



## PROVISIONAL (BUSINESS) RENEWAL LICENSE INFORMATION

Office of the City Clerk License Division

200 E. Wells St. Room 105, Milwaukee, WI 53202

(414) 286-2238 e-mail address: [license@milwaukee.gov](mailto:license@milwaukee.gov) [www.milwaukee.gov/license](http://www.milwaukee.gov/license)

*If a holder of a city license is eligible to renew their license and files a renewal application, but the Common Council will not be able to meet to take action on the application prior to the expiration date of the license, the City Clerk (License Division) may issue a Provisional Renewal License if the licensee pays a special fee and the local Common Council member (alderperson) approves issuance of the license.*

### FEES

\$15 for alcohol beverage establishment licenses (Class B Tavern, Class A Malt, Class A Liquor, Class A Liquor & Malt, Class B Beer, and Class C Wine)

\$50 for all other licenses

**All regular license fees and provisional license fees must be paid before any action will be taken in regards to the provisional application.**

Note: The fee applies to each license. For example, if you are renewing alcohol and public entertainment, the total fee due would be \$65.

Exception: For alcohol beverage establishment licenses also renewing cigarette and tobacco, the cigarette and tobacco will be included on the alcohol beverage provisional license at no charge.

### APPLICATION REQUIREMENTS

- A complete renewal application is on file.
- Any required supporting documentation has been submitted.
- The licensee has paid all outstanding regular license fees.
- The licensee must hold a valid current Wisconsin sellers permit.
- The licensee may not be indebted to any wholesalers.

### LICENSE PERIOD

The Provisional Renewal License shall expire 60 days after the date of issuance by the City Clerk or upon issuance of the regular license, whichever is sooner.

### FORM NEEDED

ccl-provbus1 Provisional (Business) Renewal License Application



**PROVISIONAL (BUSINESS) RENEWAL  
LICENSE APPLICATION**

ccl-provbus1 10/8/14

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Current License Type(s) and Number(s):	Aldermanic District:
Application Date:	Expiration Date of Current License(s):
Full Legal Name of Sole Proprietor, all Partners, or Agent of Corp/LLC:	
Legal Entity Name (if applicable):	
Business Name:	
Premise Address:	
Email Address*:	
*If you would like the provisional license(s) emailed to you after we have received the district alderperson's approval.	
I certify that I am the applicant and all my statements are true and correct.	
<p style="text-align: right;">----- Print Name of Sole Proprietor, Partner, or Agent/Owner</p> <p style="text-align: right;">----- Signature of Sole Proprietor, Partner, or Agent/Owner</p>	

**Office Use Only:**

Initials: \_\_\_\_\_ Filed: \_\_\_\_\_ Application # \_\_\_\_\_

Reg Lic Fee(s) Paid: \_\_\_\_\_ Prov Lic Fee(s) Paid: \_\_\_\_\_

After all fees paid: Ald  Approved License # \_\_\_\_\_  Denied –Licensee advised \_\_\_\_\_