

Redevelopment Authority of the City of Milwaukee

Request for Proposal #57439

Addendum #1

Compliance Monitoring Services for
Projects in the 30th Street Industrial Corridor

April 30, 2013

THIS ADDENDUM IS ISSUED TO MODIFY, CLARIFY OR CORRECT THE ORIGINAL DOCUMENTS AND IS HEREBY MADE A PART OF SAID DOCUMENTS.

A Question and Answer Session (QAS) was held on April 26, 2013. Attached is the sign-in sheet from the QAS. At the QAS, two questions were asked. The first question was regarding Section III, Scope of Services, numbers 19 and 20. The second question was regarding Section V (A) (3), Time and Cost Estimate.

As a result of these questions, these sections of the Requests for Proposals shall now read:

Section III (19) of the Scope of Services shall now read:

RACM requires a monthly progress update of all contract monitoring services being performed. This includes, but is not limited to contractors' efforts for each project to obtain compliance to programmatic requirements and goals (e.g., SBE, RPP, Section 3, etc.). This update will be e-mailed to the RACM project manager in a Word or Excel format.

Section III (20) of the Scope of Services shall now read:

RACM requires a quarterly status report of all projects being monitored in the Corridor. This report will be provided to the RACM project manager in Word and PDF formats.

Section V(A)(3) Time and Cost Estimate shall now read:

The selected consultant should provide a Fee Schedule that includes hourly rates the selected consultant will charge RACM for the duration of the contract. The fee schedule should include a list of staff, their titles, and the respective hourly rates:

Labor – Hourly rates for this project, pursuant to the scope of services, shall be inclusive of all overhead (including basic office copying and supplies), travel, sales tax, other expenses, and profit.

Miscellaneous Costs – The selected consultant will invoice RACM for miscellaneous cost with no markup. Further, the selected consultant will be required to provide proper backup documentation (e.g., receipt, invoice, manifest, etc.).

The successful contractor will be expected to honor the prices identified in this RFP for the duration of the contract, unless modified by mutual agreement in writing.

ALL PROPONENTS SHALL ACKNOWLEDGE RECEIPT AND ACCEPTANCE OF ADDENDUM NUMBER 1 (DATED April 30, 2013) FOR REQUEST FOR PROPOSAL #57439, BY SIGNING IN THE SPACE PROVIDED AND SUBMITTING THE SIGNED ADDENDUM WITH YOUR REQUEST FOR PROPOSAL. PROPOSALS SUBMITTED WITHOUT THIS ADDENDUM MAY BE CONSIDERED NON-RESPONSIVE.

SIGNED THIS _____ DAY OF _____, 2013.

SIGNATURE

COMPANY NAME