



LRB

LEGISLATIVE REFERENCE BUREAU



LRB

LEGISLATIVE REFERENCE BUREAU

Manager: Richard Pfaff

Services are available and accessible to requestors, including individuals with disabilities, through walk in, phone, email, mail and fax contact.

Open Monday-Friday 8 a.m. - 4:45 p.m.

City Hall, Room B-11
200 E. Wells Street
Milwaukee, WI 53202

Phone (414) 286-2297
Fax (414) 286-3004
www.milwaukee.gov/LRB

Email askLRB@milwaukee.gov
Enotify *(for city employees only)*
www.milwaukee.gov/enotify



A DIVISION OF THE
COMMON COUNCIL - CITY CLERK'S OFFICE



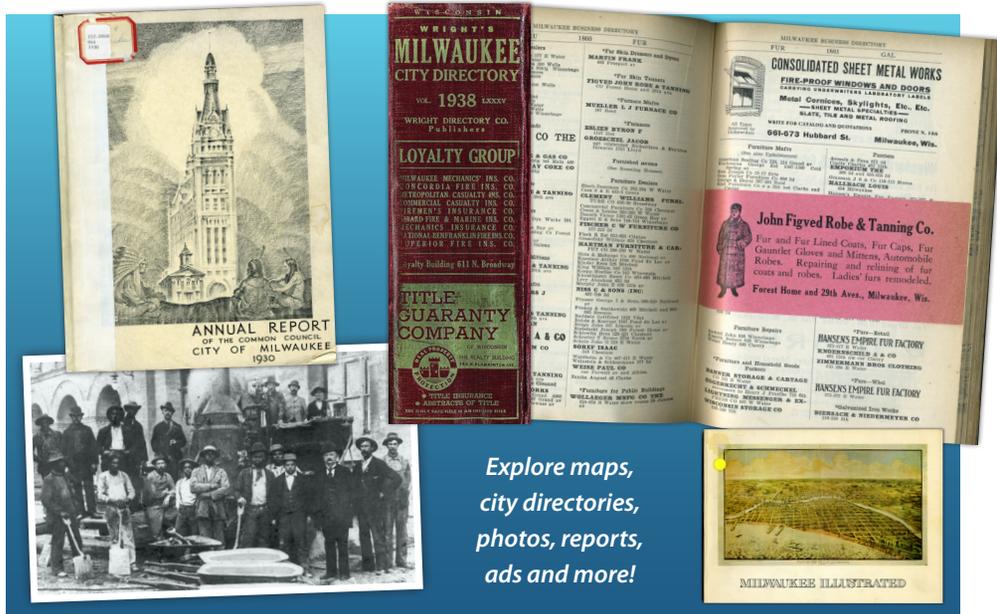
The LEGISLATIVE REFERENCE BUREAU is composed of two service areas:

RESEARCH AND ANALYSIS *For more information, please call 286-2267.*

- The functions of this section include drafting, research, fiscal analysis and customized mapping.
- Provides nonpartisan research and legislative drafting services to support city decision-making at the request of Common Council members and city departments
 - Conducts surveys on municipal issues, prepares reports and keeps abreast of current urban issues
 - Provides budget analysis for the Common Council and the Finance and Personnel Committee
 - Prepares fiscal analysis for the Common Council, standing committees, and individual Council members

LRB research analysts attend all Common Council and Common Council standing committee meetings to assist the Council and other city departments in formulating city ordinances and policy. In addition to drafting city ordinances and resolutions, research analysts also research and write reports for the Common Council dealing with governmental concerns. This section also maintains the Milwaukee Code of Ordinances.

The research analysts also provide fiscal analysis for the Common Council. Fiscal analysis or a written report can be requested by an individual Council member or by the body as a whole. Analysis is performed upon any reports submitted to the Council by another city department or reports prepared by an outside agency. One of the main responsibilities of this section is the annual review of the budget submitted by the mayor, which involves review of all city department budgets for the Council.



Explore maps, city directories, photos, reports, ads and more!

LIBRARY SERVICES *For more information, please call 286-8818.*

- Provides in-person, telephone and email reference and research service to government officials, employees, and citizens on municipal and urban affairs
- Functions as the official depository for City of Milwaukee documents

The library services section maintains a professionally staffed, full-service library serving government officials, city employees and citizens. With subject specialization in urban/governmental affairs, including a collection of 50,000 books, 100 journals, and hundreds of City of Milwaukee reports, the library services section fills a wide array of information needs. Most LRB library resources are available for use by the public.

Library services include:

- **References Services**
Provide answers to inquiries regarding city issues, local ordinances or other governmental topics
- **Database Services**
(an internal service available to city employees for work-related research)
Search Dialog, DowJones/Factiva, IACP Net, NewsBank (Milwaukee Journal Sentinel), and the internet to provide access to periodical or newspaper articles, reports, studies, government documents, legislation and other electronic resources for city-related questions.
- **Code Histories**
Assist patrons in researching City of Milwaukee legislative histories, as well as obtaining copies of individual ordinances and resolutions
- **Interlibrary Loan**
(an internal service available to city employees for work-related research)
Obtain copies of journal articles, books or reports that are not available in the library collection
- **Census Depository**
Maintain a collection of City of Milwaukee decennial census reports from 1940 to the present, as well as other specialized U.S. Census Bureau reports
- **Newspaper Clippings**
Provide access to the Milwaukee Journal Sentinel and Milwaukee community newspapers from the turn of the 20th century to the present, arranged by subject
- **City Directories**
City of Milwaukee Directories beginning with 1854-55 to the present