

**BASE REALIGNMENT AND CLOSURE (BRAC)
PERSONAL PROPERTY INVENTORY**

FOR

440TH AIRLIFT WING

AT

GENERAL MITCHELL INTERNATIONAL AIRPORT

AIR RESERVE STATION

MILWAUKEE, WISCONSIN

PERSONAL PROPERTY INVENTORY (PPI) – 1 JUNE 2007
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INTRODUCTION

1.0 Introduction

The goal of Section One is to provide an overview of the history, legal context, and general information for the Defense Base Closure and Realignment Commission of General Mitchell International Airport – Air Reserve Station (IAP-ARS), Wisconsin on their recommended list of Department of Defense installations to be closed.

Subsequently, those recommendations became law and General Mitchell IAP-ARS will close on 2 February 2008. In conjunction with the installation's closure, General Mitchell IAP-ARS' host unit, the 440th Airlift Wing, is scheduled to relocate to Pope Air Force, North Carolina on 10 June 2007.

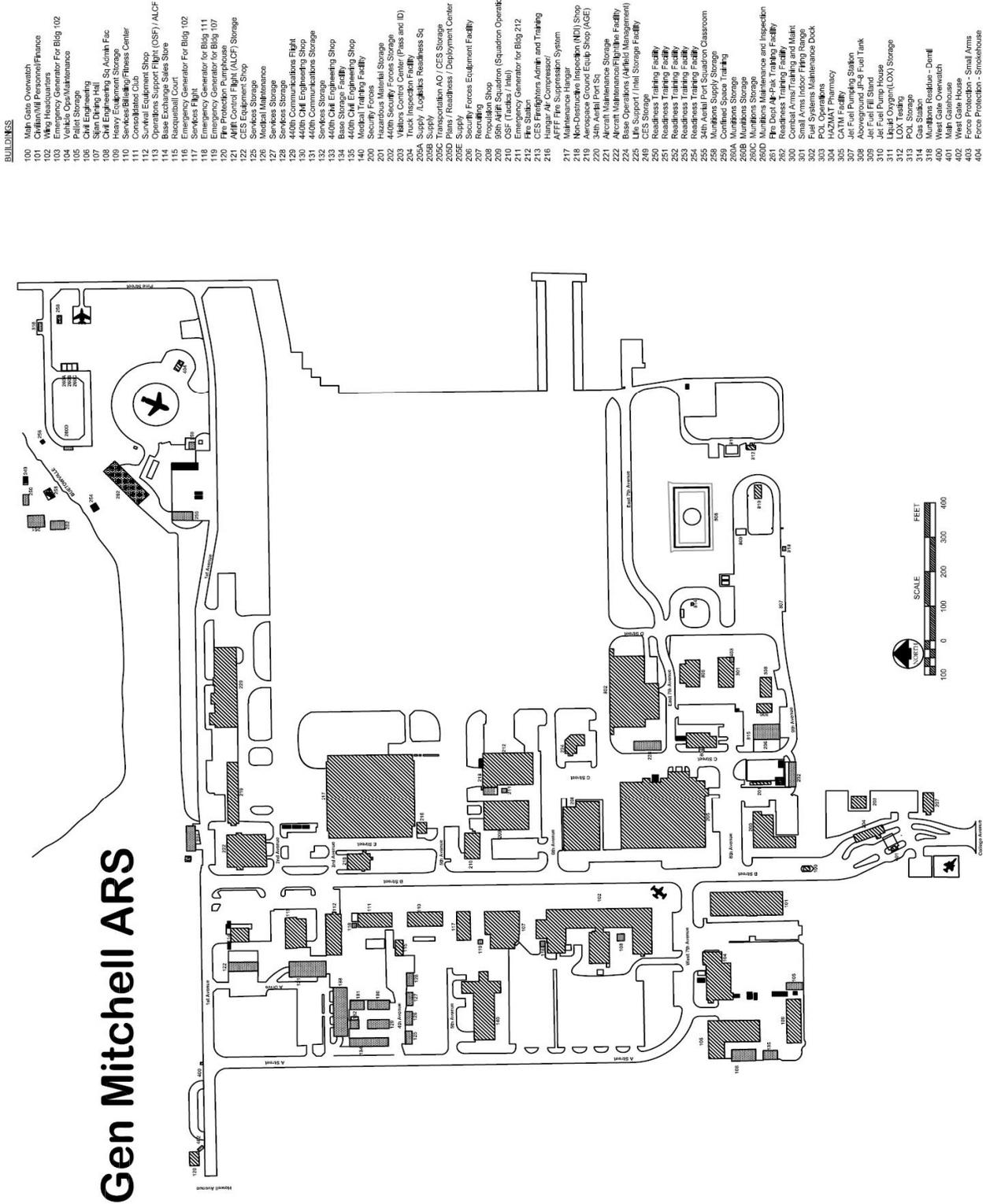
Per the Base Redevelopment and Realignment Manual (BRRM), dated 1 March 2006, the Department of Defense is responsible for disposing personal property at closing installation in a timely manner. Chapter 6 of the BRRM indicates that personal property at a closing installation includes "all property except land and fixed-in-place buildings, naval vessels, and records of the Federal government." Chapter 6 also requires that the installation commander conduct and document a personal property and coordinate the results of that inventory with the Local Redevelopment Authority (LRA).

The LRA is the entity that is recognized by the Secretary of Defense for developing the redevelopment plan for a closing installation. The "440th LRA" for the redevelopment of General Mitchell IAP-ARS is established and consists of: two members from the State of Wisconsin (non-voting), two members from Milwaukee County (voting) and two members from the City of Milwaukee (non-voting).

The inventory that follows constitutes the Personal Property Inventory (PPI) that is required by the BRRM and upon completion, is to be submitted to the 440th LRA for their review and action. USACE will provide all necessary administrative oversight for the personal property inventory report.

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SECTION ONE – ENTIRE PERSONAL PROPERTY INVENTORY (PPI)

FIGURE 1-1. Base Map General Mitchell Army Reserve Center



SECTION ONE

3.0 Entire Personal Property Inventory (PPI)

3.1 Definition of Personal Property: Personal property includes all property except land and fixed-in-place buildings, naval vessels, and records of the Federal government. Personal property does not normally include fixtures.

3.2 General Practice: Personal property is often useful to the redevelopment of real property, but is also important to the functioning of the military mission. Figure 1-2 shows the general practice by which personal property is identified for reuse and subsequently disposed of at a closing installation. This process can be summarized as follows:

3.2.1. The installation commander will inventory the personal property at the installation no later than 6 months after the date of closure or realignment approval and prepare usable inventory records.

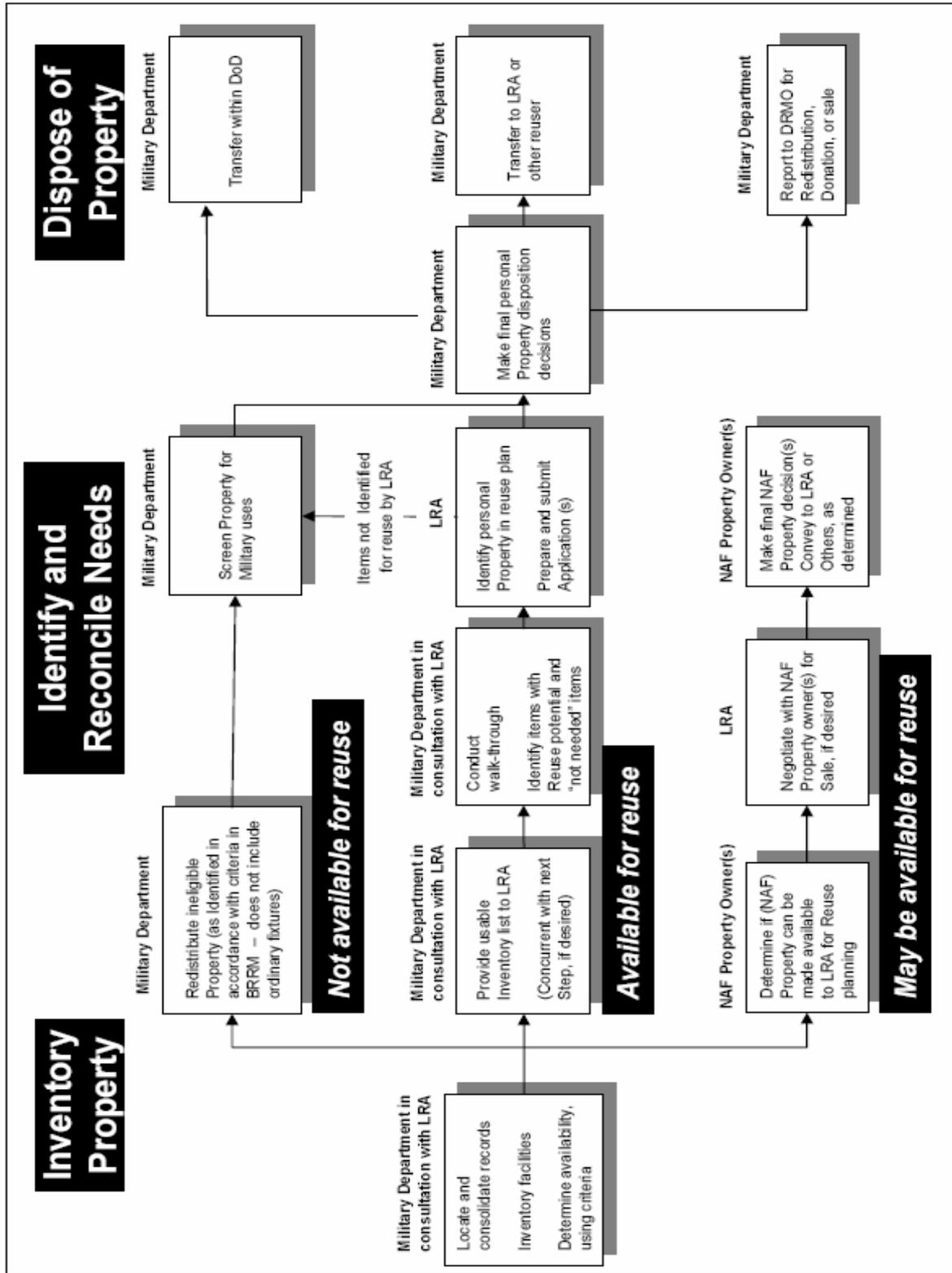
3.2.2. The installation commander will consult with the LRA on property not required by the military, which will help the LRA identify assets with reuse potential. That consultation should include a walk-through of the installation so LRA officials can view available personal property and continue during redevelopment planning. The Military Department will be sensitive to the planning needs of the LRA and not move available property likely to be suitable for reuse during redevelopment planning. However, personal property necessary to meet military requirements or non-Military Department-owned property may be relocated off base.

3.2.3. The Military Department should advise the LRA to identify in its redevelopment plan the personal property necessary for the effective implementation of the plan. Personal property may be conveyed to an LRA or other recipients under various authorities, including public sale, negotiated sale, or an EDC. The LRA may negotiate for NAF-owned property separately.

3.2.4. Payment for personal property may be at fair market value or at no cost, depending on the conveyance authority used.

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FIGURE 1-2. BRAC Personal Property General Practice Flow Chart



4.0 Inventory Descriptions

The following descriptions and categories of personal property should facilitate LRA and Military Department dialogue during the redevelopment planning period. This information is also provided to help installation and tenant commanders determine items of personal property that will be made available for redevelopment purposes.

4.1 Automated Data Processing Equipment (ADPE) Inventory:

This inventory consists of all computer-related hardware, e.g. CPUs, monitors, printers, etc. It also includes all land mobile radios (LMRs) and related radio system components.

4.2 Base Operating Services (BOS) Contract Government Furnished Property (GFP) Inventory:

Many of the services at General Mitchell IAP-ARS are performed by a BOS contractor such as Base Supply, Airfield Management, Motor Vehicle Maintenance, Real Property Maintenance, etc. It is an annual contract requirement for the BOS contractor to inventory and document all the GFP that is provided to them. This inventory consists of all the individual GFP inventories for each BOS contractor function.

4.3 BracTRACK Inventory:

Many items at General Mitchell IAP-ARS were not originally accounted by any in-place inventory system. The most significant examples of such items were modular office systems and office furniture (chairs, desks, etc.). For the purpose of the accomplishing the BRAC-driven Personal Property Inventory (PPI), a team of General Mitchell IAP-ARS civilians and reservists labeled and scanned all non-accountable items. The data for these items were inputted into a web-based database which was designated as “BracTRACK.” This inventory is a product exported from the BracTRACK database.

4.4 Custodian Authority Custody Receipt Listing (CA-CRL) Inventory:

The CA-CRL is a long established inventory system in the Department of Defense that accounts for high value items. This inventory is a product exported from the CA-CRL inventory for General Mitchell IAP-ARS.

4.5 Mobility Inventory Control Accountable System (MICAS) Inventory:

All mobility (deployment) equipment (sleeping bags, helmets, canteens, flak vests, etc.) that directly support the 440th Airlift Wing organizations are accounted for in the Mobility Inventory Control Accountable System (MICAS). This inventory is a product exported from MICAS.

4.6 Tool Accountability System (TAS) Inventory:

All tools used to maintain the aircraft at General Mitchell IAP-ARS are continuously accounted for through a system known as the Tool Accountability System (TAS). This inventory consist of individual TAS products for each of the following General Mitchell IAP-ARS Aircraft Maintenance shops: Aerospace Ground Equipment, Communications – Navigation, Electronic Countermeasures, Flightline, Fuel Cell, Guidance And Control, Hydraulics – Electro-Environmental – Aerial Repair, Isochronal Inspection, Metal Technology, Munitions, Non-Destruction Inspection, Parachute, Propulsion, Sheet Metal and Survival Equipment.

4.7 Vehicle Master List Inventory:

This inventory is computer product that shows all vehicles assigned to General Mitchell IAP-ARS.

5.0 Personal Property Inventory:

5.1 Inventory Requirement. The installation commander must conduct an inventory of all property owned by the Department of Defense on the installation, including any non-contiguous parcels of property to be disposed of in conjunction with the main site, within 6 months after the approval date of closure or realignment. The goal of the inventory is to establish the status of property required for continuing military missions and to identify, as early as possible, personal property that will be made available to the LRA for reuse planning purposes.

5.2 Procedure. Personal property records should be assembled and made available as soon as possible after the date of approval. After the property records are available, a physical inspection and count should be made to determine the condition and quantity of personal property that will be made available to the LRA for reuse planning purposes. That inventory should be performed under the direction of the installation commander, with input from tenant commanders, if applicable, and in consultation with the LRA. The inventory should:

5.2.1. Include all DoD tenant organizations, including the National Guard and Reserves, if applicable (see section on eligibility criteria for personal property items identified as “not available for reuse” or “not needed for redevelopment” later in this chapter). DoD tenant organizations must provide the physical inventory documentation to the installation commander and prepare to support the personal property consultation and walk through for all tenant personal property.

5.2.2. Exclude non-DoD tenant organizations and transient property (e.g., other Federal agency offices, GSA vehicles, and contractor equipment); property located on any portion of the installation retained by the Department of Defense and not related to the productive capacity or minimum maintenance requirements of the installation; and NAF-owned property.

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5.2.3. Identify personal property that is available for redevelopment, or not available for redevelopment. Installation personal property records should be provided to the LRA in available formats. However, if these formats are not easily usable, the installation commander should consider reasonable requests for summary data or other similar simplified formats.