

**INSTRUCTION SHEET
ADDITIONS TO
MILWAUKEE CODE OF ORDINANCES
VOLUME 3**

SUMMARY

This supplement incorporates changes to Volume 3 of the Milwaukee Code of Ordinances enacted by the following Common Council file:

151709 A substitute ordinance creating a school building proposal review committee under s. 119.61(4)(d), Wis. Stats.

<u>Section Affected</u>	<u>Action</u>	<u>File Number</u>	<u>Effective Date</u>	<u>Remove Pages</u>	<u>Add Pages</u>
Remove <u>old</u> MEMO (Suppl. #278)					
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320-51	cr	151709	5/4/2016	371-372	371-372
Ch. 320 (hist.)				377-378	377-378
Index				1555-1556	1555-1556

For subscription or distribution questions contact the Legislative Reference Bureau, Code Section, (414) 286-3905.

For questions concerning the content of the Milwaukee Code of Ordinances contact the Legislative Reference Bureau, Research Section, (414) 286-2297.

Abbreviations:

**am=amended
cr=created**

**ra=renumbered and amended
rc=recreated**

**rn=renumbered
rp=repealed**

CITY OFFICIALS

2016 to 2020

Mayor
Tom Barrett

Council President
Ashanti Hamilton

The Common Council
(By Aldermanic District)

1. Ashanti Hamilton
2. Cavalier Johnson
3. Nik Kovac
4. Robert J. Bauman
5. James A. Bohl, Jr.
6. Milele A. Coggs
7. Khalif Rainey
8. Robert G. Donovan

9. Chantia Lewis
10. Michael Murphy
11. Mark A. Borkowski
12. Jose G. Perez
13. Terry L. Witkowski
14. Tony Zielinski
15. Russell W. Stamper, II

City Clerk: Jim Owczarski
Deputy: Richard G. Pfaff

City Attorney
Grant F. Langley

City Comptroller
Martin Matson

City Treasurer
Spencer Coggs

Municipal Judges

Branch 1
Valarie Hill

Branch 2
Derek Mosley

Branch 3
Phil Chavez

PREFACE

In 1989, volume 3 of the Milwaukee Code of Ordinances was printed in its current format of an updatedable looseleaf format. As changes to these ordinances are passed by the Common Council, the Legislative Reference Bureau will issue replacement pages for this book. Thus, it can be a current and reliable resource to its users.

Volume 3, which contains chapters numbering 301-399, contains administrative ordinances which pertain to the organization and operation of Milwaukee's city government. Other looseleaf volumes include Volume 1 (Regulatory Ordinances), Volume 2 (Building and Zoning Code), and the City Charter.

The numbering system for the Milwaukee City Charter and Code of Ordinances is patterned on that used for the Wisconsin Statutes (except for the use of dashes in place of parentheses) and is as follows:

Chapter	Section	Subsection	Paragraph	Subdivision	Subparagraph
70	10	3	a	4	b

If there are questions regarding the numbering system, or the correct method of citation, please contact the Legislative Reference Bureau.

Keith Broadnax, Manager
Legislative Reference Bureau
April, 2016

MEMO

If all supplements have been properly inserted, this book contains all actions of the Common Council through April 15, 2016.

Revised 4/15/2016
Suppl. #279

**CHAPTER 320
BOARDS, COMMISSIONS AND COMMITTEES**

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320-3	Residence of Appointees	320-51	School Building Proposal Review Committee
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320-4.5	Expiration of Term		
320-5	Ethics Board Notification		
320-6	Reimbursement		
			SUBCHAPTER 1 GENERAL PROVISIONS
	SUBCHAPTER 2 BOARDS		
320-11	Administrative Review Appeals Board		320-1. Annual Report. 1. REQUIRED. All plural bodies shall submit annually to their appointing authority a statement or report of activities and progress. This report shall be in writing and due no later than February 15th of the following year. It shall be appended with supporting data and statistics as deemed necessary.
320-12	Arts Board		
320-15	Board of Public Land Commissioners		2. BY ALL BOARDS, COMMISSIONS, PLURAL BODIES. Plural bodies shall be understood to include all multi-membered bodies appointed by the mayor or the common council, or both, serving to augment the regularly established legislative, executive and judicial branches of the municipal government in the government of city affairs, and usually going under the title of either board, commission, committee or authority.
320-16	Public Transportation Review Board		
320-17	Deferred Compensation Plan Board		
320-20	Milwaukee Symphony Orchestra Board: City Membership		
	SUBCHAPTER 3 COMMISSIONS		
320-21	Historic Preservation Commission		
320-22	Milwaukee Commission on Domestic Violence and Sexual Assault		320-2. Notification of Changes. Whenever a change occurs such as the resignation of a member or election of a new chair, staff responsible for the board or committee shall submit written notification of the change to the office of the city clerk within 5 working days.
320-23	Community Relations- Social Development Commission		
320-24	Commission on Supportive Housing		
320-25	Fourth of July Commission		320-3. Residence of Appointees. Whenever any person shall be appointed to any city board, commission, or committee that has been established by state law, city ordinance or resolution, he shall serve until his successor is appointed and qualified, and he shall be a resident of the city, provided that city residence shall not be required if the applicable state law, city ordinance or resolution specifically states that city residence is not required.
320-27	Safety Commission		
320-28	Transit Stop Technical Advisory Committee		
320-29	Black Male Achievement Advisory Council		
	SUBCHAPTER 4 COMMITTEES		
320-31	City Information Management Committee		
320-33	Skywalk Design Committee		

320-4 Boards, Commissions and Committees

320-4. Alternates and Designees. When an authorized board, commission or committee member names an alternate or designee, he or she shall notify the city clerk in writing of the person so named, and may change the named alternate or designee by notifying the city clerk in the same manner. Alternates may represent their respective members and exercise all powers of members when such members are unable to attend meetings. Designees shall represent their respective members and exercise all powers of members at all meetings in the member's stead.

320-4.5. Expiration of Term. Unless a specific date is provided by law for the expiration of a term of office, any person appointed to fill a vacancy on a board, commission or committee shall be appointed to a full term of office.

320-5. Ethics Board Notification. Upon introduction of a common council file to create a board or commission, the ethics board shall be notified so that it may consider recommending that members of such board or commission be required to file a statement of economic interests.

320-6. Reimbursement. Any common council file introduced to create a permanent board, commission or committee shall include a directive as to whether public members of the body are to receive any salary or reimbursement for attendance at meetings of the body and the salary ordinance shall be amended accordingly.

a-1. The commissioner of public works or alternate.

a-2. The department of administration budget and management director or alternate.

a-3. The comptroller or alternate.

a-4. The chair of the public works committee or alternate.

a-5. The chair of the finance and personnel committee or alternate.

a-6. The common council president or alternate.

a-7. A public member appointed by the mayor for a 3-year term and confirmed by the common council.

b. The common council president shall designate the chair of the committee.

3. DUTIES. The committee shall:

a. Develop a prioritized 6-year capital improvements program based on anticipated construction and maintenance of infrastructure and facilities for all departments under control of the common council. Following development, this 6-year capital improvements program shall be reviewed and adopted by the common council.

b. Establish criteria upon which a determination as to the priority of each capital program or project for the construction and maintenance of infrastructure and facilities may be based to include, but not be limited to:

b-1. The effect of a program or project on the achievement of any strategic objective that the mayor has submitted to the capital improvements committee for its consideration.

b-2. The interrelationship of each capital program with other capital programs.

b-3. The effect of each project on replacement cycles, condition ratings, operating and maintenance expenses, and other indicators of infrastructure system performance.

b-4. Each project's relationship to the city's "smart growth" plan pursuant to s. 16.965(4), Wis. Stats., and any area or other development plans that the common council has approved, with emphasis upon the 6-year capital improvements program.

b-5. The capacity of a program's or project's funding level to fit within funding and debt service targets, as determined by the committee.

c. Establish a priority for each project within the program based upon the established criteria.

d. Secure supporting data and justification for proposed projects, arrive at accurate cost estimates and secure from city

departments a list of services and facilities and a projection of operating costs related to each construction project.

e. Monitor completion of the capital improvements program as contained in the annual budget.

4. REPORTS. a. By February 1 annually, the committee shall:

a-1. Submit to the common council for its information the 6-year program and its total estimated construction and maintenance costs, the effect of the total costs upon estimated tax levies and debt service, and recommendations concerning financing of the program.

a-2. Prepare a report describing the condition of the city's infrastructure and facilities and the adequacy of the effort level made by the city to preserve such infrastructure and facilities and eliminate any deferred capital maintenance. Infrastructure networks and facilities comprising this report shall include the following systems: city sewerage, streets, street lights, traffic control, underground conduit and wired communications, water treatment and distribution, city buildings, bridges, alleys, sidewalks, parking, harbor and urban forestry. Information provided shall include replacement cycles, condition ratings, operating and maintenance expenses, and other appropriate quantitative measures of condition.

b. Based on capital budget recommendations submitted by city departments and within such guidelines as may be established from time to time by the common council, submit to the department of administration budget and management division a requested capital improvements budget for the construction and maintenance of infrastructure and facilities for the ensuing fiscal year not later than the 2nd Tuesday in May of each year, such request to be acted upon as are requests for all other parts of the total budget under control of the common council. This requested capital improvements budget shall be accompanied by narrative explaining how and to what extent this capital budget serves to implement the 6-year capital improvements program.

c. Prepare quarterly progress reports, with emphasis on the status of projects in relation to their predetermined construction schedule, for submission to the common council.

320-51 Boards, Commissions and Committees

5. STAFFING. Staff for the capital improvements committee shall be provided by the city clerk's office. Salaries required for capital improvements administration, along with supporting supplies, equipment and administrative costs shall be provided annually out of capital improvement funds. All city departments and agencies shall cooperate with the committee and provide assistance whenever the committee so requests.

320-51. School Building Proposal Review Committee.

1. ESTABLISHMENT. Under s. 119.61(4)(d), Wis. Stats., there is created a school building proposal review committee to review proposals for eligible school buildings identified as available for sale to education operators.

2. COMPOSITION. a. The school building proposal review committee shall be composed of the following 7 members:

a-1. The chair of the common council's zoning, neighborhoods and development committee or a designee.

a-2. The city comptroller or a designee.

a-3. The commissioner of the department of city development or a designee.

a-4. One citizen member appointed by the mayor.

a-5. Two citizen members appointed by the president of the common council.

a-6. One representative of the Milwaukee Public Schools, appointed by the superintendent of the Milwaukee Public Schools.

b. The chair of the common council's zoning, neighborhoods and development committee or his or her designee shall serve as the chair of the committee.

3. TERM OF OFFICE. Each citizen member shall serve a term of 3 years.

4. POWERS AND DUTIES.

a. Proposals for school buildings shall be referred to the school building proposal review committee by the department of city development.

b. The committee shall recommend the most suitable buyer for a particular property by using the criteria set forth in s. 119.61(4)(d), Wis. Stats.

c. The committee shall submit a report of its recommendations under par. b to the common council.

5. STAFFING. The office of the city clerk shall provide staff support to the committee. All city departments and agencies shall cooperate with the committee and shall provide assistance whenever the committee so requests.

Boards, Commissions and Committees 320-(HISTORY)

320-31-3-f	rn to 320-31-3-g	041396	2/22/2005	3/11/2005
320-31-3-g	rn to 320-31-3-h	041396	2/22/2005	3/11/2005
320-31-3-h	rn to 320-31-3-i	041396	2/22/2005	3/11/2005
320-31-3-i	rn to 320-31-3-j	041396	2/22/2005	3/11/2005
320-31-3-j	rn to 320-31-3-k	041396	2/22/2005	3/11/2005
320-31-3-k	rn to 320-31-3-L	041396	2/22/2005	3/11/2005
320-31-3-L	rn to 320-31-3-m	041396	2/22/2005	3/11/2005
320-31-6	am	140780	10/14/2014	10/31/2014
320-31-6	am	151206	12/15/2015	1/1/2016
320-33	am	971310	12/16/97	1/8/98
320-33	rp	040630	9/21/2004	10/8/2004
320-33	cr	051501	3/23/2006	4/11/2006
320-33-1	am	960235	6/4/96	6/21/96
320-33-1	am	971310	12/16/97	1/8/983
20-33-1	am	991247	11/29/99	1/1/2000
320-33-1	am	091312	2/9/2010	2/26/2010
320-33-2	am	901245	11/27/90	12/15/90
320-33-3.1	cr	991067	11/9/99	11/24/99
320-33-4-g	am	901245	11/27/90	12/15/90
320-33-5	cr	901245	11/27/90	12/15/90
320-33-5	rp	961316	12/17/96	1/9/97
320-35	rp	141324	12/16/2014	1/10/2015
320-37	cr	960233	6/4/96	6/8/96
320-37-1-0	am	051188	1/18/2006	2/4/2006
320-37-1-a	rc	040630	9/21/2004	10/8/2004
320-37-1-c	am	040630	9/21/2004	10/8/2004
320-37-2	am	051188	1/18/2006	2/4/2006
320-37-3	am	971310	12/16/97	1/8/98
320-37-6-e	cr	151368	2/9/2016	2/26/2016
320-39	cr	961805	4/22/97	5/9/97
320-39	rp	000024	6/1/2000	6/8/2000
320-41	rp	911075	9/24/91	10/11/91
320-41	cr	971759	5/5/98	5/14/98
320-41-4-a	am	051188	1/18/2006	2/4/2006
320-41-4-c	rp	051188	1/18/2006	2/4/2006
320-41-6-e	cr	151368	2/9/2016	2/26/2016
320-41-7	am	150290	6/23/2015	7/11/2015
320-43	rp	951007	12/19/95	1/13/96
320-43	cr	060541	9/26/2006	10/13/2006
320-43	am	071252	2/5/2008	2/22/2008
320-43-1-a-3	am	131135	1/22/2014	2/8/2014
320-43-1-a-4	am	131135	1/22/2014	2/8/2014
320-43-2-a	am	090469	9/22/2009	10/9/2009
320-43-2-c-1	am	891611	12/19/89	1/13/90
320-45	cr	040220	7/7/2004	7/24/2004
320-45	rc	070141	5/20/2008	6/7/2008
320-45-2-0	am	091288	6/15/2010	7/1/2010
320-45-3	rc	091288	6/15/2010	7/1/2010
320-45-4-b	rc	091288	6/15/2010	7/1/2010
320-45-4-d	am	091288	6/15/2010	7/1/2010
320-47	cr	050290	9/27/2005	10/14/2005
320-47-2-c	am	060228	6/20/2006	7/8/2006
320-49	cr	081215	3/3/2009	3/20/2009
320-49-2-b	rc	090090	5/27/2009	6/13/2009

320--(HISTORY) Boards, Commissions and Committees

320-49-5	am	090090	5/27/2009	6/13/2009
320-51	cr	151709	4/15/2016	5/4/2016

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