



# Standards and Appeals Commission

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809 N. Broadway / Milwaukee, WI 53202-3617 / 414-286-8211

When a building plan contains one or more elements that conflict with the City's building code ordinance, the property owner or developer may wish to file an appeal with the City of Milwaukee Standards and Appeals Commission. The Commission is located at 841 N. Broadway, room 105, Milwaukee, WI 53202.

The Commission meets the third Thursday of every month. Appeals must be filed in writing on a "Notice of Appeal" form by the first Thursday of the month to appear on that month's agenda. There is a \$100 non-refundable filing fee. To receive a "Notice of Appeal" form, contact the Commission at (414) 286-2503.

The "Notice of Appeal" must be accompanied by:

- A letter containing a written statement of facts, hardship, or the grounds on which the appeal is based.
- Exhibits and supporting data, such as pictures, construction or floor plans, and current property survey.
- A list of the names and addresses of adjacent property owners.

The applicant is required to attend the hearing at which his or her appeal is discussed. The applicant should be prepared to give a brief oral statement outlining the facts and the undue hardship involved.

For more information about the Commission, call its office at (414) 286-2503.

Rvsd 01/27/10