



Project Information Form

Milwaukee Dept. of City Development
Redevelopment Authority of the City of Milwaukee

Please complete and submit the following information to the Department of City Development (DCD) for a more detailed review of the feasibility of your request for City or Redevelopment Authority financial assistance. Where there is not enough room for responses provided, please use an attachment.

Staff from the Department of City Development and Redevelopment Authority of the City of Milwaukee will contact you after evaluating the project with respect to its conformity with City of Milwaukee development goals and suitability for City assistance. Certain assistance programs have application fees.

Return completed application and review fee to: Rocky Marcoux, Commissioner, Dept. of City Development, 809 N. Broadway, Milwaukee, WI 53202.

Applicant Information

Legal Name _____

Mailing Address _____

Primary Contact Name _____ Telephone: _____

Email _____ FAX: _____

Attorney Contact Information _____

Legal Entity Individual(s) Joint Tenants Tenants in Common Corporation
 LLC Partnership Other: _____

If not a Wisconsin corporation/partnership/LLC, state where organized: _____

Will new entity be created for ownership? Yes No

Principals of existing or proposed corporation/partnership/LLC and extent of ownership interest.

<u>Name</u>	<u>Address</u>	<u>Title</u>	<u>Interest</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Is any owner, member, stockholder, partner, officer or director of any previously identified entities, or any member of the immediate family of any such person, an employee of the City of Milwaukee?
 Yes No If yes, give the name and relationship of the employee: _____

Have any of the principals of the corporation/partnership/LLC ever been charged or convicted of a misdemeanor or a felony? Yes No If yes, please furnish details: _____

Please attach:

- Resumes of principals
- Articles/Bylaws/Partnership agreement of corporation/partnership/LLC
- A list of properties in the City of Milwaukee in which buyer has an ownership interest either as an individual or as part of a corporation/partnership/LLC.

Project/Property Information

Describe the project for which you seek City assistance.

Address: _____

Proposed use: _____

Proposed tenants: _____

Anticipated investment: _____

Have you received, or do you plan to seek, public financial assistance from any other sources for this project? If yes, please describe:

Project Summary: Building Area: _____SF # Stories: _____ Basement Yes No
Land Area: _____SF # Units: _____ # Parking Spaces _____

Will project incorporate any “sustainable” concepts or be LEED-certified?

Will a zoning change be requested? _____

Identify other approvals, permits or licenses (e.g., BOZA, Health Department, etc.):

Discuss neighborhood impact/support:

If this project is considered for City financial assistance, you will be required to submit the following materials. Please submit them with this information form if they are available.

- Evidence of site control, if any
- Leases and pre-lease commitments, if any
- Preliminary site and building plans/elevations, if available
- Phase I Environmental Assessment, if available
- Appraisal, if available

Job Impact Statement

If the project involves commercial or industrial space or retention or expansion of an existing business, provide information about jobs that will be impacted by this project. List both existing jobs and jobs that will be created, sorted by annual wages. (Full-time jobs are those with at least 30 hours/week.)

\$15,000-35,000:

_____ Full Time (existing) _____ Part Time (existing) _____ Full Time (created) _____ Part Time (created)

\$35,000- 50,000:

_____ Full Time (existing) _____ Part Time (existing) _____ Full Time (created) _____ Part Time (created)

\$50,000 +:

_____ Full Time (existing) _____ Part Time (existing) _____ Full Time (created) _____ Part Time (created)

Totals =

_____ **Full Time (existing)** _____ **Part Time (existing)** _____ **Full Time (created)** _____ **Part Time (created)**

Provide information about the benefits package offered by your company.

Benefit	Description	To whom is this benefit available?	Will benefit be available to new hires?
Health insurance			
Dental insurance			
401-K			
Tuition benefit			
Pension			
Other (employer-sponsored daycare, etc.)			

Provide information about the composition of your current workforce.

What percentage of the fulltime workforce is female? _____

What percentage of the fulltime workforce is minority? _____

What percentage of the fulltime workforce lives in the city of Milwaukee? _____

Project Budget and Financial Information

Following preliminary staff review, projects that appear to advance the goals of the City of Milwaukee will be analyzed in greater depth to determine if City financial assistance is appropriate. The applicant will be required to submit the following additional documentation for such evaluation.

- 1) Detailed sources and uses statement for entire project
- 2) Detailed development budget including all soft and hard costs
- 3) Projected private development cash flows, including documentation of all material assumptions
- 4) First mortgage loan commitment letter
- 5) Evidence of anchor tenant, lease-up commitments, etc.

If you have any questions about this requirement, please contact Jim Scherer at (414) 286-5850.

Applicant Certification and Acknowledgement

I certify that the information contained in this application is, to the best of my knowledge, true and correct. I authorize the City or its consultants to verify the information obtained in this statement and to obtain additional information concerning the applicant(s) financial condition, although the City may rely on this information without any further verification. I agree to notify the City, in writing, of any changes that materially affect the accuracy of this statement.

Signature

Signature

Title

Title

Date

Date
