-1092</u>	
Job Location: <u>Streets of Milwaukee</u>			Job Start Date: <u>11-5-16</u>		End Date: <u>11-6-16</u>

This Agreement ("Agreement") is entered into this 21st day of July, 2016.

between Milwaukee Running Festival
(full name of business entity or person)

located at 1616 W Wells St Milwaukee WI 53233
(numerical street address) (city) (state) (zip code)

("Contractor"), and the City of Milwaukee, acting by and through the Milwaukee Police Department, located at 749 W. State Street, Milwaukee, WI 53233 ("City").

Terms and Conditions

The parties agree to the following Terms and Conditions:

1. **Expiration.** This agreement is effective 11-5-16 and shall terminate 11-6-16
2. **Execution.** This agreement must be executed by both parties prior to any staffing of MPD off-duty personnel to a temporary job site.
3. **City Ordinance.** The Contractor and job site must be in compliance with the restrictions and provisions within Milwaukee Municipal Code Chapter 312-26. <insert hyperlink <http://city.milwaukee.gov/ImageLibrary/Groups/ccClerk/Ordinances/Volume-3/CH312.pdf>> All extra-duty employment job sites under this Agreement are subject to all applicable rules, regulations, procedures, and policies as may be established by the City of Milwaukee.
4. **Liability.** Officers will be covered by the City of Milwaukee Workman's Compensation Insurance only if performing a law enforcement related function at the time of injury. Otherwise, to the extent caused by

Contractor (or its employees or officers) and/or covered by Contractor's insurance, the Contractor will save harmless the City of Milwaukee from any and all claims or liabilities resulting from employment, and indemnify the City for any loss due to any injury of its personnel again to the extent caused by Contractor (or its employees or officers) and/or covered by Contractor's insurance.

5. **Application.** All applications must be made at least 10 days in advance of the event. Applications received less than 10 days in advance will be reviewed on a case-by-case basis. All requests are subject to approval by the Chief of Police or designee.
6. **Requested staffing.** Requested staffing levels are subject to review. Each application will be reviewed to determine the correct staffing levels. Staffing levels are based upon a variety of factors, to include, but not limited to, the following: estimated attendance, the sale and/or consumption of alcoholic beverages on the premises, previous event history, physical layout of the site, traffic and/or parking issues, and general crime trends in the vicinity.
7. **Employment Coordination.** Officers will be assigned to events based on MPD procedures. Requests for specific officers will not be honored. If no officers, or insufficient officers, volunteer for the job, the Contractor will be notified no less than 24 hours in advance of the start of the job. If an officer was scheduled to work at a job site and did not report, the Contractor or its agent should immediately notify Tactical Planning & Logistics.
8. **Performance of Duties.** Officers are subject to all Milwaukee Police Department Code of Conduct and other policies.
 - a. Officers will wear their authorized department uniform and be equipped with all equipment issued directly to them at all times.
 - b. Officers will not provide civil legal services or act as a witness to civil legal proceedings.
 - c. Officers cannot be put in a position to determine who is admitted, served or ejected from an establishment or event. Officers will not operate metal detectors or otherwise perform searches of people entering the business or event.
 - d. Officers will confine their duties to those of a law enforcement nature and will enforce all local ordinances, state and federal laws.
 - e. Officers cannot enforce the rules and regulations of the Contractor that are not otherwise a violation of law.
 - f. Officers will not get involved in any contractor/employee dispute unless there is a violation of law.
 - g. Officers will not make any record check of any individual except during investigation of potential ordinance or statute violations.
 - h. The Contractor and/or its agent will not interfere and/or attempt to influence decisions or actions made by extra-duty personnel.
 - i. The Contractor and/or its agent have no authority over police personnel and are restricted to providing only a general assignment of duties to be performed by the officer(s).
 - j. Officers will not be paid or otherwise compensated at the jobsite.

9. **Criminal Prosecution.** The Contractor must cooperate fully in the identification, apprehension and prosecution of any person involved in any crime that occurs at any extra-duty employment site while staffed by MPD personnel pursuant to this Agreement.
10. **Inspection.** All work sites pursuant to this Agreement are subject to onsite inspection and review by the Chief of Police or designee. The Chief of Police or designee has the right to view and assess the demeanor of all MPD employees to insure that the MPD Code of Conduct is being adhered to.
11. **Liability.** The City and the Contractor, respectively, shall be solely liable for all acts undertaken by their employees, agents, and officers.
12. **Emergency Activation.** All officers are subject to recall from an extra-duty employment job site in the event of an emergency as determined by the Chief of Police or designee.
13. **Cancellation by the City.** The Chief of Police or designee may cancel or terminate any extra-duty, temporary work assignment under this Agreement when deemed appropriate by the Chief of Police or designee. The City reserves all rights to cancel this Agreement for possible conflicts of interest per Milwaukee Municipal Code Chapter 312-26 as amended. Under such circumstances, the Contractor will be notified immediately.
14. **Cancellation by the Contractor.** Cancellation requires 3 days notice. If notice is not received at least 3 days in advance of the start of the event, officers who had been assigned will be compensated for 3 hours at the listed rate.
15. **Administrative fee.** An administrative fee may be assessed based on the duration and size of the event. The minimum administrative fee will equal 1 hour at the above-listed Supervisor rate.
16. **Documentation of Services Provided.** The Contractor is required to submit the "Extra-Duty Employment Certification of Hours Worked" form at the conclusion of each event. This carbonless form will document the hours worked by the officer(s) and will be signed by either the Contractor or its agent and the officer(s) assigned to the event. If the application is for a recurring event, a copy of this form will be faxed to Tactical Planning & Logistics on a daily basis. Failure by the Contractor to return this form to Tactical Planning & Logistics does not relieve the Contractor from due compensation.
17. **Compensation to the City.** The City shall be compensated for assigned MPD officers in accordance with this Agreement at the current overtime rate for each officer assigned. If officers remain on the job site longer than initially anticipated, the Contractor will compensate the City for all time worked. This time shall be determined based upon the "Extra-Duty Employment Certification of Hours Worked" form.
18. **Minimum Fee.** The minimum time for any event is three (3) hours. Compensation to the City will be based upon the contractual wages of the assigned officer(s) at the time of the execution of this Agreement. The current maximum wages are as listed:

Police Officer	\$ 57.95 per hour
Motorcycle Officer	\$ 58.33 per hour
Supervisor (required for every three officers)	\$ 66.01 per hour
Lieutenant (required when two or more supervisors are required)	\$ 74.19 per hour
An Administrative fee may be assessed based on the duration and size of the event. The minimum administrative fee will equal 1 hour at the above-listed Supervisor rate.	
Additional fees will be assessed if additional police resources or equipment are supplied. These fees will be determined prior to the execution of any Agreement.	

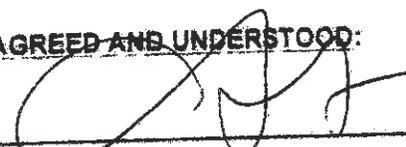
19. **Other Applicable Fees.** If additional police resources or equipment are requested, additional fees will apply. These fees will be determined prior to the execution of this Agreement.

20. **Invoice.** Officers will not be paid at the jobsite.

- a. Contractors will receive an invoice approximately 30 days after receiving the officer(s) timesheet. Failure by the Contractor to submit the timesheet does not relieve the Contractor from payment of any fees due.
- b. There are numerous pay grades within each rank and the contractor will be billed based upon each member's actual pay grade.
- c. The City will send the invoice to the Contractor at the address requested:
1616 W. Wells St Milwaukee WI 53233
- d. Payment in full is required within ten (10) days of receipt of invoice and shall be sent to: Police Administration Building, Budget & Finance, 749 W State St., Milwaukee, WI 53233.
- e. Payments under this Agreement shall be contingent upon the presence of police officers assigned under this Agreement.
- f. Partial payment may be required prior to services rendered at the discretion of the Chief of Police.
- g. In the event assigned personnel fail to report to the job site, the Contractor will not be responsible to pay any compensation to the City.

21. Nothing in this Agreement will reduce or eliminate the law enforcement jurisdiction that the City, Chief and MPD would have in the absence of this Agreement.

AGREED AND UNDERSTOOD:



 Signature of Contractor (Authorized Representative)

7/22/16

 Date

 Chief of Police (or Designee)

 Date



MILWAUKEE POLICE DEPARTMENT

EXTRA-DUTY EMPLOYMENT STATEMENT OF INTENT



Contractor Information			
Name: <u>Chas Peateri</u>		D.O.B.:	Fax:
Address: <u>1616 W Wells St</u>		Contact Person: <u>Chas Peateri</u>	
City: <u>Milwaukee</u>	State: <u>WI</u>	Zip Code: <u>53233</u>	Mobile Phone: <u>262-78-2226</u>
Type of Business: <u>Non-Profit</u>	License: A B C <u>N/A</u> (Circle one)	Special Event Permit: A B C D <u>N/A</u> (Circle one)	Email: <u>Chris@MilwaukeeRunningFestival.com</u>

Job Information		Mobile Phone: <u>317-333-1042</u>	
Contact Person at Job Site During Event: <u>Chad Antkoff</u>		Job Start Date: <u>11-5-16</u>	End Date: <u>11-5-16</u>
Job Location: <u>Streets of Milwaukee</u>		Start Time: <u>12:00 am / pm</u>	End Time: <u>3:00 am / pm</u>
Nature of Job: <input type="checkbox"/> Security <input checked="" type="checkbox"/> Traffic <input type="checkbox"/> Other (specify):		Predicted Attendance: <u>8,000</u>	
Day(s) of the Week: <input type="checkbox"/> MON <input type="checkbox"/> TUE <input type="checkbox"/> WED <input type="checkbox"/> THU <input type="checkbox"/> FRI <input checked="" type="checkbox"/> SAT <input checked="" type="checkbox"/> SUN		Recurrent Event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Predicted Attendance: <u>8,000</u>
Number of Personnel Requested: (Minimum staffing levels for each event will be determined by MPD for each job)			
_____ Police Officers	_____ Motorcycle Officers	_____ Sergeants	_____ Lieutenants
		(Required if 3+ officers)	(Required if 3+ Sergeants)
Minimum number of hours per employee: <u>3</u>			
Additional Police Resources or Equipment Requested (bicycle, squad, etc):			
Please provide a complete description of the job / event and the requested duties of the officers:			

<u>[Signature]</u>	<u>7/24/16</u>
Signature of Contractor (Authorized Representative)	Date
Mail or fax the completed form to Milwaukee Police Department, Tactical Planning & Logistics, 749 W. State Street, Milwaukee, WI 53233, fax to (414) 935-7165. Upon receipt of this Statement of Intent, a member of the Milwaukee Police Department's Tactical Planning & Logistics staff will contact you with information regarding official application for consideration of extra-duty officer assignment.	

Questions and concerns relating to extra-duty employment should be directed to Tactical Planning and Logistics at (414) 935-7835.



All. Together. Certain.

Hays Companies of Wisconsin

July 25, 2016

www.hayscompanies.com

City of Milwaukee
Department of Public Works
841 N. Broadway, Room 501
Milwaukee, WI 53202

Re: Receipt of Operating Agreement between City of Milwaukee and Milwaukee Marathon Inc.

To Whom It May Concern:

I have received and reviewed a complete copy of the operating agreement between the City of Milwaukee and Milwaukee Marathon, Inc.

Milwaukee Marathon, Inc. has met the insurance requirements set forth in the operating agreement with the City of Milwaukee for the staging of the 2016 Milwaukee Running Festival.

If you have any questions or concerns, please contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tegan Sobocinski". The signature is stylized and includes a long horizontal flourish extending to the right.

Tegan Sobocinski | CAWC | Account Representative

Notice: To apply for a license to use state-owned land for recreational events, applicant are required to provide information requested on this form. Submittal of this form constitutes an agreement with the Department of Natural Resources, under ss. 23.09(2)(h) and 27.01(2)(d-f), Wis. Stats. The Department will be unable to process your agreement unless you provide all information requested. Personally identifiable information collected will be used for administrative and enforcement purposes and may also be provided to requesters as required under Wisconsin Open Records law [ss. 19.31 - 19.39, Wis. Stats.].

Instructions: The requesting organization should complete this form with the Property Manager and obtain documentation of insurance 30 days prior to the event. Refer to Recreation Area Operations and Maintenance Standards Handbook 2505.1 Chapter 600, for complete instructions.

Licensee Information			
Organization <i>Milwaukee Marathon, Inc.</i>	Contact Person <i>Chris Porter</i>	Day-time Telephone Number <i>262 758 9226</i>	
Street or Route <i>Helle W. Wells St</i>	City <i>Milwaukee</i>	State <i>WI</i>	ZIP Code <i>53233</i>

Event Information	
Property Name <i>Milwaukee Running Festival</i>	Type of Event <i>Running</i>
Describe Applicable Area (include trail name/distance, picnic area, shelters, parking lots and similar facilities – Attach a map of the area to the license) <i>Lakeshore State Park Hank Aaron State Trail (from Miller Park to Mitchell Park)</i>	
Describe Event Activities <i>Marathon and half marathon with estimated 3,000 runners</i>	

Will a Concession Be Set Up? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Type of Concession	Items Sold at Concession
How Will Event Be Advertised? <i>Internet, TV, radio</i>	Type of Advertising Allowed On Site <i>none</i>	On-Site Product Vendors (e.g., running shoes) <i>none</i>

Describe Items or Structures to be Erected or Placed on State-Owned Lands
Course signage - mile markers

Event Dates		Alternate Event Dates		License Fee	Fee Due Date	# of Participants
Start	End	Start	End			
<i>11/10/16</i>	<i>11/10/16</i>					<i>3,000</i>

Terms and Conditions <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Signature of Property Superintendent or Designee	Date Signed
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This license is subject to the following conditions and requirements:

1. The Department may terminate or modify the conditions of this license by giving verbal notice to the Licensee at any time.
2. All applicable laws and administrative rules must be followed by the Licensee and participants in the recreational event.
3. Neither this license nor any right or duty in whole or in part by the Licensee under this license may be assigned, delegated or subcontracted without the written consent of the Department.
4. Only items listed above and agreed to by the Department may be placed in the use area.
5. If the planned event cannot be held on the event dates listed above, this license and conditions will govern the alternate dates listed above.
6. Except as it may unreasonably interfere with the event, the area described in this license will remain open for use by the public.
7. The Department agrees that the Licensee shall have sole control of the method, hours worked, and time and manner of any performance under this license other than as specifically provided herein. The Department reserves the right only to inspect the event site or premises for the sole purpose of insuring that performance is progressing or has been completed in compliance with the license. The Department takes no responsibility for supervision or direction of the performance of the Licensee to be performed by the Licensee or the Licensee's employes or agents. The Department further agrees that it will exercise no control over the selection and dismissal of the Licensee's employes or agents.

Special Events Recreational Use Application and License

Form 2200-127 (R 1/09)

Page 2 of 2

8. All waste and debris resulting from this event shall be disposed of by the Licensee as directed by the Department. The licensed area shall be maintained in a clean, neat condition for the duration of the event.
9. No cutting or trimming of trees shall be done without the Department's approval.
10. The Licensee shall inspect the area described by this license before the event and shall remove, eliminate or correct any unsafe or dangerous conditions or hazard. The Licensee shall maintain the licensed area in safe condition for the duration of the event.
11. The Licensee shall indemnify the Department and its employees against all claims, damages, costs, and expenses including reasonable attorney's fees arising either from the management of the event or from any breach or default on the part of the Licensee in the performance of the license agreement, or from any negligence of the Licensee in the event. The Licensee shall purchase liability insurance to be effective the dates of the event and naming both the State of Wisconsin Department of Natural Resources and its employees and the Licensee as insureds in the amount of \$1,000,000.00 single limit per occurrence including coverage of \$1,000,000.00 for bodily injury, including death, and \$25,000.00 property damage so the Department and its employees will be protected from any liability arising out of conducting the event by the Licensee. If the Licensee is a state approved friends group, the Licensee shall purchase liability insurance to be effective the dates of the event and naming both the State of Wisconsin Department of Natural Resources and its employees and the Licensee as insureds in the amount of \$500,000.00 single limit per occurrence including coverage of \$300,000.00 for bodily injury, including death, and \$25,000.00 property damage so the Department and its employees will be protected from any liability arising out of conducting the event by the Licensee.
12. The Licensee shall furnish the Department with a copy of the insurance policy or certificate of insurance thirty days prior to the event. This license is conditioned upon the Department's approval of the insurance policy. The Licensee will immediately notify the Department both verbally and in writing of any action by the insurer to cancel the insurance policy.
13. No fire(s) shall be started without Department approval except in Department-provided grills and fire-rings.
14. The Licensee shall take reasonable actions under a plan approved by the property manager to direct and supervise the parking of participants' and spectators' motor vehicles in order to prevent traffic problems. The Licensee shall post observers at all points where the event crosses a road.
15. The Licensee shall not discriminate against any employee, participant, or applicant for employment in the event because of age, race, color, sex, religion, handicap, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation or national origin.
16. The Licensee shall furnish the Department with financial statements and such other operating reports concerning the event in such detail as the Department may require. These reports and statements from this event shall be submitted to the Department within 30 days of the Department's request for the information.
17. This license, together with the requirements herein and referenced parts and attachments, shall constitute the entire license and previous communications or license pertaining to this license are hereby superseded. Any contractual revisions including cost adjustments and time extensions must be made by an amendment to this license or other written documentation, signed by both parties at least 30 days prior to the ending date of this license.
18. Additional conditions specifically concerning this event shall be in effect if numbered and listed in the space between this condition and the closing signatures. Each such condition will be initialed by the Licensee and the Department representative.

Department of Natural Resources
For the Secretary

Property Manager Signature

Date Signed

By

The undersigned representatives of the Licensee represent individually and as officers of the Licensee that they have been duly authorized to sign this license and bind their organization.

Licensee President Signature

Date Signed

7/22/16

Licensee Secretary Signature

Date Signed



S 28th St

Monomonee River

20

Three Bridges Park

S 33rd Ct

Pizza W

WILMINGTON

S 28th St

WILMINGTON



Lakeshore State Park

Hank Aaron State Trail

Lakeshore State Park

Contractor (or its employees or officers) and/or covered by Contractor's insurance, the Contractor will save harmless the City of Milwaukee from any and all claims or liabilities resulting from employment, and indemnify the City for any loss due to any injury of its personnel again to the extent caused by Contractor (or its employees or officers) and/or covered by Contractor's insurance.

5. **Application.** All applications must be made at least 10 days in advance of the event. Applications received less than 10 days in advance will be reviewed on a case-by-case basis. All requests are subject to approval by the Chief of Police or designee.
6. **Requested staffing.** Requested staffing levels are subject to review. Each application will be reviewed to determine the correct staffing levels. Staffing levels are based upon a variety of factors, to include, but not limited to, the following: estimated attendance, the sale and/or consumption of alcoholic beverages on the premises, previous event history, physical layout of the site, traffic and/or parking issues, and general crime trends in the vicinity.
7. **Employment Coordination.** Officers will be assigned to events based on MPD procedures. Requests for specific officers will not be honored. If no officers, or insufficient officers, volunteer for the job, the Contractor will be notified no less than 24 hours in advance of the start of the job. If an officer was scheduled to work at a job site and did not report, the Contractor or its agent should immediately notify Tactical Planning & Logistics.
8. **Performance of Duties.** Officers are subject to all Milwaukee Police Department Code of Conduct and other policies.
 - a. Officers will wear their authorized department uniform and be equipped with all equipment issued directly to them at all times.
 - b. Officers will not provide civil legal services or act as a witness to civil legal proceedings.
 - c. Officers cannot be put in a position to determine who is admitted, served or ejected from an establishment or event. Officers will not operate metal detectors or otherwise perform searches of people entering the business or event.
 - d. Officers will confine their duties to those of a law enforcement nature and will enforce all local ordinances, state and federal laws.
 - e. Officers cannot enforce the rules and regulations of the Contractor that are not otherwise a violation of law.
 - f. Officers will not get involved in any contractor/employee dispute unless there is a violation of law.
 - g. Officers will not make any record check of any individual except during investigation of potential ordinance or statute violations.
 - h. The Contractor and/or its agent will not interfere and/or attempt to influence decisions or actions made by extra-duty personnel.
 - i. The Contractor and/or its agent have no authority over police personnel and are restricted to providing only a general assignment of duties to be performed by the officer(s).
 - j. Officers will not be paid or otherwise compensated at the jobsite.

9. **Criminal Prosecution.** The Contractor must cooperate fully in the identification, apprehension and prosecution of any person involved in any crime that occurs at any extra-duty employment site while staffed by MPD personnel pursuant to this Agreement.
10. **Inspection.** All work sites pursuant to this Agreement are subject to onsite inspection and review by the Chief of Police or designee. The Chief of Police or designee has the right to view and assess the demeanor of all MPD employees to insure that the MPD Code of Conduct is being adhered to.
11. **Liability.** The City and the Contractor, respectively, shall be solely liable for all acts undertaken by their employees, agents, and officers.
12. **Emergency Activation.** All officers are subject to recall from an extra-duty employment job site in the event of an emergency as determined by the Chief of Police or designee.
13. **Cancellation by the City.** The Chief of Police or designee may cancel or terminate any extra-duty, temporary work assignment under this Agreement when deemed appropriate by the Chief of Police or designee. The City reserves all rights to cancel this Agreement for possible conflicts of interest per Milwaukee Municipal Code Chapter 312-26 as amended. Under such circumstances, the Contractor will be notified immediately.
14. **Cancellation by the Contractor.** Cancellation requires 3 days notice. If notice is not received at least 3 days in advance of the start of the event, officers who had been assigned will be compensated for 3 hours at the listed rate.
15. **Administrative fee.** An administrative fee may be assessed based on the duration and size of the event. The minimum administrative fee will equal 1 hour at the above-listed Supervisor rate.
16. **Documentation of Services Provided.** The Contractor is required to submit the "Extra-Duty Employment Certification of Hours Worked" form at the conclusion of each event. This carbonless form will document the hours worked by the officer(s) and will be signed by either the Contractor or its agent and the officer(s) assigned to the event. If the application is for a recurring event, a copy of this form will be faxed to Tactical Planning & Logistics on a daily basis. Failure by the Contractor to return this form to Tactical Planning & Logistics does not relieve the Contractor from due compensation.
17. **Compensation to the City.** The City shall be compensated for assigned MPD officers in accordance with this Agreement at the current overtime rate for each officer assigned. If officers remain on the job site longer than initially anticipated, the Contractor will compensate the City for all time worked. This time shall be determined based upon the "Extra-Duty Employment Certification of Hours Worked" form.
18. **Minimum Fee.** The minimum time for any event is three (3) hours. Compensation to the City will be based upon the contractual wages of the assigned officer(s) at the time of the execution of this Agreement. The current maximum wages are as listed:

Police Officer	\$ 57.95 per hour
Motorcycle Officer	\$ 58.33 per hour
Supervisor (required for every three officers)	\$ 66.01 per hour
Lieutenant (required when two or more supervisors are required)	\$ 74.19 per hour
An Administrative fee may be assessed based on the duration and size of the event. The minimum administrative fee will equal 1 hour at the above-listed Supervisor rate.	
Additional fees will be assessed if additional police resources or equipment are supplied. These fees will be determined prior to the execution of any Agreement.	

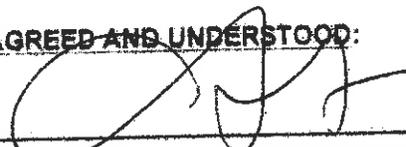
19. **Other Applicable Fees.** If additional police resources or equipment are requested, additional fees will apply. These fees will be determined prior to the execution of this Agreement.

20. **Invoice.** Officers will not be paid at the jobsite.

- a. Contractors will receive an invoice approximately 30 days after receiving the officer(s) timesheet. Failure by the Contractor to submit the timesheet does not relieve the Contractor from payment of any fees due.
- b. There are numerous pay grades within each rank and the contractor will be billed based upon each member's actual pay grade.
- c. The City will send the invoice to the Contractor at the address requested:
1616 W. Wells St. Milwaukee WI 53233
- d. Payment in full is required within ten (10) days of receipt of invoice and shall be sent to: *Police Administration Building, Budget & Finance, 749 W State St., Milwaukee, WI 53233.*
- e. Payments under this Agreement shall be contingent upon the presence of police officers assigned under this Agreement.
- f. Partial payment may be required prior to services rendered at the discretion of the Chief of Police.
- g. In the event assigned personnel fail to report to the job site, the Contractor will not be responsible to pay any compensation to the City.

21. Nothing in this Agreement will reduce or eliminate the law enforcement jurisdiction that the City, Chief and MPD would have in the absence of this Agreement.

AGREED AND UNDERSTOOD:



Signatures of Contractor (Authorized Representative)

7/22/16

Date

Chief of Police (or Designee)

Date



MILWAUKEE POLICE DEPARTMENT

EXTRA-DUTY EMPLOYMENT STATEMENT OF INTENT



Contractor Information			
Name: <i>Chris Penter</i>	D.O.B.:		Fax:
Address: <i>1616 W. Wells St</i>	Contact Person: <i>Chris Penter</i>		
City: <i>Milwaukee</i>	State: <i>WI</i>	Zip Code: <i>53233</i>	Mobile Phone: <i>262-788-9226</i>
Type of Business: <i>Non-Profit</i>	License: A B C N/A (Circle one)	Special Event Permit: A B C D N/A (Circle one)	Email: <i>Chris@MilwaukeeRunningFestival.com</i>

Job Information	
Contact Person at Job Site During Event: <i>Chris Antkoff</i>	Mobile Phone: <i>317-353-1092</i>
Job Location: <i>Streets of Milwaukee</i>	Job Start Date: <i>11-5-16</i>
Nature of Job: <input type="checkbox"/> Security <input checked="" type="checkbox"/> Traffic <input type="checkbox"/> Other (specify):	End Date: <i>11-6-16</i>
Day(s) of the Week: <input type="checkbox"/> MON <input type="checkbox"/> TUE <input type="checkbox"/> WED <input type="checkbox"/> THU <input type="checkbox"/> FRI <input checked="" type="checkbox"/> SAT <input checked="" type="checkbox"/> SUN	Start Time: <i>12:00 am/pm</i>
Recurrent Event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	End Time: <i>3:00 am/pm</i>
Predicted Attendance: <i>8,000</i>	
Number of Personnel Requested: (Minimum staffing levels for each event will be determined by MPD for each job)	
_____ Police Officers	_____ Motorcycle Officers
_____ Sergeants	_____ Lieutenants
(Required if 3+ officers)	(Required if 3+ Sergeants)
Minimum number of hours per employee: <i>3</i>	
Additional Police Resources or Equipment Requested (bicycle, squad, etc):	
Please provide a complete description of the job / event and the requested duties of the officers:	

[Signature] _____ *7/26/16*
 Signature of Contractor (Authorized Representative) Date

Mail or fax the completed form to Milwaukee Police Department, Tactical Planning & Logistics, 749 W. State Street, Milwaukee, WI 53233, fax to (414) 935-7165. Upon receipt of this Statement of Intent, a member of the Milwaukee Police Department's Tactical Planning & Logistics staff will contact you with information regarding official application for consideration of extra-duty officer assignment.

Questions and concerns relating to extra-duty employment should be directed to Tactical Planning and Logistics at (414) 935-7835.



All Together. Certain.

Hays Companies of Wisconsin

July 25, 2016

www.hayscompanies.com

City of Milwaukee
Department of Public Works
841 N. Broadway, Room 501
Milwaukee, WI 53202

Re: Receipt of Operating Agreement between City of Milwaukee and Milwaukee Marathon Inc.

To Whom It May Concern:

I have received and reviewed a complete copy of the operating agreement between the City of Milwaukee and Milwaukee Marathon, Inc.

Milwaukee Marathon, Inc. has met the insurance requirements set forth in the operating agreement with the City of Milwaukee for the staging of the 2016 Milwaukee Running Festival.

If you have any questions or concerns, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Tegan Sobocinski", with a long horizontal flourish extending to the right.

Tegan Sobocinski | CAWC | Account Representative

